

**TOWN OF SCITUATE**  
**ADVISORY COMMITTEE**



Report and Recommendations  
For

**ANNUAL & SPECIAL TOWN MEETING**

**APRIL 8, 2019**

**7:00 P.M.**

**HIGH SCHOOL GYMNASIUM**

This Report is furnished for your information. Please bring it to all sessions of Town Meeting.

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## **REPORT OF THE ADVISORY COMMITTEE**

### TO THE VOTERS OF SCITUATE:

In accordance with the Town of Scituate Bylaws, the Advisory Committee submits its report to the voters. This report contains the complete warrant for the Annual & Special Town Meeting, which will convene on April 8, 2019.

Our forum is an Open Town Meeting, which has been described as the purest form of democracy. All registered voters are entitled to attend, ask questions, express their opinions, and vote on all matters.

This evening, the Board of Selectmen, other town boards, and citizens by petition will propose various warrant articles, expenditures, funding transfers, zoning changes, etc. The Special Town Meeting places before the voters a total of **three (3)** articles, and the Annual Town Meeting places before the voters a total of **thirty (30)** articles for your consideration.

We, the Advisory Committee, will provide recommendations on each; but **ONLY YOU** decide which articles pass, and which ones do not.

### **YOU ARE THE LEGISLATIVE BODY OF SCITUATE.**

The Advisory Committee urges you to be an active participant in town meeting. Voice your opinion and seek any clarification necessary to make an informed vote on these articles.

Respectfully submitted,

#### **SCITUATE ADVISORY COMMITTEE**

**Lincoln Heineman, Chair**

**Jerry Kelly, Vice Chair**

**Anthony Antonello**

**Sean deLacy**

**James Gilmore**

**Patrice Metro**

**Elise Russo**

**Mike Westort**

## **TOWN MEETING RULES AND DEFINITIONS**

1. The conduct of Scituate's Town Meeting is bound by state law, the Town's Charter and By-laws, local tradition and the publication entitled, "Town Meeting Time."
2. The Moderator presides over the Town Meeting, decides all questions of order and procedure, and announces the results of all votes. The results of all votes when announced by the Moderator shall be final except on a voice vote that may be questioned by seven (7) voters standing immediately after the announced results of a vote. In such a case, a teller-counted vote shall be taken without debate.
3. Non-voters will be seated in a special section unless permission is granted by the Town Meeting to be seated elsewhere. Non-voters may be allowed to address the Town Meeting with permission of the Moderator unless a majority of voters choose to deny such a privilege.
4. Articles in the Warrant give notice of the issues subject to discussion at a Town Meeting and establish the parameters of matters that can be debated and acted on. Amendments, motions and/or debate determined by the Moderator, with the advice of Town Counsel, to be "beyond the scope" of the articles may not be permitted.
5. In order for the Town Meeting to act on or discuss an article, a motion must be made. The Moderator will call for a motion on each article and, if no motion is made after the second call, the Moderator will "pass over" the article and move on to the next Article. In order to bring back a "passed over" article for a motion and discussion, there must be an approved "motion for reconsideration".
6. Articles may be postponed by a majority vote or advanced by a 2/3 vote.
7. To address the Town Meeting, a speaker must be recognized by the Moderator and once recognized, a speaker should first give his or her name and address for the record. No speaker will be recognized while another person is speaking except to raise "a point of order," which is used to question a ruling of the Moderator or the conduct of Town Meeting. Points of order are not to address the subject matter being discussed.
8. All matters shall be decided by a majority vote unless a 2/3 or greater vote is required. If more than a majority vote is required, the Moderator shall announce the required percentage for passage before calling the vote.
9. The Moderator may set time limits on all presentations and may terminate debate on a motion when deemed appropriate. Debate on a motion may also be

terminated by a voter “moving the question” which, if accepted by the Moderator as not being premature, shall be voted on without discussion or debate. A motion to “move the question” requires a 2/3 vote for passage.

10. Only two (2) amendments to a motion may be on the floor at any particular time. Amendments over six (6) words must be submitted to the Moderator in writing and, if over fifty (50) words, sufficient copies must be available to those attending at the entrance of the hall before the start of that particular session.

11. Generally, amendments shall be voted on in the order made and prior to the vote on the motion to be amended. However, amendments relating to amounts to be appropriated shall be voted on in a descending order until an amount gains approval.

12. A motion may be reconsidered once for a compelling reason by a 2/3 vote. No further reconsideration will be permitted. There may be no reconsideration of a vote at a subsequent session of the Town Meeting.

13. A resolution is a non-debatable, non-binding motion on any matter calling for a consensus of the Town Meeting. A resolution must be related to the content of an article. If a resolution is over ten (10) words, it must be submitted to the Moderator in writing and, if over fifty (50) words, sufficient copies must be available at the entrance of the hall for those attending.

14. When justice or order requires, the Moderator may make exceptions to these rules, in his or her discretion, as is deemed appropriate under the circumstances.

## **MUNICIPAL FINANCE TERMS**

**APPROPRIATION:** An authorization by the Town Meeting to make obligations and payments from the treasury for a specific purpose.

**ASSESSED VALUATION:** A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

**BETTERMENT:** A betterment assessment is a charge for the cost of public improvements, which benefit a limited area, against real estate situated in that area.

**BOND:** A loan, typically over a year in maturity.

**BOND AUTHORIZATION:** The amount of money the Town Meeting approves for borrowing for a specific purpose.

**BOND ISSUE:** Generally, the sale of a certain number of bonds/notes at one time by a governmental unit.

**CAPITAL BUDGET:** A plan of proposed capital outlays and the means of financing them for the current fiscal year.

**CAPITAL OUTLAY:** Expenditure for the purchase of property or equipment and for the construction or renovation of a facility and infrastructure.

**CHERRY SHEET:** A form showing all state and county charges and reimbursements to the town as certified by the Massachusetts Department of Revenue.

**DEBT SERVICE:** Payment of interest and repayment of principal to holders of the town's debt instruments.

**ENTERPRISE FUND:** Financing of services where all or most of the costs are paid for by users.

**ENTERPRISE RETAINED EARNINGS:** If during a fiscal year an Enterprise Fund produces a surplus, such surplus shall be kept in a separate account called "retained earnings." The Department of Revenue then "certifies" that surplus as an available fund that can be used for:

1. Operating costs to offset the need to increase user charges.
2. To fund capital improvements.
3. To fund Enterprise Fund revenue deficits.

**FISCAL YEAR:** A 12-month period, commencing on July 1, to which the annual budget applies. (Abbreviated as “FY”)

**FREE CASH:** The excess of assets over liabilities, minus uncollected taxes of prior years also referred to as “available cash.” The amount is certified annually by the Massachusetts Department of Revenue. Free Cash may be appropriated by vote of a Town Meeting.

**GENERAL FUND:** The major town-owned fund which is created with town receipts and which is charged with expenditures payable from such revenues.

**GRANT:** A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal government. Grants are usually made for specific purposes.

**LEVY LIMIT:** The amount of dollars a Town can raise by taxation under Proposition 2½.

**LINE ITEM BUDGET:** A format of budgeting, which organizes costs by type of expenditure - such as expenses, equipment and salaries.

**OVERLAY:** The overlay is the amount raised by the Assessors to be used for potential abatement of property taxes. The Overlay Surplus is the portion of each year’s overlay account no longer required to cover property tax abatements.

**PROPERTY TAX LEVY:** The amount produced by multiplying the assessed valuation of property by the tax rate. The tax rate is expressed “per thousand dollars” of assessed valuation.

**RESERVE FUND:** Money set aside by Town Meeting to be allocated by the Advisory Committee for extraordinary and unforeseen expenditures.

**REVOLVING FUND (Ch. 44, Sec 53E ½):** A Town may annually authorize the use of a revolving fund by separately accounting for the receipts received from a particular service or program and may expend from the revolving fund to provide such service or program without appropriation.

**STABILIZATION FUND:** A special account, which is invested until used and can only be utilized by Town Meeting appropriation.

# Projected Fiscal Year 2020 Revenue

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FORECASTING COMMITTEE: Jim Boudreau, Tony Vegnani, Nancy Holt, Pam Avitabile, Chris Carchia, Peter Gates, Lincoln Heineman, Joe Divito, Paul Donlan, Ronald Griffin

**FINAL**

## FORECASTING MODEL

	Budget FY 2019	Actual YTD FY 2019	Proposed FY 2020	Projected FY 2021	Projected FY 2022	Projected FY 2023
<b>SOURCES</b>						
Prior Year	\$ 55,646,272	\$ 55,646,272	\$ 57,874,204	\$ 59,971,059	\$ 62,070,335	\$ 64,222,094
Override						
2.5% Increase	\$ 1,403,657	\$ 1,391,157	\$ 1,446,855	\$ 1,499,276	\$ 1,551,758	\$ 1,605,552
New Growth	\$ 500,000	\$ 836,775	\$ 650,000	\$ 600,000	\$ 600,000	\$ 550,000
<b>TOTAL LEVY</b>	\$ 57,549,929	\$ 57,874,204	\$ 59,971,059	\$ 62,070,335	\$ 64,222,094	\$ 66,377,646
Cherry Sheet/State Aid	\$ 7,806,985	\$ 7,835,793	\$ 7,893,932 [1]	\$ 7,893,932	\$ 7,893,932	\$ 7,893,932
Title V Assessment	\$ 6,858	\$ 6,858	\$ -	\$ -	\$ -	\$ -
Local Receipts	\$ 5,575,000	\$ 5,575,000	\$ 5,575,000	\$ 5,575,000	\$ 5,575,000	\$ 5,575,000
Enterprise Indirect costs	\$ 909,428	\$ 909,428	\$ 940,225 [12]	\$ 959,030	\$ 978,210	\$ 997,774
Overlay Surplus	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Meals Tax	\$ 230,000	\$ 230,000	\$ 230,000 [2]	\$ 230,000	\$ 230,000	\$ 230,000
<b>TOTAL ALL REVENUE</b>	\$ 72,078,200	\$ 72,431,283	\$ 74,610,216	\$ 76,728,297	\$ 78,899,236	\$ 81,074,352
<b>USES</b>						
Offsets	\$ 18,627	\$ 19,016	\$ 20,994	\$ 20,994	\$ 20,994	\$ 20,994
State & County Charges	\$ 762,556	\$ 768,417	\$ 815,997	\$ 815,997	\$ 815,997	\$ 815,997
Overlay	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Economic Development	\$ 49,000	\$ 49,000	\$ 46,000 [2]	\$ 46,000	\$ 46,000	\$ 46,000
<b>TOTAL USES</b>	\$ 1,080,183	\$ 1,086,433	\$ 1,132,991	\$ 1,132,991	\$ 1,132,991	\$ 1,132,991
<b>NET REVENUE</b>	\$ 70,998,017	\$ 71,344,850	\$ 73,477,225	\$ 75,595,306	\$ 77,766,245	\$ 79,941,361
<b>SHARED COSTS</b>						
Reserve Fund	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Tax Title	\$ 39,000	\$ 39,000	\$ 39,000	\$ 39,000	\$ 39,000	\$ 39,000
Insurance/Town Bldgs.	\$ 694,441	\$ 694,441	\$ 743,052 [9]	\$ 780,204	\$ 819,215	\$ 860,175
So. Shore Vo. Tech./Norfolk Agric.	\$ 769,901	\$ 769,901	\$ 792,870 [3]	\$ 832,514	\$ 874,139	\$ 917,846
Debt & Interest	\$ 1,541,644	\$ 1,605,762	\$ 1,660,036	\$ 1,660,036	\$ 1,660,036	\$ 1,660,036
- Capital Stabilization/Capital Plan	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
- Capital Stabilztn/Plan (Meals Tax)	\$ 96,000	\$ 96,000	\$ 84,000 [2]	\$ 84,000	\$ 84,000	\$ 84,000
- Debt Excl MS & PSC (Meals Tax)	\$ 100,000	\$ 100,000	\$ 100,000 [2]	\$ 100,000	\$ 100,000	\$ 100,000
Non-Contributory Pensions	\$ 27,880	\$ 27,880	\$ - [4]	\$ -	\$ -	\$ -
Plymouth County Retirement Assmt	\$ 4,730,553	\$ 4,730,553	\$ 4,875,453 [5]	\$ 5,265,489	\$ 5,686,728	\$ 6,141,667
School Bus Lease (17 busses)	\$ -	\$ -	\$ 210,000 [13]	\$ 210,000	\$ 210,000	\$ 210,000
Street Lights	\$ -	\$ -	\$ 120,000 [13]	\$ 120,000	\$ 120,000	\$ 120,000
Workers' Comp.	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000
Unemployment Insurance	\$ 65,000	\$ 65,000	\$ 65,000 [11]	\$ 65,000	\$ 65,000	\$ 65,000
Contributory Group Insurance	\$ 6,025,850	\$ 6,025,850	\$ 6,116,275 [10]	\$ 6,544,414	\$ 7,002,523	\$ 7,492,700
Federal Taxes	\$ 703,375	\$ 703,375	\$ 750,613 [6]	\$ 780,637	\$ 811,863	\$ 844,337
OPEB	\$ 94,611	\$ 94,611	\$ 97,509 [7]	\$ 105,310	\$ 113,735	\$ 122,833
<b>TOTAL SHARED COSTS</b>	\$ 15,273,255	\$ 15,337,373	\$ 16,038,808	\$ 16,971,605	\$ 17,971,239	\$ 19,042,595
<b>NET AVAILABLE</b>	\$ 55,724,762	\$ 56,007,477	\$ 57,438,417	\$ 58,623,701	\$ 59,795,006	\$ 60,898,767
<b>SPLIT</b>						
School Share 66.67%	\$ 37,151,699	\$ 37,151,699	\$ 38,294,193	\$ 39,084,422	\$ 39,865,330	\$ 40,601,208
Town Share 33.33%	\$ 18,573,063	\$ 18,573,063	\$ 19,144,224	\$ 19,539,280	\$ 19,929,675	\$ 20,297,559
	\$ 55,724,762	\$ 55,724,762	\$ 57,438,417	\$ 58,623,702	\$ 59,795,005	\$ 60,898,767
Percentage Change			3.08%	2.06%	2.00%	1.85%
<b>TAX RATE</b>						
Total Levy from above	\$ 57,549,929	\$ 57,874,204	\$ 59,971,059	\$ 62,070,335	\$ 64,222,094	\$ 66,377,646
School Debt Exclusion	\$ 737,455	\$ 737,505	\$ 713,532	\$ 681,947	\$ 655,487	\$ 630,060
Wastewater Debt Exclusion	\$ 672,611	\$ 672,611	\$ 120,476	\$ 97,981	\$ -	\$ -
Library Debt Exclusion	\$ 364,000	\$ 322,438	\$ 395,953	\$ 384,425	\$ 373,925	\$ 363,425
Public Safety Complex Debt Excl	\$ 1,070,350	\$ 1,135,427	\$ 1,096,933 [8]	\$ 1,162,938	\$ 1,126,188	\$ 1,094,688
Middle School Debt Exclusion	\$ 3,505,300	\$ 3,459,852	\$ 3,421,600 [8]	\$ 3,428,600	\$ 3,335,600	\$ 3,242,600
<b>TOTAL TAX LEVY</b>	\$ 63,899,645	\$ 64,202,037	\$ 65,719,552	\$ 67,826,227	\$ 69,713,294	\$ 71,708,419
<b>TAX RATE</b>	\$ 14.04	\$ 13.74	\$ 13.80	\$ 13.97	\$ 14.07	\$ 14.19
Total Valuation	\$ 4,532,592,442	\$ 4,650,703,740	\$ 4,743,717,815	\$ 4,838,592,171	\$ 4,935,364,015	\$ 5,034,071,295

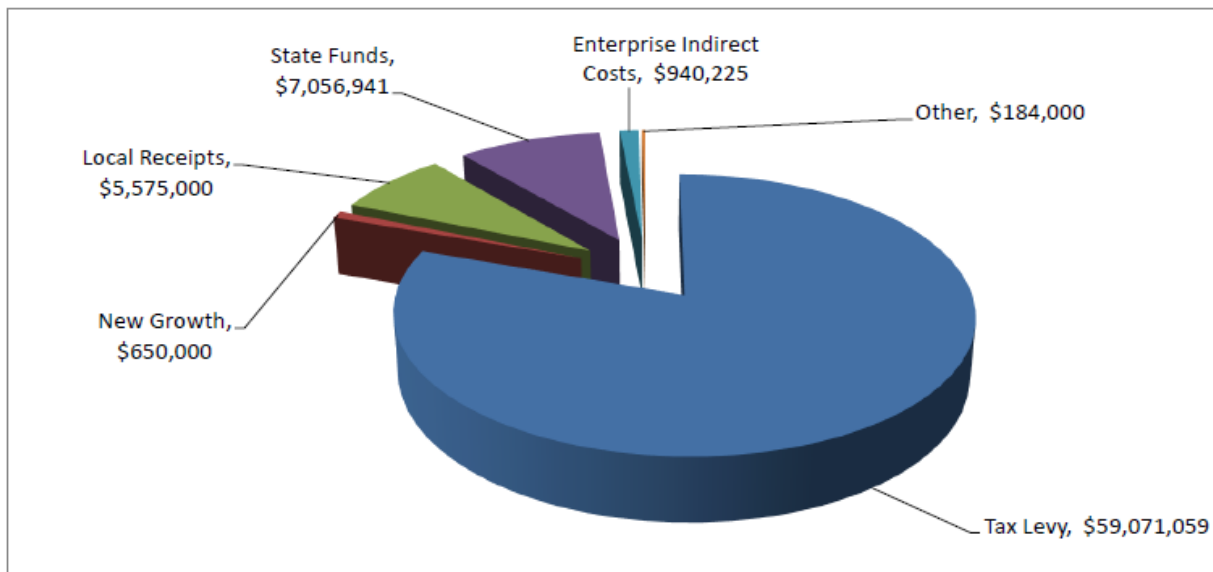


**ASSUMPTIONS:**

- [1] - FY19 State budget amounts including unrestricted local aid, veterans benefits, exemptions for vets and elderly and state owned land. Governor's budget for assessments and unrestricted general government aid incorporated.
- [2] - FY19-20 Meals Tax reduced from prior year due to loss of major restaurant; 20% of original \$230,000 estimate applied to economic development initiatives and \$100,000 applied to the debt service for the middle school and public safety complex and the balance of \$84,000 allocated to the Capital Stabilization fund for future debt.
- [3] - South Shore Voc. Tech - FY20 estimate received from Superintendent 1/30/19 incorporated. FY21-23 - 5%
- [4] - Non-contributory pension eliminated due to death of remaining retiree.
- [5] - FY20 preliminary received from PCRS with 8% for FY21-23 as previously advised by Plymouth County Retirement System.
- [6] - Reflects a 8% increase over FY19 due to multiple years of COLAs for expired contracts; FY21-23 - 4% due to exempt employees retiring and COLAs.
- [7] - Pursuant to Town financial policies, 2% of Plymouth County Retirement System assessment.
- [8]- \$100,000 in solar array and wind turbine revenues to offset debt exclusion impact for middle school & public safety complex.
- [9]- 7% increase over FY19 budget due to 2018 winter claims and added flood & cyber insurance, 5% for FY21-23
- [10]- First year of actual experience rating with MIA as rate measure. Conservative estimate of 5% increase on active plans based on current enrollment and 5% mid-year increase over January 2019 rates for Medicare supplemental plan.
- [11]- Barring lay-offs, reduced to normal operating level for FY20-23
- [12]- Actual for FY20 and 2% estimated increase for FY21-23.
- [13] Added to shared costs in FY20 forward.

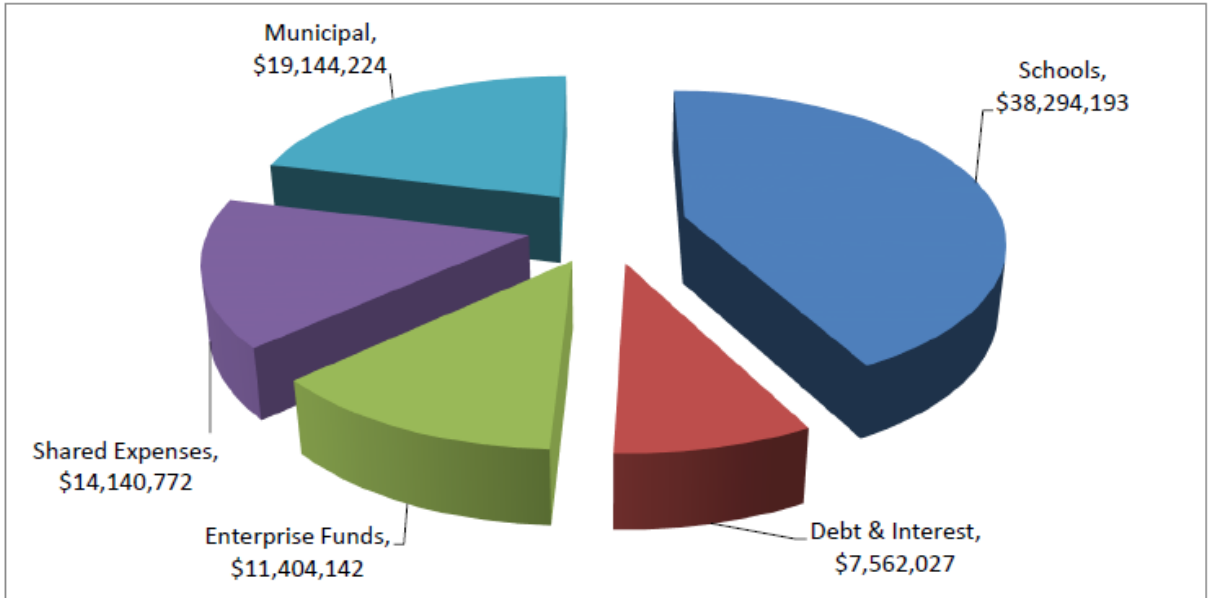
**FY20 Scituate Sources of Revenue**

2019 Tax Levy	\$ 57,874,204
2.5%	<u>\$ 1,446,855</u>
	\$ 59,321,059
Tax Levy	\$ 59,071,059
New Growth	\$ 650,000
Local Receipts	\$ 5,575,000
State Funds	\$ 7,056,941
Enterprise Indirect Costs	\$ 940,225
Other	<u>\$ 184,000</u>
	<u>\$ 73,477,225</u>



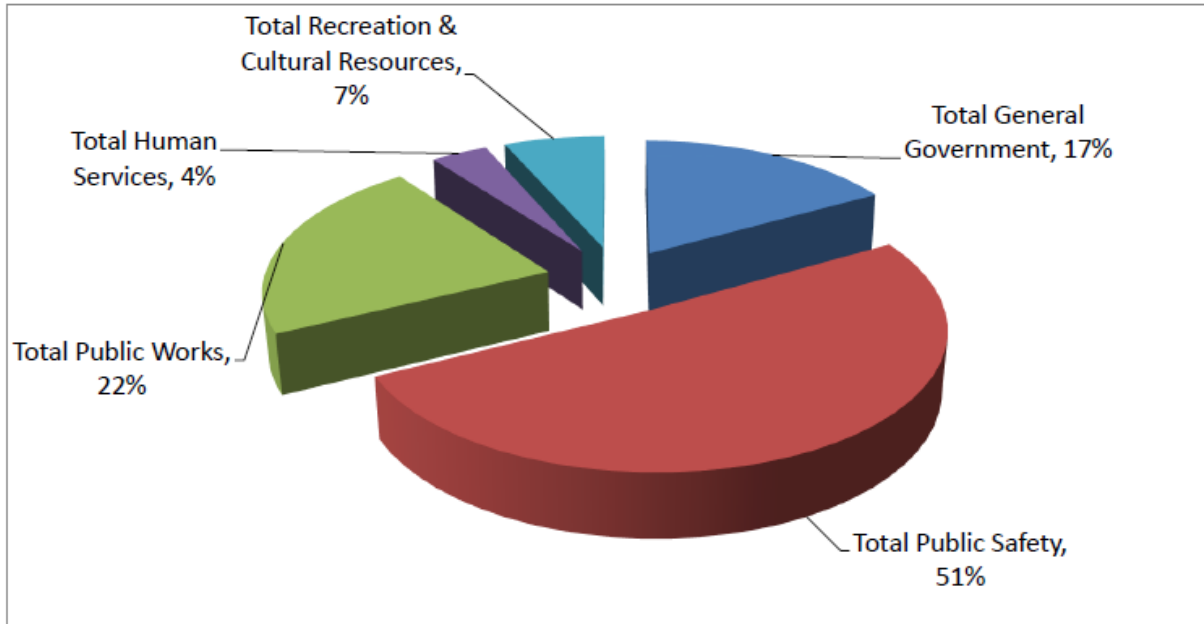
## FY20 Scituate Town Budget

Schools	\$	38,294,193
Debt & Interest	\$	7,562,027
Enterprise Funds	\$	11,404,142
Shared Expenses	\$	14,140,772
Municipal	\$	19,144,224
	\$	<u>90,545,358</u>



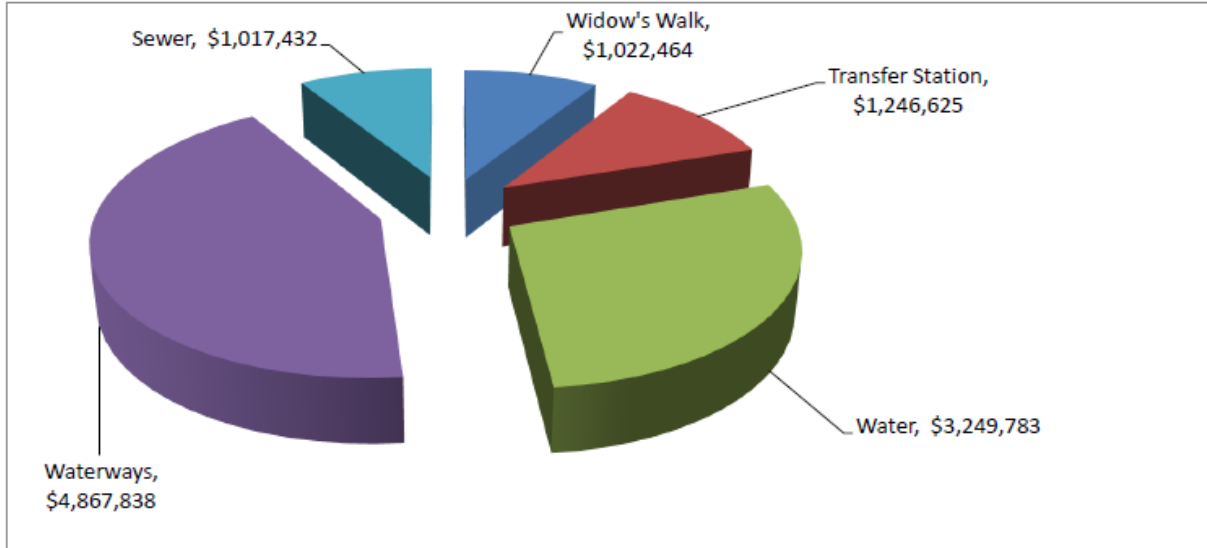
FY20 Scituate Municipal Expense Share

Total General Government	\$ 3,222,001	17%
Total Public Safety	\$ 9,728,084	51%
Total Public Works	\$ 4,221,297	22%
Total Human Services	\$ 713,394	4%
Total Recreation & Cultural Resources	\$ 1,259,448	7%
	<u>\$ 19,144,224</u>	<u>100%</u>

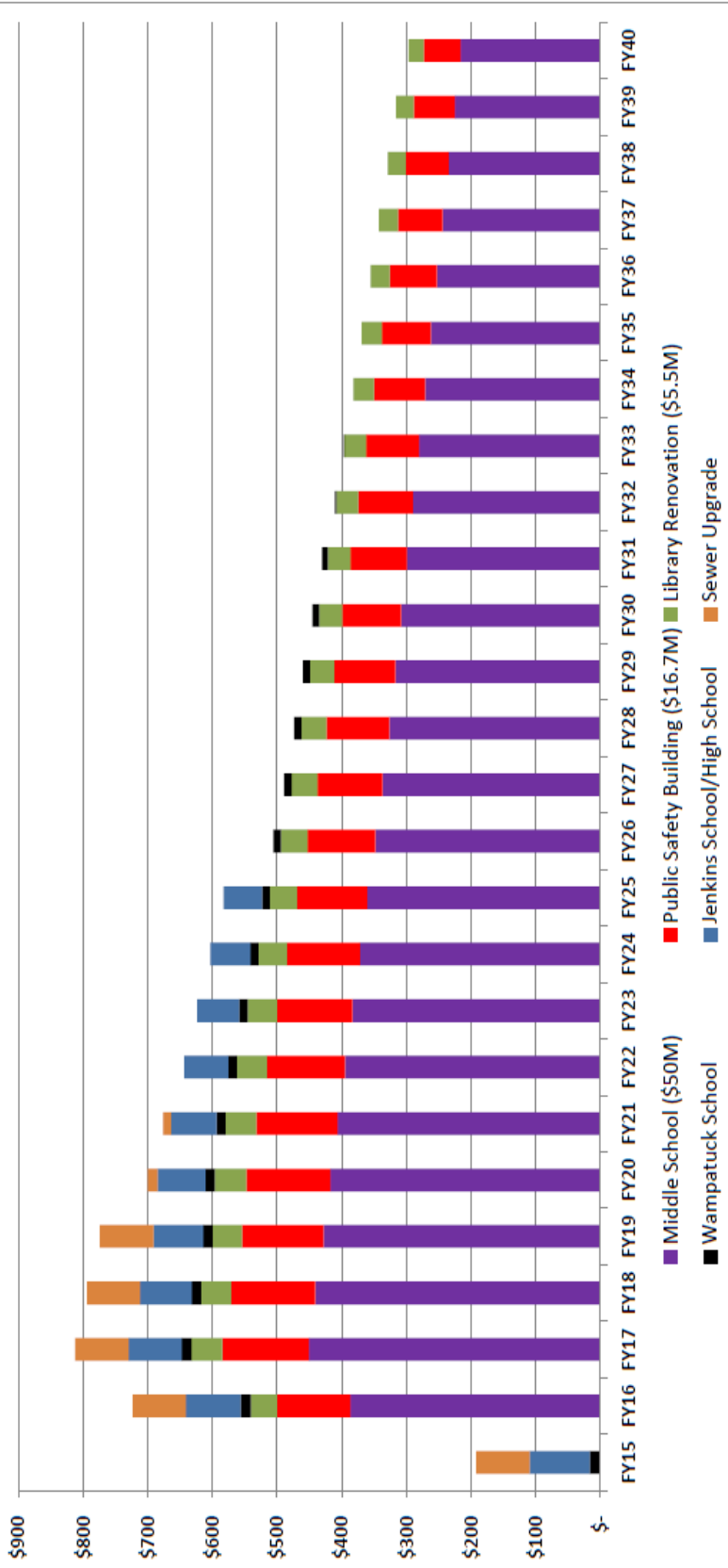


FY20 Scituate Enterprise Fund Expense

Widow's Walk	\$	1,022,464
Transfer Station	\$	1,246,625
Water	\$	3,249,783
Waterways	\$	4,867,838
Sewer	\$	1,017,432
	\$	<u>11,404,142</u>



### Current Scituate Debt Exclusions - Tax Impact on Average Home



**Notes**

- (1) Middle School and Public Safety Complex include \$300,000 offset from meals tax, wind turbine and solar array revenues as approved annually by town meeting for FY16-18 and proposed again for FY19 which equates to approximately \$37 total savings to the average home owner. Average home values have been; FY15 - \$492,700, FY16 - \$508,367, FY17 - \$531,954, FY18 - \$553,095 and FY19-\$576,038.
- (2) FY20 and beyond calculated based on FY19 total value and average home value and are subject to change annually.

## Scituate Public Schools FY20 Budget at a glance:

The Scituate Public Schools operating budget is designed to support a high quality education for each of our 3,015 students. The budget is driven by the 5 priorities outlined in the [Scituate Public Schools Strategic Plan](#). Below are some examples of how our district invests in each of these educational priorities. If you'd like to learn more about the district's five year plan, you can check it out at our website, under the Superintendent tab.

- **Priority 1:** *Authentic, consistent and innovative curriculum.* This includes investments to innovate in our core curricula as well as creating Project based Learning (PbL) experiences, and expanding STEAM (Science, Technology, Engineering, Arts & Mathematics) education, PK-12!
- **Priority 2:** *Engaging and rigorous pedagogy to educate all students.* Through this work, the district continues to build on our commitment to help all children learn and grow, regardless of disability. It guides investments in co-teaching and inclusive education as well as exploration of flexible, virtual and personalized learning.
- **Priority 3:** *Developing resilient, balanced and healthy students.* From social & emotional education for all students to counseling and intervention support, this priority directs our work to educate the whole child and prepare them for the complexities of tomorrow. This priority directs the district's investments in the fine and performing arts as well as athletics programs with the goal of graduating well rounded adults.
- **Priority 4:** *Flexible learning environments & structures that support innovative, authentic education.* This arc of work focuses our commitment to learning environments that support the 21<sup>st</sup> century teaching and learning we outline in our first three priorities. It guides our work for both short and long term needs – from annual facilities and capital planning to the exploration of building a new elementary school in the future.
- **Priority 5:** *Local to global community engagement & partnership.* Developing global competency, cultural proficiency and a deep understanding of the democratic process allows our students to graduate ready to engage in a truly globalized society. From international exchange to developing our METCO program to connecting SPS students with SPS alum from all walks of life; this priority guides investments that prepare our students to thrive in an our increasingly interconnected world.

The budget development process itself begins in the fall each year and solicits input from staff, leaders and the public boards of the town. The School Department budget balances the reality of finite resources with our steadfast commitment to providing an innovative and engaging education for every student. The overall budget currently reflects an increase of 2.9% over FY19 and is organized into the categories below:

**Operating Costs:**

*Personnel Services:* Personnel reflects 83% of the overall budget. This category represents salaries for the faculty and staff in each. Personnel is typically broken down into teachers, specialists and nurses, administrative & operations related staffing and paraprofessionals. In FY20, these costs will increase by approximately 4% which reflects additional staffing such as an elementary STEAM teacher and secondary Athletic Director as well annual increases across all contracts.

Scituate Public Schools FY 20 Budget			
Executive Summary	FY18	FY19	FY20
	Actuals	Budget	Budget Request
<b>Costs</b>			
Personnel Services	\$ 33,380,938	\$ 33,694,239	\$ 35,036,910
Contractual Services	\$ 5,194,494	\$ 5,407,747	\$ 5,037,781
Materials Supplies	\$ 1,523,616	\$ 1,656,340	\$ 1,863,030
<b>Subtotal: Operating Costs</b>	<b>\$ 40,099,048</b>	<b>\$ 40,758,326</b>	<b>\$ 41,937,721</b>
<b>Resources</b>			
Town Contribution	\$ 36,127,271	\$ 37,151,699	\$ 38,294,193
State & Federal Grants	\$ 2,337,004	\$ 2,210,534	\$ 2,349,059
Offsets	\$ 1,516,056	\$ 1,386,000	\$ 1,310,000
<b>Subtotal: Resources</b>	<b>\$ 39,980,331</b>	<b>\$ 40,748,233</b>	<b>\$ 41,953,252</b>
<b>Balance</b>	<b>\$ (118,717)</b>	<b>\$ (10,093)</b>	<b>\$ 15,531</b>

*Contractual Services:* Costs in this category account for expenses that are typically done by outside providers. They also reflect software licenses and other recurring technological costs. These costs are down approximately 6.8% from last year. This is due, in large part, to decreases in out of district expenses. It is important to note that these costs fluctuate annually and are budgeted very conservatively.

*Materials & Supplies:* These are instructional and consumable supplies used throughout the school year. Most of these costs are annually recurring such as pencils, paper, etc. as well as others are costs for materials that have a longer use such as text books. These costs are up 12% this year which reflect a restoration in investment from the previous year’s deficit.

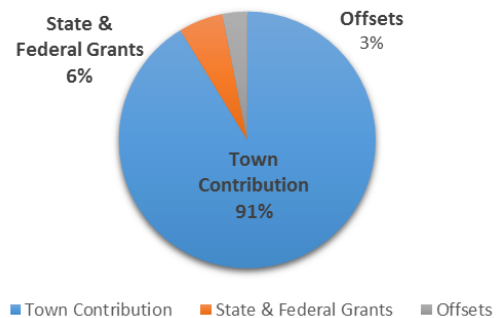
**Sources of Funding:**

*Town Contribution:* The majority of the Scituate Public Schools’ operating budget is supported directly by our community. This represents over 90% of the budget.

*State & Federal Grants:* To supplement the budget, the district pursues and writes over 2.3 million dollars in grants each year. Grant funding can often be impacted by fluctuations in state and federal budgets. Each grant is typically dedicated for a specific program.

*Offsets:* Approximately 1.3 million dollars of the SPS budget is supported by fees. Ideally, a school district would not have to charge fees for any program or service. However, with increasingly tight budgets around the state, this has become a necessary structure to preserve vital programs, curriculum and staffing. There can often be misconceptions about fees and

**Scituate Public Schools Funding Sources**



offsets so to provide transparency for all fees and offsets, a complete overview of all SPS fees and uses are included in the full budget which can be found on our website.



**TOWN OF SCITUATE  
SPECIAL TOWN MEETING  
APRIL 8, 2019  
WARRANT**

**COMMONWEALTH OF MASSACHUSETTS, PLYMOUTH SS**

**To either of the constables of the Town of Scituate, in said County**

**GREETINGS:** In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town qualified to vote in Elections and Town Affairs therein, to meet at the Scituate High School, 606 Chief Justice Cushing Highway on

**MONDAY, THE EIGHTH DAY OF APRIL 2019 NEXT**

**At seven o'clock in the evening, then and there to act on the following articles:**

**ARTICLE 1. FY 19 Budget Reconciliations**

**To see if the Town will vote to transfer from available funds in the Treasury the sum of \$711,778.00 or a greater or lesser sum, for the purpose of fully funding the following accounts established under Articles 4, 8 and 9 of the April 9, 2018 Annual Town Meeting as follows:**

<b>From Account</b>	<b>Description</b>	<b>To Account</b>	<b>Description</b>	<b>Amount</b>
1123910.510000.10S11	Contractual Obligations	1220510.512000	Fire Overtime	\$ 25,000
1123908.510000.08A18	Collective Bargaining	1220510.512000	Fire Overtime	\$ 120,851
1561510-1561540	FY19 FACTS Budget	1220510.512000	Fire Overtime	\$ 64,857
1914515.519900	Contributory Insurance	1720590.592500	Debt Service	\$ 34,000
Transfer Station Retained Earnings		63433510.512000	Transfer Station Overtime	\$ 20,000
Transfer Station Retained Earnings		63433520.527100	Hauling Contracts	\$ 140,000
Water Enterprise Retained Earnings		65450590.592500	Water Enterprise Debt Service	\$ 35,000
Water Enterprise Retained Earnings		65450560.560200	Water Charges & Assessments	\$ 20,000
Waterways Enterprise Retained Earnings		66298919.589000.19S1	Storm Riley electrical repairs at town owned Cole Parkway & Scituate Maritime Marinas	\$ 252,070
			<b>TOTAL</b>	<b>\$ 711,778</b>

**or take any other action relative thereto.**

*Sponsored By: Board of Selectmen*

**Comments:** This article would rebalance the Fiscal Year 2019 budget approved at last year's Annual Town Meeting as follows:

**Fire Department Overtime (\$210,708)**

Fire overtime continues to be a significant area of concern due to difficulty in filling vacancies and long term illnesses. The new collective bargaining contract has been ratified which will hopefully assist with the recruitment and retention of paramedics. The funds currently available for Fire overtime would be supplemented with monies previously budgeted for union negotiations and settling union contracts which are not needed now that the collective bargaining agreements have been finalized, in addition to funds for the FACTS budget which are not necessary due to the program's receipt of a grant.

**Debt Service (\$69,000)**

This amount would adjust debt service budgets to account for short term interest costs from a bond anticipation note issued last year. The Town received a favorable net interest rate due to cash premiums received but the voted debt service budget line item was not sufficient because of the timing of the issue. This affected both the General Fund and Water Enterprise debt service budgets; the General Fund portion is being funded by monies not needed for group health insurance while the Water portion would be funded by Water Enterprise retained earnings.

**Hauling Contracts (\$140,000) and Transfer Station Overtime (\$20,000)**

Increasing hauling costs and a struggling recycling market have resulted in dramatic increases in most of the Town's hauling costs. For example, the construction debris contract increased by 20%, which nevertheless only accounts for the cost of one driver. The Transfer Station is also in need of additional overtime funds due to a vacancy and coverage for absences. Both items would be funded from Transfer Station retained earnings.

**Water Charges & Assessments (\$20,000)**

The Water Enterprise Charges & Assessments line also needs to be increased an additional \$20,000 for the water bill from the Town of Marshfield for Humarock, from Water Enterprise retained earnings. The Town of Marshfield raised its rates and has not yet acted on the Town of Scituate's abatement requests. A pressure reducing valve was installed to assist in the usage but it may not have been in place long enough to have an appreciable impact on the next bill.

**Storm Riley Electrical Repairs (\$252,070)**

The Harbormaster's Department is seeking to repair the electrical damage from Storm Riley in March 2018 prior to the opening of the 2019 boating season. The proposed repairs include replacement of all the lighting pedestals that provide illumination and power, and replacement of damaged piles at the Town-owned Scituate Maritime and Cole Parkway marinas. The repairs would be funded from Waterways Enterprise retained earnings, but these damages were also included in the Damage Inventory filed with FEMA for Storm Riley, and the Town expects to receive reimbursement for approximately 75% of the costs, which would be returned to the Waterways Enterprise Fund.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

**ARTICLE 2. Unpaid Bills**

To see if the Town will vote to transfer the sum of \$3,999.14, or a greater or lesser sum, for the purpose of paying prior fiscal year unpaid bills, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** This article would allow the Finance Department to pay five bills totaling \$3,999.14 from the Fiscal Year ending June 30, 2018, and a prior Fiscal Year, which were not previously paid. It is a routine article which comes before most Special Town Meetings, and would be funded through Free Cash.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

**ARTICLE 3. Retirement of Debt**

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$283,000.00, or a greater or lesser sum, for the purpose of retiring the debt for the following purposes

<u>Project</u>	<u>Authorized</u>	<u>Amount</u>
Integrated Financial Management System	ATM 04/2014, Art 5A	\$133,000.00
Facilities Design/Engineering	ATM 04/2012, Art 4J	\$150,000.00

Or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** This article would pay down \$283K in two short term bond anticipation note borrowings from certified Free Cash, rather than issue long-term debt to repay the borrowing. The retirement of this debt will reduce the future long-term debt burden of the Town.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article

**TOWN OF SCITUATE  
ANNUAL TOWN MEETING  
APRIL 8, 2019  
WARRANT**

**COMMONWEALTH OF MASSACHUSETTS, PLYMOUTH SS**

To either of the constables of the Town of Scituate, in said County

**GREETINGS:** In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of said Town qualified to vote in Elections and Town Affairs therein, to meet at the Scituate High School Gymnasium, 606 Chief Justice Cushing Highway on

**MONDAY, THE EIGHTH DAY OF APRIL 2019 NEXT**

**At seven o'clock in the evening, then and there to act on the following articles:**

**ARTICLE 1. Compensation of Elected Officials**

To see if the Town will vote to establish the salaries and compensation of all elected Town officials as follows for a sum totaling \$84,000.00, or a greater or lesser sum, or take any other action relative thereto:

SELECTMEN:	Chairman & Legitimate Expenses	\$ 1,500.00
SELECTMEN:	Members & Legitimate Expenses	\$ 2,000.00
		(4@\$500)
ASSESSORS:	Chairman & Legitimate Expenses	\$ 1,200.00
ASSESSORS:	Members & Legitimate Expenses	\$ 800.00
		(2@\$400)
TOWN CLERK:	Personal Services	\$78,500.00

*Sponsored By: Board of Selectmen*

**Comments:** This is an article whose passage is required annually to pay certain elected Town officials. The only change from last year is a 3.3% (\$2,500) salary increase for the Town Clerk.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

**ARTICLE 2. Reports of Boards and Committees**

To see if the Town will vote to hear or act upon any reports from the town officers or committees, or take any other action relative thereto.

**Comments:** This article allows Town Meeting to receive reports from Town officials on the work of committees or projects of particular interest at the time of the meeting.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

### **ARTICLE 3. Capital Improvement Plan**

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury, in accordance with M.G.L. c. 44, §§ 7 and 8 and any other enabling authority, the following sums of money totaling \$17,097,810.00 or any greater or lesser sums as may be necessary, for the purpose of funding the costs of the Fiscal Year 2020 Capital Improvement Plan submitted in accordance with Section 6-6 of the Scituate Town Charter and outlined as follows, or take any other action relative thereto:

<b>Item</b>	<b>Project</b>	<b>Department</b>	<b>Amount</b>
A	Roads & Sidewalks	DPW - Highway	\$300,000
B	Cudworth Cemetery Expansion	DPW - Grounds	\$100,000
C	Update ADA Evaluation & Transition Plan	BOS/Disability Commission	\$100,000
D	Athletic Field Renovation Project	School/Recreation	\$1,600,000
E	Humarock Fire Station Quarters Replacement	Fire	\$275,000
F	Security Upgrades to Public Facilities	BOS/Town Administrator	\$265,449
G	Foreshore Protection	DPW - Foreshore Protection	\$300,000
H	Transfer to Capital Stabilization – Replace Ambulance	Fire	\$50,000
I	MS4 Compliance	DPW - Engineering	\$50,000
J	School Technology	School	\$110,000
K	Truck 2-9 Replacement	DPW - Grounds	\$45,000
L	Backhoe Replacement	DPW - Highway	\$135,000
M	Wampatuck Fire Doors	School	\$78,300
N	SCADA Upgrade Phase 4	Sewer	\$330,000
O	OSHA & SPCC Compliance	Sewer	\$30,000
P	Dewatering Heating System Replacement	Sewer	\$100,000
Q	Crack Seal & Pavement Markings	Transfer Station	\$40,000

R	Engineering & Design Water Plant & SCADA	Water	\$4,000,000
S	Ice Piggig	Water	\$200,000
T	Humarock Water Mains-Engineering	Water	\$800,000
U	New Treatment Well 17A – Construction	Water	\$8,000,000
V	Mini-Excavator	Water	\$70,000
W	Replacement of Pump Out Boat	Waterways	\$79,061
X	Comprehensive Dredge Permit	Waterways	\$40,000

*Sponsored By: Board of Selectmen/Capital Planning Committee*

**Comments:** The Capital Improvement Plan has been recommended by the Town Administrator and the Capital Planning Committee. The Advisory Committee voted in favor of the plan except as follows, at 7-1. Note the vote for Item U, Treatment Well 17A was 6-2, with two abstentions. The vote for the replacement of fire doors at Wampatuck School was unanimous at 6-0. The requests total \$17,097,810 for FY20, of which \$13,070,000 is for **Water Enterprise** projects.

Item U: The largest project is for the construction at Treatment Well 17A, which is located on Tack Factory Pond Drive. While 17A has been in existence for a number of years – and in fact is our second largest producing well – the Town has taken it offline due to high manganese content. The Town has been pumping its water into the treatment facility to use as a supplement to the reservoir. The proposed work will allow us to put it back online. This well can generate approximately 390,000 gallons of water per day and is permitted by DEP to do so. As a comparison, we currently use approximately 1 million gallons per day during winter and spike to approximately 2 million gallons per day during summer. This project has been approved by the DEP, and funding will be provided through a loan from the Clean Water Trust at a fixed annual rate of 2%. This loan has already been approved. The cost is \$8,000,000.

Item R: The next largest project is the Engineering and Design Water Plant and SCADA for \$4 million. The project will enable the design and engineering for either the upgrade of the existing plant, or the construction of a new plant (included in the 2022 Capital Plan at \$25 million). With the demand on the current plant, there is a need for redundancy. The DEP has noted this as a serious concern. SCADA is a computer program and data management system which would allow viewing of all well sites, tanks, and booster systems on one screen and allow full control over them. The Town will apply for a loan through the Clean Water Trust for this project as well. The cost is \$4,000,000.

Item T: Humarock Water Mains. For 2020 the capital plan recommends \$800,000 to be used for the study and design phase for the upgrade and replacement of the water infrastructure in Humarock. At present the infrastructure in Humarock is causing leakage of up to 40% of the water pumped through the system, as compared with 11% in the rest of Scituate. For this and other reasons, this project is critical. Of note, the construction costs for this have been earmarked for 2021.

Additional water projects include Item S, for ongoing ice pigging (note the first phase of this program conducted in October 2019 removed 146 pounds of sludge from the Town's water mains), and Item V, a mini excavator.

The next largest Capital project is \$1,961,000 for replacement of the high school track. The track cannot be funded using CPC funds; thus, this project will be funded with other debt. Other school department projects total \$188,300 (Items J and M).

**Fire Department** projects (Items E and H) total \$325,000, the largest of which is the replacement of the Humarock Fire Station Quarters which is to be funded by the Capital Stabilization Fund.

**DPW** projects (Items A, B, G, I, K, and L) total \$580,000, the largest of which are G, Foreshore protection, at \$300,000, to be debt funded, and repair to roads and sidewalks at \$300,000 (from Free Cash).

**Sewer** projects (Items N, O, and P) total \$460,000. The largest project is \$300,000 for the final phase of the Sewer Department SCADA project. All items are proposed to be funded from Sewer Retained Earnings and the Sewer Capital Stabilization Fund.

No other single item exceeds \$100,000.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (6-0) in support of the addition of fire doors at Wampatuck School.

**Advisory Committee Vote:** Majority vote (6 in favor 2 abstained) in support of new Treatment Well 17A.

**Advisory Committee Vote:** (7-1) Majority vote in support of the remainder of the Capital Plan.

#### **ARTICLE 4. Fiscal Year 2020 Operating Budget**

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, the sum of \$79,403,961.00 or a greater or lesser sum, for the purpose of funding personal services and expenses for Town operations as may be necessary for the ensuing Fiscal Year commencing July 1, 2019, or take any other action relative thereto.

			<b>FY 2019 Appropriated</b>	<b>FY 2020 Selectmen</b>	<b>FY 2020 Advisory</b>	<b>% of total</b>
<b>Board of Selectmen</b>						
<b>Town Administrator</b>						
123	510	Personal Services	\$ 347,031	\$ 352,240	\$ 352,240	
	520	Purchase of Services	\$ 158,800	\$ 163,759	\$ 163,759	
	530	Town Counsel	\$ 130,000	\$ 130,000	\$ 130,000	
	532	Contract Bargaining	\$ 104,256	\$ 110,000	\$ 110,000	
	540	Materials & Supplies	\$ 7,400	\$ 7,400	\$ 7,400	
	599	Salary Adjustments	\$ 10,000	\$ 10,000	\$ 10,000	
			<b>\$ 757,487</b>	<b>\$ 773,399</b>	<b>\$ 773,399</b>	<b>0.97%</b>
<b>Advisory Committee</b>						
131	510	Personal Services	\$ 1,934	\$ 2,198	\$ 2,198	

	520	Purchase of Services	\$	250	\$	250	\$	250	
	540	Materials & Supplies	\$	4,000	\$	4,300	\$	4,300	
			\$	<b>6,184</b>	\$	<b>6,748</b>	\$	<b>6,748</b>	<b>0.01%</b>
	<b>Reserve Fund</b>								
	570	Transfers	\$	<b>75,000</b>	\$	<b>75,000</b>	\$	<b>75,000</b>	<b>0.09%</b>
135	<b>Finance Director/Town Accountant</b>								
	510	Personal Services	\$	300,204	\$	331,725	\$	331,725	
	520	Purchase of Services	\$	53,600	\$	65,200	\$	65,200	
	540	Materials & Supplies	\$	1,300	\$	1,300	\$	1,300	
			\$	<b>355,104</b>	\$	<b>398,225</b>	\$	<b>398,225</b>	<b>0.50%</b>
	<b>Assessors</b>								
141	510	Personal Services	\$	202,832	\$	198,803	\$	198,803	
	520	Purchase of Services	\$	5,100	\$	23,950	\$	23,950	
	540	Materials & Supplies	\$	500	\$	500	\$	500	
			\$	<b>208,432</b>	\$	<b>223,253</b>	\$	<b>223,253</b>	<b>0.28%</b>
	<b>Treasurer/Collector</b>								
145	510	Personal Services	\$	300,497	\$	305,592	\$	305,592	
	520	Purchase of Services	\$	95,025	\$	99,025	\$	99,025	
	540	Materials & Supplies	\$	9,000	\$	9,000	\$	9,000	
			\$	<b>404,522</b>	\$	<b>413,617</b>	\$	<b>413,617</b>	<b>0.52%</b>
155	<b>Information Technology</b>								
	510	Personal Services	\$	164,124	\$	176,278	\$	176,278	
	520	Purchase of Services	\$	192,250	\$	233,500	\$	233,500	
	540	Materials & Supplies	\$	500	\$	500	\$	500	
	580	Capital Outlay	\$	14,000	\$	14,000	\$	14,000	
			\$	<b>370,874</b>	\$	<b>424,278</b>	\$	<b>424,278</b>	<b>0.53%</b>
	<b>Tax Foreclosures</b>								
158	521	Tax Foreclosures	\$	39,000	\$	39,000	\$	39,000	
			\$	<b>39,000</b>	\$	<b>39,000</b>	\$	<b>39,000</b>	<b>0.05%</b>
159	<b>Cable TV</b>								
	510	Personal Services	\$	100,001	\$	104,245	\$	104,245	
	520	Purchase of Services	\$	6,500	\$	6,500	\$	6,500	
	540	Materials & Supplies	\$	3,000	\$	2,000	\$	2,000	
	580	Capital Outlay	\$	150,000	\$	150,000	\$	150,000	
			\$	<b>259,501</b>	\$	<b>262,745</b>	\$	<b>262,745</b>	<b>0.33%</b>
161	<b>Town Clerk</b>								
	510	Personal Services	\$	180,055	\$	182,642	\$	182,642	
	520	Purchase of Services	\$	33,885	\$	31,615	\$	31,615	
	540	Materials & Supplies	\$	4,380	\$	4,530	\$	4,530	
			\$	<b>218,320</b>	\$	<b>218,787</b>	\$	<b>218,787</b>	<b>0.28%</b>
171	<b>Planning &amp; Community Development</b>								



175	510	Personal Services	\$ 722,559	\$ 736,194	\$ 736,194	
176	520	Purchase of Services	\$ 69,575	\$ 69,575	\$ 69,575	
182	540	Materials & Supplies	\$ 3,550	\$ 3,925	\$ 3,925	
241			<b>\$ 795,684</b>	<b>\$ 809,694</b>	<b>\$ 809,694</b>	<b>1.02%</b>
192		<b>Property/Liability Insurance</b>				
	570	Expenses	\$ 694,441	\$ 743,052	\$ 743,052	<b>0.94%</b>
		<b>Total General Government</b>	<b>\$ 4,184,549</b>	<b>\$ 4,387,798</b>	<b>\$ 4,387,798</b>	<b>5.53%</b>
210		<b>Police</b>				
	510	Personal Services	\$ 3,392,627	\$ 3,662,711	\$ 3,662,711	
	520	Purchase of Services	\$ 115,509	\$ 117,249	\$ 117,249	
	540	Materials & Supplies	\$ 84,412	\$ 101,412	\$ 101,412	
	580	Capital Outlay	\$ 166,005	\$ 166,005	\$ 166,005	
			<b>\$ 3,758,553</b>	<b>\$ 4,047,377</b>	<b>\$ 4,047,377</b>	<b>5.10%</b>
220		<b>Fire</b>				
	510	Personal Services	\$ 4,598,148	\$ 4,855,866	\$ 4,855,866	
	520	Purchase of Services	\$ 55,917	\$ 56,767	\$ 56,767	
	540	Materials & Supplies	\$ 164,272	\$ 165,491	\$ 165,491	
			<b>\$ 4,818,337</b>	<b>\$ 5,078,124</b>	<b>\$ 5,078,124</b>	<b>6.40%</b>
230		<b>Combined Public Safety Dispatch</b>				
	510	Personal Services	\$ 533,010	\$ 591,733	\$ 591,733	
	520	Purchase of Services	\$ 2,000	\$ 2,000	\$ 2,000	
	540	Materials & Supplies	\$ 200	\$ 200	\$ 200	
			<b>\$ 535,210</b>	<b>\$ 593,933</b>	<b>\$ 593,933</b>	<b>0.75%</b>
295		<b>Shellfish</b>				
	510	Personal Services	\$ 8,000	\$ 8,000	\$ 8,000	
	520	Purchase of Services	\$ 250	\$ 250	\$ 250	
	540	Materials & Supplies	\$ 400	\$ 400	\$ 400	
			<b>\$ 8,650</b>	<b>\$ 8,650</b>	<b>\$ 8,650</b>	<b>0.01%</b>
		<b>Total Public Safety</b>	<b>\$ 9,120,750</b>	<b>\$ 9,728,084</b>	<b>\$ 9,728,084</b>	<b>12.25%</b>
300		<b>School Committee</b>				
	505	School Expenses	<b>\$ 37,151,699</b>	<b>\$ 38,504,193</b>	<b>\$ 38,504,193</b>	<b>48.49%</b>
310		<b>South Shore Regional School</b>				
	560	Intergovernmental	\$ 769,901	\$ 792,870	\$ 792,870	<b>1.00%</b>
		<b>Total Schools</b>	<b>\$ 37,921,600</b>	<b>\$ 39,297,063</b>	<b>\$ 39,297,063</b>	<b>49.49%</b>
		<b>Public Works</b>				

400	510	Personal Services	\$ 1,689,195	\$ 1,743,732	\$ 1,743,732	
	520	Purchase of Services	\$ 468,266	\$ 495,829	\$ 495,829	
	540	Materials & Supplies	\$ 209,793	\$ 232,330	\$ 232,330	
	580	Capital Outlay	\$ 387,500	\$ 229,448	\$ 229,448	
			<b>\$ 2,754,754</b>	<b>\$ 2,701,339</b>	<b>\$ 2,701,339</b>	<b>3.40%</b>
410	<b>Facilities</b>					
	510	Personal Services	\$ 325,941	\$ 333,228	\$ 333,228	
	520	Purchase of Services	\$ 352,684	\$ 377,070	\$ 377,070	
	540	Materials & Supplies	\$ 204,997	\$ 209,547	\$ 209,547	
	580	Capital Outlay	\$ 124,000	\$ 103,000	\$ 103,000	
			<b>\$ 1,007,622</b>	<b>\$ 1,022,845</b>	<b>\$ 1,022,845</b>	<b>1.29%</b>
423	<b>Snow &amp; Ice</b>					
	510	Personal Services	\$ 105,102	\$ 107,905	\$ 107,905	
	520	Purchase of Services	\$ 176,909	\$ 176,909	\$ 176,909	
	540	Materials & Supplies	\$ 215,102	\$ 212,299	\$ 212,299	
			<b>\$ 497,113</b>	<b>\$ 497,113</b>	<b>\$ 497,113</b>	<b>0.63%</b>
424	<b>Street Lights &amp; Beacons</b>					
	520	Purchase of Services	\$ 120,000	\$ 120,000	\$ 120,000	0.15%
		<b>Total Public Works</b>	<b>\$ 4,379,489</b>	<b>\$ 4,341,297</b>	<b>\$ 4,341,297</b>	<b>5.47%</b>
510	<b>Board of Health</b>					
	510	Personal Services	\$ 258,336	\$ 280,875	\$ 280,875	
	520	Purchase of Services	\$ 14,300	\$ 14,575	\$ 14,575	
	540	Materials & Supplies	\$ 1,735	\$ 1,735	\$ 1,735	
	580	Capital Outlay	\$ 125	\$ 125	\$ 125	
			<b>\$ 274,496</b>	<b>\$ 297,310</b>	<b>\$ 297,310</b>	<b>0.37%</b>
541	<b>Council on Aging</b>					
	510	Personal Services	\$ 203,300	\$ 179,523	\$ 179,523	
	520	Purchase of Services	\$ 17,060	\$ 19,900	\$ 19,900	
	540	Materials & Supplies	\$ 2,200	\$ 2,200	\$ 2,200	
	580	Capital Outlay	\$ 500	\$ 500	\$ 500	
			<b>\$ 223,060</b>	<b>\$ 202,123</b>	<b>\$ 202,123</b>	<b>0.25%</b>
543	<b>Veterans Agent</b>					
	510	Personal Services	\$ 78,241	\$ 82,761	\$ 82,761	
	520	Purchase of Services	\$ 124,950	\$ 124,950	\$ 124,950	
	540	Materials & Supplies	\$ 1,250	\$ 1,250	\$ 1,250	
			<b>\$ 204,441</b>	<b>\$ 208,961</b>	<b>\$ 208,961</b>	<b>0.26%</b>
549	<b>Commission on Disabilities</b>					

520	Purchase of Services	\$ 5,000	\$ 4,700	\$ 4,700	
540	Materials & Supplies	\$ -	\$ 300	\$ 300	
		<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>0.01%</b>
<b>Total Health &amp; Human Services</b>		<b>\$ 706,997</b>	<b>\$ 713,394</b>	<b>\$ 713,394</b>	<b>0.90%</b>
<b>610 Library</b>					
510	Personal Services	\$ 787,970	\$ 809,056	\$ 809,056	
520	Purchase of Services	\$ 122,722	\$ 133,120	\$ 133,120	
540	Materials & Supplies	\$ 125,000	\$ 130,250	\$ 130,250	
580	Capital Outlay	\$ 500	\$ -	\$ -	
		<b>\$ 1,036,192</b>	<b>\$ 1,072,426</b>	<b>\$ 1,072,426</b>	<b>1.35%</b>
<b>630 Recreation</b>					
510	Personal Services	\$ 155,932	\$ 142,577	\$ 142,577	
520	Purchase of Services	\$ 1,045	\$ 1,045	\$ 1,045	
540	Materials & Supplies	\$ 150	\$ 150	\$ 150	
580	Capital Outlay	\$ 500	\$ 500	\$ 500	
		<b>\$ 157,627</b>	<b>\$ 144,272</b>	<b>\$ 144,272</b>	<b>0.18%</b>
<b>650 Beautification</b>					
540	Materials & Supplies	\$ 23,650	\$ 23,650	\$ 23,650	
		<b>\$ 23,650</b>	<b>\$ 23,650</b>	<b>\$ 23,650</b>	<b>0.03%</b>
<b>691 Historical Buildings</b>					
520	Purchase of Services	\$ 18,000	\$ 19,100	\$ 19,100	
		<b>\$ 18,000</b>	<b>\$ 19,100</b>	<b>\$ 19,100</b>	<b>0.02%</b>
<b>Total Recreation &amp; Resources</b>		<b>\$ 1,235,469</b>	<b>\$ 1,259,448</b>	<b>\$ 1,259,448</b>	<b>1.59%</b>
<b>720 Debt &amp; Interest</b>					
590	Debt Service	\$ 7,492,749	\$ 7,562,027	\$ 7,562,027	<b>9.52%</b>
		<b>\$ 7,492,749</b>	<b>\$ 7,562,027</b>	<b>\$ 7,562,027</b>	<b>9.52%</b>
<b>911 Plymouth County Retirement</b>					
512	Other Personal Services	\$ 4,825,164	\$ 4,972,962	\$ 4,972,962	<b>6.26%</b>
<b>912 Workers' Compensation</b>					
515	Employee Benefits	\$ 210,000	\$ 210,000	\$ 210,000	<b>0.26%</b>
<b>913 Unemployment Insurance</b>					
515	Employee Benefits	\$ 65,000	\$ 65,000	\$ 65,000	<b>0.08%</b>

914	<b>Contributory Group Insurance</b>				
515	Employee Benefits	\$ 6,025,850	\$ 6,116,275	\$ 6,116,275	7.70%
916	<b>Federal Taxes</b>				
515	Employee Benefits	\$ 703,375	\$ 750,613	\$ 750,613	0.95%
	<b>Total Employee Benefits</b>	<b>\$ 11,829,389</b>	<b>\$ 12,114,850</b>	<b>\$ 12,114,850</b>	<b>15.26%</b>
	<b>Total General Fund</b>	<b>\$ 76,870,992</b>	<b>\$ 79,403,961</b>	<b>\$ 79,403,961</b>	<b>100.00%</b>

*Sponsored By: Board of Selectmen*

**Comments:** This budget is balanced and largely supports the same level of services currently offered by the Town with no new permanent positions. In terms of revenue projections, local receipts and state aid are level funded through the Financial Forecast. Free Cash has been certified at \$2,492,170 which enables the Town to reimburse the Stabilization Fund the \$1M used for emergency storm costs from Storm Riley in Fiscal Year 2018, and address the capital plan in the preferred pay-as-you go method instead of utilizing borrowing or deferring projects.

**Personnel** The seasonal personnel for DPW Highway & Public Grounds were extended from 16 weeks to 19 weeks and the addition of two more seasonal workers in FY19 was recommended to be continued in FY20.

**Departmental Changes** The FACTS Substance Abuse Program does not appear in the FY20 budget as it was successful in its application for another five-year grant. The Town's share of expenditures is made up from other budgets and in-kind services.

Fixed Costs continue to be the most significant budget drivers and in FY 20 these lines have increased as follows:

<u>Line Item</u>	<u>FY20 Rec. Amount</u>	<u>Variance from FY19</u>
Pension assessment	\$ 4,875,453	\$ 144,900
Health Insurance	\$ 6,116,275	\$ 90,425
General Liability Insurance	\$ 743,052	\$ 48,611
FICA Federal Payroll Taxes	\$ 750,613	\$ 47,238
South Shore Regional School Assmt.	\$ 792,870	\$ 22,969

**Foreshore Protection and Road Improvements** In order to balance the FY 20 budget and maintain level services, the Road & Seawalls line item was reduced by \$200,000. The capital plan projects for these initiatives were also increased by \$100,000 each to make up for the reduction in the operating budget. A portion of the Coastal Resource Officer's budget is no longer being funded by the federal Hazard Mitigation program and is instead supported by \$50,000 of the remaining foreshore protection allocation. Between the capital and operating budget recommendations, \$400,000 is proposed for both roadway improvements and foreshore protection. Road work is also supported by an anticipated disbursement of Chapter 90 funds from the Commonwealth, estimated to be \$550,000.

### **Fiscal Year 2020 Summary**

- **Recommended level services budget**
- No Free Cash has been used to offset the operating budget
- No use of the Stabilization Fund has been used as an offset
- Allocates funding for union/non-union step increases for contract negotiations and settlements
- Provides \$400,000 in funding for foreshore protection projects (\$300,000 in capital and \$100,000 from the General Fund), and a similar amount for road improvements.

### **Revenues**

- Local Aid projections reflect the FY19 state budget allocations with an adjustment to the Unrestricted General Government Aid and state assessments to reflect the Governor's FY20 proposed budget
- Local Receipts have been level funded to their FY19 level
- Meals Tax revenue has been allocated to promote economic development (\$46,000), fund future capital projects (\$84,000), and offset the debt exclusion impact to taxpayers of the middle school and public safety projects (\$100,000).
- Assuming all proposals in the Special and Annual Town Meetings are acted upon favorably, there will be \$314,015 remaining in unallocated Free Cash available for future expenditures.

Several members of the Advisory Committee expressed concern over specific and deep cuts originally made by the Town Administrator from the levels requested by various Town Departments, particularly \$36K from Facilities Department expenses, \$129K from Highway Division expenses, and \$101K from Public Grounds expenses. After an additional funding source was identified, the Town Administrator recommended restoring \$15K to the Highway Division and \$11K to Public Grounds; this effort by the Town Administrator to restore some portion of the requested funds is appreciated.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (6-0) in support of this article.

## **ARTICLE 5. Waterways Enterprise Fund**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, the sum of \$1,017,432.00, or a greater or lesser sum, for the purpose of funding the Waterways Enterprise Fund for the ensuing fiscal year commencing July 1, 2019, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** The Waterways Enterprise budget request was unanimously recommended by the Advisory Committee by a vote of 6-0. The budget requests \$1,017,432 to fund the Waterways Enterprise Fund for FY20, except for its share of indirect costs, which is covered under Article 4. The combined amount of \$1,126,410 is slightly above the FY19 budget of \$1,084,267, and slightly above the FY18 budget of \$986,132. The aggregate revenue from fees, etc. expected for 2020 is \$1,155,100, thus creating a balanced budget.

Approximately 43% of the budget is related to personnel costs, and 17% to debt service. Because of the delay in both the Cole Parkway and Dredging projects, debt service costs are lower than initially expected; however, this is only until such time as they begin. Projects expected to be addressed in FY2020 will include obtaining a comprehensive dredge permit as well as the replacement of the pump out boat (these are included in Article 3).

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous (6-0) vote in support of this article.

## **ARTICLE 6. Golf Course Enterprise Fund**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$1,022,464.00, or a greater or lesser sum, for the purpose of funding the Widow's Walk Golf Course for the ensuing fiscal year commencing July 1, 2019, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** This is a routine article in which funds are transferred to the Golf Enterprise Fund. This money is transferred from the revenues generated by the Widow's Walk Golf Course. There are no golf course Capital Plan items in this year's budget. It has been twenty-two years since the grand opening of Widow's Walk; the debt used to finance it has been retired but the enterprise has not realized its potential. Significant improvements are necessary in order to increase the appeal of the golf course to patrons as well as the replacement of the golf course's irrigation system, which is beyond its useful life. A Widow's Walk Improvement Committee has been created to study alternatives available including the possible construction of a new clubhouse and outsourcing course management to an outside party with the financial resources to perform the required upgrades.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous (8-0) vote in support of this article

## **ARTICLE 7. Wastewater Enterprise Fund**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$3,249,783.00, or a greater or lesser sum, for the purpose of funding Wastewater Treatment Plant operations and expenses, for the ensuing fiscal year commencing July 1, 2019, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** The Wastewater facility's NPDES permit expired at the end of 2017 and the Town is currently operating off of an approved continuance of the old permit. A new permit may bring with it more stringent discharge parameters that are difficult to account for. The sewer collection system is significantly impacted by inflow and infiltration. This I/I flow limits the capacity of the system and increases operational costs.

The department has made significant improvements while undergoing a major maintenance overhaul over the last two years. Copper limit compliance was achieved. The department has been successful in designing, constructing, and operating our new copper removal treatment system. The department has also replaced one of the original sludge feed pumps for the press and has acquired a pump to replace a second original feed pump.

As part of a phased program, the SCADA systems at the WWTP and pump stations is being replaced and updated. Additionally, the Town has been participating in a regional group to study the feasibility of providing sewer service to North Scituate.

There are an additional \$197K in sewer expenses needed to keep the plant operating effectively, but currently insufficient revenues to support these costs. The Advisory Committee strongly recommends the Board of Selectmen seriously consider a sewer rate increase to support these necessary investments.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** (7-1) Majority vote in support of this article.

## **ARTICLE 8. Transfer Station Enterprise Fund**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$1,246,625.00, or a greater or lesser sum, for the purpose of funding the Landfill and Transfer Station operations and expenses for the ensuing fiscal year commencing July 1, 2019, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** Operational costs have not changed significantly from FY2019. However, disposal costs have increased: the construction debris contract increased by 20%. In addition, revenue from recycled materials has decreased due to limited outlets for recycled products. The enterprise fund is not generating sufficient revenue to support its operating costs. The Advisory Committee recommends that the Board of Selectmen increase user rates to address these concerns. The retained earnings balance after town meeting is expected to be \$233,897. One capital project for pavement markings was recommended.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** (6-2) Majority vote in support of this article.

## **ARTICLE 9. Water Enterprise Fund**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, the sum of \$4,867,838.00, or a greater or lesser sum, for the purpose of funding Water Division operations and expenses for the ensuing fiscal year commencing July 1, 2019, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** The Town's FY20-24 Capital Plan continues to address the capital needs of the water system including projects for the water plant, ice pigging, and Humarock water mains engineering. Also, FY20 recommendations include the \$8M green sand treatment facility at Well #17 which has been approved for low interest financing by the Clean Water Trust if approved by Town Meeting. At the time of these comments, the Towns of Marshfield and Scituate have not completed negotiating their intermunicipal agreement – Scituate had filed multiple abatement requests with the Marshfield Board of Public Works which have yet to be decided. The retained earnings balance after town meeting is expected to be \$273,790.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous (8-0) vote in support of this article.

## **ARTICLE 10. Stabilization Fund Excess Levy**

To see if the Town will vote to raise and appropriate the difference between the levy net and the levy limit to the Stabilization Fund, in accordance with M.G.L. c. 40, §5B, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** This article appropriates funds to the Stabilization Fund, which serves as the town's "rainy day" fund. The amount to be appropriated would be the remainder of the Fiscal Year 2020 levy limit (the total amount the town may raise in taxes) after the levy net, which is the amount needed to pay for services provided by the town. By state law, the levy limit is the amount raised through taxation in the previous fiscal year plus an additional 2.5%, taxation on new property, and any capital or debt exclusions from overrides. Reasons for a remainder could include positive adjustments to state aid not known at the time of Town Meeting or funds that



have not been needed to meet budget obligations. The Stabilization Fund is an important emergency cushion for the town which may be used for unforeseen expenses. In the last five years, this article has resulted in \$1.5M being added to the Stabilization Fund. The Stabilization Fund was mostly used in the April 2018 Special Town Meeting for \$1 million in emergency storm costs. The \$1M was replaced in the fund from Free Cash by vote at the November 2018 Special Town Meeting.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous (8-0) vote in support of this article.

**ARTICLE 11. Revolving Fund Limits**

To see if the Town will vote to set the annual spending limits for the revolving funds authorized under General Bylaw Section 10260 for Fiscal Year 2020, in accordance with M.G. L., c. 44, § 53E1/2 as follows, or take any other action relative thereto.

<b>Revolving Fund</b>	<b>FY20 Expenditure Limit</b>
Senior Center Programming	\$30,000
Planning Board Application	\$10,000
Food Establishment Inspection	\$28,000
School Transportation	\$400,000
Beach Sticker	\$300,000
Public Health Vaccinations	\$30,000
Wind Turbine	\$300,000
Maintenance of Public Ways	\$10,000
GATRA Transport	\$120,000
Solar Array	\$350,000

*Sponsored By: Board of Selectmen*

**Comments:** This is the authorization of the annual spending limit for the revolving funds expended to provide the referenced services and satisfies the purpose of the revolving funds. This is the required annual authorization of the use of these receipts.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

**ARTICLE 12. Community Preservation**

To see if the Town will vote to hear and act on recommendations from the Community Preservation Committee (the “CPC”) on the Fiscal Year 2020 Community Preservation budget

and pursuant to M.G.L. c. 44B (the “Act”) to appropriate and/or reserve the sums of money as indicated below (i) to meet the administrative expenses and all other necessary and proper expenses of the CPC for Fiscal Year 2020; (ii) for the acquisition, creation, and preservation of open Space; (iii) for the acquisition, creation, preservation, rehabilitation, and restoration of land for recreational use; (iv) for the acquisition, preservation, rehabilitation, and restoration of historic resources; and (v) for the creation, acquisition, preservation and support of community housing. Appropriations for the items below are to be expended first from any existing reserves for the purposes of such item, then appropriated from Community Preservation FY 2020 estimated revenues, with any excess to be appropriated from Community Preservation unreserved funds unless otherwise specified below. All such sums appropriated are further to be expended subject to all if the terms and conditions of the applications regarding such projects filed with the CPC and the votes of the CPC regarding approval of such items, or take any other action relative thereto.

1. \$196,636 From Community Preservation FY 2020 estimated revenues, to be reserved for the creation and support of Community Housing consistent with the Act;
2. \$196,636 From Community Preservation FY 2020 estimated revenues, to be reserved for the acquisition and preservation of Historic Resources consistent with the Act;
3. \$196,636 From Community Preservation FY 2020 estimated revenues, to be reserved for acquisition and preservation of Open Space consistent with the Act;
4. \$49,159 From Community Preservation FY 2020 estimated revenues, for Administrative Expense of the Community Preservation Committee;
5. \$25,000 From Community Preservation FY 2020 estimated revenues, to be reserved for the creation and support of Community Housing consistent with the Act;
6. \$100,000 For Community Housing – Affordable Housing Trust
7. \$81,000 For Recreation Purposes — Cole Parkway Bandstand & Benches;
8. \$4,400 For Historic Resources — North River Shipyard Marker;
9. \$17,500 For Historic Resources — Mass Humane Society Boathouse Roof;
10. \$30,500 For Historic Resources — Stockbridge Grain Chest & Various Documents;
11. \$8,300,000 For Recreation Purposes — Athletic Field Renovation Project - \$4,000,000.00

From undesignated fund balance; \$1,220,000.00 from FY2020 Community Preservation estimated revenues and to authorize the Treasurer, with the approval of the Selectmen to borrow \$3,080,000.00 in accordance with M.G.L. c. 44B and c.44, §§ 7 or 8 and any other enabling authority.

<b>Community Preservation Project Summaries</b>	<b>Source of Funds</b>
6. <u>Affordable Housing Trust - \$100,000</u>	(Community Housing)

The Affordable Housing Trust has requested funds to help replenish the Trust balance, due to the recent commitment of \$600,000 for the Lawson Green Affordable Housing Project. This will enable the Trust board to support future affordable housing opportunities and initiatives as they develop.

*The Community Preservation Committee voted unanimously to approve this request.*

7. <u>Cole Parkway Bandstand &amp; Benches - \$81,000</u>	(Undesignated)
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This project is for the replacement of site amenities along the Cole Parkway Harborwalk from the Harbormaster’s Office to Front Street within the Scituate Harbor Cultural District. The Harborwalk serves thousands of residents and visitors each year as they enjoy the views and activity of Scituate Harbor, but the amenities have deteriorated over the years. The proposed work includes replacement of the existing damaged and rusted benches with 11 new benches, 5 new trash receptacles, and 1 new recycling container. Constructed from durable cast aluminum and IPE hardwood, the benches and matching trash receptacles will offer an aesthetic and functional improvement to the Harborwalk. The project also includes restoration of the Morrill Bandstand overlooking the Harbor. The restoration includes new weather-resistant composite decking including a 140 square foot deck extension, railing, structural columns, selective skirting, and trim replacement; electrical upgrades including new wiring and energy-efficient LED recessed lights and replacement of the roof. The Scituate DPW will install the new benches and trash receptacles and will continue to maintain the Harborwalk. The Beautification Commission will continue to maintain the existing plantings and landscape.

Private donors have committed \$9,000 to cover the cost of three memorial benches and the project is seeking an additional \$81,000 in CPC funding to finance the balance.

*The Community Preservation Committee voted unanimously to approve this request.*

8. <u>North River Shipyard Marker Restoration Project - \$4,400</u>	(Historic)
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This project involves the restoration of a 100-year-old marker erected in 1919 to commemorate shipbuilding in the Town of Scituate along the North River. It is one of ten such markers along the North River and the only one in Scituate; this plaque commemorates the Briggs Shipbuilding Yard. The plaque serves as a tool to help educate local residents about the importance of shipbuilding along the North River.

*The Community Preservation Committee voted unanimously to approve this request.*

9. Mass Humane Society Boathouse Roof - \$17,500 (Historic)

The Humane Society Boathouse, located at Scituate Marine Park, is one of just a few remaining in the State and is used by the Scituate Recreation Department as a home for its popular sailing program. The application request is for funding to replace the wood roof shingles and ridge boards.

*The Community Preservation Committee voted unanimously to approve this request.*

10. Stockbridge Grain Chest & Various Documents - \$30,500 (Historic)

The Stockbridge Grist Mill Grain Chest (1650-1720) is the only known example of a grain chest to survive from seventeenth century America. It is a toll chest, used when millers took a portion of the corn they ground for payment instead of money. Once an extremely common form used in gristmills everywhere, grain chests have been lost due to moisture from rotting grain and infestation by rodents and insects. This grain chest also suffered from these hazards but is intact. It descended in the Stedman, Russell, Stockbridge and Clapp families of Scituate, successive owners of the gristmill in Greenbush on First Herring Brook, now owned by the Scituate Historical Society.

This chest was part of the exhibition *New England Begins: The Seventeenth Century* at the Museum of Fine Arts in Boston in 1982. The MFA's curator for the exhibition oversaw repairs and fumigation of the chest at that time, and they made a replica of the chest for their collection. The chest has not had any preservation work since that time. This project will clean and provide secure housing for one of Scituate's most important artifacts.

***This part of the project will preserve, digitize and house a variety of archived historic documents for use by the public and researchers.***

Hayward Peirce Esq. Marriage Records - Hayward Peirce Esq was the grandson of Captain Michael Peirce who, during King Philip's War, led a group of mostly Scituate militia to Rhode Island in March 1676 where they were massacred. Captain Michael Peirce was one of the first to die. Peirce served in the Massachusetts General Court as a Representative of Scituate in 1792, 1809, and 1812-1814, during the War of 1812, which impacted Scituate. As a lawyer, he could perform marriages and this log is a record of the marriages he performed from 1798 to 1822.

Temperance Movement and Scituate Sons of Temperance Meeting Minutes - The consumption of alcohol among adults had skyrocketed in the early nineteenth century and alcoholism had become a major problem across the United States by the 1820s. Many reformers of the period saw alcoholism as the biggest obstacle to maintaining order and morality in the young nation, seeing a direct correlation between alcohol and other forms of vice, and as a danger to family stability. In response, temperance reformers organized the American Temperance Society in 1826 to spread the movement nationally and within a decade had 5000 branches and over a million members. Temperance reformers pledged not to touch the bottle, and canvassed their neighborhoods and towns to encourage others to join their "Cold Water Army." The movement was a great success. By the 1840s, Americans drank half of what they had in the 1820s, and per capita consumption continued to decline over the next two decades.

The Scituate Historic Society is fortunate to have a journal of the minutes of the Scituate Sons of Temperance meetings from 1851-1855. These minutes provide a tremendous insight into the Sons, pulling open the curtain on what was a secret organization. From these minutes, we can determine who were the members of the Sons in Scituate, how they carried out their mission, what issues they confronted, and the practical concerns of their funding and paying benefits to members.

Instrument of Protest Logs (1807-1898) - The owners of vessels and cargo did not typically escort their interests to their destinations so the responsibility to initiate the claims process for loss or damage fell to the master of the ship. Once arriving at port the master would file an “Instrument of Protest” before a notary public or other qualified official. The Instrument of Protest would describe all the circumstances surrounding the loss: the date, the time, the setting and striking of the sails, descriptions of the weather, details on specific damages and what was sacrificed for the mutual good. The Instrument of Protest provided an insurer with the information required to properly evaluate a claim. Instruments of Protest provide a first-hand account of all the significant wrecks and storms that occurred along Scituate's coastline.

Scituate Town Reports - Several hundred people visit the Laidlaw Center each year to research their ancestors and local history. One key and frequently used resource is the collection of Scituate Town Reports from 1846 to the present. The Historical Society is requesting funding to bind their collection of Town Reports to preserve this important resource for visitors’ use. Although the reports are currently available at the Town Archives and online at the Town Library, the Town Archive is only available one day a week and the online reports at the Library can only be used if the visitor has brought a computer with which to access their site; the Society does not provide technology resources.

*The Community Preservation Committee voted unanimously to approve this request.*

11. Athletic Fields Renovation Project - \$8,300,000 (Undesignated)

This article seeks funding for the Athletic Fields Renovation Plan per the previously approved design study. The proposed project is a complete restoration of the existing track and field, baseball field and existing JV baseball field. The restored project site will support multiple multi-purpose fields and will create a Town park that encourages active and passive recreation for the entire Scituate community. The project will also address some of the existing and critical athletic field needs in Town as defined by the Scituate Recreation and Scituate Public Schools Field Use Sub-Committee and the Town of Scituate Athletic Fields Master Plan.

Based on the conclusions of the Scituate Recreation and Scituate Public Schools Field Use Sub-Committee and the Town of Scituate Athletic Fields Master Plan this design provides solutions for several issues at the High School fields, which include but are not limited to:

- A track/football field that is non-compliant with high school sports standards. There is a two foot (2’) height difference between the ends of the track. The track has deteriorated over the last 20 years to the point where it is unsafe. The existing turf is end-of-life. Track meets can no longer be held at the High School.

- This project would address the issue that spectator stands at the football field are non-compliant with ADA regulations.
- A serious Title IX issue that has been present for several years. There needs to be a Women's Softball field on the campus of the high school with like facilities to comply or a lawsuit could be forthcoming.
- A lack of practice/game fields for football, soccer, lacrosse, field hockey and other programs currently using the Turf Field. The field between the two ball fields is in extreme disrepair.
- This project would address the issue of the Varsity Baseball Field drainage and watering, causing late season starts.

*The Community Preservation Committee voted unanimously to approve this request.*

**Comments:** The Town is short 16 fields based on the aforementioned studies. The main issues causing the lack of fields is land and water. The fields the Town currently has are overused and can't be rested as needed. And, even if we were to find land and build new fields, water and maintenance is a problem with the current water restrictions. CPC has purchased hundreds and hundreds of acres across the town for open space but the Town cannot use this land because these parcels have conservation restrictions placed upon them. The new synthetic fields will not require water or need to be rested, therefore the Town is getting two fields in one. The three new/restored fields will be like getting six fields and also solves some of the Town's land issues.

The total cost of the project is \$10.3M. There are several other sources for \$2M of the \$10.3M including previously approved funds, grants, cash pledges and town resources.

CPC is looking to fund \$8.3M which is made up of:

- \$4.00M from the Undesignated fund balance that CPC has available due to conservative management of funds in previous years
- \$1.22M from FY2020 Community Preservation estimated revenues — funds that CPC will receive July 1st after setting aside funds for the other designated buckets
- \$3.08M, authorized by the Treasurer, with the approval of the Selectmen to be borrowed in accordance with M.G.L.c. 44B and c.44, §§ 7 or 8 and any other enabling authority.

The borrowing of CPC funds is not new: approximately 89 towns have borrowed \$342M in funds for town projects over the years and a good percentage of that borrowing was for track and field projects. Some towns have borrowed as much as \$22M. The Town of Sandwich alone borrowed over \$14M just for fields; Scituate won't be the first or the last to do this.

CPC ran a stress test to make sure they can handle this new debt without crippling other projects. The test was run at the current 3% CPC contribution rate and also at a 1.5% rate in case, in the future, the Town elected to lower the CPC contribution rate. Both scenarios allow CPC to pay the debt back and still fund the 10% required for the Housing, Open Space and Historical buckets. This test did not include any State match of funds or any investment income as they

were being very conservative. The State match and investment income will be bonus funds available for projects.

As of July 1<sup>st</sup>, assuming all rescissions are voted in favor, Historical should have over \$1M available in their bucket and most of the projects they submit are less than \$100K each; the Community Housing bucket should have \$275K, Open Space \$287K, and Undesignated \$150K. All total, this reflects approximately \$1.733M in available cash. Additionally, as of FY 2018, CPC also has \$4.39M in encumbered cash from projects previously authorized.

Lastly, due to the existing site challenges associated with Title IX, accessibility, code and safety challenges, this project is time sensitive. Should funding be provided, the plan includes a summer 2019 construction start and spring 2020 project completion.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

### **ARTICLE 13. Community Preservation Act Reconciliations**

To see if the Town will vote to hear and act on recommendations from the Community Preservation Committee to rescind the balance of funds authorized but unexpended totaling \$148,931.41, or a greater or lesser sum, and to transfer said funds into the Reserve or General Fund Balance from which they were originally appropriated, in accordance with the provisions of the Community Preservation Act, or take any other action relative thereto.

<b>Org</b>	<b>Object</b>	<b>Project</b>		<b>Description</b>	<b>Amount</b>
25177917	589000	R1114	ATM 04/2017, Art 11-14	Central Fields Rehabilitation	130,926.00
25177917	589000	H11-9	ATM 04/2017, Art 11-9	Restoration Historic Plaques	2,876.24
25177917	589000	R1113	ATM 04/2017, Art 11-13	Cedar Point Benches & Receptacles	6,291.89
25177913	589000	R1214	ATM 04/2013, Art 12-14	Central Park Fields	1,024.73
25177911	589000	R1715	ATM 04/2011, Art 17-15	Community Park & Playground	1,032.40
25177917	589000	H11-8	ATM 04/2017, Art 11-8	Mann Farmhouse Roof Replacement	2,350.00
25177916	589000	H1210	ATM 04/2016, Art 12-10	Town Archives Record Restoration	2,280.00
25177916	589000	R1213	ATM 04/2016, Art 12-13	Cushing Field-Girls Field Hockey	1,948.66
25177915	589000	H1110	ATM 04/2015, Art 11-10	Microfiche Mariner Newspapers	95.49
25177915	589000	H1108	ATM 04/2015, Art 11-8	Bailey Ellis House Preservation	76.00
25177914	589000	R1308	ATM 04/2014, Art 13-8	Renovation of Scituate Skatepark	30.00
				TOTAL	148,931.41

*Sponsored By: Community Preservation Committee*

All projects above, except the Central Softball Field II, have been completed. Central Softball Field Rehabilitation II is being rescinded as this softball field will be relocated, for Title IX compliance, as part of the Athletic Fields Renovation Project.

*The Community Preservation Committee voted unanimously to approve this request.*

**Comments:** This article transfers surplus balances from various completed CPC projects back into the CPC reserve for future projects upon certification from the applicants that their project is complete or cannot move forward. By consistently reviewing older projects, the Community Preservation Committee maximizes the funds available for new projects. All projects above except the Central Softball Field have been completed. The Central Softball Field Rehabilitation is being rescinded as this softball field will be relocated, for Title IX compliance, as part of the Athletic Fields Renovation Project.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (6-0) in support of this article.

#### **ARTICLE 14. Massachusetts General Laws Chapter 91 Liability**

To see if the Town will vote to assume liability in the manner provided by M.G.L. c. 91, §29, as amended, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Protection for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach in accordance with Section 11 of said Chapter 91 and to authorize the Selectmen to execute and deliver a bond on indemnity therefor to the Commonwealth; or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** This is a routine article in which the Town would assume any damages as a result of the state performing maintenance work on the town's waterways; this maintenance work could include, for example, dredging in the harbor.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

#### **ARTICLE 15. Local Option Acceptance – Property Tax Exemptions Asset Limit Increase**

To see if the Town will vote to accept M.G.L. c. 59, §5, Clause 41D, which authorizes an annual increase in the income (gross receipts) and asset (whole estate) limits for exemptions granted to senior citizens under M.G.L. c. 59, §5, Clause 41C, by the percentage increase in the U.S. Department of Labor, Bureau of Labor Statistics, Consumer Price Index for the previous year as determined by the Commissioner of Revenue, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2019; or take any other action relative thereto.

*Sponsored By: Board of Selectmen*



**Comments:** Acceptance of this local option would annually increase the income (gross receipts) and asset (whole estate) limits for exemptions granted to senior citizens under Massachusetts General Laws Chapter 59, Section 5, Clause 41C, by the percentage increase in the U.S. Department of Labor Bureau of Labor Statistics Consumer Price Index for the previous year as determined by the Commissioner of Revenue. This article is addressing the lagging, aged existing income limits currently being used in our Town by establishing a regularized annual index method thus recognizing income limits consistent with the general economy. This method and rule is already a standard in many Commonwealth towns.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

#### **ARTICLE 16. Local Option Acceptance – Additional Property Tax Exemptions**

To see if the town will vote to accept Section 4 of Chapter 73 of the Acts of 1986 to grant an additional real estate tax exemption of not more than one hundred percent (100%). Such additional exemption may be granted to persons who qualify for property tax exemptions under M.G.L. c.59 §5 clauses 17D & 41C and also, to see if the town will vote to accept the amendment of Clause 41C in accordance with Chapter 184, Section 51 of the Acts of 2002, to subsequently grant an additional real estate tax exemption of not more than one hundred percent (100%). Such additional exemption may be granted to persons who qualify for property tax exemption under M.G.L. c. 59, §5 clause 41C to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2019; or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** Acceptance of this local option would grant an additional real estate tax exemption of not more than one hundred percent (100%) for persons who qualify for property tax exemptions under clauses 17D & 41C of Section 5 of Chapter 59 of the Massachusetts General Laws to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2019. Adoption of this local option for clause 17D and 41C exemptions will bring Scituate in line with the amounts granted by neighboring communities. The cost of the increase would not be reimbursed by the Commonwealth and would come from the Town's overlay account. The estimated impact is \$16,750.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

#### **ARTICLE 17. Local Option Acceptance – Property Tax Deferral Interest Rate Decrease**

To see if the Town will vote to set the rate of interest that accrues on property taxes deferred by eligible seniors under M.G.L. c. 59 §5, Clause 41A at 4%, with such rate to apply to taxes assessed for any fiscal year beginning on or after July 1, 2019; or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** Acceptance of this local option would reduce the rate of interest that accrues on property taxes deferred by eligible seniors under G.L. c. 59 §5, Clause 41A from 8% to 4% for any fiscal year beginning on or after July 1, 2019. There were 10 property owners participating in this program in FY 2018. Currently the 8% interest rate being charged in Scituate is nearly double the average 3.923% rate in ten surrounding towns.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

### **ARTICLE 18. Adoption of Room Occupancy Excise Tax**

To see if the Town will vote to accept Sections 51 and 52 of Ch. 27 of the Acts of 2009 amending M.G.L. c. 64G, §3A and further to establish for a local room occupancy excise under such M.G.L. c. 64G, §3A, to take effect on July 1, 2019 at six percent (6%), on the rental of rooms in hotels, motels, lodging houses and bed and breakfast establishments in the Town, as provided by such law, or take any other action related thereto.

*Sponsored By: Board of Selectmen*

**Comments:** Acceptance of this local option establishes a local room occupancy excise under Massachusetts General Laws Ch. 64G, s. 3A, to take effect on July 1, 2019 at a proposed six percent (6%), on the rental of rooms in hotels, motels, lodging houses, and bed and breakfast establishments in the Town. The Department of Revenue estimates that the Town would annually receive between \$4,000-\$9,999 per 1% adopted. Approximately 47% of communities have adopted this local option with annual disbursements as low as \$1,658 and as high as \$4.2M, not including Boston.

This estimate was received prior to the passage of the short-term rentals legislation in December 2018. The excise tax would be collected by the Commonwealth and remitted to the Town.

<b>Range</b>	<b>\$4,000</b>	<b>\$9,999</b>
1%	\$4,000	\$9,999
2%	\$8,000	\$19,998
3%	\$12,000	\$29,997
4%	\$16,000	\$39,996
5%	\$20,000	\$49,995
6%	\$24,000	\$59,994

In FY18, the following Room Occupancy Excise Tax disbursements were made to neighboring towns: Cohasset received \$13,673, Marshfield received \$9,205, and the popular seaside destination of Hull received \$196,800.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Majority in favor (6 in favor, 2 abstentions) in support of this article.

**ARTICLE 19. Establishment of Transfer Station Enterprise Capital Stabilization Fund**

To see if the Town will vote to establish a Transfer Station Enterprise Capital Stabilization Fund pursuant to M.G.L. c. 40, §5B, in the Transfer Station Enterprise Fund, for the purpose of allocating funds for future capital and/or debt service for Transfer Station; or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** This article is a good example of the Town planning ahead. A stabilization fund is a mechanism for setting aside money either for unforeseen needs or for capital projects. This article would be for setting up the Transfer Station Enterprise Capital Stabilization fund. There would be no allocation of assets at this time to this stabilization fund.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous (8-0) vote in support of this article.

**ARTICLE 20. Establishment of Waterways Enterprise Capital Stabilization Fund**

To see if the Town will vote to establish a Waterways Enterprise Capital Stabilization Fund pursuant to M.G.L. c. 40, §5B, in the Waterways Enterprise Fund, for the purpose of allocating funds for future capital and/or debt service for Waterways; or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** Similar to Article 19, this article is a good example of the Town planning ahead. A stabilization fund is a mechanism for setting aside money either for unforeseen needs or for capital projects. This article would be for setting up the Waterways Enterprise Capital Stabilization fund. There would be no allocation of assets at this time to this stabilization fund.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous (8-0) vote in support of this article.

**ARTICLE 21. Acceptance of Public Way – Blanchard Farms Lane**

To see if the Town will vote to accept Blanchard Farms Lane as laid out by the Board of Selectmen as a public way; and authorize the Selectmen to accept and take by eminent domain easements for such public way and any appurtenant drainage or municipal services, or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** The Advisory Committee will provide its recommendation at Town Meeting as the street acceptance process had not yet been completed prior to the deadline for publication of the Advisory Committee booklet.

**Advisory Committee Vote:** To be provided at Town Meeting.

**ARTICLE 22. Zoning Bylaw Amendment: Flexible Open Space Development (Section 550)**

To see if the Town will vote to amend the Scituate Zoning Bylaws in the following manner; or take any other action relative thereto.

1.) Amend Section 550.3 D. to add the following language: “, or to a Homeowner’s Association Trust accompanied by a deed restriction approved and enforceable by the Town providing that the land shall be kept in an open or natural state and not built upon for residential use or developed for accessory uses such as roadway or parking as a method of protecting open space, or if” and change the language from “Secretary of Environmental Affairs” to “Secretary of Energy and Environmental Affairs”.

2.) Amend Section 550.6 E. to add the following language: “ownership by a Homeowner’s Association Trust and subject to a recorded deed restriction as described in Section 550.3 D. above, ”.

*Sponsored By: Planning Board*

**Comments:** This is a proposed amendment to the Town Bylaws and the reinsertion of language that was in prior Town Bylaws. This revision allows Homeowner’s Association Trusts to hold the transfer of open space.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

**ARTICLE 23. Zoning Bylaw Amendment: Greenbush/Driftway Zoning Amendments (Sections 300, 400, 500, 700, 800)**

To see if the Town will vote to amend the Scituate Zoning Bylaw and Scituate Zoning Map in the following manner, or to take any other action on the matter.

**Please note:** underlined text represents additions to existing bylaw language; strikeouts represent language to be deleted.

1. Amend the Zoning Map to delete the Village Business Overlay District (VBOD), Planned Development District (PDD), Commercial District (“C”), and General Business District (“GB”) and add a new Village Center & Neighborhood District (VCN) which includes the Greenbush-Driftway Gateway District (GDG) and seven sub districts as shown on a map entitled PROPOSED ZONING MAP AMENDMENT dated January 18, 2019 by Brovitz

Community Planning and Design and to issue a new zoning map reflecting this amendment, and amend Section 310, Section 320 and Section 340 to reflect the new mapping.

2. Amend Section 200 Definitions by adding a new definition for Mixed Use Building and deleting the two existing Mixed Use Building definitions listed below.

**~~MIXED USE BUILDING~~**

~~A building that contains retail or office uses and residential uses.~~

**~~MIXED USE BUILDING~~**

~~A building containing residential dwelling units and any of the other uses allowed by right in the Business District except a showroom for building supplies, or accessory uses of industry or light manufacturing.~~

**MIXED USE BUILDING**

A building that typically accommodates a variety of ground floor commercial uses and upper residential and office uses at a scale that is compatible and complimentary to its given district.

3. Amend Section 310 Types of Districts to delete the Planned Development District (PDD) and add a new Village Center & Neighborhood District (VCN) which includes the Greenbush-Driftway Gateway District (GDG) and seven sub districts.
4. Amend Section 420 Table of Use Regulations to add the Village Center & Neighborhood Districts and the seven sub districts in the Greenbush-Driftway Gateway District and the uses allowed in the seven sub districts.
5. Amend Section 560 Village Business Overlay District (VBOD) in the following manner:
  - a. Section 560.4 D. delete the following language “all of Country Way in Greenbush,” and “the Driftway,”.
  - b. Section 560.5 delete the following language “Greenbush or”.
  - c. Section 560.6 C. delete the following language “Greenbush and”.
  - d. Section 560.7 add the following language “affordability “criteria “in Section 753 of the Zoning Bylaw and relocate the Affordability Standards under the VBOD to a new Section 753 – FAIR HOUSING AND AFFORDABILITY STANDARDS.
  - e. Section 560.8 DESIGN REVIEW STANDARDS delete the following language from 560.8 C. 1. “Country Way and the Driftway in Greenbush and All Other Streets in Greenbush” along with their minimum front yard and maximum front yard dimensions. 560.8 C. 3. Delete the following language “and in Greenbush” “and the Driftway”. 560.8 D. Delete references to Greenbush. 560.8 F. delete entire section. Renumber Section 560.8 G to a new 560.8 F.
6. Add a new Section 580 VILLAGE CENTER & NEIGHBORHOOD DISTRICT.
7. Delete the entire existing Section 750 DESIGN REVIEW FOR BUSINESS, COMMERCIAL, MIXED USE AND MULTI-FAMILY DEVELOPMENT and replace with

a new Section 750 DESIGN REVIEW FOR BUSINESS, COMMERCIAL, MIXED USE AND MULTI-FAMILY DEVELOPMENT.

8. Add a new Section 751 LOW IMPACT DEVELOPMENT STANDARDS.
9. Add a new Section 752 OPEN SPACE STANDARDS for the Village Center & Neighborhood District (VCN), General Business District (GB) and Harbor Business District (HB).
10. Add a new Section 753 PUBLIC REALM STANDARDS.
11. Add a new Section 754 FAIR HOUSING AND AFFORDABILITY STANDARDS.
12. Amend Section 760 PARKING REQUIREMENTS with the following language:
  - a. Section 760.7 Business and Commercial Parking Requirements add the language “Village Center and Neighborhood District,” prior to the language “General Business”.
  - b. Section 760.7 A. add subtitle “Buffer Area.” at the beginning of the paragraph. Add the following language as the last sentence: “This requirement shall not apply to the Village Center & Neighborhood District.
  - c. Section 760.7 B. add the subtitle “Access.” at the beginning of the paragraph.
  - d. Section 760.7 C. add the subtitle “Number of Driveways.” at the beginning of the paragraph.
  - e. Delete Section 760.8 BUSINESS DISTRICT PARKING REQUIREMENTS WAIVERS in its entirety and insert in its place a new Section 760.8 BUSINESS AND MIXED USE PARKING REQUIREMENTS AND WAIVERS.

Or take any other action relative thereto.

Copies of the redlined version of the Zoning Bylaw Changes are available at the Town Clerk’s Office, the Planning Board Office and the Library. A copy is also available at [https://www.scituatema.gov/sites/scituatema/files/pages/draft\\_zoning\\_bylaw\\_changes\\_1.pdf](https://www.scituatema.gov/sites/scituatema/files/pages/draft_zoning_bylaw_changes_1.pdf).

**Please note:** underlined text represents additions to existing bylaw language; strikeouts represent language to be deleted.

*Sponsored By: Planning Board*

**Comments:** This article would clarify and simplify the various business overlay zoning districts currently in place for the Greenbush neighborhood. The Advisory Committee has been informed by the Town’s Director of Planning and Development that this article would not make significant changes to any existing allowed uses, but would instead modify the organizing principle of the neighborhood’s zoning from the current traditional zoning, which is focused on the separation of uses (e.g. industrial, commercial, residential), to a form-based code, focused on the desired “look and feel” of the area. The Committee members not in favor of this article are responding to the concerns of residential property owners who live on Jenkins Place; this group of residents wishes to retain the residential character of their street despite the increased and ongoing commercial development in the surrounding neighborhood. While the proposed article would not

substantially change the underlying zoning for Jenkins Place, the Committee members opposed to this article believe that any comprehensive zoning change envisioned for the Greenbush neighborhood should take into account the concerns of this group of residents and clarify that their street will retain its residential character in the future.

**Recommendation:** The Advisory Committee does not recommend approval of this article.

**Advisory Committee Vote:** Tie (3-3); therefore the Advisory Committee does not recommend passage of this article.

#### **ARTICLE 24. General Bylaw Amendment - Town Meetings**

To see if the Town will vote to amend the General Bylaws Section 20110 – Town Meetings, Manner of Calling the Meeting, by deleting the language “and by publication in a newspaper, if any be published in the Town” and inserting in its place the language “and by posting on the Town of Scituate website”.

Or take any other action relative thereto.

*Sponsored By: Board of Selectmen*

**Comments:** The Advisory Committee supports this amendment to the General Bylaws Section 20110 – Town Meetings, Manner of Calling the Meeting. The amendment would eliminate the requirement for costly publication of the warrant in a newspaper. Instead, the Town will be required to post the warrant on the Town’s website.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

#### **ARTICLE 25. Ellis Estate and Related Conservation Land**

To see if the Town will vote to authorize the Board of Selectmen to transfer from the Board of Selectmen to the Conservation Commission, for conservation purposes, the care custody and control of, and grant to the Wildlands Trust or other conservation trust a conservation restriction complying with Article 97 of the Amendments to the Massachusetts Constitution, in perpetuity, the following parcels of land in Scituate:

a. 3 parcels on Clapp Road identified as O Clapp Road, Parcel ID 25-5-3-A, recorded in the Plymouth County Registry of Deeds, Book 5266, Page 496, Parcel ID 25-5-3-0, recorded in the Plymouth County Registry of Deeds, Book 5270, Page 249 and Parcel ID 25-5-2-R, all as shown on a plan of land by Horsley Whitten Group dated October 24, 2018, a copy of which is available at the Town Clerk’s Office and the Library and [www.scituatema.gov](http://www.scituatema.gov);

- b. an approximate 7.13 acre parcel identified on the Assessors Map as 38-1-16-B, 0 Rear Captain Pierce Road;
- c. an approximate 9.380 parcel identified on the Assessors Map as 33-8-1, Woodland Road ;
- d. a portion of a parcel identified on the Assessors Map as 23-1-6 excluding approximately 6.6 acres as shown on a plan by Horsley Whitten Group dated January 15, 2019 a copy of which is available at the Town Clerk’s Office, the Library and the Town’s website;
- e. authorize the Board of Selectmen to simultaneously petition the Legislature to enact special legislation to authorize the use of approximately 7 acres of the Ellis Estate land known as the Public Safety Complex, for general municipal purposes without any restrictions imposed on such use by Article 97 of the Amendments to the Massachusetts Constitution in exchange for subjecting the land referenced in a.- d. above to the protections of Article 97 of the Amendments to the Massachusetts Constitution the ; and to raise and appropriate a sum of money for such purposes; or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**Comments:** The Advisory Committee will provide its recommendation at Town Meeting as this article had not yet been finalized prior to the deadline for publication of the Advisory Committee booklet.

**Advisory Committee Vote: To be provided at Town Meeting.**

**ARTICLE 26. Ellis Surplus School Committee Land Restriction**

To see if the Town will vote to transfer from the Board of Selectmen to the Conservation Commission, the care, custody and control of approximately 13 acres, more or less, known as the School Committee land and shown on a plan by the Scituate Public Works Department entitled Proposed Ellis Property Conservation Commission Restriction, dated April 9, 2018, a copy of which is available at the Town Clerk’s Office, the Library and the Town’s website, for conservation purposes, and grant to the Wildlands Trust or other conservation trust a conservation restriction complying with article 97 of the Amendments to the Massachusetts Constitution, in perpetuity; and to raise and appropriate a sum of money for such purposes; or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**Comments:** The Advisory Committee will provide its recommendation at Town Meeting as this article had not yet been finalized prior to the deadline for publication of the Advisory Committee booklet.

**Advisory Committee Vote: To be provided at Town Meeting.**



**ARTICLE 27. Ellis Conservation Land Article 97 Restriction**

To see if the Town will grant to the Wildlands Trust or other conservation trust a conservation restriction complying with Article 97 of the Amendments to the Massachusetts Constitution, in perpetuity on approximately 70 acres of the Ellis Estate land currently under the care, custody and control of the Conservation Commission, excluding the land and building used by the Arts Association and shown on a plan by the Scituate Public Works Department entitled Proposed Ellis Property Conservation Commission Restriction, dated April 9, 2018; and to authorize the Board of Selectmen to petition the Legislature to enact special legislation to subject said approximately 70 acres to the protections of Article 97 of the Amendments to the Massachusetts Constitution; and to raise and appropriate a sum of money for such purposes; or take any other action relative thereto.

*Sponsored by: Board of Selectmen*

**Comments:** The Advisory Committee will provide its recommendation at Town Meeting as this article had not yet been finalized prior to the deadline for publication of the Advisory Committee booklet.

**Advisory Committee Vote: To be provided at Town Meeting.**

**ARTICLE 28. Petition - Amend Zoning Map To Extend Humarock Village Residential Overlay Zoning District**

To see if the Town will vote to amend the Zoning Map by amending Zoning District shown as Humarock Village Residential Overlay Zoning District to include all of the parcel shown on the plan entitled “Proposed Extension of Humarock Village Residential Overlay District Scituate, Massachusetts” prepared by Morse Engineering, Inc. dated August 31, 2018, and identified on the Town of Scituate Assessor’s Maps as Parcel ID: 72-19-5.

*Sponsored By Petition*

**Comments:** The petitioner seeks to amend the Zoning Map by amending the Zoning District shown as Humarock Village Residential Overlay Zoning District to include all of the parcel shown on the plan entitled “Proposed Extension of Humarock Village Residential Overlay District Scituate, Massachusetts”; by adding the remaining balance of this property. This would broaden the potential uses of this property from that of a large boat yard which is no longer a viable sole enterprise given the changing economic conditions and needs in the district.

**Recommendation:** The Advisory Committee recommends approval of this article.

**Advisory Committee Vote:** Unanimous vote (8-0) in support of this article.

**ARTICLE 29. Petition – Termination of Lease with Go Green Supply, Inc.**

To see if the Town will vote to terminate the lease agreement between the Town of Scituate and Timothy Lopes of Go Green Supply, Inc. The lease should be terminated due to the repeated and continued violations of the terms of the lease by Go Green Supply, Inc.

*Sponsored By Petition*

**Comments:** The petitioner seeks to have the Town terminate the existing lease agreement with Go Green Landscape Supply, Inc. The Advisory Committee explored all sides of this citizen's petition as written. This included meeting in Committee with our Town Departments including Fire, DPW, and the Town Administrator, reviewing correspondences from the State Department of Environmental Protection, in depth discussions with both the petitioner and the current tenant Timothy Lopes of Go Green Supply, Inc. as well as visiting the site. The majority opinion from the Committee is that although subject to seasonal demands, the tenant is making a daily effort to live within the bounds of the lease agreement as well as town and state regulations and laws, and that our Town Departments concurred with this understanding.

Furthermore, Town Counsel has advised that it would not be legal to effectuate this article as written.

**Recommendation:** The Advisory Committee recommends disapproval of this article.

**Advisory Committee Vote:** Majority not in favor (2-6) of this article.

### **ARTICLE 30. Petition – Temporary Deferral of Building**

Whereas the Town of Scituate has a limited water supply.

Whereas the water supply was clearly demonstrated to not be adequate to meet town demand during the drought of 2016.

Whereas there is no currently well-defined method for determining whether the town has enough water to support additional development of residential properties.

The Board of Selectmen and all Town Departments, Committees and other bodies are hereby instructed to temporarily defer approval of any new construction in the Town of Scituate

- a) Intended for multi-tenant occupancy
- b) Intended for single family occupancy where the developer or builder of said property is requesting permission to build more than one residence

Unless otherwise required by state or federal law.

This temporary deferral is to remain in effect until the town can establish a well-defined method to demonstrate that sufficient water supplies are in production to support all additional residents expected to occupy properties pending approval.

This well-defined method should include, at a minimum, detailed analysis of our ability to supply water to the town and demand for water from our residents, using daily production and consumption data from the previous 3 years, including at least one year of drought, to make sure that during periods of highest demand our wells are able to supply adequate water.

The Town of Scituate Water Resource Committee must agree that these conditions have been met before the temporary deferral can be removed.

*Sponsored By Petition*

**Comments:** The Advisory Committee agrees with the petitioner that water is a precious and scarce resource in Scituate and commends the petitioner for joining the Water Resource Committee to attempt to address the water issue. Unfortunately, the Advisory Committee has been advised by Town Counsel that the petition is discriminatory and therefore unable to be enforced.

**Recommendation:** The Advisory Committee recommends disapproval of this article.

**Advisory Committee Vote:** Majority not in favor (2-6) of this article.