



Scituate Planning Board

APPLICATION FOR SITE PLAN ADMINISTRATIVE REVIEW-COMMON DRIVEWAY (June 4, 2021, Modified January 2022)

Instructions to applicants:

When applying for approval of a Site Plan under Scituate Zoning Bylaw Section 720, please submit the following to the Planning Board:

- ____ 1) 18 copies of this form, the deed to the property, and if the application is submitted by anyone other than the owner, either a signed purchase and sale agreement or a letter signed by the owner authorizing submission by the applicant.
- ____ 2) 18 copies of a Site Plan prepared in accordance with Town of Scituate Zoning Bylaw, Section 770.5, Site Plan Application Requirements. All plan copies must be folded. The plan should include a profile and cross section of the Common Driveway. Requirements of Section 720.7 shall be met. Limit of work clearly labelled.
- ____ 3) Where a Common Driveway is proposed the Planning Board will generally require review of the system for stormwater management including drainage calculations prepared by a Registered Professional Engineer. Area of re-grading/clearing and existing and proposed impervious areas should be provided.
- ____ 4) A check for \$5000 payable to the Town of Scituate.
- ____ 5) A certified list of abutters prepared by the Town of Scituate Assessor's Office.
- ____ 6) A copy of the most recent tax bill showing all taxes due the Town of Scituate are paid in full.

LOCATION (Street address): _____

ASSESSOR REF: MAP _____ BLOCK _____ PARCEL _____

*All Assessor's Map-Block-Parcel no(s). used for billing purposes must be provided.

ADDITIONAL ZONING APPROVALS NEEDED AND RELEVANT SECTIONS OF ZONING BYLAW:

PROJECT DESCRIPTION: (Briefly describe the proposed project proposed): _____

APPLICANT(S)*: _____
ADDRESS: _____
TELEPHONE AND E-MAIL: _____

PROPERTY OWNER(S) IF DIFFERENT FROM APPLICANT: _____
ADDRESS: _____
TELEPHONE AND E-MAIL: _____

AGENT: _____
ADDRESS: _____
TELEPHONE AND E-MAIL: _____

ALL ZONING DISTRICT(S): _____

#LOTS TO BE SERVED BY COMMON DRIVEWAY: _____

LENGTH OF COMMON DRIVEWAY: _____

PROPOSED TYPE OF SURFACE: _____

TYPE AND DEPTH OF BASE MATERIAL: _____

WIDTH OF COMMON DRIVEWAY: _____

PROPOSED STRUCTURES ((Description, Sq. ft. Area and Use): _____

Other Proposed Uses (If any): _____

SIGNATURE: _____

DATE: _____