

MEMORANDUM



TO: Karen Joseph, Town Planner
CC: Janet Carter Bernardo, Project Peer Reviewer
FROM: Woodard & Curran
DATE: September 14, 2023
RE: Stearns Meadow Drinking Water Treatment Plant
Parking Details

This memorandum serves to provide additional detail regarding the proposed parking for the Stearns Meadow Drinking Water Treatment Facility, to be located at 453 Chief Justice Cushing Highway.

The site includes a total of 19 parking spots as follows:

- ▶ 18 Parking Spaces
 - 8 at lower garage area (secured)
 - 10 in front parking area
- ▶ 1 Accessible Parking Space (front parking area)

The justification for the 19 parking spaces is based on the facility staffing and expected visitors. The facility will have a maximum of 15 staff. The staff breakdown is as follows:

- ▶ 4 Water Treatment Operators (Includes Assistant Superintendent Treatment)
- ▶ 8 Distribution Crew Workers (Includes Assistant Superintendent Distribution)
- ▶ 2 Administrative Personnel
- ▶ 1 Superintendent

The eight (8) lower parking spots adjacent to the garage are expected for the distribution crew and the assistant superintendent of distribution. The front parking area will be for the water treatment operators, the water superintendent, and administrative personnel.

This leaves 2 additional parking spaces for visitors and an ADA parking space. Visitors to the facility will include individuals with questions on their water or their water bill, contractors obtaining permits, laboratory pickups, and equipment maintenance representatives.