

# CONSENT AGENDA-SPECIAL TOWN MEETING

Warrant Articles on a Consent Agenda (permitted by Robert's Rules) are exceptions to the general process of Town Meeting. The Town Administrator, Select Board, and Moderator identify, for Town Meeting consideration, those articles they believe should generate no controversy and can be properly voted without debate. These articles are put on the Consent Agenda to allow motions under these articles to be acted upon as one unit and to be passed without debate. A 2/3rds vote of Town Meeting Members is required by Scituate Town by-law (Section 20120 (B)) to permit a Consent Agenda to be used since Articles will, as a result of the process, be taken out of order.

At the call of the Consent Agenda, the Moderator will read out the numbers of the articles, one by one. If one or more voters object to any particular article being included in the Consent Agenda, they say "Hold" in a loud voice when the number is called. The article will then be removed automatically from the Consent Agenda and restored to its original place in the Warrant, to be debated and voted upon in the usual manner. After the calling of the individual items in the Consent Agenda, the Moderator will ask for a motion that the voters pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Town Meeting more efficient by speeding up the handling of non-controversial items.

**THE CONSENT AGENDA WILL BE TAKEN UP AS THE FIRST ORDER OF BUSINESS AT THE COMMENCEMENT OF THE SPECIAL TOWN MEETING ON MONDAY, OCTOBER 16, 2023.**

## CONSENT AGENDA MOTION

**MOTION: *I move that the Town vote to take Articles***

- 1 – Unpaid Prior Year Bills,***
- 2 – Compensation of Elected Officials***
- 2 – FY24 Budget Reconciliations,***
- 4 – Establishment of Special Purpose Stabilization Funds,***
- 6 – Maintenance, Improvement & Protection of Open Spaces,***
- 7 – Grant Matches,***
- 8 - Transfers to Reserves,***
- 9 – Retirement of Debt,***
- 10 – Rescission of Borrowing Authorizations and***
- 13 – Amend Street Acceptance – Cavanagh Road***

***out of order and that they be "Passed by Consent" in accordance with the Motions shown on the Consent Agenda distributed this evening.***

**2/3 VOTE REQUIRED; SINGLE EXCEPTION WILL REMOVE ARTICLE FROM CONSENT AGENDA**

Please review the list of articles and motions proposed for each Consent Item which follows.

## ARTICLE 1. Unpaid Prior Year Bills

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of **\$21,294.89** for the purpose of paying prior year unpaid bills; or take any other action relative thereto.

Department	Vendor	Date	Amount	Funding Source
Sewer	National Grid	6/27/2023	\$ 507.51	Wastewater Ret Earn
Sewer	National Grid	6/25/2023	\$ 408.74	Wastewater Ret Earn
Water	Weston & Sampson	6/30/2023	\$ 3,750.00	Water Ret Earn
Water	Univar Solutions	6/6/2023	\$ 727.27	Water Ret Earn
Water	City Electric Supply	6/26/2023	\$ 116.20	Water Ret Earn
Water	Langlan, Eric	6/13/2023	\$ 104.00	Water Ret Earn
Water	Gemini Group	4/6/2023	\$ 3,852.00	Water Ret Earn
Town Administration	Professional Development Academy	4/15/2022	\$ 1,995.00	Free Cash
Town Administration	Lewis Brisbois Bisgaard & Smith LLP	6/30/2023	\$ 2,824.00	Free Cash
Town Administration	Ringleader	4/1/2023	\$ 96.95	Free Cash
Town Administration	Ringleader	5/1/2023	\$ 96.95	Free Cash
Town Administration	Ringleader	6/1/2023	\$ 96.95	Free Cash
Street Lights	National Grid	FY21-23	\$ 2,637.96	Free Cash
Facilities	Drain Shooter	5/24/2023	\$ 395.00	Free Cash
Facilities	Home Depot	FY19	\$ 1,246.56	Free Cash
Fire	West Marine Pro	6/8/2023	\$ 56.94	Free Cash
Police	O'Brien, Gerald	5/8/2023	\$ 150.00	Free Cash
Police	Doughboy Uniforms	5/10/2023	\$ 199.45	Free Cash
Police	West Marine Pro	6/29/2023	\$ 1,289.09	Free Cash
Police	West Marine Pro	6/29/2023	\$ 175.96	Free Cash
Police	West Marine Pro	6/29/2023	\$ 19.98	Free Cash
Police	West Marine Pro	6/29/2023	\$ 79.92	Free Cash
Police	West Marine Pro	6/29/2023	\$ 39.96	Free Cash
Historical Buildings	J C Ehrlich	6/4/2023	\$ 428.50	Free Cash
	<b>Total</b>		<b>\$ 21,294.89</b>	

*Sponsored by: Select Board*

## MOTION ARTICLE 1. Unpaid Prior Year Bills

I move that the Town appropriate the sum of **\$21,294.89** for the purpose of paying prior year unpaid bills as printed in the warrant and to fund such appropriation, transfer **\$11,829.17 from Free Cash**, transfer **\$8,549.47 from Water Enterprise Fund Retained Earnings** and transfer **\$916.25 from Wastewater (Sewer) Enterprise Fund Retained Earnings**.

## **ARTICLE 2. Compensation of Elected Officials**

To see if the Town will vote to amend Article 1 of the April 10, 2023 annual town meeting warrant and establish the Town Clerk's salary as \$89,150.00 effective July 1, 2023 or take any other action relative thereto.

*Sponsored by: Select Board*

## **MOTION ARTICLE 2. Compensation of Elected Officials**

I move that the Town amend Article 1 of the April 10, 2023 annual town meeting warrant and establish the Town Clerk's salary as \$89,150.00 effective July 1, 2023.

## **ARTICLE 3. Fiscal Year 2024 Budget Reconciliations**

To see if the Town will vote to raise and appropriate or transfer from available funds in the Treasury the sum of **\$384,087.00** for the purpose of balancing the Fiscal Year 2024 Operating Budgets pursuant to Articles 4, 6, 7, 8 and 9 of the April 10, 2023 Annual Town Meeting warrant; or take any other action relative thereto:

Department	Line Item	Amount	Source	Comment
Sewer Department	Short Term Interest 64440590.592500	\$ 40,500.00	Wastewater Enterprise Receipts	Additional funds for I & I project that started sooner than expected.
Sewer Department	Emergency Reserve 64440560.578000	\$ 25,000.00	Wastewater Enterprise Receipts	Additional funds for any emergency or unexpected repairs. Requires Advisory Committee approval to use.
Sewer Department	Electricity 64440520.521100	\$ 46,155.00	Wastewater Enterprise Receipts	Additional funds based on prior year actuals.
Sewer Department	Capital Outlay 64440580.585100	\$ 26,150.00	Wastewater Retained Earnings	Cost escalation of truck with crane approved Art 3V, ATM 04/2023
Sewer Department	Technical Services 64440520.530900	\$ 100,000.00	Wastewater Retained Earnings	Town share of regional sewer study with Cohasset & Hull
Widows Walk Golf Course	Capital Outlay 61661580.585100	\$ 23,500.00	Widows Walk Retained Earnings; Unused articles	Replacement of beverage cart
Widows Walk Golf Course	Short Term Interest 61661590.592500	\$ 202.00	Widows Walk Receipts	Actual short term interest on maturing BAN slightly more than estimated.
Transfer Station Enterprise	Hauling Costs 63433520.527100	(\$30,000.00)	Transfer Station Enterprise Receipts	To reduce budget due to reduction in Construction & Demolition debris
Water Enterprise	Regular Salaries 65450510.511000	\$ 125,580.00	Water Enterprise Receipts	Addition of second Assistant Water Superintendent and change in stipends for licenses
Information Technology	Capital Outlay 1155580.585100	\$ 27,000.00	Unused articles	To repair two breaks in the fiber ring that supports the town and school buildings.
	<b>Total</b>	<b>\$ 384,087.00</b>		

*Sponsored by: Select Board*

### **MOTION ARTICLE 3. Fiscal Year 2024 Budget Reconciliations**

I move that the Town appropriate the sum of **\$384,087.00** for the purpose of balancing the Fiscal Year 2024 Operating Budgets as printed in the warrant pursuant to Articles 4, 6, 7, 8 and 9 of the April 10, 2023 Annual Town Meeting warrant and to fund such appropriation; transfer **\$27,000.00** from Article 7-5, **STM 11/2022 Permitting System**, transfer **\$2,363.11** from **Sewer Premiums Reserved for Debt**, raise **\$111,655.00** in **Wastewater (Sewer) Enterprise Fund receipts**, raise **\$125,580.00** in **Water Enterprise Fund receipts**, raise **\$202.00** in **Widows Walk Enterprise Fund receipts**, transfer **\$2,350.00** from Article 3U, **ATM 04/2017 Irrigation System Design**, transfer **\$4,806.00** from Article 3V, **ATM 04/2017 HVAC Replacement**, transfer **\$566.67**

from Article 3A, ATM 04/2018 Design & Engineering Improvements, transfer **\$1,250.00** from Article 3C, ATM 04/2018 Netting Replacement, transfer **\$123,786.89** from Wastewater (Sewer) Enterprise Fund Retained Earnings and transfer **\$14,527.33** from Widows Walk Enterprise Fund Retained Earnings and further to reduce the Transfer Station Enterprise Fund receipts raised by **\$30,000.00**.

#### **ARTICLE 4. Establishment of Special Purpose Stabilization Funds**

To see if the Town will vote to establish an Opioid Stabilization Fund and a Per- and Polyfluoroalkyl Substances (PFAS) Stabilization Fund pursuant to M.G.L. c. 40, §5B, for the purpose of allocating funds from the opioid and PFAS settlement distributions for the allowable purposes of said distributions and further to transfer **\$204,382.55** from available funds in the Treasury to the Opioid Stabilization Fund and any further settlement disbursements to the new funds respectively; or take any other action relative thereto.

*Sponsored by: Select Board*

#### **MOTION ARTICLE 4. Establishment of Special Purpose Stabilization Funds**

I move that the Town establish an Opioid Stabilization Fund and a Per- and Polyfluoroalkyl Substances (PFAS) Stabilization Fund pursuant to M.G.L. c. 40, §5B, for the purpose of allocating funds from the opioid and PFAS settlement distributions for the allowable purposes of said distributions and further to transfer **\$204,382.55 from Free Cash** to the Opioid Stabilization Fund and any further settlement disbursements to the two new funds respectively.

#### **ARTICLE 6. Maintenance, Improvement & Protection of Open Spaces**

To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sum of **\$35,000.00** to be expended under the direction of the Conservation Commission, for the purpose of maintaining, improving, protecting, or otherwise conserving and properly utilizing open spaces, pursuant to M.G.L. Chapter 40, Section 8C, or take any other action relative thereto.

*Sponsored by: Conservation Commission*

#### **MOTION ARTICLE 6. Maintenance, Improvement & Protection of Open Spaces**

I move that the Town appropriate the sum of **\$35,000.00** to be expended under the direction of the Conservation Commission, for the purpose of maintaining, improving, protecting, or otherwise conserving and properly utilizing open spaces, pursuant to M.G.L. Chapter 40, Section 8C and to fund such appropriation transfer **\$35,000.00 from Free Cash**.

## ARTICLE 7. Grant Matches

To see if the Town will vote to transfer from available funds in the Treasury the sum of **\$108,500.00** to provide matching funds for grants; or take any other action relative thereto:

<b>Purpose</b>	<b>Amount</b>	<b>Source</b>
Old Gates Feasibility Study	\$8,500.00	Free Cash
Community Health Needs Assessment	\$20,000.00	Free Cash
Design/Engineering Harbormaster Building	\$80,000.00	Waterways Enterprise Retained Earnings & Unused articles

*Sponsored by: Select Board*

## MOTION ARTICLE 7. Grant Matches

I move that the Town appropriate the sum of **\$108,500.00** to provide matching funds for grants as printed in the warrant and to fund such appropriation; transfer **\$28,500.00 from Free Cash**, transfer **\$4,220.92 from Article 3BB, ATM 04/2021 Repowering Unit 1**, transfer **\$1,493.05 from Article 3BB, ATM 04/2023 Replace Truck 2**, transfer **\$582.63 from Waterways Enterprise premiums reserved for debt** and transfer **\$73,703.40 from Waterways Enterprise Fund Retained Earnings**.

## ARTICLE 8. Transfers to Reserves

To see if the Town will vote to transfer from available funds in the Treasury the sum of **\$1,487,774.00** for the following purposes; or take any other action relative thereto:

<b>To</b>	<b>Amount</b>	<b>Reason</b>
Water Enterprise Capital Stabilization	\$100,000.00	For future capital projects
Capital Stabilization	\$500,000.00	For future capital projects
Transfer Station Capital Stabilization	\$ 50,000.00	For future capital projects
Other Post Employment Benefits Trust	\$250,000.00	Additional funding for OPEB liability
Other Post Employment Benefits Trust	\$ 39,698.00	50% of unfunded OPEB liability – Widows Walk (Golf) Enterprise Fund
Other Post Employment Benefits Trust	\$314,156.00	50% of unfunded OPEB liability – Water Enterprise Fund
Other Post Employment Benefits Trust	\$ 88,803.00	50% of unfunded OPEB liability – Transfer Station Enterprise Fund
Other Post Employment Benefits Trust	\$113,734.00	25% of unfunded OPEB liability – Wastewater (Sewer) Enterprise Fund
Other Post Employment Benefits Trust	\$ 31,383.00	25% of unfunded OPEB liability – Waterways Enterprise Fund

*Sponsored by: Select Board*

## **MOTION ARTICLE 8. Transfers to Reserves**

I move that the Town appropriate the sum of **\$1,487,774.00** to existing reserves for the purposes as listed in the warrant and to fund such appropriation transfer **\$750,000.00 from Free Cash**, transfer **\$414,156.00 from Water Enterprise Fund Retained Earnings**, transfer **\$113,734.00 from Wastewater (Sewer) Enterprise Fund Retained Earnings**, transfer **\$138,803.00 from Transfer Station Enterprise Fund Retained Earnings**, **\$31,383.00 from Waterways Enterprise Fund Retained Earnings** and transfer **\$39,698.00 from Widows Walk Enterprise Fund Retained Earnings**.

## **ARTICLE 9. Retirement of Debt**

To see if the Town will vote to transfer from available funds in the Treasury the sum of **\$1,077,618.00** for the purpose of retiring the debt for the following purposes

<u>Project</u>	<u>Authorized</u>	<u>Amount</u>
Widows Walk Clubhouse & Parking	ATM 04/21, Art 3CC	\$295,000.00
High School Roof	ATM 04/22, Art 3Y	\$782,618.00

*Sponsored by: Select Board*

## **MOTION ARTICLE 9. Retirement of Debt**

I move that the Town appropriate the sum of **\$1,077,618.00** for the purpose of retiring the debt for the purposes listed in the warrant and to fund such appropriation; transfer **\$295,000.00 from Widows Walk Enterprise Fund Retained Earnings** and transfer **\$782,618.00 from Free Cash**.

## **ARTICLE 10. Rescission of Borrowing Authorizations**

To see if the Town will vote to rescind the following borrowing authorizations for the stated purposes.

<u>Project</u>	<u>Authorized</u>	<u>Amount</u>	<u>Reason</u>
Upgrade Well 17A	ATM 04/18, Art 3RR	\$810,510	Project complete
Well 17A Green Sand Filter Const	ATM 04/19, Art 3U	\$1,413,613	Project complete
Cedar Point Sewer-Betterment	STM 06/20, Art 4	\$846,205	Project complete
High School Roof	ATM 04/22, Art 3Y	\$262,382	Project complete
Senior Center & Vets Mem Gym	STM 05/19, Art 1	\$32,450	Project complete

Or take any other action relative thereto.

*Sponsored by: Select Board*

**MOTION ARTICLE 10.            Rescission of Borrowing Authorizations**

I move that the Town rescind the borrowing authorizations for the purposes as listed in the printed warrant.

**ARTICLE 13. Amend Street Acceptance – Cavanagh Road**

To see if the Town will vote to amend the vote under Article 68 of the 1961 annual town meeting to correct the spelling of Cavanaugh Road to Cavanagh Road; or take any other action relative thereto.

*Sponsored by: Select Board*

**MOTION ARTICLE 13. Amend Street Acceptance – Cavanagh Road**

I move that the Town amend the vote under Article 68 of the 1961 annual town meeting to correct the spelling of Cavanaugh Road to Cavanagh Road.