

**TOWN OF SCITUATE, MASSACHUSETTS
WATERWAYS COMMISSION**



**MEETING MINUTES
Waterways Commission
Wednesday, June 1, 2022
7:00 pm
Scituate Maritime Center
119 Edward Foster Road**

Commission Members Present: Chairperson; Mike Gibbons, Scituate Harbormaster; Stephen Mone, Member; Dave Friedman, Member; Brian Kelly, Member; Craig Rosenquist, Member; Dave Sincoski, Associate Member; Brian Cronin, Member; Howie Kreutzberg, Associate Member; Dave Dinneen, Associate Member; T.J. Malvesti

Also in Attendance: Recording Secretary; Alicia Anthony, Officer Brendan McAuley of Scituate Police Department, Economic Development Liaison; Fran McMillen, Dan Ciaramicoli of GEI Consultants

Members Not in Attendance: Member; Dave Haley, Selectboard Liaison; Maura Curran, Vice Chairperson; Rick Murray

Chairperson Gibbons asked for a motion to be made to call the meeting to order at 7:02 P.M. which was made by Dave Friedman, seconded by Harbormaster Mone, and voted unanimously in favor (7-0)

Chairperson Gibbons asked for a motion to be made to vote on the acceptance of the April 6, 2022 Meeting Minutes with one edit, which was made by Dave Friedman, seconded by Harbormaster Mone, and voted unanimously in favor (7-0).

Chairperson Gibbons asked for a motion to be made to vote on the acceptance of the May 4, 2022 Meeting Minutes with one edit, which was made by Dave Friedman, seconded by Harbormaster Mone, and voted unanimously in favor (7-0).

General Discussion & Harbormaster Report – Stephen Mone

A. CPM Marina Dock Replacement

Harbormaster Mone started off by informing the board that the Marina opened up on time and all went well. He stated that all payments for slips have been received.

Harbormaster Mone announced that they were able to hold a Memorial Day/Veterans

Blessing Ceremony last weekend and also stated that he has a good solid staff this year.

Harbormaster Mone let the board know that Dan Ciaramicoli, from GEI Consultants, was present to go over the designs tonight that they have put together after meeting with a couple of the manufacturers that gave their input on safest, longest-lasting designs.

Member, Brian Kelly, mentioned the board ask for consideration to a 60 or 90 day hold on pricing during the bid period rather than the 30-day in case going to Seaport is needed, as that might have to go to Town Meeting for approval of transferring moneys from other projects.

B. Dredging Projects

Harbormaster Mone stated that he has submitted the grant for the application to the Seaport for permitting of design and engineering for different areas of Scituate Harbor as well as around the Town Pier. The areas included are the Maritime Center Marina, an area near the Lobster Association Dock, Cole Parkway, and a small area near the Mill Wharf.

It was discussed that the board should keep in mind that they'd like to make things safer with arranging for boat access. Mr. Dinneen also suggested putting together a to-do-list of things that need to get done, to which Mr. Kelly said he will start including this on his spreadsheets beginning next month.

New Business

A. GEI Discussion on Cole Parkway Marina Designs

Dan Ciaramicoli, of GEI Consultants, presented designs for Cole Parkway Marina that himself and Harbormaster Mone have been working on. He started by reminding the board that making the marina as safe as possible has been kept in mind while working on the new design. Mr. Ciaramicoli stated that they've also been trying to increase the number of places to tie up, and lengthen fingers wherever possible. Mr. Ciaramicoli relayed that staying inside of the reconfiguration zone has to be done, which will bring the current 172 slips, down to 168 slips with the proposed design. He went on to say that the existing layout isn't as safe. Member; Dave Friedman, asked if the board had a choice between the old and new designs, to which Harbormaster Mone responded that they did. The possibility of adding a couple more slips in on the right-side end slips area with further investigation was discussed. The board discussed the negative aspect of losing slips, to which Harbormaster Mone pointed out that losing people each year happens regardless. The board also talked about ways to Decrease the costs associated with the project, to which Mr. Kelly suggested having a few options to present to Town of Scituate's Finance Director; Nancy Holt, with the possibility of needing to ask for an extension for the grant if needed. There was then discussion on Postponing the project, losing the grant money, seeing if the market corrects and costs reduce in the future and the benefit of having more time to put more ideas in to this design. The possibility of doing the project a little at a time was also mentioned. Then the problems that delaying the project would put on the town was discussed. The board talked about deciding on places to save money with Various scenarios such as such as; fingers sizes, widths, and lengths. Chairperson Gibbons suggested that himself and Mr.

Kelly reach out to Ms. Holt to enquire her opinions. Mr. Kelly asked the board to keep in mind that the debt service drops down significantly over the next two years Starting in FY25, and then looks okay. Mr. Ciaramicoli showed areas on the map where re-using sailing floats could be a possibility.

Old Business

A. Small Vessel Management and Access

- **Racking for Paddle Craft**

Dave Sincoski informed the board that he requested pricing from Eric Kent, of Kent Fabrication, who had done Marshfield's Paddle Craft Racking System, but has not yet heard back. Dave Friedman then stated that he has been in contact with the Conservation Commission, stating that Board Members; Andy Gallagher and Frank Snow, were both in favor of the project but were also not sure if there was a need for official approval or not. Mr. Friedman relayed to the board that Mr. Gallagher informed him that where the racks are put is open and flexible, and that this project will be considered a long-term improvement to the park. Chairperson Gibbons also mentioned that he had looked at The Town of Marshfield's application for residents for the town's Racking System. He asked the board to discuss future wait-list options. It was agreed by all that this should be a yearly lottery system, with hopes of also growing the number of available spots. The board discussed the possibilities of purchasing a temporary solution to get the program going for the current summer, with plans to upgrade to nicer racks for future seasons, and selling or re-purposing the temporary ones.

Mr. Friedman made a motion to recommend to The Selectboard an initial Kayak Rack System for The Conservation Park, to use the application process that The Waterways Commission established with no waiting list, to start as soon as a rack can be acquired, and not to exceed \$5,000, which will be payable by the Waterways Commission, which was seconded by Brian Kelly, and voted unanimously in favor (7-0).

Chairperson Gibbons will inquire about getting this on the Selectboard's Agenda as soon as possible.

B. Financial Update – Brian Kelly

Mr. Kelly reported that the board would close out this year ahead of the estimated revenue projection, sitting a few thousand dollars over. He stated that the expenses were equally over revenue.

C. Shellfish Closure Update –Dave Friedman

Mr. Friedman reported that the study is scheduled to be done by the end of July, and that will decide if re-opening for the fall will happen.

D. SHARC Update –Craig Rosenquist

Mr. Rosenquist informed the board that he attended SHARC's Thursday evening meeting, where it was said that an RFP was posted to the town's website, for designs.

He also stated that a meeting is scheduled for this evening to discuss Pier 44's pre-bidding information.

E. Harbor Wi-Fi

Harbormaster Mone, informed the board that Town Administrator; Jim Boudreau received One bid for the Wi-Fi project that he plans to discuss with Scituate's Director of Information Technology; Michael Minchello in the next couple of weeks.

F. Mooring Rules and Reg Edits for Select Board

Chairperson Gibbons relayed to the board that after the last Waterway's Meeting he sat with the Selectboard and went over the changes that were discussed to receive their feedback. He stated that the feedback given was the board needs to better define "idle equipment", needs a definition of a "house boat", a suggestion of increasing the idle equipment fines, and more clarification on what a "10a float" was.

Chairperson Gibbons then read the changes and new verbiage to the board, which the board agreed was suitable. Chairperson Gibbons stated that he is scheduled to meet with the Selectboard again on June 14, 2022, and will present these changes to them then.

Participant Q&A

Scituate Resident, Ed Dixon, of 178 Edward Foster Road, shared with the board that The Friends of Scituate Sailing Program had a very successful season and he thanked the Waterways Commission for their support. Mr. Dixon also stated that he looks forward to advancing the program over the next few years.

Chairperson Gibbons and the board decided to conduct a July meeting which would be held on July 6, 2022, at the Scituate Senior Center.

Chairperson Gibbons also reminded the board to keep in mind that voting for the new term for board members is scheduled to happen in August.

Mr. Kelly requested adding a New Business item to the July Agenda, to discuss the project of possibly regrading the Marina entrance, that he recently discussed with Jim Boudreau, which would entail splitting the costs between Waterways Retained Earnings and the Maritime Center's Enterprise Funds.

Chairperson Gibbons made a motion to adjourn the meeting at 9:11 P.M., which was seconded by Brian Kelly, and voted unanimously in favor (7-0).