

Scituate Town Library Board of Trustees' Meeting Minutes

Monday, February 11, 2019

7:00 PM

Scituate Town Library – Large Conference Room

Attendance: Kevin Carleton, Elizabeth Holthaus, Pat Murphy, Carol Sullivan-Hanley, Sheila Kukstis, Chris Mirarchi and Jessi Finnie. Ginny Ayers represented the Foundation.

Meeting called to order at 7:02 pm

- Approval of minutes-January meeting minutes accepted
- Public Questions and Comments -none
- Correspondence-none
- Foundation update –Jessi will be meeting with Peter Lincoln tomorrow about signage that is still left outstanding. Jessi reports that the Foundation received a \$25,000 commitment from the Drew Company. There are discussions taking place about another potentially large donation. A final gala will be planned for either spring or summer to officially mark the closure of the capital campaign. The Foundation has a potential speaker for the gala who wrote about the Gardner Museum. They have raised close to 1.6 million so far.
- Director's report
 - Building project updates
 - Ongoing issues
 - Sidewalk/ADA- There is now a quote for the intercom for around \$13,000. This is over and above the amount allotted for the sidewalk. This will most likely need to go to BOS.
 - Exterior lighting dimmers. There is still a concerned neighbor. The electrician did come and tried to point the lighting as down as they could possibly go to help alleviate the light going into houses. Jessi is not confident that they will be able to find a dimmer solution.
 - Generator- Kevin Kelly presented some options based on a diesel generator. The plan now, though, is to go back to a generator that will tap into the gas line.
 - General library news
 - Discussion/Fine Free Libraries
 - It is becoming more common for OCLN and statewide to do away with fines. There are different iterations of the fines. This is causing a bit of a problem network-wide because the policies are inconsistent. Jessi asks the Trustees to think about this for perhaps future consideration. The library brings in \$16,000-\$20,000 per year in fines.
 - Changes to Circulation Policy—VOTE
 - Trustees voted to accepted changes as revised.
 - Letter to Schools re: FY20 Budget
 - Jessi wanted to discuss the letter that was sent to the schools last year. Jessi got feedback that it did have an internal impact and thought that the Library should continue to express its support. Jessi would like another letter sent this year supporting the reinstatement of library para-professional positions in the

elementary schools. Jessi thinks a positive and supportive letter would be a good approach. Trustees voiced their support for this.

- Library of Things
 - Will be launched on March 2nd from 1-4. This will be in the Community Room to display, and in some cases, try out. These items will be able to be checked out soon after. The director from Newton said the items you have may help you qualify for points in the Recycling Dividends Program. The town's insurance provider has an incentive program that will be also donating some items.
- Partner programs: Prenatal Yoga, Cutting the Cord
 - After the change to the Meeting Room policy, Jessi wants to discuss a few programs that would be partnering with a business. One is a yoga instructor. This will start in March for 6 weeks. Another business is Cutting the Cord- going without cable. Jessi wants to partner with him. A third business is from a certified financial planner who is a Scituate resident.
- Burbio
 - Jessi is trying to get this service off the ground. It is a feed aggregator that would pull all the events into one place and allow a user to choose what he/she would like to view. This is a free service with ads in the content. Patrons would sign up on their own with no patron data information shared. Jessi would need to use the Town's email blast to send out the information about this service and would need to let as many non-profits as possible know about this.
- Playaways
 - Library now has Playaways. It is similar to a dedicated device reader for books. Each Playaway is a separate book.
- April 7-13, National Library Week, April 9, National Library Workers' Day
- Contract settlement- Both contracts settled and in place. New page changes are in place for everyone and retroactive checks will be issued.
- Legislative Breakfast (1/25/19)- Elizabeth and Ginny attended.
- Legislative Day @ MA State House (3/5/19)
- PJ Drive, now through March 15- Bruins Cradles to Crayons Drive on through March 15th.
- Community Bulletin Board/LOT Board will swap spaces. Jessi had a very unhappy patron last week who wanted to put up newspaper articles on the bulletin board and Jessi declined this request.
- Patron Behavior Policy—Proposed changes. Jessi will send this out before the next meeting/. Stronger language about sexual harassment and overall behavior will be addressed.
- Miscellaneous
 - Toni to lead April Meeting
- New business
 - The Strategic Plan allows the library to apply LSTA grant. Jessi was considering Civic Hub (engagement) application. Jessi has decided not to apply because she does not think this is the right fit for what people expressed that they wanted. This will be reconsidered next year.

- Incident Reports
 - None at this time
- Next meeting date—March 11, 2019
- Adjourn at 8:27