

**TOWN OF SCITUATE, MASSACHUSETTS
FISCAL YEARS 2024-2028**



**CAPITAL IMPROVEMENT PLAN
TOWN ADMINISTRATOR RECOMMENDED**



SELECT BOARD

Anthony V. Vegnani, Chair
Andrew W. Goodrich, Vice Chair
Maura C. Curran, Clerk
Karen E. Connolly
Karen B. Canfield

James M. Boudreau, Town Administrator
Nancy Holt, Finance Director/Town Accountant

OCTOBER 2022

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Fiscal Year 2024 Capital Budgeting Process

The pending Charter changes to be voted upon at the September 19, 2022 special town meeting have increased the review time for the capital plan requiring that the annual capital planning process start earlier than in previous years.

Despite the uncertainty in revenue sources for the annual capital plan caused by the pandemic, supply chain issues and various infrastructure legislation, it is still necessary to evaluate and bring forward the capital requirements for the next five fiscal years and review and prioritize those needs. The FY24 Capital Budgeting process uses the same methodology used in the past several fiscal years. It begins when departments submit their capital budget requests with supporting documentation for consideration. Each of these projects is then rated on the following weighted criteria:

- Overall Fiscal Impact: Are there funding sources other than the general fund?
- Will the project bring in additional revenue or will it cost additional money to operate?
- Legal Obligations/Adherence to Master plan: Does a state or federal law mandate the town to fund the capital project? Does the project promote a component of the town's master plan?
- Impact on Service to the Public: Will residents receive better service if the project is funded? Will it address a public health, safety, accreditation or maintenance need?
- Urgency of Maintenance Needs: Is the asset currently broken and in need of immediate replacement or can it last a few more years?
- Prior Phases: If the project is a multiyear project, have prior phases been previously funded or is it a new project?
- Department Priority: How does the division director rank his/her project submissions? Is it a high priority or a low priority?

(See attached for additional information on this priority ranking system)

Once all projects are submitted, the Town Administrator and Finance Director independently review each project requested. Each project is assigned a numerical value based on the rating criteria, and placed in the requested year for replacement up to five years out.

Under the Town's financial policies, retired debt surplus stays in the debt service budget and does not get allocated elsewhere. In other words, when an existing project is paid off, the related debt service costs become available to support a new project and are not re-allocated to another part of the operational budget. In addition, non-general fund funding sources such as Community Preservation Act (CPA) funds,

premiums received from issuance of debt and/or prior year unspent authorizations are used to fund certain capital projects.

The Town has purchased new capital budgeting software that we will be using for the first time this year. All departments should have received an invitation to log into the new software. Provided with this document are instructions for entering your capital requests. For consistency, all requests for all five years of the plan must be entered into the program. All capital requests submitted by departments previously should be reviewed to make sure the information and price estimates accompanying it are reasonable and up-to-date prior to entering them into the system. This includes updates to acquisition costs, changes in specifications or vehicle type, model or year and ongoing maintenance. The five-year capital plan requires requests for capital needs through FY 28 and these must be submitted with strict adherence to the requirements specified below.

Your current capital requests will be sent to you but will not be entered automatically into the system so please plan accordingly. If you have all the data in front of you, filling out the online form should take 5-10 minutes for each project. Your attached information should not include any prior contracts or any material which is unable to be reproduced in black and white copy and should be reasonable in length. Please do not include complete studies or extensive specifications but instead scope of work, itemized budget estimates and use your judgment on projects of a more complex and costly nature. Please fully utilize the request form to describe your project. This includes the ongoing maintenance section which is not the purchase price but the cost to maintain, service or operate the item being requested including maintenance agreements which will be funded from your operating budget going forward.

Each department with a plan will be presenting it to the Capital Planning Committee in person so please be mindful of your submission size in order to maintain the usefulness of the overall five year plan document and the completeness of your request. A partially complete request with no back-up will not be treated favorably by any reviewer. Any cost estimate that is more than one year old will be rejected back to the submitter unless it has been re-verified.

Capital budget requests are due electronically via the ClearGov system to Finance Director/Town Accountant Nancy Holt (nholt@scituatema.gov), **September 15, 2022**. Your submission is compiled with all of the other departments into a single five year plan which is posted to the website and used by multiple committees, citizens and other interested parties. Please keep your submissions professional by checking spelling and avoiding handwritten cost estimates and notations. Late submissions will not be accepted by the system.

IMPORTANT INFORMATION FOR FY 24 CAPITAL REQUESTS

We are starting the FY 24 capital budget process based on the Select Board's adopted FY24 budget calendar to meet the Charter and general bylaw guidelines. Please note that you must complete the capital request online form with detailed, but concise, information about what you are requesting including any attachments of specifications, illustrations and costs based on some justified basis. Incomplete forms will be returned and not evaluated. Prior year vendor contracts should not be included as part of the back-up. Please fully complete the description areas of the request form which should be a one page summary of your project, its cost, why it is needed, funding source(s), the priority for your department and ongoing budgetary impact to your department. Back-up material should be limited to salient detail only. Please do not include feasibility studies or major technical proposals. A summary scope of work and itemized cost estimate with reasonable supporting data is needed to support your request and it should be in keeping with the amount and complexity of the purchase. Instructions for entering the information into the new system have also been provided.

There are many competing projects on the capital plan seeking a finite amount of capital funds and therefore not all projects will be recommended despite their merits. Please prioritize your projects appropriately and fully justify any projects that have been moved up or are new additions to the plan in any other year than 2028. Please do not submit projects that you have no intention of putting forward and consider consolidating projects to avoid unnecessary review. **Capital projects have a value of at least \$25,000 and a useful life of more than five years and do not include payroll/personnel costs.**

For any questions related to preparation and submission of these documents, available funding sources, or whether your project qualifies as capital project, please contact Nancy Holt at x8811 or nholt@scituatema.gov . Thank you for your assistance and cooperation.

The Town Administrator's Recommended FY 24 capital budget will be submitted to the Select Board, Advisory Committee and Capital Planning Committee in the third week of October 2022. The Capital Planning Committee will meet with each department to review their five year plan, the progress of previously approved projects and the status of all previously approved capital projects to see if funds are available to be applied to another project. They will then make their recommendations to the Select Board in January 2023 and the Advisory Committee in February 2023.

Please let me know if you require any further information and thank you for your cooperation in this regard.

TOWN OF SCITUATE

PROJECT REQUEST RATING SHEET

DESCRIPTION OF RATING CRITERIA AND SCALES

CRITERIA A - OVERALL FISCAL IMPACT

Weight: 4

Rationale: Limited resources for competing projects require that each project's full impact on the Town's budget be considered in rating and evaluating projects. Projects that are self-funded or have a large proportion of external funding will receive higher ratings than those that do not.

Considerations: Ratings for this factor will consider these major points:

- A. Capital cost of the project relative to all other project requests.
- B. Impact of project on Town operating costs and personnel levels.
- C. Whether project requires Town appropriations or is funded from agency, grant funds, matching funds, or generated revenue.
- D. Impact on Town tax revenue or fee revenue.
- E. Will external funding be lost should project be delayed?

Illustrative Ratings:

5-Project requires less than 10% Town funding.
4-Project requires less than 50% Town funding.

3-Project requires more than 50% Town funding, decreases operating costs and increases Town revenues.

2-Project requires more than 50% Town funding, increases operating costs and increases Town revenues.

1-Project requires more than 50% Town funding, decreases operating costs and decreases Town revenues.

1-Project requires more than 50% Town funding, increases operating costs and decreases Town revenues.

CRITERIA B - LEGAL OBLIGATIONS AND COMPLIANCE WITH MASTER PLAN

Weight: 4

Rationale: Some projects are virtually unavoidable due to court orders, federal mandates, or state laws that require completion. In addition, projects that advance the stated goals of the Town's Master Plan should receive higher consideration than those that don't. This criterion evaluates both the severity of the mandate and the degree of adherence to the Town's Master Plan.

Considerations: Ratings for this factor will consider these major points:

- A. Whether an agency is under direct court order to complete this project.
- B. Whether the project is needed to meet requirements of federal or state legislation.
- C. Whether the project advances one or more of the goals of the Town Master Plan.

Illustrative Ratings:

5-Agency currently under court order to take action.

4- Project is necessary to meet existing state and federal requirements.

3- Project advances one or more of the goals of the Town's Master Plan/adopted policies. 2- Project advances one of the goals of the Town's Master Plan/adopted policy.

1- Legislation under discussion could require project in future. 0- No legal or Master Plan impact or requirements.

-1-Project requires change in state law to proceed.

-2-Project requires change in federal law to proceed.

CRITERIA C-IMPACT ON SERVICE TO THE PUBLIC

Weight: 3

Rationale: Consideration will be given to capital projects that address health, safety, accreditation or maintenance issues as well as improved service of an agency. Service is broadly deemed, as the Town's objective to meet the health, safety or accreditation needs of the population and/or improved operations of an existing department.

Considerations: Ratings for this factor will consider these major points:

- A. Whether the service is already being provided by existing agencies.
- B. Whether the project has immediate impact on service, health, safety, accreditation

- or
maintenance needs.
- C. Whether the project focuses on a service that is currently a "high priority" public need.

Illustrative Ratings:

- 5-Service addresses an immediate public health, safety, accreditation, or maintenance need.
- 4-Service is improved and addresses a public health, safety, accreditation; or maintenance need.
- 3-Service is greatly improved. 2-Service is improved.
- 1-Service is minimally improved and addresses a public health, safety, accreditation, or maintenance need.
- 0- Service is minimally improved.

CRITERIA D-URGENCY OF MAINTENANCE NEEDS

Weight 3

Rationale: The Town's most immediate goal in both capital and operating finance is to maintain current services expected by citizens, businesses, and visitors. Capital projects that are essential to maintain service, protect investment, or restore service that has been interrupted due to failure of capital assets will receive the highest rating in this criterion.

Considerations: Ratings for this factor will consider these major points:

- A. Whether service is currently interrupted.
- B. Whether the project as requested will result in full restoration of service.
- C. Whether the project is the most cost-effective method of providing or maintaining service.
- D. Where service is not currently interrupted, the likelihood that it will be in the next five years if the project is not funded.
- E. Whether costs of the project will increase (beyond inflation) if the project is delayed.
- F. Whether the agency has prepared a comprehensive maintenance/rehabilitation/replacement schedule and the project is due under that schedule.

Illustrative Ratings:

5-Service is currently interrupted and the project will restore service in the most cost-effective manner possible.

4-Service is likely to be disrupted in the five-year horizon if project is not funded.

3-Project is necessary to maintain orderly schedule for maintenance and replacement.

2-Cost of Project will increase in future (beyond inflation) if it is delayed at this time.

1-Minor risk that cost will rise or service will be interrupted if project is not funded.

0-There is no financial or service risk of delaying or not funding the project (e.g., the project is new and has no impact on current service).

CRITERIA E-PRIOR PHASES

Weight: 2

Rationale: Some projects need to be developed in phases due to their complexity of size. In such cases, the need has already been established by prior commitment of funds to existing projects. Therefore, continuation of the project will be given higher consideration.

Considerations: Ratings for this factor will consider these major points:

- A. Whether the project has received prior funds.
- B. Whether the project requires additional funding to be operational.

Illustrative Ratings:

5-All but the final phase has been fully funded.

4-Multiple phases have been fully funded.

3-Multiple phases have been partially funded.

2-First phases have been fully funded.

1-First phases have been partially funded.

0-No prior phases have been funded or partially funded.

CRITERIA F-DEPARTMENTAL PRIORITY

Weight: 2

Rationale: Divisions are expected to provide an indication of which projects are most

important to their mission.

Considerations: Ratings for this factor will consider these major points:

- A. Departmental ranking of each individual project.
- B. The total number of project requests that are tuned in by entities.

**Illustrative
Ratings:**

- 5-Top 20% of highest departmentally ranked project requests.
- 4-20% of next highest departmentally ranked project requests.
- 3-20% of next highest departmentally ranked project requests.
- 2-20% of next highest departmentally ranked project requests.
- 1-Bottom 20% of all projects

2023 Capital Planning Committee Members

Christopher Carchia, Chair*

John P. Whittaker*

Richard Taft*

Michael Gibson*

Curt Guenther*

James Boudreau, Town Administrator*

Michael Long, Co-School Committee rep

Andrew Goodrich, Board of Selectmen rep

Jamie Gilmore, Advisory Committee rep

*Voting members (7)

**Select Board, Advisory and Capital Planning Committees
Budget Meeting Schedule
Fiscal Year 2024**

By charter, the Town Administrator conducts an in-depth review of each departmental line with an emphasis on full explanations for all requested expenditures in making recommendations to town officials (exclusive of School Department). The recommended operating and capital budgets are then independently reviewed by the Select Board, Advisory Committee and Capital Planning Committee.

Please note schedule is subject to change due to weather and Committee/Board schedules

Event/Department	Dept #	Select Board Review	Capital Planning Committee Review	Advisory Committee Review
FY24 Budget Presentation		11/8/2022	10/19/2022	11/10/2022
Administration/Select Board	123	11/8/2022	10/19/2022	11/10/2022
Advisory Committee	131	11/8/2022		11/10/2022
Reserve Fund	132	11/8/2022		11/10/2022
Gen Liab & Property Insurance	192	11/8/2022		11/10/2022
Street Lights	424	11/8/2022		11/10/2022
Workers Compensation	912	11/8/2022		11/10/2022
Unemployment	913	11/8/2022		11/10/2022
Assessors	141	11/22/2022		11/17/2022
Library	610	11/22/2022		11/17/2022
Town Clerk	161	11/22/2022		11/17/2022
Widow's Walk Enterprise	61	11/22/2022	10/26/2022	11/17/2022
Board of Health	510	11/22/2022		11/17/2022
Council on Aging	541	11/22/2022		11/17/2022
Recreation	630	11/22/2022		11/17/2022
Commission on Disabilities	549	11/22/2022		11/17/2022
Finance Director/Town Accountant	135	12/6/2022		12/1/2022
Information Technology	155	12/6/2022	10/26/2022	12/1/2022
Police	210	12/6/2022	11/2/2022	12/1/2022
Fire	220	12/6/2022	11/2/2022	12/1/2022
Public Safety Communications	230	12/6/2022		12/1/2022
Veterans	543	12/6/2022		12/1/2022
Beautification	650	12/6/2022		12/1/2022
Historical	691	12/6/2022		12/1/2022
Waterways Enterprise	66	12/20/2022	10/26/2022	12/8/2022
Shellfish	295	12/20/2022		12/8/2022
Facilities	410	12/20/2022	10/19/2022	12/8/2022

Event/Department	Dept #	Select Board Review	Capital Planning Committee Review	Advisory Committee Review
Scituate Cable TV	159	12/20/2022		12/8/2022
Treasurer Collector	145	12/20/2022		12/8/2022
Tax Foreclosures	158	12/20/2022		12/8/2022
Debt Service	720	12/20/2022		12/8/2022
Plymouth County Retirement	911	12/20/2022		12/8/2022
Contributory Insurance	914	12/20/2022		12/8/2022
Federal Taxes	916	12/20/2022		12/8/2022
Department of Public Works				
Engineering	411	1/10/2023	11/9/2022	12/15/2022
Administration	421	1/10/2023		12/15/2022
Highway	422	1/10/2023	11/9/2022	12/15/2022
Snow & Ice	423	1/10/2023		12/15/2022
Public Grounds	429	1/10/2023	11/9/2022	12/15/2022
Transfer Station Enterprise	433	1/10/2023	11/16/2022	12/15/2022
Sewer Enterprise	440	1/10/2023	11/16/2022	12/15/2022
Water Enterprise	450	1/10/2023	11/16/2022	12/15/2022
Review of Non-Monetary Articles		1/24/2023		1/19/2023
Review Petition Articles		1/24/2023		1/19/2023
Community Planning & Development				
Conservation/Coastal Resources	171	1/24/2023		1/5/2023
Planning	175	1/24/2023		1/5/2023
Zoning Board of Appeals	176	1/24/2023		1/5/2023
Economic Development Comm	182	1/24/2023		1/5/2023
Inspections	241	1/24/2023		1/5/2023
Capital Plan Review		1/10/2023		2/9/2013
School	300	2/7/2023	11/30/2022	2/16/2023
South Shore Regional VTHS	310	2/7/2023		2/16/2023
Community Preservation Review		2/21/2023		2/9/2013
Vote all projects/articles		2/21/2023	12/7/2022	3/2/2023
Advisory Booklet Available				3/24/2023
Joint Public Hearing on the Budget		3/27/2023		3/27/2023
Annual & Special Town Meeting		4/10/2023	4/10/2023	4/10/2023

Department	Project Number	Request Title	To Date	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Education	2027-300-01	Jenkins Floors					\$750,000.00		\$750,000.00
	2026-300-01	New Cushing - Hatherly School				\$85,000,000.00			\$85,000,000.00
	2025-300-06	Wampatuck Bathrooms - Phases 1-4			\$100,000.00	\$100,000.00	\$100,000.00	\$100,000.00	\$400,000.00
	2025-300-05	Jenkins Windows			\$750,000.00				\$750,000.00
	2025-300-01	Wampatuck Roof			\$750,000.00				\$750,000.00
	2024-300-05	Technology		\$150,000.00	\$212,000.00				\$362,000.00
	2025-300-03	HS Locker Room Phase 3			\$925,000.00				\$925,000.00
	2025-300-02	Main Floor HS Gym			\$285,000.00				\$285,000.00
	2024-300-04	High School HVAC Controllers Phases 1-3		\$165,334.00	\$165,333.00	\$165,333.00			\$496,000.00
	2024-300-03	HS Locker Room Phase 2		\$898,000.00					\$898,000.00
	2024-300-02	Small Gym High School		\$265,000.00					\$265,000.00
	2024-300-01	Wampatuck Flooring Replacement		\$285,000.00					\$285,000.00
Total Education			\$0.00	\$1,763,334.00	\$3,187,333.00	\$85,265,333.00	\$850,000.00	\$100,000.00	\$91,166,000.00
Engineering	2026-411-02	Oceanside Seawall Phase 4				\$4,000,000.00			\$4,000,000.00
	2025-411-03	Seawall Replacement Turner and Lighthouse Roads-Army Corps of Engineers			\$7,179,247.00				\$7,179,247.00
	2024-411-01	Foreshore Protection		\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00	\$1,000,000.00
	2024-411-01	MS-4 Municipal Seperate Storm Sewer System		\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$150,000.00	\$750,000.00
Total Engineering			\$0.00	\$350,000.00	\$7,529,247.00	\$4,350,000.00	\$350,000.00	\$350,000.00	\$12,929,247.00
Facilities Management	2025-410-01	Station One 149 First Parish Road New Roof			\$150,000.00				\$150,000.00
	2026-410-01	Library Interior Painting				\$50,000.00			\$50,000.00
	2025-410-02	Feasibility Study for Town Hall Addition and Renovations						\$100,000.00	\$100,000.00
	2025-410-02	Maritime Center Floor and Door Replacement			\$30,000.00				\$30,000.00
	2024-410-21	Town Wide Facilities Plan Years 3 - 7		\$470,281.00	\$2,432,908.00	\$2,880,832.00	\$315,657.00	\$1,504,483.00	\$7,604,161.00
Total Facilities Management			\$0.00	\$470,281.00	\$2,612,908.00	\$2,930,832.00	\$315,657.00	\$1,604,483.00	\$7,934,161.00
Fire Dept	2026-220-01	Replace 2016 Ambulance				\$500,250.00			\$500,250.00
	2028-220-01	Fire Gear Replacement						\$240,000.00	\$240,000.00
	2026-220-01	Replace 2015 Command Vehicle				\$62,500.00			\$62,500.00
	2025-220-01	Replace Pumper Truck			\$809,000.00				\$809,000.00
	2027-220-01	Purchase Jaws of Life for Front Line Pumpers					\$83,300.00		\$83,300.00
	2024-220-01	Replace 1998 Dive Truck		\$82,000.00					\$82,000.00
Total Fire Dept			\$0.00	\$82,000.00	\$809,000.00	\$562,750.00	\$83,300.00	\$240,000.00	\$1,777,050.00
Highway	2028-422-01	Feasibility Study for Highway & Public Grounds Facility						\$75,000.00	\$75,000.00
	2026-422-01	2026 10 Wheeler International Dump Truck				\$200,000.00			\$200,000.00
	2028-422-02	New Walkways Town Hall						\$40,000.00	\$40,000.00
	2027-422-01	2027 Chevrolet K2500 Silverado 4x4 Pick Up Truck					\$70,000.00		\$70,000.00

Department	Project Number	Request Title	To Date	FY2024	FY2025	FY2026	FY2027	FY2028	Total
	2024-422-04	2023 Chevrolet K2500 Silverado 4x4 Pick Up Truck		\$70,000.00					\$70,000.00
	2024-422-02	2023 HD Chevrolet 1 Ton Dump Truck with Plow		\$75,000.00					\$75,000.00
	2024-422-03	2023 HD Chevrolet 1 Ton Dump Truck with Plow 2		\$75,000.00					\$75,000.00
	2025-422-01	Mini Excavator			\$138,800.00				\$138,800.00
	2024-422-01	New Sidewalk Machine		\$189,200.00					\$189,200.00
	2024-422-05	Roadways, Sidewalks, Drainage & Culvert improvements		\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$300,000.00	\$1,500,000.00
Total Highway			\$0.00	\$709,200.00	\$438,800.00	\$500,000.00	\$370,000.00	\$415,000.00	\$2,433,000.00
Information Technology	2024-155-03	Public Safety Complex - Video Security System Refresh - EOL Replacement	\$0.00	\$302,611.00					\$302,611.00
	2024-155-02	Emergency Operations Center (EOC) - Audio/Visual System Refresh		\$335,227.00					\$335,227.00
	2024-155-01	Public Safety Complex - Computer Workstations - EOL Replacement	\$0.00	\$68,105.00					\$68,105.00
Total Information Technology			\$0.00	\$705,943.00	\$0.00	\$0.00	\$0.00	\$0.00	\$705,943.00
Police Dept	2025-210-02	Police Shooting Range	\$0.00	\$0.00	\$859,049.00	\$0.00	\$0.00	\$0.00	\$859,049.00
	2025-210-01	Police Patrol Cameras	\$0.00	\$0.00	\$429,751.00	\$0.00	\$0.00	\$0.00	\$429,751.00
	2024-210-02	Police Portable and Mobile Radios	\$0.00	\$315,640.00	\$0.00	\$0.00	\$0.00	\$0.00	\$315,640.00
	2024-210-01	Public Safety CAD/RMS Replacement	\$0.00	\$488,988.00	\$0.00	\$0.00	\$0.00	\$0.00	\$488,988.00
Total Police Dept			\$0.00	\$804,628.00	\$1,288,800.00	\$0.00	\$0.00	\$0.00	\$2,093,428.00
Public Grounds	2026-429-02	2026 Chevrolet K2500 Silverado 4x4 Pick Up Truck				\$70,000.00			\$70,000.00
	2027-429-01	Aerator for fields					\$32,000.00		\$32,000.00
	2026-429-01	Sweeper Star V72 Leaf & Debris Vacuum				\$42,000.00			\$42,000.00
	2025-429-02	Metal Storage Building			\$183,500.00				\$183,500.00
	2025-429-01	New Bucket Truck			\$325,000.00				\$325,000.00
	2024-429-04	2023 HD Chevrolet 1 Ton Dump Truck with Plow 2		\$75,000.00					\$75,000.00
	2024-429-03	2023 HD Chevrolet 1 Ton Dump Truck with Plow		\$75,000.00					\$75,000.00
	2024-429-02	John Deere Mower		\$51,000.00					\$51,000.00
	2024-429-01	New Toro Deck Mower		\$160,000.00					\$160,000.00
Total Public Grounds			\$0.00	\$361,000.00	\$508,500.00	\$112,000.00	\$32,000.00	\$0.00	\$1,013,500.00
Sewer Dept	2025-440-02	First Parish Pump Station Replacement Design Bid			\$180,000.00				\$180,000.00
	2024-440-03	Cyber Security Audit Priority Tasks Phase 1		\$45,000.00					\$45,000.00
	2026-440-01	Sewer Jetting & Cleaning Vehicle				\$582,000.00			\$582,000.00
	2026-440-02	Replace Truck 5-2				\$90,814.00			\$90,814.00
	2025-440-01	Structural Repairs			\$300,000.00				\$300,000.00
	2028-440-02	Replace WWTP Generator						\$1,443,600.00	\$1,443,600.00
	2024-440-04	Inflow & Infiltration FY24-FY27		\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00		\$800,000.00

Department	Project Number	Request Title	To Date	FY2024	FY2025	FY2026	FY2027	FY2028	Total
	2027-440-01	Activated Sludge Capacity					\$360,000.00		\$360,000.00
	2024-440-01	Influent Screen and Pump Replacement		\$4,522,974.00					\$4,522,974.00
	2028-440-01	Replace UV System						\$1,764,000.00	\$1,764,000.00
	2024-440-02	Replace Truck 5-4		\$90,813.00					\$90,813.00
	2025-440-03	I & I Priority Area 6-1			\$5,040,000.00				\$5,040,000.00
Total Sewer Dept			\$0.00	\$4,858,787.00	\$5,720,000.00	\$872,814.00	\$560,000.00	\$3,207,600.00	\$15,219,201.00
Transfer Station	2027-433-01	Weigh Scale Replacement					\$150,000.00		\$150,000.00
	2026-433-01	Entrance Gate Key Card Access and Cameras				\$150,000.00			\$150,000.00
	2025-433-01	Overhead Rolling Door Replacement			\$200,000.00				\$200,000.00
	2024-433-01	Pickup Truck, Plow & Sander		\$80,000.00					\$80,000.00
Total Transfer Station			\$0.00	\$80,000.00	\$200,000.00	\$150,000.00	\$150,000.00	\$0.00	\$580,000.00
Water Dept	2028-450-05	Well 18B Upgrades						\$850,000.00	\$850,000.00
	2028-450-02	SCADA Upgrade						\$700,000.00	\$700,000.00
	2028-450-01	Repair Mann Lot Standpipe - Construction						\$1,400,000.00	\$1,400,000.00
	2027-450-05	Redevelopment of Public Wells FY2027					\$180,000.00		\$180,000.00
	2027-450-02	Walnut Tree Booster Station Upgrades					\$120,000.00		\$120,000.00
	2027-450-01	Repair Mann Lot Standpipe - Design					\$400,000.00		\$400,000.00
	2026-450-06	Mann Lot Booster Station Upgrades				\$165,000.00			\$165,000.00
	2026-450-05	Reservoir Expansion				\$1,950,000.00			\$1,950,000.00
	2026-450-02	Replace Truck #104 6 Wheel Dump Truck				\$120,000.00			\$120,000.00
	2024-450-03	10 Year Meter Replacement Cycle Program FY2024-2028		\$230,000.00	\$240,000.00	\$250,000.00	\$260,000.00	\$270,000.00	\$1,250,000.00
	2026-450-01	Repair Maple Street Standpipe - Construction				\$1,400,000.00			\$1,400,000.00
	2025-450-03	Redevelopment of Public Wells			\$180,000.00				\$180,000.00
	2025-450-02	Replace Truck # 39 2009 Chevy Silverado Pick-up			\$68,000.00				\$68,000.00
	2024-450-05	Dolan Well Site Engineering and Construction		\$9,000,000.00					\$9,000,000.00
	2024-450-02	Replace 2006 Chevy Colorado Truck		\$67,000.00					\$67,000.00
	2024-450-04	Replace Water Mains - Phases 7-11		\$2,300,000.00	\$2,500,000.00	\$2,700,000.00	\$2,900,000.00	\$3,100,000.00	\$13,500,000.00
	2024-450-01	Replacement of Granular Activate Carbon at Water Treatment Plant		\$220,000.00					\$220,000.00
	2025-450-01	Repair Maple Street Standpipe - Design			\$400,000.00				\$400,000.00
Total Water Dept			\$0.00	\$11,817,000.00	\$3,388,000.00	\$6,585,000.00	\$3,860,000.00	\$6,320,000.00	\$31,970,000.00
Waterways/Harbormaster	2026-298-01	South River Dredge Project				\$750,000.00			\$750,000.00
	2028-298-01	Harbormaster Building Architectural/Design/ADA/Update						\$175,000.00	\$175,000.00
	2027-298-01	Unit 2 Replacement Outboard					\$39,300.00		\$39,300.00
	2025-298-01	Scituate Harbor Dredging			\$1,500,000.00				\$1,500,000.00
	2024-298-01	Harbormaster Truck 2		\$42,900.00					\$42,900.00
Total Waterways/Harbormaster			\$0.00	\$42,900.00	\$1,500,000.00	\$750,000.00	\$39,300.00	\$175,000.00	\$2,507,200.00

Department	Project Number	Request Title	To Date	FY2024	FY2025	FY2026	FY2027	FY2028	Total
Total Departments			\$0.00	\$22,045,073.00	\$27,182,588.00	\$102,078,729.00	\$6,610,257.00	\$12,412,083.00	\$170,328,730.00

Town of Scituate

James M. Boudreau
Town Administrator



600 Chief Justice Cushing Hwy
Scituate, Massachusetts 02066
Telephone (781) 545-8741
jboudreau@scituatema.gov

MEMORANDUM

TO: Select Board
Capital Planning Committee

FROM: James M. Boudreau, Town Administrator

DATE: October 18, 2022

cc: Nancy Holt, Finance Director/Town Accountant
Department Heads

RE: Town Administrator FY 2024 Recommended Capital Plan

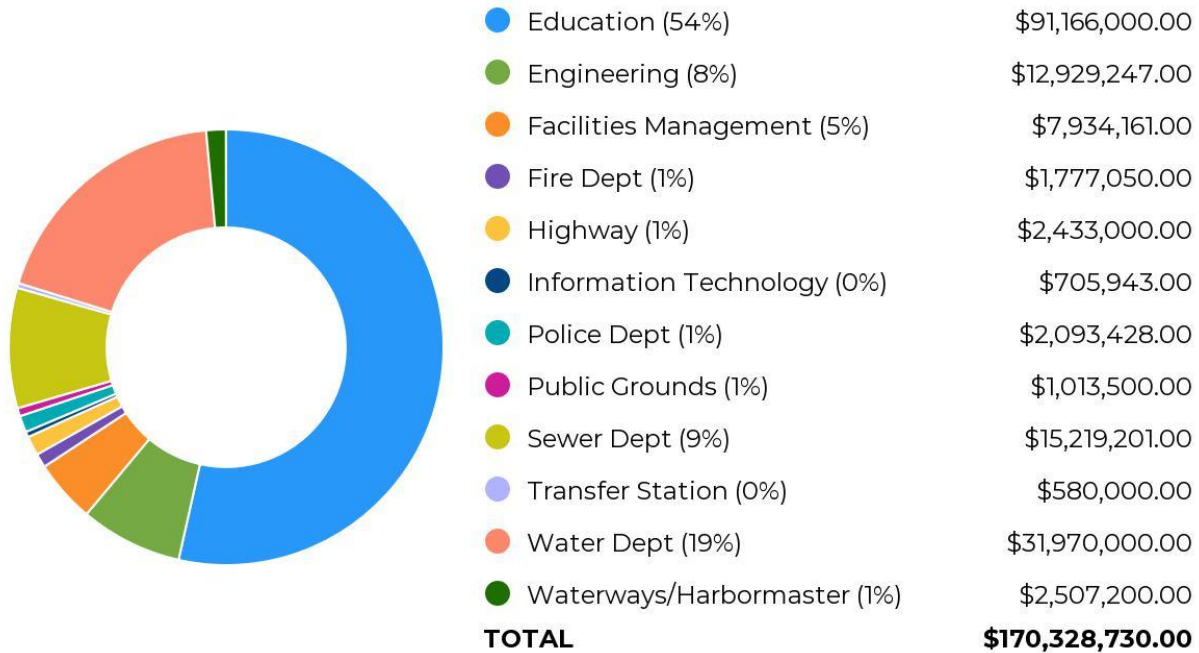
In compliance with Section 6-3, 6-4, and Section 6-6 (a-e) of the Town Charter, the Town Administrator respectfully submits the following Fiscal Year 2024 capital plan. This document contains recommended projects for funding in FY 2024. A five-year rolling capital plan enables the Town to plan for both short and long-term capital needs. The goal of the Town of Scituate's Capital Plan is to serve as a planning document designed to inform the community in the broadest possible ways of the potential needs and demands the Town is facing for capital equipment, maintenance and infrastructure.

A combination of available funds and limited borrowing is recommended to fund the FY 2024 Capital Improvement Program. Available funds generated from taxation, free cash, enterprise fund retained earnings, meals tax, revolving funds, unspent balances in previously approved capital projects and premiums received from past borrowings fund as much as the plan as possible in a pay-as-you-go approach which is supplemented by borrowing for larger, longer-term cost items or projects in the enterprise funds.

The submissions to the FY 2024-2028 capital plan total \$170,328,730 and include a potential new elementary school for \$85,000,000 in FY 2026 which is 50% of the overall plan. A continued investment in the sewer and water infrastructure projects amount to 9% and 19% respectively. Foreshore protection and road improvements account for 8% of the plan with both also receiving additional funding for more projects through the FY 2024 operating budget and state and federal sources. The recent receipt of a \$5.9M Seawall and Dam Repair Construction Grant is also supporting the plan by funding two more phases of the four phase Oceanside Seawall replacement project.

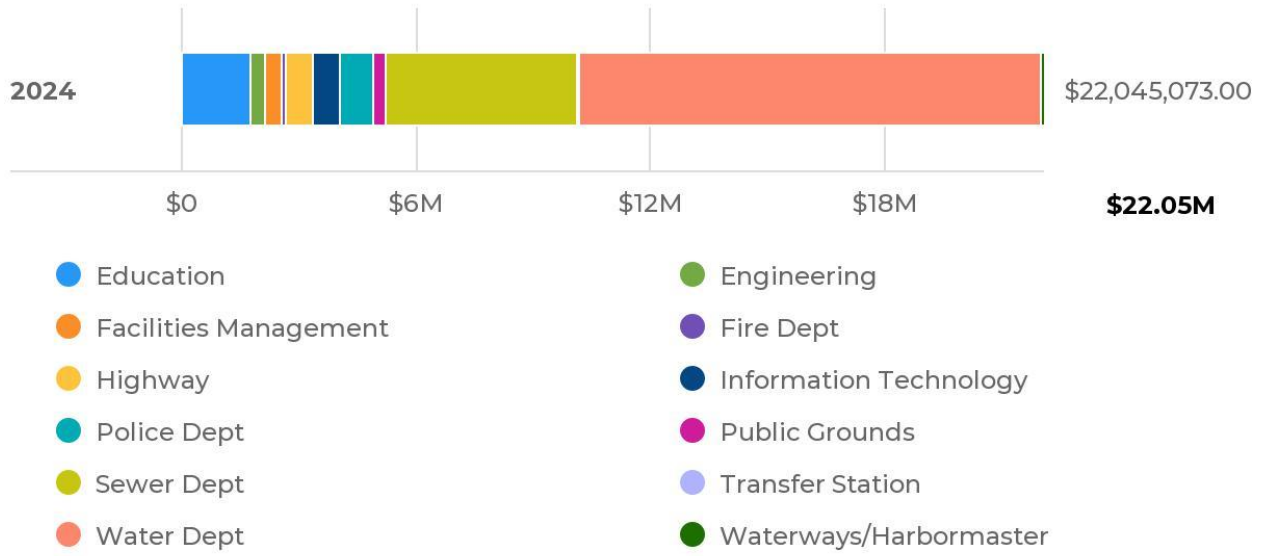
It should be noted that the five year capital plan is a dynamic document and projects will move between years based on needs, development and funding opportunities. The Town's commitment to funding design and engineering has supported its ability to apply for grant funding with "shovel ready" projects.

Capital Costs By Department (all years)



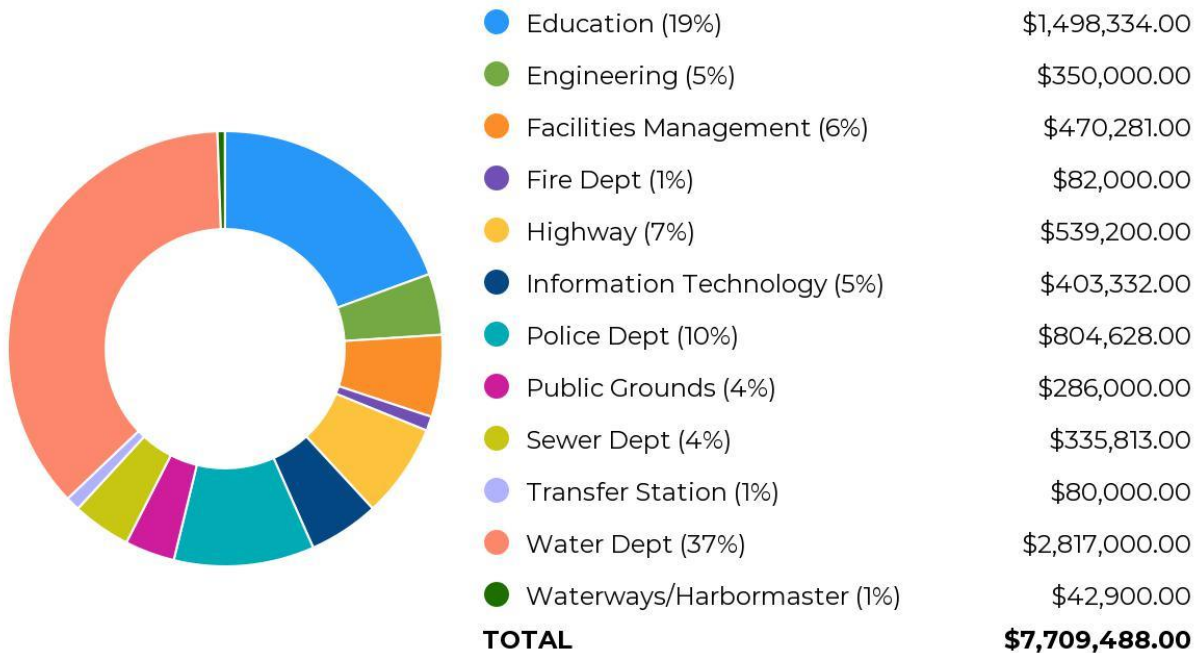
The FY 2024 portion of the plan included 34 projects totaling \$22,045,073. The recommendation of \$7,709,488 for FY 2024 endeavors to provide funding for as many of these projects as possible factoring the limitations of operating budgets to support additional debt service and the availability of other sources to fund these projects including previously approved authorizations and grants. Capital projects which were not recommended will be reconsidered if grant funding becomes available to support the cost. A breakdown of all of the projects submitted for FY 2024-2028 is provided in the following chart.

Capital Costs By Department (per year)



The recommendation for funding for the FY 2024 capital plan is provided below.

Capital Costs By Department (all years)



As previously noted, there are other funding sources available to assist the Town in addressing its capital needs that are not reflected in the funding recommendation of the plan as these funds

have not yet been secured. These potential grants include Seawall and Dam Repair Fund, Coastal Resiliency, Seaport Economic Advisory Council grants for Waterways Enterprise projects, Army Corps of Engineers Small Construction Program as well as increased funding for other existing and new grant programs due to the American Rescue Plan and other infrastructure funding.

FY 2024 is the third year that the town-wide facilities study is reflected in the five year plan. This study was completed in 2020 and addresses more than 20 municipal buildings and provided a 20 year capital maintenance plan. Additional improvement to town and school facilities as well as the third year recommendations for the town-wide facilities plan were supported for funding in the amount of \$470,281. The recommendations for the Widows Walk Clubhouse were not included as those items were addressed in the recent clubhouse renovation.

Additional improvements and repairs to facilities that are recommended in the FY 2024 capital plan include \$165,334 for phase 1 of 3 for replacement of the High School HVAC controllers, \$898,000 for phase 2 of 3 for the High School locker rooms, \$285,000 for flooring replacement at the Wampatuck Elementary School and \$335,227 for updates to audio visual system at the Emergency Operations Center.

Recommended projects for the general fund departments include three trucks totaling \$225,000, two mowers totaling \$211,000, a sidewalk machine for plowing and brush of \$189,200 and a dive truck for \$82,000. Continued funding for the federally mandated MS-4 stormwater compliance program of \$150,000 is supported. Technology requests for Town and School departments amounting to \$707,093 as well as public safety communications equipment of \$315,640 were all recommended from available funds.

The Sewer Department submitted four projects of which three are recommended for funding. A total of \$335,813 is recommended to continue the inflow and infiltration preventative measures, conduct a cyber security audit and replace truck 5-4. The recommendations included in the Town-wide Facilities Plan Year 3 for the sewer enterprise facilities of \$59,838 were also supported. The \$4.5M Influent Screen and Pump Replacement project was not recommended at this time as the previously authorized Facilities Study has not yet been completed. All projects will be funded from Sewer Enterprise available funds.

The Water Department submitted five projects of which four are recommended for funding. The meter replacement program request for \$230,000, replacement of a 2006 truck for \$67,000, replacement of the granular activate carbon at the Water Treatment Plant of \$220,000 and the next phase of water main replacement were all supported. The recommendations included in the Town-wide Facilities Plan Year 3 for the water enterprise facilities of \$6,650 were also supported. The water main replacement would be funded by borrowing and the other projects supported from Water Enterprise available funds. The \$9M Dolan Well Field construction project was not recommended at this time due to the need for further study.

The Transfer Station submitted a single project for a new pick-up truck with plow to replace the truck retired from another DPW division currently in use at the facility that has reached the end of its useful life. The cost was supported at \$80,000 and would be funded from Transfer Station Enterprise available funds. The recommendations included in the Town-wide Facilities Plan Year 3 for the transfer station enterprise facilities of \$13,020 were also supported.

The Waterways Enterprise (Harbormaster's Department) submitted a single project to replace a pick-up truck of \$42,900. The cost would be funded from Waterways Enterprise available funds.

The recommendations included in the Town-wide Facilities Plan Year 3 for the Waterways enterprise facilities of \$18,871 were also supported.

The funding for the FY 2024 recommended plan is supported 70.5% from available funds including Free Cash, enterprise fund retained earnings, unspent capital articles, premiums from debt issuance and revolving funds. The remaining 29.5% for the single borrowing authorization would be supported from water enterprise receipts. The plan recommends 28 of the 34 submitted projects for funding and addresses a wide breadth of projects from technology to facility upgrades to infrastructure.

On the following pages you will find a listing of projects in the FY2024-2028 capital plan by department and year. Also included is a proposed funding mechanism for these projects. As noted previously, projects included in the plan for FY2025-2028 are subject to change based on needs, further development and funding opportunities.

Funding Source	Project Number	Request Title	Department	FY2024
	2024-450-04	Replace Water Mains - Phases 7-11	Water Dept	\$2,300,000.00
Total Borrowing - Water Enterprise				\$2,300,000.00
	2024-300-05	Technology	Education	\$150,000.00
	2024-411-01	Foreshore Protection	Engineering	\$200,000.00
	2024-411-01	MS-4 Municipal Seperate Storm Sewer System	Engineering	\$150,000.00
	2024-220-01	Replace 1998 Dive Truck	Fire Dept	\$82,000.00
	2024-429-03	2023 HD Chevrolet 1 Ton Dump Truck with Plow	Public Grounds	\$75,000.00
	2024-422-02	2023 HD Chevrolet 1 Ton Dump Truck with Plow	Highway	\$75,000.00
	2024-422-03	2023 HD Chevrolet 1 Ton Dump Truck with Plow 2	Highway	\$75,000.00
	2024-210-02	Police Portable and Mobile Radios	Police Dept	\$315,640.00
	2024-210-01	Public Safety CAD/RMS Replacement	Police Dept	\$488,988.00
	2024-429-02	John Deere Mower	Public Grounds	\$51,000.00
	2024-429-01	New Toro Deck Mower	Public Grounds	\$160,000.00
	2024-422-01	New Sidewalk Machine	Highway	\$189,200.00
	2024-422-05	Roadways, Sidewalks, Drainage & Culvert improvements	Highway	\$200,000.00
	2024-155-02	Emergency Operations Center (EOC) - Audio/Visual System Refresh	Information Technology	\$167,613.00
	2024-155-01	Public Safety Complex - Computer Workstations - EOL Replacement	Information Technology	\$68,105.00
	2024-300-04	High School HVAC Controllers Phases 1-3	Education	\$165,334.00
	2024-300-03	HS Locker Room Phase 2	Education	\$898,000.00
	2024-300-01	Wampatuck Flooring Replacement	Education	\$285,000.00
	2024-410-21	Town Wide Facilities Plan Years 3 - 7	Facilities Management	\$371,902.00
Total Free cash; tax levy & premiums				\$4,167,782.00
	2024-155-02	Emergency Operations Center (EOC) - Audio/Visual System Refresh	Information Technology	\$167,614.00
Total Revolving Fund (PEG Access)				\$167,614.00
	2024-440-03	Cyber Security Audit Priority Tasks Phase 1	Sewer Dept	\$45,000.00
	2024-440-04	Inflow & Infiltration FY24-FY27	Sewer Dept	\$200,000.00
	2024-440-02	Replace Truck 5-4	Sewer Dept	\$90,813.00
	2024-410-21	Town Wide Facilities Plan Years 3 - 7	Facilities Management	\$59,838.00
Total Sewer Enterprise Retained Earnings; unspent articles & premiums				\$395,651.00
	2024-433-01	Pickup Truck, Plow & Sander	Transfer Station	\$80,000.00
	2024-410-21	Town Wide Facilities Plan Years 3 - 7	Facilities Management	\$13,020.00
Total Transfer Station Enterprise Retained Earnings; unspent articles and premiums				\$93,020.00
	2024-450-03	10 Year Meter Replacement Cycle Program FY2024-2028	Water Dept	\$230,000.00
	2024-450-02	Replace 2006 Chevy Colorado Truck	Water Dept	\$67,000.00
	2024-450-01	Replacement of Granular Activate Carbon at Water Treatment Plant	Water Dept	\$220,000.00
	2024-410-21	Town Wide Facilities Plan Years 3 - 7	Facilities Management	\$6,650.00
Total Water Enterprise Retained Earnings; unspent articles and premiums				\$523,650.00
	2024-410-21	Town Wide Facilities Plan Years 3 - 7	Facilities Management	\$18,871.00
	2024-298-01	Harbormaster Truck 2	Waterways/Harbormaster	\$42,900.00
Total Waterways Enterprise Retained Earnings and unspent articles				\$61,771.00
Total Funding Sources				\$7,709,488.00

Open Capital Project Accounts as of 10/16/22

Restricted Use & Debt Exclusions Not Included

Org	Object	Project	Dept	Description	Amount Available	Available for Re-use	Comment
1123920	589000	20N5	BOS/TA	ATHLETIC FIELDS	33,560.89	N	Security upgrades
1155919	589000	19S32	IT	INFO TECH UPGRADES & LICENSING	42,939.80	N	
1155920	589000	20A3P	IT	SIMPLIVITY DATA INFRASTRUCT	28,866.79	N	
1155920	589000	20N75	IT	PERMITTING SYSTEM	140,190.00	-	Checking with dept - CARES Fund project
1155921	589000	21A3M	IT	PHONE SYSTEM EXPANSION	31,830.34	N	
1155922	589000	223AA	IT	NETWORK SWITCHES	112,000.00	N	
1210921	589000	21A3O	Police	MARINE UNIT REPOWERING	179.47	N	<i>Paying final costs-check with dept</i>
1210922	589000	223EE	Police	ALPR & PARKING MANAGEMENT	4,555.56	N	Ongoing
1210922	589000	22A3Q	Police	BALLISTIC VESTS	53,779.85	N	On order
1210922	589000	22S53	Police	TOWN SHARE SPD SAFE BOAT	145,800.00	N	Procurement ongoing
1220918	589000	18A3N	Fire	Communications Equip Stn 1&4	931.76	N	<i>Paying final costs-check with dept</i>
1220919	589000	19A3E	Fire	HUMAROCK FIRE STN RENOVATION	3,740.24	N	Waiting on PBC to close project
1220920	589000	20N72	Fire	FIRE STN #1 OVRHD DOORS	1,649.59	N	<i>Paying final costs-check with dept</i>
1220921	589000	21A3L	Fire	REFURBISH 2006 RESCUE PUMPER	2,000.00	N	<i>Paying final costs-check with dept</i>
1220922	589000	223FF	Fire	REPLACE 2010 COMMAND VEHICLE	65,000.00	N	Sourcing
1220922	589000	22A3N	Fire	ZOLL MONITORS (2)	50,000.00	N	Received not paid yet
1220922	589000	22S54	Fire	AMBULANCE	435,719.00	N	On order
1241921	589000	21A3N	Inspections	DIGITIZE DEPT RECORDS	308,541.00	N	
1300915	589000	15A3E	School	Jenkins Outside Stairs	50,000.00	N	In progress and/or scheduled
1300917	589000	17A3J	School	Ceiling Tile Replacement H-C	40,000.00	N	In progress and/or scheduled
1300920	589000	20A3W	School	WIRELESS SMOKE DET CUSH & HATH	30,044.00	N	In progress and/or scheduled
1300920	589000	20A3X	School	CUSHING ACCESSIBILITY IMPS	50,000.00	N	In progress and/or scheduled
1300921	589000	21A3P	School	REPLACE SHS FLOORING	250,000.00	N	In progress and/or scheduled
1300921	589000	21A3R	School	WAMPATUCK PARKING LOT	295,266.86	N	In progress and/or scheduled
1300921	589000	21S04	School	HATHERLY FEASIBILITY STUDY	785,500.00	N	In progress and/or scheduled
1300922	589000	223GG	School	PAC RIGGING	26,000.00	N	In progress and/or scheduled
1300922	589000	22A3V	School	SHS FLOOR REPLACEMENT	300,000.00	N	In progress and/or scheduled
1300922	589000	22A3Z	School	SCHOOL TECHNOLOGY	71,729.52	N	In progress and/or scheduled
1410919	589000	19A3F	Facilities	SECURITY UPGRADES TO FACILITIE	864.60	N	
1410919	589000	19S33	Facilities	SECURITY UPGRADES TOWN BLDGS	29,051.97	N	
1410920	589000	20A3L	Facilities	FACILITIES HANDYMAN VEHICLE	32,000.00	N	On order
1410921	589000	21A3H	Facilities	OLD GATES SPRINKLER PUMP	80,400.00	N	
1410921	589000	21A3I	Facilities	YR 1 TOWN WIDE FAC PLAN	101,016.00	N	Ongoing
1410921	589000	21A3J	Facilities	TOWN HALL & BOH HVAC IMPS	27,102.00	N	
1410922	589000	223CC	Facilities	REPLACE HVAC AT 68 CAPT PEIRCE	67,000.00	N	
1410922	589000	223HH	Facilities	FACILITIES DIR VEHICLE	274.40	N	<i>Paying final costs-check with dept</i>
1410922	589000	22A3P	Facilities	REPLACE MARITIME ADA RAMP	108,500.00	N	
1410922	589000	22A3R	Facilities	FACILITIES PLAN-YEAR 2 PROJECT	1,130,151.00	N	Ongoing
1411922	589000	22A3A	DPW Eng	BEACH IMPROVEMENTS	100,000.00	N	
1411922	589000	22A3D	DPW Eng	FORESHORE PROTECTION	190,822.13	N	Engineering/Permitting phase
1411922	589000	22A3J	DPW Eng	FEMA SEASIDE TOWN SHARE	121,439.00	N	Engineering/Permitting phase
1411922	589000	22A3K	DPW Eng	FEMA SURFSIDE TOWN SHARE	163,513.00	N	Engineering/Permitting phase
1411922	589000	22A3L	DPW Eng	FEMA COLE PRKY TOWN SHARE	66,983.00	N	Engineering/Permitting phase
1411922	589000	22A3M	DPW Eng	HARBOR RESILIENCY STUDY	250,000.00	N	RFP Pending
1411922	589000	22A3S	DPW Eng	MS4 COMPLIANCE	100,000.00	N	Ongoing
1422920	589000	20A3G	DPW Hwy	ROADS & SIDEWALKS	72,939.14	N	Ongoing
1422921	589000	21A3D	DPW Hwy	ROAD & SIDEWALK IMPS	140,849.72	N	Ongoing
1422922	589000	22A3C	DPW Hwy	ROADWAY & SIDEWALK IMPVVS	300,000.00	N	Ongoing
1422922	589000	22A3O	DPW Hwy	REPLACE TRUCK 1-9	65,000.00	N	Sourcing
1422922	589000	22A3W	DPW Hwy	REPLACE TRUCK 101	15,440.57	N	Sourcing
1429922	589000	223BB	DPW PGrnds	REPLACE TRUCK 2-0	65,000.00	N	Sourcing
1429922	589000	223DD	DPW PGrnds	REPLACE TRUCK 2-2	65,000.00	N	Sourcing
1429922	589000	22A3T	DPW PGrnds	REPLACE 2001 TRASH TRUCK	170,000.00	N	Sourcing
1429922	589000	22A3U	DPW PGrnds	CEMETERY MAINTENANCE DATABASE	31,273.34	N	Ongoing
General Fund Total					6,854,444.54		
33000580	589000	20N76	Transfer Stn	YARD JOCKEY REPLACEMENT	385.20	Y	
33000580	589000	21A3W	Transfer Stn	REPLACE 2010 LOADER	357.35	Y	
63433917	589000	173DD	Transfer Stn	Landfill Gas Piping	175,000.00	N	
63433918	589000	183LL	Transfer Stn	Sand Blast & Paint Scale	40,000.00	N	
63433919	589000	19A3Q	Transfer Stn	CRACK SEAL & PAVEMENT MRKGS	35,665.94	N	
63433920	589000	20N1	Transfer Stn	UNPAID PY BILLS	133.09	Y	
63433921	589000	21S55	Transfer Stn	BACKHOE	15,100.00	N	<i>Paying final costs-check with dept</i>
Transfer Station Enterprise Total					266,641.58		

Open Capital Project Accounts as of 10/16/22

Restricted Use & Debt Exclusions Not Included

Org	Object	Project	Dept	Description	Amount Available	Available for Re-use	Comment
61661917	589000	17A3U		Irrigation System Design	2,350.00	Y	
61661917	589000	17A3V		HVAC Replacement	4,806.00	Y	
61661918	589000	18A3A		Design & Eng Imprvmnts	566.67	Y	
61661918	589000	18A3C		Netting Replacement	1,250.00	Y	
61661921	589000	21S51		MAINTENANCE EQUIPMENT	37,809.10	N	Sourcing
61661921	589000	21S52		PUMP STATION/IRRIGATION	175,000.00	N	Working on procurement
Widows Walk Enterprise Total					221,781.77		
34000580	589000	223JJ	Sewer	SCADA PHASE 5	284,713.58	N	Awaiting formal proposals from contractor
64440918	589000	183HH	Sewer	Aeration Tanks 1 & 2 Rehab	38,280.00	N	Clarifier 3 last clarifier to be included in ongoing clarifier improvements contract, will be assessing parts / repairs needed once we take it offline for the project.
64440918	589000	183II	Sewer	Sand Hills & Chain Pond Final	40,267.64	N	Facility preparing to switch from Aeration tank 4 to aeration tank 1,2,3 this fall, additional equipment may need to be replaced on 1+2 to complete the transition
64440919	589000	19A3O	Sewer	OSHA & SPCC COMPLIANCE	30,000.00	N	Reviewing findings from recent safety audit for implementation of measures.
64440919	589000	19A3P	Sewer	DEWATERING HEATING SYSTEM	100,000.00	N	Funds used in match for grant request, project on hold awaiting grant GAP III grant response
64440919	589000	19S33	Sewer	SECURITY UPGRADES	19,059.74	N	Considering security upgrades at remote site to protect sewer division equipment stored within.
64440919	589000	19S32	Sewer	FIBER CAPITAL OUTLAY	4,977.95	N	Active project in progress with IT department
64440920	589000	203AA	Sewer	I & I MEASURES	43,242.90	N	Ongoing project
64440920	589000	203CC	Sewer	SEWER MAIN INSPECTION PROGRAM	2,249.92	Y	
64440921	589000	21A3U	Sewer	CLARIFIER UPGRADE	175,698.46	N	Ongoing project, first phase to be completed this fall.
64440922	589000	223KK	Sewer	INFLOW & INFILTRATION	216,960.00	N	Ongoing projects
64440922	589000	223LL	Sewer	AUTOMATED AERATION VALVES	85,000.00	N	Awaiting formal proposals for contract
64440922	589000	223MM	Sewer	REPLACE 5-1 RANGER	71,036.00	N	Intend to place order this calendar year.
Sewer Enterprise Total					1,111,486.19		
35000580	589000	19A3R	Water	ENG WATER PLANT & SCADA	1,099,427.02	N	Ongoing contract
35000580	589000	18S5	Water	Emergency WTP Repairs	50,623.27		
35000580	589000	19A3T	Water	ENG HUMAROCK MAINS	292.58	N	Ongoing contract
35000580	589000	19A3U	Water	WELL 17A GREEN SAND CONST	152,900.81	N	CWT loan-will net to \$0
35000580	589000	203EE	Water	PERM RESIDUALS DISP WELL 18B	63,496.65	N	Ongoing contract
35000580	589000	21A3Y	Water	STORAGE TANK IMPROVEMENTS	159,888.83	N	
35000580	589000	21A3Z	Water	DOLAN WELL FIELD CONSTR	2,215.00	N	Ongoing contract
35000580	589000	223OO	Water	WELL 19 & 22 UPGRADES	61,277.14	N	Ongoing contract
65450913	589000	13N11	Water	Water Main Replacement	68,680.62	N	Ongoing contract
65450916	589000	16A4O	Water	Well #19 Envir. Review	38,842.90	N	
65450919	589000	19S35	Water	WATER METER REPLACEMENT	12,729.90	N	Ongoing contract
65450919	589000	19S32	Water	FIBER CAPITAL OUTLAY	6,590.46	N	
65450920	589000	203GG	Water	CHEMICAL FEED SYSTEM TWO LOC	19,954.40	N	
65450920	589000	203II	Water	METER REPLACEMENT	3,114.55	N	Ongoing contract
65450921	589000	21A3Y	Water	STORAGE TANK IMPS	333,126.17	N	
65450922	589000	223OO	Water	WELL 19 & 22 UPGRADES	235,216.64	N	Ongoing contract
65450922	589000	223PP	Water	WELL 10 & 11 UPGRADES	534,863.19	N	Ongoing contract
65450922	589000	223QQ	Water	WEST END WELL INVESTIGATION	250,000.00	N	
65450922	589000	223RR	Water	WELL REDEVELOPMENT	49,320.00	N	Ongoing contract
65450922	589000	223SS	Water	METER REPLACEMENT	220,000.00	N	Ongoing contract
65450922	589000	22S55	Water	EMERGENCY WTP REPAIRS	250,000.00	N	Reserved
Water Enterprise Total					3,612,560.13		
36000580	589000	15A3N	Waterways	RIVER & HARBOR DREDGING	51,301.39	N	Active project

Open Capital Project Accounts as of 10/16/22

Restricted Use & Debt Exclusions Not Included

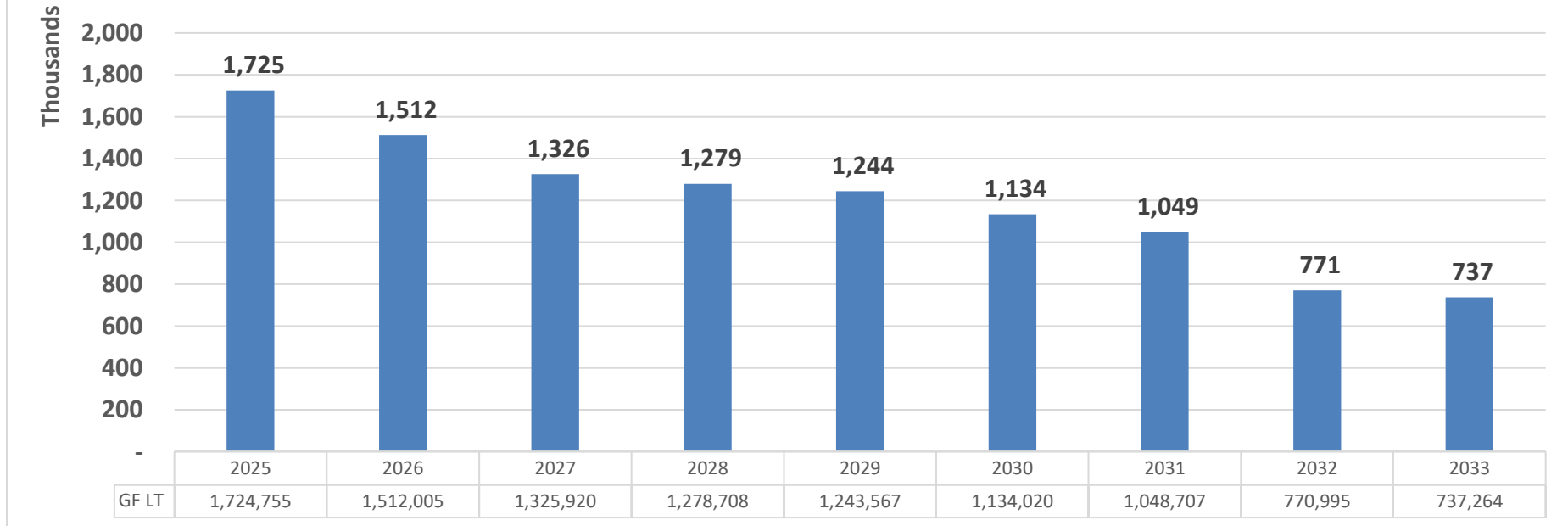
Org	Object	Project	Dept	Description	Amount	Available for	Comment
					Available	Re-use	
36000580	589000	223UU	Waterways	PUMP OUT STATION JERICHO	4,265.04	N	Active project
66298912	589000	12A4V	Waterways	Dredging - South River	30,000.00	N	Active project
66298913	589000	13A3Q	Waterways	Repairs Harbormaster Building	6,970.00	N	
66298919	589000	19A3X	Waterways	COMPREHENSIVE DREDGE PERMIT	40,000.00	N	Active project
66298919	589000	19S33	Waterways	SECURITY UPGRADES	442.76	Y	
66298919	589000	19SN2	Waterways	TOWN MARINA PILINGS	56,884.23	N	Active project
66298920	589000	203LL	Waterways	DOCKS & GANGWAYS TOWN SHR	31,739.56	N	Contract awarded
66298921	589000	213AA	Waterways	CPM DOCK REPLACEMENT	200,000.00	N	Active project
66298921	589000	213BB	Waterways	RE-POWER UNIT 1	47,000.00	N	Scheduled 09/2022
66298922	589000	223TT	Waterways	MAINT & IMPRV DREDGING	250,000.00	N	Active project
66298922	589000	223UU	Waterways	PUMP OUT STATION JERICHO	57,834.96	N	Active project
Waterways Enterprise Total					776,437.94		
Total All Funds					12,843,352.15		

FY24 Capital Plan Available Funds

Description	General Fund	Widows Walk Enterprise	Transfer Station Enterprise	Sewer Enterprise	Water Enterprise	Waterways Enterprise	Total
Free Cash less \$450K set-aside	\$ 3,974,964						\$ 3,974,964
Retained Earnings less \$250K		\$ 225,950	\$ 261,861	\$ 418,035	\$ 1,047,971	\$ 103,159	\$ 2,056,976
Tax Levy/Meals Tax	\$ 184,000						\$ 184,000
Other Unspent Articles	\$ -	\$ 8,973	\$ -	\$ 2,250		\$ 443	\$ 11,665
Capital Stabilization Fund	\$ 1,312	\$ 215,537	\$ 25,056	\$ 251,132	\$ 150,981		\$ 644,018
Premiums	\$ 12,607		\$ 1,627	\$ 20,265	\$ 22,460		\$ 56,959
							\$ -
Total	\$ 4,172,883	\$ 450,460	\$ 288,544	\$ 691,682	\$ 1,221,412	\$ 103,602	\$ 6,928,582

General Fund LT Debt (non-Debt Exclusion) FY23-33

GF Issued Debt Fully Retires in 2041

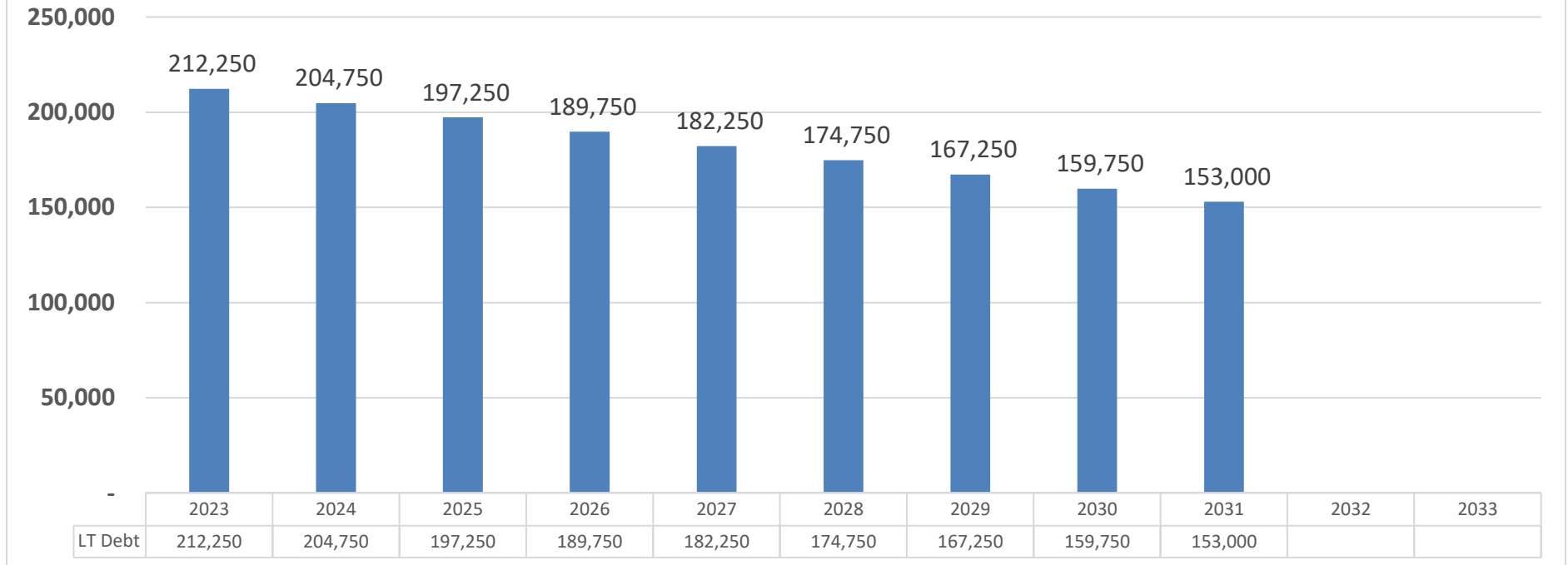


General Fund Authorized and Unissued Debt – projects authorized but for which a long term borrowing requiring repayment has not yet occurred. Not all projects will be issued at the same time and amounts shown below assume 20 year financing.

Amount	Authorized Project Description	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
\$4,000,000	Seawall Turner/Oceanside Phase 1	380,000	371,000	362,000	353,000	344,000	335,000	326,000	317,000	308,000	299,000
\$2,500,000	FEMA Third Cliff Town Share (PW301/834/1171/363)	237,500	231,875	226,250	220,625	215,000	209,375	198,125	192,500	186,875	181,250
\$715,000	FEMA Second Cliff Town Share (PW824/1171/372)	72,175	70,375	68,575	61,775	60,200	58,625	57,050	55,475	53,900	52,325
\$635,000	FEMA First Cliff Town Share (PW835/1171/358)	63,575	62,000	60,425	58,850	57,275	55,700	54,125	47,550	46,200	44,850
\$717,500	FEMA Minot Town Share (PW820/1171/384)	74,788	70,375	63,575	62,000	60,425	58,850	57,275	55,700	54,125	52,550
\$724,147	FEMA Glades Town Share (PW361/821/1171)	76,734	70,600	68,800	67,000	60,200	58,625	57,050	55,475	53,900	52,325
\$1,045,000	High School Roof - 55%	55,875	54,525	53,175	51,825	50,475	49,125	47,775	46,425	45,075	43,725
\$1,235,000	Jenkins School Roof - 55%	65,600	64,025	62,450	60,875	59,300	57,725	56,150	54,575	53,000	51,425
	Total Authorized and Unissued Impact	1,026,247	994,775	965,250	935,950	906,875	883,025	853,550	824,700	801,075	777,450

Widows Walk Enterprise LT Debt FY23-33

All Issued Debt Fully Retires in 2031

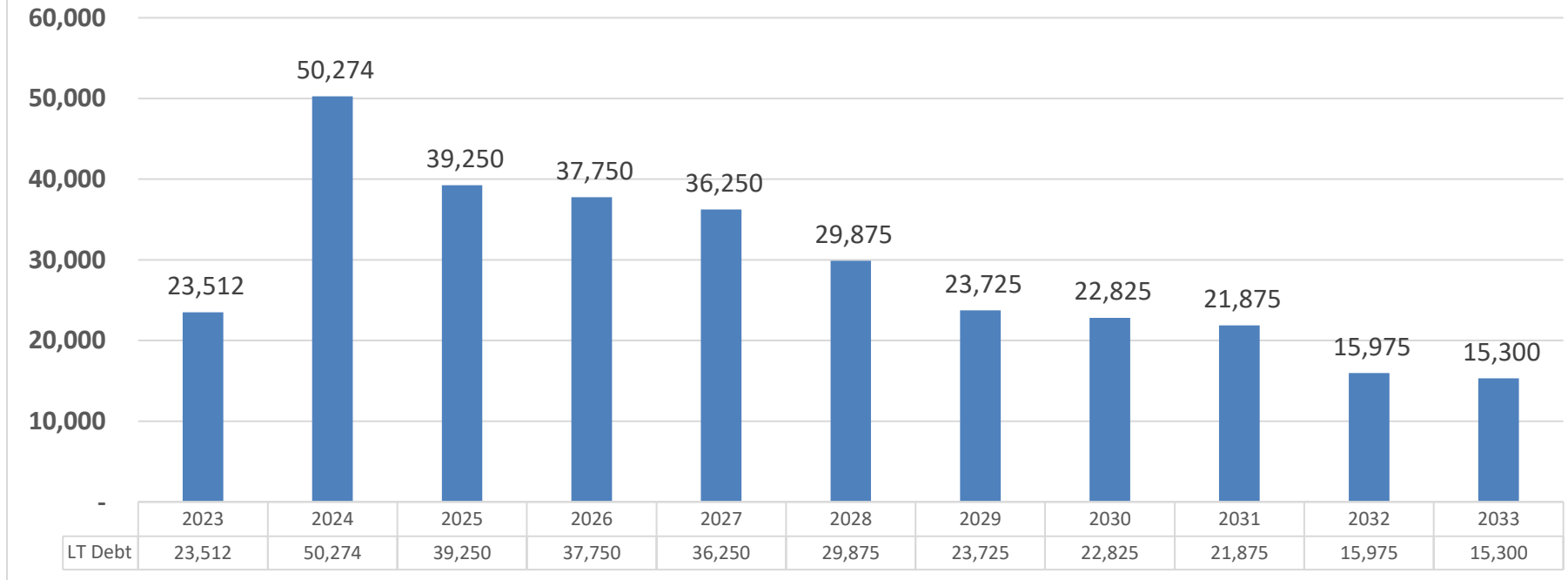


Widows Walk Enterprise Authorized and Unissued Debt – projects authorized but for which a long term borrowing requiring repayment has not yet occurred. Not all projects will be issued at the same time and amounts shown below assume 20 year financing. The irrigation system project is on hold until the clubhouse debt is retired so as not to overburden the enterprise fund. There is also an outstanding \$770,000 short term bond anticipation note that will be retire with retained earnings partially in FY23 and fully in FY24.

	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Widows Walk Irrigation System (\$2.2M)	209,000	204,050	199,100	194,150	189,200	184,250	179,300	174,350	169,400	164,450

Transfer Station Enterprise LT Debt FY23-33

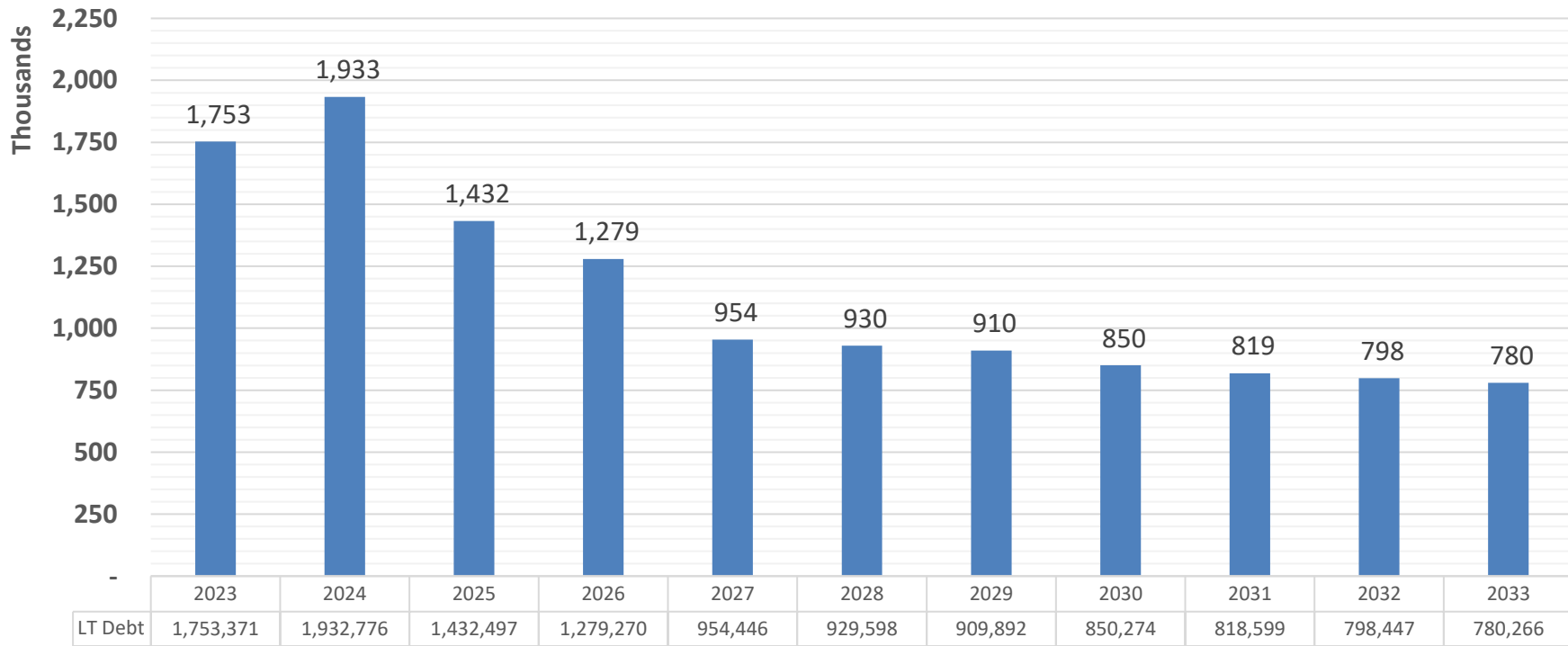
All Debt Fully Retires in 2033



Transfer Station Enterprise Authorized and Unissued Debt – There are not any outstanding borrowing authorizations remaining after the current bond issue.

Sewer Enterprise LT Debt FY23-33

All Issued Debt Fully Retires in 2043



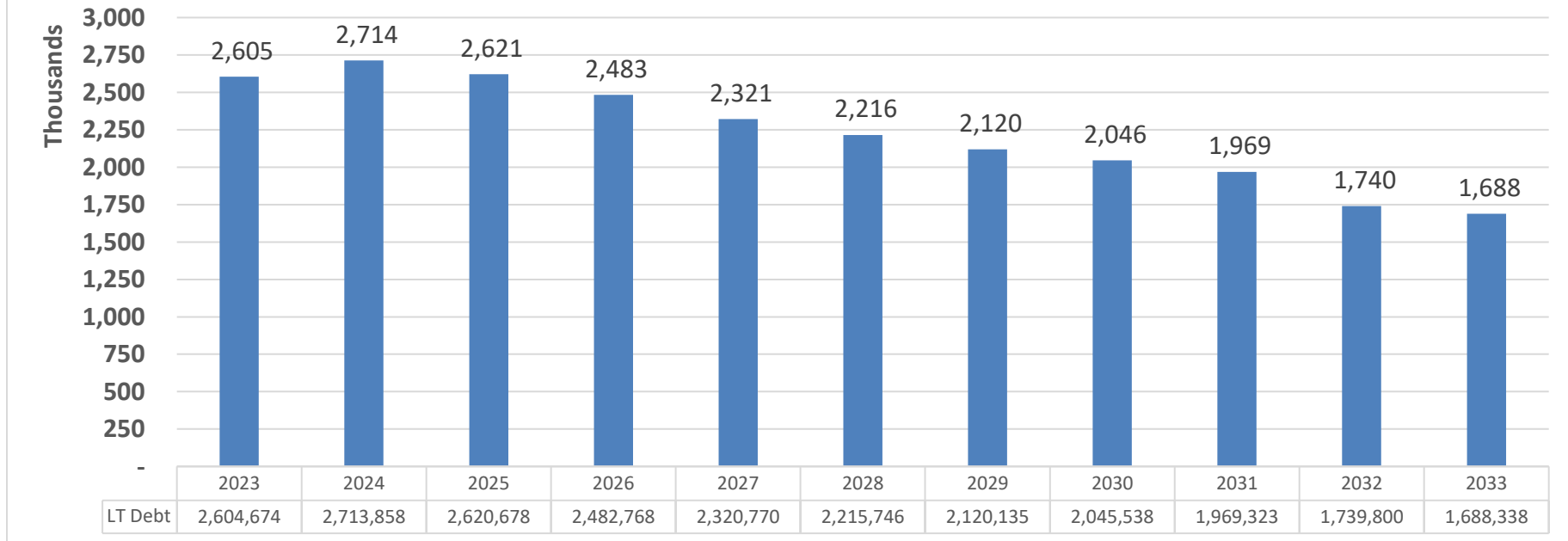
The FY24 spike in LT debt is predominantly caused by the Cedar Point sewer main replacement debt which is fully supported by betterments.

Sewer Enterprise Authorized and Unissued Debt – projects authorized but for which a long term borrowing requiring repayment has not yet occurred. Not all projects will be issued at the same time and amounts shown below assume 20 year financing for I & I projects financed through Clean Water Trust and 5 years for design and study projects.

Project Description	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Sewer Exp Phase IV - Design & Eng - \$400K	98,000	94,400	90,800	87,200	83,600	-	-	-	-	-
Infiltration & Inflow-Oceanside - \$4.9M	343,000	338,100	333,200	328,300	323,400	318,500	313,600	308,700	303,800	298,900
Facilities Plan - \$660K	164,700	158,625	147,550	141,700	135,850	-	-	-	-	-
Inflow & Infiltration 2021 Recom - \$4.04M	289,151	281,700	277,600	273,500	269,400	265,300	261,200	257,100	248,000	244,000
Total	894,851	872,825	849,150	830,700	812,250	583,800	574,800	565,800	551,800	542,900

Water Enterprise LT Debt FY23-33

All Issued Debt Fully Retires in 2043

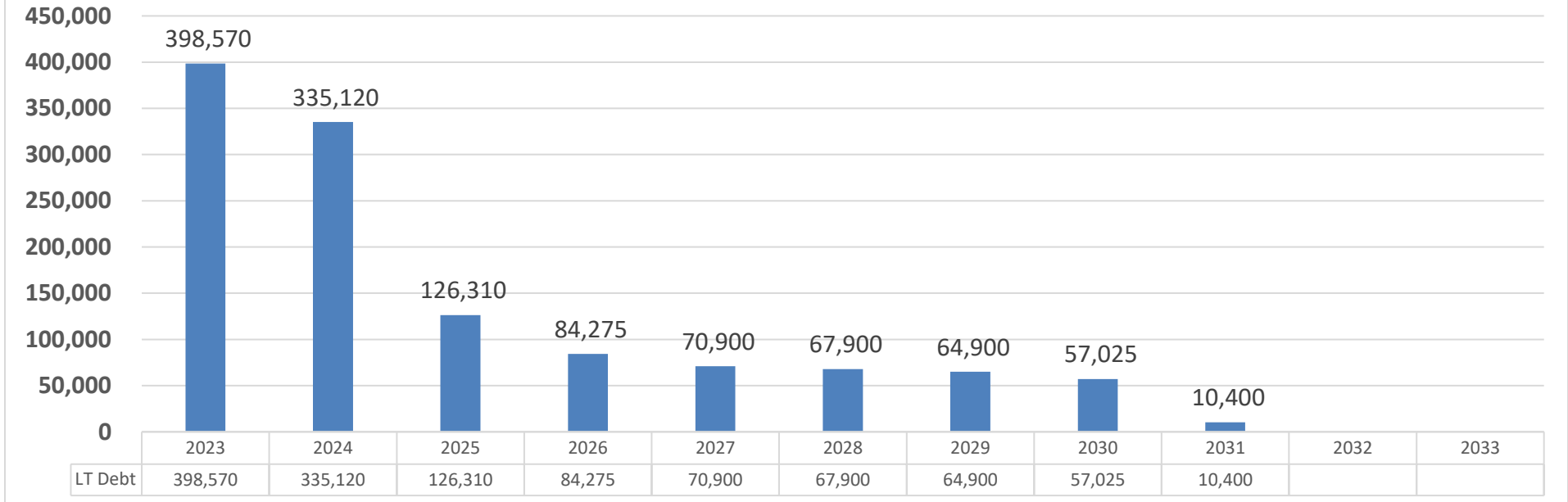


Water Enterprise Authorized and Unissued Debt – projects authorized but for which a long term borrowing requiring repayment has not yet occurred. Not all projects will be issued at the same time and amounts shown below assume 20 year financing for all but design which is 10 years. The red line is the proposed FY24 capital plan borrowing.

Project Description	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Design Humarock Mains \$395K	57,775	55,975	54,175	52,375	50,575	48,775	46,975	45,175	43,375	36,575
New Water Tank \$2.7M	262,400	256,100	249,800	243,500	232,200	226,125	220,050	213,975	207,900	201,825
Dolan Well Construct - \$3.25M	311,475	304,050	296,625	289,200	281,775	274,350	266,925	259,500	252,075	244,650
Water Mains \$3M	285,000	278,250	271,500	264,750	258,000	251,250	244,500	237,750	231,000	224,250
Humarock Water Mains \$6.3M	598,500	584,325	570,150	555,975	541,800	527,625	513,450	499,275	485,100	470,925
Proposed Water Mains - \$2.3M	218,500	213,325	208,150	202,975	197,800	192,625	187,450	182,275	177,100	171,925
Total	1,733,650	1,692,025	1,650,400	1,608,775	1,562,150	1,520,750	1,479,350	1,437,950	1,396,550	1,350,150

Waterways Enterprise LT Debt FY23-33

All Issued Debt Fully Retires in 2031



Waterways Enterprise Authorized and Unissued Debt – projects authorized but for which a long term borrowing requiring repayment has not yet occurred. Not all projects will be issued at the same time and amounts shown below assume 15 year financing for docks and 10 years for dredging.

Project Description	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Harbor/River Dredging \$65K	12,925	12,475	12,025	6,575	6,350	6,125	5,900	5,675	5,450	5,225
Cole Pkwy Marina Docks \$1.275M	142,375	138,550	134,725	130,900	127,075	123,250	119,425	115,600	111,775	107,950
Total	155,300	151,025	146,750	137,475	133,425	129,375	125,325	121,275	117,225	113,175

To view all the proposed projects; please visit Scituate’s digital capital plan at the following link.

[Scituate, MA | Capital Projects Info | ClearGov](#)

There is a folder specific to the FY2024 Town Administrator’s Recommended Plan and another folder for all of the other projects on the FY2024-2028 capital plan.

Latest Projects

