



## MUST BE ENCLOSED WITH PAYMENT

- **Registration /CG Documentation** (Dinghy's include)
- **FY25 Boat Excise Form**
- **Proof of Current Liability Insurance** – Town of Scituate listed “Additional Insured” 100 Cole Parkway Scituate, Ma 02066  
Mooring Patrons - \$250,000 Liability coverage- Town of Scituate listed as “Additional Insured”  
Slip Patrons- \$1,000,000 Liability coverage- Town of Scituate listed as “Additional Insured”  
Dinghy Patrons-(only motor dinghy's) \$1,000,000 Liability coverage- Town of Scituate listed as “Additional Insured”  
Town Pier Patrons- \$1,000,000 Liability coverage- Town of Scituate listed as “Additional Insured”
- **2024 Code of Conduct- Signed and Dated**
- **2024 Marina Contract Signed - Slip Patrons Only**
- **2024 Commercial Town Pier Signed - Town Pier, Commercial Access**

**ALL** of the above documents must be included with your payment. If a document is missing, your payment will not be accepted and returned. All required documents must be received together at one time, as a complete package. The document package can be mailed in with payments or emailed: [etalbot@scituatema.gov](mailto:etalbot@scituatema.gov). Payments are **NO** longer being accepted On-Line. Credit Cards payments can be made at the Harbormaster's Office, but not until all supporting documents have been received.

Payments are due on April 16, 2024. Failure to render payment and supply all supporting documents by 4:00 pm on April 16, 2024 will be considered to have abandoned the slip space will be allocated to those on the waiting list. **NO DEPOSIT REFUNDS WILL BE ISSUED,**

Mooring Permit a **Late Fee of \$100** will be implemented if payment and all supporting documents are not received by the 4:00 pm on April 16, 2024. Failure to render payment and supply all supporting documents by May 15<sup>th</sup> will be considered to have abandoned their mooring and the permit will be allocated to those on the waiting list.

**NOTE: If you are having any issues with payment, please contact the Harbormaster prior to payment due date to discuss resolution.**

**Make Checks Payable: Town of Scituate**  
**Remit Address: 100 Cole Parkway, Scituate MA 02066**

**Do Not Disregard**