

LIBRARY TRUSTEE MINUTES

Monday, June 22, 2015

Attendance: Kevin Carleton, Carol Sullivan-Hanley, Chris Mirarchi, Karen Canfield, Jay Swartz, Sheila Kukstis and Jessi Finnie

The meeting was called to order at 7:45pm

Approval of Minutes: The minutes for both May 11th and May 20th were approved with minor corrections.

Foundation update: A fundraising gala is scheduled for November 7, 2015. The "Donor Kit" will be ready in a few days and will be present at the SLF booth at Heritage Days, August 8th and 9th.

Director's Reports

Building Project Update

- a. The wrap-up party on June 6th was well attended and enjoyed by many Library patrons.
- b. The Public Building Committee opted to use a furniture company with interior design experience in lieu of an architect charging additional fees. The Town Administrator will develop a group of community members to help in this process.
- c. OPM is working on bid openings
- d. Relocation and Temporary Space: The move was amazingly successful and the feedback of patrons has been very positive. There are still logistical challenges involving air conditioning, computer access and wiring. It is the staff that is being affected more than the public and experts are being contacted to resolve these issues.
While the move to the temporary space involved shelving and accounting for a part of the collection, as the remaining materials went to storage; there is some concern that the move "back" to the new space may need more than a week to merge the two collections. Thus there is a request to keep the Library closed for a longer period to prepare for a grand (re)opening.
- e. Incident Reports: A confused patron accidentally drove toward the front door and down the sidewalk of 85 Branch Street a few days prior to the June 8th close. Fortunately, no one was injured and the Scituate Police were contacted.

Next meeting will be July 13, 2015

Adjourned 8:25pm

LIBRARY TRUSTEE MINUTES

Wednesday, May 20, 2015

Attendance: Kevin Carleton, Carol Sullivan-Hanley, Chris Mirarchi, Karen Canfield, Jessi Finnie

The meeting was called to order at 7:54pm

- I. The first order of business was to rescind the entire vote of May 11, 2015
 - a. This motion was moved, seconded and unanimously approved.

- II. The next motion was a move to amend the vote of the Scituate Library Trustees at its meeting on January 10, 2011 to “approve \$50,000 from the Library Trust Funds in support of the Public Building Library Plan” to \$20,000 from Scituate Library Trust Funds
 - a. This motion was moved, seconded and unanimously approved

- III. The next motion was to move to amend the vote of the Scituate Library Trustees at its meeting of January 10, 2011 to “request \$15,000 from the estate of Frances Wunschel in support of the Building Plan” to \$45,000 in support of the Library Building Plan
 - a. This motion was moved seconded and unanimously approved

- IV. The next motion was to approve the transfer of \$45,000 in State Aid to Libraries in support of the library building plan
 - a. This motion was moved, seconded and unanimously approved

Adjournment 8:15 pm