



MEETING MINUTES
Waterways Commission Meeting
Wednesday, December 5, 2018
Maritime Center
Edward Foster Road

Commission Members in Attendance: Brian Kelly, Chair; Howie Kreutzberg; Vice Chair; Michael Gibbons; David Friedman; Craig Rosenquist; David Sincoski; David Glancy; Stephen Mone, Harbormaster

Commission Members not in Attendance: Tucker (James) Patterson

Also in Attendance: David Haley; Shawn Harris, BOS; Elise Russo, Advisory Committee

The meeting was called to order by Brian Kelly at 7:01 PM.

Brian Kelly asked for a motion to approve the minutes from the November 7, 2018 meeting, Michael Gibbons made a motion, seconded by David Friedman; Unanimous Vote (7-0).

Brian Kelly asked for a motion to approve the agenda David Friedman made a motion, seconded by Howie Kreutzberg; Unanimous Vote (7-0).

OPENING REMARKS: Brian Kelly

Brian congratulated the Scituate Football team on winning State Championship. Brian informed the group that Tucker's father passed away, which is especially hard during the holidays, our thoughts go out to Tucker and his family.

HARBORMASTER REPORT: Stephen Mone

River Dredging Update: Stephen Mone

- The project has stalled, we went out to bid and only one bid came in and it was higher than we budgeted. At this time, we do not have the funding to complete the project. We will put it back out to bid for next fall. *David Sincoski asked why only one bid came in and Stephen said there are other big dredging projects going on because the State gave money.* Brian said we might have to request to the State to roll the funds over from Seaport or reapply l. in FY'20

Cole Parkway Marina Project: Stephen Mone

- Stephen said he had an initial mediation meeting with MASS DEP, the next step is that the other group meets with mediator and then they will all meet together.

Shellfish Commission Update: Stephen Mone

- The charge was put together and the selectmen are interviewing potential candidates. ***Shawn Harris added that the interviewing process is complete and they have 6 candidates and all they have to do is vote.***

Brian explained the make-up of the Committee:

One member appointed from the Waterways Commission “2 years”

- ☐ One holder of a town recreational shellfish permit “3 years”
- ☐ Two member at large “3 years”
- ☐ Shellfish Constable “Permanent” ex officio voting member
- ☐ Liaison from the Economic Development Commission (non-voting)
- ☐ Liaison from the Recreation Commission (non-voting)
- ☐ Liaison from the Board of Selectmen (non-voting)

Shawn said there is a lot of enthusiasm to be on the Committee. Shawn said that Jamie was behind starting it and wanted to be on the Committee, but Shawn pointed out that it could be considered a conflict to be on the Committee and to be a harvester. Some people reconsidered being on the Committee, but they still have a lot of strong candidates.

Brian Kelly presented a map to the Commission which depicted the exact shell fishing location. He showed the Commission the spot in the Bassings Beach area (possibly 5 acres) that has already been approved by the State.

Shawn asked about the process with Cohasset regarding their harbor plan and if they have had any meetings or reached out to us. Brian said that he, Howie and Jim Boudreau met with Chris Senior, Cohasset Town Administrator and then they will meet with Tim Davies who is in charge of their Waterways Commission (called the Harbor Committee).

Howie said the meeting with Cohasset is broader than just aquaculture.

- The deicers: the electrician has been back and forth a few times replacing a conductor that failed and multiple explosions in the wires. Some of the de-icers have been deployed. Receptacles have to be sprayed with cleaner and electronic grease has to be applied to the twist locks. Brian asked if the whole fleet of de-icers will be operational this year and Stephen said they should be.

David Friedman asked about the Lighthouse Jetty project, Stephen said they should have been done before January 1st, but they lost some weeks.

David asked about the fire boat, Brian said it was a Harbormaster Boat with firefighting equipment. Stephen said that Town Counsel has to look at the contract and then it will go out to bid. Stephen said that there are multiple manufacturers to bid on it.

David Sincoski asked about what would happen with the other boat, Stephen said we would sell it. Brian said the money should go back to the WWC Enterprise Fund. Shawn Harris agreed.

- Stephen said that the Environmental police and the State police have been down to help with the process of providing titles to all the trailers that are currently in the Town's possession. He said he is now getting titles for all the old boats we own so we will be able to sell them. Brian said we can also cancel the insurance which will save money. *David Friedman asked where they were stored, Steve said at the Maritime Center and at the Harbor.*

OLD BUSINESS:

Shellfish Commission Member Vote

Brian Kelly said we have the opportunity to nominate a member for the Shell Fishing Committee.

David Sincoski made a motion to nominate Craig Rosenquist as the Waterways Commission member of the Shellfish Committee, seconded by Michael Gibbons; Unanimous Vote (7-0).

Financials: Brian Kelly

Brian worked on a spreadsheet with Nancy Holt which was emailed out to the Commission. It can be manipulated by the members to see different financial outcomes. Brian said that without capital budget expenses the Enterprise Fund is healthy and that it runs a surplus every year. He added that some of Stephen's projects are grantable and some are not so it is hard to make projections going forward. He said that in the past 4 years we spend about \$150,000 - \$200,000 in projects and suggested that we have a meeting to review these numbers in greater detail and to determine what is grantable.

Stephen added that the Pump out boat is \$80,000 and we will get \$56,200 from the grant. Brian said we may need to look at slip increase fees or other marketing endeavors to raise capital in the future.

Stephen said he met with Jim Boudreau, Town Administrator and he recommended approval of the pump out boat and the dredge permit, but did not recommend approval of the truck, but suggested going to Advisory.

Marshfield MOU:

Howie and Brian met with Mike DiMeo and they will meet with the Rick Rodwell, Chair of the Marshfield WWCs to keep the process moving.

Brian asked if we issued all the moorings, and Stephen said they are just about done. Stephen added that all the old moorings are cleaned up.

David Sincoski asked if the inflatable is going in the Herring River, Stephen said yes it was offered for free by Keith Walo. David said that at low tide a majority of the Marina does not float.

David Friedman said that the budget for FY20 revenue stays the same as this year, Brian agreed and said he assumed a 1% increase and 2% for expenses.

David Friedman asked if we could also see Stephen's expenses (what is presented to Advisory). Brian said he will request it from Nancy.

Mike Gibbons asked about the previous request to increase the wages of the employees at the Harbormaster's office. Stephen said he met with Nancy and the Town Administrator and that Nancy moved everyone up \$1.00 an hour. Stephen said he was looking for the Assistant Harbor Master to go from \$13.00 – \$17.00. Brian said WWC met to support Stephen and now it has to go to the HR Director. WWC does not have to do anything else at this time.

Kathy Donahue, Cushing Landing, asked about the purchase of the harbormaster's boat; Brian said he would like to put it on the agenda for next meeting unless she had a general question. She said she was looking for a status update, Brian said that the builder is holding a slot, the specs are being finalized, and it is not for a specific boat, Stephen added that it is a specific style and many manufacturers can bid on it. It is an open bid if they meet the criteria. Kathy asked what the timeline was, she thinks it would be good to give the builder a timeline because he is a small builder and he is holding a spot, Stephen said they could find another builder and that it does not have to be Calvin Beal, just that style. Brian said, the builder does not have to spend any money and there is no impact on his business to hold the spot. We have to make sure we get a boat for the best price. Stephen said that it is an open bid and the builder is aware of the process.

NEW BUSINESS

H/M FY '19 and '20 Projected Capital Projects: Steven Mone

Capital Items:

2020

1. Truck: \$43,000 keep the current truck and add a new truck
2. Engineering Fee: \$100,000 for a comprehensive dredge plan. There are many areas that need to be dredged and if we had a plan in place it would be easier to get permits. *Dave Haley said they are going to look to see how much erosion is happening, especially in the area by the fisherman's float.*

3. Main Floats: \$84,000 replace the six main floats, they are currently bowing in the middle. Brian asked about the water height in regards to the electrical requirements, Stephen said it is on the border but probably does meet code, but is getting too close to salt water
4. Replacement of pump out boat

2021

1. Replacement of docks in Cole Parkway \$250,000 (\$1M total): 3-4 year project, grant from Seaport hopefully. The plan is to replace 25% of docks per year. Taking them in and out of the water has beat them up. The de-icers will help them last longer. Stephen said that Seaport will give 80% and that we can sell the old docks.
2. REMOVE Aquiculture plan from list

2022

1. Driftway Boat Landing

Phyllis Karlberg (*Hewes Road*) *Stated that there is limited trailer parking [In the area across from Widows Walk] Stephen said they are just planning on putting in a few floats, and will keep the dirt lot. Mike Gibbons added that the ramp was for launching boats less than 12 ft.*

Stephen said we will also have to put money aside for dredging. Brian stated that the RFP goes out after Town Meeting and that the usual turn-around time is 30-40 days. Brian said this could be a large expense. Stephen said not necessarily, some areas may not need repair.

Next Meeting: Move to Wednesday January 2rd at NOAA.

There being no more business to discuss, Brian Kelly asked for a motion to adjourn at 8:04 PM, a motion was made by David Friedman, seconded by David Sincoski; Unanimous vote (7-0)

Respectfully submitted,

Lianne Cataldo
Recording Secretary

List of Documents:

- Agenda
- Meeting Minutes from 11/7/18
- Financials
- Shellfish Committee Charge

Agenda Items:

- Harbormaster Boat

Follow Up:

- Brian Kelly to request a copy of Stephen's expenses from Nancy (what is presented to Advisory)

On-Going Items:

- Brian wanted all the members to think about goals for over the next year and email him.
- Remote "Call-in" Process for meetings
- Stephen Mone to start the process of selecting an engineering firm to start Master Dredging Plan
- David Friedman to work on discrepancies before sending final Slip Contract to Town Council for review
- Security Cameras for Harbor and Rivers:
 - Look into getting access to Marshfield cameras to see the rivers
 - Identify blind spots, check with Scituate Harbor Yacht Club to see if they would allow cameras on their property to help monitor the harbor.
 - Look into current live feed and to see if monitored by Police