

Field Use Policies

Statement of Purpose

- The purpose of this policy is to establish an orderly and fair procedure for reserving the use of Town/School athletic fields and facilities for the purposes of practice, games, special events, etc. It is the intention of the Scituate Recreation Department through this policy to balance the increase in demand for such uses with the needs of renovation and maintenance. In addition, the Recreation Department shall consider playing field conditions and use while endeavoring to protect the long term playability of our fields and ensure user safety. The Town of Scituate shall not be responsible for any injury or loss of articles from said use of our playing facilities.
- The Scituate Recreation Department, through its Director or his/her Designee, shall have the sole and final responsibility for approving applications for field use. Under the current agreement with the Scituate Public Schools, the Scituate Recreation Department is the municipal entity responsible for permitting **ALL SCHOOL AND NON-SCHOOL** use of playing facilities
- The Scituate Recreation Department is not able to accommodate all field requests and therefore established a priority schedule. It is important to note that field applications are not automatically renewed and groups must reapply each season. The below groupings shall be used by the Director or his/her Designee to determine what applications will be approved:

Priority groups

- Scituate Public Schools has priority on all town fields during the MIAA designated season for specific sport. In addition, the permit status of non-profit organizations status may be impacted by unpredictable changes in the SHS Varsity game schedule or during playoff season (directed by MIAA)
- (2) The Town of Scituate Recreation Department
- (3) Town of Scituate based non-profit organizations with proof of appropriate 501 c3 status, CORI proof and liability insurance. (The permit status may be impacted by SHS athletic schedule.
- (4) Town of Scituate based non-profit organizations with 51%-99% Scituate residents with proof of appropriate 501 c3 status, CORI proof and liability insurance. (Note: Within a category, priority will be given to organizations with long standing seniority)

Submitting applications

- The Scituate Recreation Department is open M-Th 8:30am-4:30pm and Fridays 8:30am-12:00pm. Applications may be obtained by downloading from our website at: www.scituatema.gov/recreation-department
- Applications will be accepted in person or sent via email to the Field Coordinator
- Applicants must be 18 years of age or older
- Applications for one-time use must be submitted at least 1 month prior to event

- Youth Groups who are aware of the dates of their season shall adhere to the following submittal procedures
 - Spring Season: Applications due by February 1st.
 - Summer Season: Applications are due by May 1st
 - Fall Season: Applications are due by July 1st
 - Note: Due to early spring weather, fields will not be permitted until April 1st. Walk-ons before that are acceptable

Restrooms

- Most field locations do not have restrooms available. If your group is applying for a permit the Recreation Department may require you to place portable toilets at your site. Costs and all operational necessities for the portable toilets shall be the sole responsibility of the applicants. All portable toilets must be ADA compliant.

Field lining and maintenance

- The Department of Public Works is responsible for lining and maintenance of the fields. Any and all maintenance/field lining requests must first go through the Scituate Recreation Departments Field Coordinator.
- No organization shall take field maintenance or repairs into their own hands. Specifically on baseball and softball fields; no group shall remove puddles from any infield area. Removing or sweeping puddles or putting anything down that has not been cleared by DPW can create significant maintenance issues. If the field has puddles on it, it is unplayable.

Fields currently permitted by the Scituate Recreation Department:

Multi-Purpose

Back Field (SHS- behind JV baseball)	Flannery Field
Central Field	Recreation
Community Turf Field	Jenkins Field
Cudworth Field	Purple Dinosaur
Hatherly Back Field	Wampatuck

Baseball/Softball

Cudworth Baseball Fields
 Recreation Department Baseball Field
 Greenbush Baseball Field
 Central Field Softball #1
 Central Field Softball #2
 Purple Dinosaur
 Roach Baseball Field
 Scituate High School JV and Varsity

Football

Practice Football Field at SHS
 Community Turf

Basketball

Humarock Courts (beach lot)
 Kazlousky Courts (SHS)
 Wampatuck Courts
 Veterans Memorial Gym

Tennis Courts

Recreation Tennis Courts
 SHS Tennis Courts

**** Permits MUST be submitted each season**