

Meeting of the Scituate Board of Library Trustees 4/3/2023

In attendance Chris Mirarchi, Kevin Carleton, Elizabeth Holthaus, Sheila Kukstis, Carol Sullivan-Hanley (virtual), Jessie Finnie (director), Brian DeFelice (Assistant Director), Joe McNally (president of SLF); Pat Murphy was absent.

The Library Board of Trustees is committed to providing an environment of respect during meetings. We ask all members to interact in a polite manner even when there is disagreement. We value the participation of our community and want all participants, including marginalized and minoritized communities to feel welcomed and respected. We ask our committee members, and all who participate, to commit to these standards to support and respect our community.

Meeting called to order at 6:33 PM

Motion to accept the March minutes was made by Sheila and seconded by Elizabeth. Vote was 4 to 0. Carol joined the meeting via zoom after this vote.

Update by Joe McNally on behalf of the Scituate Library Foundation

There were 3 MEMORANDA OF AGREEMENT (MOA) to be voted on.

Sheila inquired whether donors can pick a particular bookstack to name. Joe said that they could.

Carol moved to accept the three MOA. Seconded by Sheila. Vote was 5 to 0.

Joe said that the SLF board will meet on Wednesday. Items for discussion are a ribbon cutting for Thoreau's Way, Literature providing information about the foundation, and a townwide mailing to coincide with National Library Week.

Kathy Moygazel attended virtually on behalf of the Scituate Arts Association. The association would like to have an occasional reception at the Library when new exhibits are displayed; the first reception will be in May. Jesse questioned Kathy about cleanup. Kathy stated that the association would be responsible for the cleanup. Kevin asked that language on cleanup be added to the proposal.

Sheila moved to accept the proposal. Seconded by Carol. Passed by a 5-0 vote.

Report of the Assistant Director

Brian reported wifi issues with the public computers. Worked with the Town's IT department and OCLN to have internet connection replaced.

Brian also attended Library Legislative Day, along with Elizabeth and Chris from the trustees, Jessie, and Mary Lou Butler from the Friends. We received an update about legislation affecting Libraries. We also met with Rep Pat Kearney and Senator Pat O'Connor's Chief of Staff, Greg Denton.

No correspondence at this time.

Directors Report

The gas meter was replaced. Jessie was not sure how the backcharges will be applied.

Children's Play project will arrive this week Interactive panels will be installed in the Children's Room.

Jessie is waiting on the new desk for the office area.

OCLN will be holding a retreat for strategic planning.

Jessie submitted several grants on behalf of the library regarding sensory book kits.

Jessie noted that the two new staff members, Kristen McDermont and Heather Nugent, are doing fabulous. A big welcome to both Heather and Kristen.

Account balances are; State aid; \$84,000

Lost books \$14,000

Gifts \$78,000

Trust accounts \$80,000

Jesse noted that many accounts do have restrictions placed on them.

Other. Jessie stated that she will bring in a budget for Strategic Planning at our May meeting.

Incident reports; March 27 An older gentleman made a teenage volunteer feel uncomfortable. Police were notified.

March 31 A toddler fell and scraped nose

Next meeting is May 8th, 2023

Carol moved to adjourn at 7:35. Seconded by Sheila. Passed 5-0