



**MEETING MINUTES
Public Building Commission
Tuesday November 8, 2016
Board of Selectman Hearing Room
7:00 pm**

Present: Larry Guilmette, Carl Campagna, Jessi Finnie, Karen Canfield, Deputy Chief Mark Thompson, Shawn Harris, Patricia Vinchesi, Stephanie Holland, Deputy Al Elliot

Not in Attendance: Mike Heger, Toni Snee, Ed DiSalvio, Chief Mike Stewart, Chief John Murphy

The Meeting was called to order at by 7:03pm by Carl Campagna.

Acceptance of Minutes

Move that the Public Building Commission approve the meeting minutes for the October 25, 2016 meeting. Motion by Patricia Vinchesi Second by Larry Guilmette Unanimous Vote (4-0).

New Business:

Library Project Updates & Review

Joe Sullivan was present to update the Commission on the current status of the library project. He did update the Board of Selectman. Grass will not be planted, however, netting and reinforcing will be installed. The exterior is continuing to progress. The lower level Community Room and Teen Room has been boarded. Drywall construction has increased by 6-10 men. A project meeting was held to discuss the scope and general conditions. Contingency plan has gone from \$50,000 to \$101,964.13 since two meetings ago. The Library Project is at 76% completion.

Jessi Finnie reported that the fire alarm portion of the project is still looking into different quotes from different vendors. A separate piece of millwork for a desk in the Children's Room has three quotes. Security cameras will capture more of the parking lot from the building after talking with the vendor. There will be conduit to the parking lot if changes need to be made in the future. Conrad Ello is giving the green light to the furniture/shelving companies to deliver on February 20th, 2017.

Review all Pending Change Orders (PCO)

- PCO#55 R-2 window framing detail- additional clips per RFI 122 \$4,314.24 **Motion to accept window framing detail in the amount of \$4,314.24 by Larry Guilmette second by Patricia Vinchesi Unanimous vote (6-0)**
- PCO#70 area way louver wall infill \$3,763.00 **Motion to accept area way louver wall infill by in the amount of \$3,763 by Karen Canfield second by Carl Campagna**

Unanimous vote (6-0)

- PCO#76 south west wing drywall ceiling installation \$3,528.00 **Motion to accept south west wing drywall ceiling installation in the amount of \$3,528 by Patricia Vinchesi second by Larry Guilmette Unanimous vote (6-0)**
- PCO#81 fill existing grill holes infill \$3,113.60 **Motion to accept filling existing grill holes infill in the amount of \$3,113.60 by Jessi Finnie second by Patricia Vinchesi Unanimous vote (6-0)**
- PCO#104 revised donor board lighting (\$1,001.52) **Motion to accept credit of \$1,001.52 for revised donor board lighting by Karen Canfield second by Stephanie Holland Unanimous vote (6-0)**
- PCO#105 N-Grid code requirement for transformer pad relocation \$12,384.18 **Motion to accept transformer pad relocation in the amount of \$12,384.18 by Larry Guilmette second by Stephanie Holland Unanimous vote (6-0)**
- PCO#106 fire pump HVAC work \$6,963.56 **Motion to accept fire pump HVAC work in the amount of \$6,963.56 by Patricia Vinchesi second by Larry Guilmette Unanimous vote (6-0)**
- PCO#107 additional electrical work \$3,629.44 **Motion to accept additional electrical work in the amount of \$3,629.44 by Patricia Vinchesi second by Larry Guilmette (5-1) Patricia Vinchesi opposed**
- PCO#108 missing electrical hand dryers and power shades \$10,849.80 **Motion to accept missing electrical hand dryers and power shades in the amount of \$10,849.80 by Larry Guilmette second by Stephanie Holland Unanimous vote (6-0)**
- PCO#113 the PCO provides a credit for a breaching from the plumbing (\$6,172.85) **Motion to accept credit of \$6,172.85 for breaching from the plumbing by Jessi Finnie second by Larry Guilmette Unanimous vote (6-0)**
- PCO#114 PCO provides a credit for firefighters bi-directional radio (\$12,957.00) **Motion to accept credit of \$12,957 for firefighters bi-directional radio by Karen Canfield second by Larry Guilmette Unanimous vote (6-0)**

Public Safety Complex Updates

Jon Lemieux was present to update the Commission on the current status of the Public Safety Complex. The siding is being installed on the exterior of the building. The grass that has grown is what we will probably get at this point. The project is still on schedule for the end of February 2017. The project is at 77% completion.

Construction the week ending October 29, 2016 included:

- Worked Monday through Friday for the week of 10/24/16 through 10/28/16
- Continued roofing installation
- Continued installing drywall on the 1st floor along with insulation, taping and sanding
- Continued electrical wiring on the 1st floor and equipment installation in the electrical room
- Continued installation of the interior plumbing and boiler piping
- Continued interior painting 2nd floor offices
- Continued grading the future helicopter pad area

- Continued exterior shingle/siding along the south (front) side of the building

Utilities Update

- Temporary electric has been installed to the site
- Permanent power- transformer has been installed and connected- awaiting completion of elec. room
- Columbia Gas- gas main installation completed- meter has not been installed yet
- Verizon and Comcast accounts to be set up by Town

Review all Pending Change Orders (PCO)

- PCO#029 security gates \$12,821.26. This proposal is to furnish and install (2) single Magnetic Autocontrol barrier gates per Revised Proposal Request #17. **This PCO was tabled.**
- PCO#050 casework revisions (\$3,848.96). This proposal is for the casework, finish carpentry, blocking and VDB revisions outlined in Proposal Request #36. **Motion to accept credit for casework in the amount of \$3,848.96 by Patricia Vinchesi second by Deputy Chief Mark Thompson Unanimous vote (6-0)**
- PCO#060 preemption conduit \$3,532.54. This proposal is for the 1” conduit from the preemption system in the Apparatus Bay to the 2” conduit running to the Radio Room per Proposal Request #34-R. **Motion to accept preemption conduit in the amount of \$3,532.54 by Larry Guilmette second by Patricia Vinchesi Unanimous vote (6-0)**
- PCO#40 paging system \$12,890. **Condition to approve paging system in the amount of \$12,890 by Larry Guilmette second by Deputy Chief Mark Thompson Unanimous vote (6-0)**
- CTA Requisition#11 in the amount of \$1,347,798.43. **Motion to accept CTA Requisition#11 minus the stored materials cost for a total of \$1,281,298.36 by Carl Campagna second by Patricia Vinchesi Unanimous vote (6-0)**
- Vertex Invoice \$19,092.50 **Motion to accept payment to Vertex in the amount of \$19,092.50 by Carl Campagna second by Larry Guilmette Unanimous vote (6-0)**
- Castagna Requisition \$778,283.44 **Motion to accept payment to Castagna in the amount of \$778,283.44 by Larry Guilmette second by Stephanie Holland Unanimous vote (6-0)**
- Dore & Whitier Invoice \$24,240.30 **Motion to accept payment to Dore & Whitier in the amount of \$24,240.30 by Larry Guilmette second by Deputy Chief Mark Thompson Unanimous vote (6-0)**
- Sensourse Inc. Invoice \$1,950 **Motion to accept payment for Sensourse Inc. in the amount of \$1,950 by Larry Guilmette second by Stephanie Hollan4 Unanimous vote (4-0)**
- Oudons & Ello Invoice \$15,223.96 **Motion to accept payment to Oudons & Ello in the amount of \$15,223.96 by Patricia Vinchesi second by Larry Guilmette Unanimous vote (4-0)**

Adjournment

There being no other business a motion was made by Carl Campagna to adjourn at 8:52pm, second by Larry Guilmette Unanimous vote (4-0)

Respectfully Submitted,
Kelli Rodgers
Recorder

List of Documents for November 8, 2016 Public Building Commission's Meeting

- Agenda
- 10/25/16 Meeting Minutes
- Vertex Construction Update/Action Items Booklet
- Scituate Town Library- Contingency Log and PCO's
- Scituate Town Library- Monthly Progress Report October 31, 2016