

Public Facilities Master Plan Steering Committee

Tuesday, August 13, 2013

Town Hall / Selectman's chambers - 7:00 p.m.

Minutes:

The meeting was called to order at 7:10 p.m. and the following members were present: Karen Pritchard, Chair, Doug Anderson, At-Large, Craig Mutter, At Large Appointee, Marla Minier Library, Richard Mitchell, Council on Aging, Jacqueline Carr, Public Building Commission, Bill Limbacher, Planning, Kevin Kelly, Facilities Director.

1.) Review of meeting minutes:

- Voted and approved

2.) Discussion about BOS presentation on 8/6 :

- All went well; followed two items , with a crowd, room had emptied out. 20 minute presentation. Good team.
- Not a lot of detail but enough so they knew what we are planning to do,
- Taken back about thought of getting pricing but group wanted to look at
- Richard spoke well about the notion that we cannot sell Gates without understanding basic alternatives.
- Richard thought group did a great job; eloquently done.
- Four selectmen not of one mind of how to approach this Not unanimous to our thinking.
- Basic concept from them is we are going to pitch Gates and we want your help.
- Would like to have Sean and TA back in the meeting and will they back us up; that we are the cheerleaders.
- Selectman Harris is grasping the exercise but seems to focused on the Gates project.
- This is a big potential 5-6 building project; and does anyone get the sense they are in over their head? Yes
- Do they need more help than the OPM?

- Town meeting 18 months ago had the TA from Franklin who just built 7/8 new buildings
- We need to tour more. Hingham had flaws/ Duxbury overbuilt. Need someone to help to reign all that in and co-ordinate that?
- Would be prudent to have someone watch the architect.
- Get an expert at what they do?
- Better use of space- Duxbury Police chief office is overbuilt?
- ? Do we really need to be involved in actual space planning?
- Selectmen need someone to advise them.
- Need someone to add to our limited expertise; on what we have seen ex: Lighting, parking etc.
- Are there state reg.s on Public Safety buildings etc?
- Little disappointed that the Library was not mentioned about interviews and tours?

3. Report on Department Interviews - NONE

- We have some gaps, changes in membership,
- Interviews are a good way to get new members involved?
- Jen sent her comments on her interviews comment to TA and TA had some comments to Jessie about that and wondering how this process should go?
- They are public record. Need to be done to help gather information.
- Assuming that all information would be public record?

4. Open discussion on approaches to "Next Steps"

- Propose that in earnest; we begin to collect more information. What needs to be done building by building? Goes byTown Hall, Senior Center, COA, Station 3, SPD, Gates.
- Library report. But there is more than the CBI current condition report.
- What is the question- is it new buildings? Is it renovations?
- It is either new building or renovation of we do not do the new building?
- What r the pros and cons of ??????????????????????
- Develop criteria for the town and options then whittle that down to best options for the town.
- They want us to help them figure it out

- It is complicated, too complex too involved, would be a little anxious if this group could pull this off in a compelling way?
- Feel like there is going to be a significant gaps.
- Looking to from this group from different committees to come to them and advise what the questions will be.
- OPM's have a piece of the experience of the questions we are looking for. They help us Model those numbers.
- If we look at any building; we should be able to look at each building to see what is needed to stay or new or new location?
- Time frame is a concern. Need to have an ability to come up with some numbers to identify a cost to do this with; a building cost and need?
- Will this group have a chance to interface with the OPM Company to address in w. YES
- Need to ask again what we are doing. Don't need a dollar amount. Need a plan.
- People have a hard time thinking long term.
- We need to go through this information process of gathering the information;
- What is the question set?
- Good Idea to make a list of what all the questions will be
- Open houses, marketing aspect, need to know what MSBA will do.
- We do need to identify the questions? Maybe something glaring comes out of that..... of what this committee should be doing?
- Identify the questions; PBC has questions. Library has questions...what is the cost of doing this and that?
- Biggest question is ...what is in it for me?
- Need to be careful, people do not care about the "property value discussion" Long time ago yes....maybe demographic has changed?
- Are we allowed to talk through social media? We should get the list going?
- As long as you don't discuss it.....you can start it through email?
- What if we all gather questions? Send to Chair?
- Should stay high level first before we go to the concerns of the general public.
- Library already has questions developed from their survey. Marla will send, maybe they can be tweaked to use on this?
- Survey was a good process at SHCB. Do we want to do that?
- Let's worry now about "we're voters" what do we want to know?
- Start there before we get finite
- Should the questions be by location? Whatever?
- Let it be free flowing and let the questions dictate the format?
- Chair will send a note to all; of where we are at..... and this is what the questions will be.

- Meet after Labor Day. Little break and more time to compile and gather and organize questions?
 - Concerned about timeline; putting off meetings could exacerbate the situation....what is the timeline?
 - What is the MSBA timeline?
 - Would like to be ready with questions and answers when the MSBA decision is ready?
 - Next meeting on the 27th , Tuesday
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-We have 3 resignations. PAV reached out to Ann Burbine and?????. Going to selectman end of week for approval? Would like to wait to see who new members are..... to move forward with...???
 - Will send a note to the whole group as to what we should do.
 - Should be a fresh list.
 - Talk to neighbors.....discussion points?
 - Should a firefighter be on the committee? Or should we just invite them to a meeting to discuss their concerns?

Adjourn 8:30p