

# THE TOWN CLERK'S OFFICE

**781-545-8743**

You may request a certified copy of a birth, death or marriage certificate by mail or the mail slot (\$10 each). Please call this office to confirm that we have the record prior to paying online or mailing your request (Attn: Town Clerk, 600 Chief Justice Cushing Way). The UNIPAY system is available on the Town website at [www.scituatema.gov](http://www.scituatema.gov). Go to government, then choose Town Clerk, and on the left side scroll down to online purchase.

Please, if ordering by mail send a SASE, a note with the type of document you are requesting, date and name on the document, phone # and a check made payable to the Town of Scituate.

**NOMINATION PAPERS DROP OFF**-Call us and we will let you in to drop off your papers and issue you a receipt.

Marriage license applicants must call for an appointment to file for a marriage license. After applying, there is a 3 day wait to pick it up.

Voter registration may be done online at [www.registertovotema.com](http://www.registertovotema.com)

2020 dog tags are not available until mid-May. Last year's tag will expire on June 30<sup>th</sup>.

Please confirm with this office that the rabies info and Spay/Neuter info is on file here prior to sending your payment. Please do not send in payment until May for 2020 tags. Dog license applications will be available on the Town Clerk's page of the website in May.

Please call if you have any questions. Thank you for your patience and understanding. Good health to all.

Kathleen Gardner, Town Clerk