***Town of Scituate – Historical Commission
Meeting Minutes – December 17, 2015***

**1) Welcome and Call to Order**
Chairman Doug Smith called to order a regular meeting of the Scituate Historical Commission at 7:05 pm on December 17, 2015 at the Little Red School House.

The following persons were present: Doug Smith, Reid Oslin, Stephen Litchfield, Mike Cuneo, and Aubrey Burke. Arthur Beale had an excused absence.

 **2) Meeting Minutes**Minutes of the November 19, 2015 Commission meeting were approved.

 **3) Demolition Permit Application Checklist**Commission members reviewed a draft checklist prepared by Reid Oslin that is intended to serve as a guide to ensuring that timely action is taken by the Commission on Demolition Permit requests. Commission members will continue to assess the checklist and provide any further feedback at an upcoming meeting.

**4) North Scituate Rail Canopy Update**A brief update was provided to the Commission on the progress of the rail canopy. Roofing work has been finished and gutter installation is expected to be completed soon.

**5) Tercentenary Signs Update**
A brief update was also provided to the Commission on the status of the restoration work on the tercentenary signs.

**6) CPA Application Reviews**Commission members voted on five Community Preservation Act applications that had been referred to the Commission. Members voted in support of the historical significance of the resources or structures in-scope of the following applications:

* Historical Society archives
* Scituate Light
* Bailey Ellis House
* Town Hall archives
* Lawson Museum space

No action was taken on the Baptist Church application pending additional information.

**7) Next Meeting**The next meeting is scheduled for January 20, 2016.

**8) Adjournment**The meeting adjourned at 8:20 pm.