

Town of Scituate

Board of Assessors



600 Chief Justice Cushing Highway
Scituate, MA 02066
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www.scituatema.gov

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Important Instructions Regarding Your Motor Vehicle Excise Tax

DO NOT IGNORE YOUR BILL even if you have moved from the Town of Scituate, sold, traded, junked or otherwise disposed of the vehicle which your bill represents.

If your bill remains unpaid and outstanding more than thirty (30) days after its issue date, it will continue to accrue interest and other charges and fees for which you will be responsible. Your driver's license and/or registration will also be subject to eventual suspension.

Enclosed is an application which must be completed, dated, signed and returned to the Assessor's Office at 600 Chief Justice Cushing Highway, Scituate, MA 02066, as soon as possible. The following information is needed to process your application.

- ___1. **Plate Return/Cancellation Receipt** (Massachusetts RMV) **ALONG** with Bill of Sale, Receipt from Junkyard, Donation letter, Trade Papers from Car Dealership, Letter from Insurance Company, Documentation from the Bank or Financing Company if your car was repossessed, etc. (*No abatement is granted if you are still in possession of the automobile even if you returned the registration plate to the RMV.*)
- ___2. **Lost Plate Affidavit** (Massachusetts RMV) **along** with insurance settlement letter.
- ___3. **Transfer of Plate** - If another vehicle was registered with the same registration, please provide a Certificate of Registration for the new vehicle (white card) **and** the Bill of Sale, Trade papers, Receipt from Junkyard, etc.
- ___4. If you have registered **Out of State**, please provide a copy of the New State Registration **and** a copy of the Plate Return Receipt from the Massachusetts Registry of Motor Vehicles.
- ___5. Non-resident servicemen need a letter from their Commanding Officer on Department letterhead.
- ___6. If you were living in Scituate on January 1st of any given year, you owe Scituate for your Excise tax. However, if you were living in another town or city within the Commonwealth of Massachusetts on January 1st of any given year, please complete the enclosed application including documentation showing your current address (i.e., copy of telephone bill, etc.) and return same to this office at which time we will abate your bill in full and **Recommit** it to the Town or City in which you were living January 1st.

PLEASE NOTE: No abatements will be granted without a signed application and documentation showing what you did with your registration/plate and the motor vehicle.