

**Scituate Board of Health Meeting
Wednesday, May 30, 2018
Selectman Hearing Room
6:00 P.M.**

MEMBERS PRESENT: Mr. Doug Whyte, Chairman
Mr. Russell Clark, BOH Member
Mr. Steven Pansey, BOH Member

OTHERS PRESENT: Ms. Jennifer Keefe, Director, Public Health
Ms. Joan Schmid, Administrative Assistant

6:00 MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA

Mr. Whyte called the meeting to order at 6:05 p.m.

Acceptance of the Agenda- A motion was made and seconded with all in favor of accepting the agenda.

SCHEDULED ITEMS

Discuss/Vote: Septic System Design Hearing – 14 Fieldstone Road- Spath Engineering Inc. representing homeowner request for installation of a septic system requiring local upgrades/variance.

Mr. Phillip Spath from Spath Engineering attended the meeting on behalf of the homeowner of 14 Fieldstone Road. Mr. Spath presented the septic system design plan to the Board. Mr. Spath said the owners are requesting multiple variances for the installation of the new system, since the property has wetlands behind it with no location to install the septic system outside the 50 foot wetland buffer. He requested local upgrade approval to use a sieve analysis instead of a percolation test; a setback reduction between the SAS and wetlands from the required 50 foot wetland buffer to within 21.4 feet of the wetland; and reduction in the setback between the septic tank and the foundation to 18.3 feet from the required 20 feet; and reduction of the separation between the bottom of the SAS and groundwater to 2 feet from 4 feet. Mr. Spath said the proposed septic system is a Presby system. The Board reviewed the plan with the existing septic system and the new septic design. The Board asked Ms. Keefe if she had any comments. Ms. Keefe said she did an administrative review and sent her comments to the engineer and they have been addressed with minor revisions. She had no further comments. The Board had no further comments.

A motion was made and seconded with all in favor to approve the septic repair plan pending approval of the Conservation Commission with the local upgrades requested that include: 1) use of sieve analysis instead of perc test 2) reduction in setback between the SAS and wetlands from the required 50 feet to 21.4 feet, 3) reduction in setback between the tank and foundation wall from the required 20 feet to 18.3 feet and with the following variance requested: reduction of the required separation between bottom of SAS and groundwater from 4 feet to 2 feet.

Discuss/Vote: Septic System Design Hearing – 127 Ann Vinal Road - Morse Engineering representing homeowner request for installation of a septic system requiring local upgrades/variances

Mr. Jeffrey Hassett from Morse Engineering attended the meeting on behalf of the homeowner of 127 Ann Vinal Road. Mr. Hassett said the property is only 40 feet wide and the back yard is all wetlands with a current cesspool in the wetland. The septic design plan proposes to locate the new septic system to the front yard. He requested use of a sieve analysis and reduction in setbacks between system components and the water line, which will be sleeved. He also requested a reduction in the setback from the property line to the field on the left side from 10 feet to 7 feet because he cannot relocate the gas line further. Mr. Hassett requested a setback of the

tank from the required 10 feet to 6 feet because of the gas line field on the other side of the property. Mr. Hassett noted the existing cesspool is only 4 feet from the existing property line so they will be moving the leaching further away from the wetlands. He did not request a reduction between groundwater and the bottom of SAS because of the reduction to the water line. They have good soil with a high water table, so it will be a mounded septic system with a 3 foot retaining wall around it. Mr. Hassett restated the property is a very small lot. The Board said any improvement is an improvement to move the cesspool out of the wetlands. Mr. Hassett noted there is no increase in flow proposed. Ms. Keefe said the house is currently not occupied.

Mr. Paul Mendes of 121 Ann Vinal Road attended the meeting. Mr. Mendes is an abutter to the left of 127 Ann Vinal Road. Mr. Mendes said he built his home ten years ago and he has grandchildren that play in his yard. He said his concern that the water he currently gets water accumulating in his front yard and thinks he will have more water with the new septic system and retaining wall. Mr. Mendes showed the Board pictures of his lot line, which he had surveyed to build his home. Mr. Mendes also had pictures for the Board of his plan and he indicated it showed wetlands in the front and side yard of his property. Mr. Mendes stated someone from California purchased 127 Ann Vinal and has already knocked down a piece of the home. Ms. Keefe said the Building Department had issued a cease and desist for work without permits.

The Board asked Mr. Hassett if the wetlands had been identified. Mr. Hassett said Brad Holmes was the wetland expert they hired to locate the wetlands on the plan. The Board told Mr. Mendes the wetland issue is for the Conservation Commission to discuss. Ms. Keefe asked Mr. Hassett if it was scheduled for the Conservation Commission. Mr. Hassett replied they are scheduled but he did not have the date. Mr. Mendes said they were at last week's Conservation Commission hearing but the abutters were never notified of the date of the Conservation Commission meeting. Mr. Mendes does not want them to start the septic system because he does not want a wall up on the property line and does not know where the water will go. He said he spoke to the Massachusetts Department of Environmental Protection to see if the three foot wall will cause water to accumulate in his yard. Mr. Mendes suggested a tight tank to be used instead of the proposed septic system. Mr. Hassett said the water will go under the chambers to be treated before reaching groundwater. Mr. Hassett said there will be space around the chambers for water. The Board said it is not the septic system the neighbor is concerned about, it is the retaining wall. Mr. Mendes said he spent a lot of money to have the wetlands marked and had to hire a wetland expert, who identified wetlands in his front yard. He stated de does not want a pond to develop in his front yard. Mr. Hassett said water will be able to flow around the system as the surface water will go to either side of the system and did not think the neighbor will get more water.

Mr. Steve Coombs, owner of 129 Ann Vinal Road attended the meeting and abuts the property on the right side. Mr. Coombs indicated he has lived there since 1992. He said he is not an engineer but three months ago the owner of 127 Ann Vinal cut 12x20 feet off the back of the house with no permit from the Town. He also said the right side of the home had an awning that was pulled down and the owner dumped stone and loam in the front yard. He said all three properties can have a foot of water in the front yards with 1-2 inches of rain and the water just sits there. Mr. Hassett gave the Board the property and road elevations.

Mr. Mendes said that he does not understand why they did not mark the wetlands in the front of the property, since wetlands were identified in his yard when he built his home. Mr. Hassett said they will leave that for the Conservation Commission and he did not have the wetlands plan with him for tonight's meeting. Mr. Mendes said he was there when the wetlands expert was on the property for 127 Ann Vinal Road. He said he went through all the appropriate steps to build his own home.

The Board noted the neighbors bring up very good points and wanted to try to find something that will work through engineering. Mr. Coombs again said the water sits for 4-6 weeks after 1 ½ inch of rain. Mr. Hassett replied that he looked for a system that would be relocated away from the wetland area and was proposing it to be located in the front of the home.

The Board suggested they wait until Conservation Commission does their review. Mr. Hassett asked the Board if the Conservation Commission is comfortable with the wetlands, will the Board of Health approve the design plan. The Board said the abutters raise issues that may be valid and these are issues for the Conservation Commission to review. The Board did not want to grant variances if there were wetland issues. The Board said they did not want to additional water to be discharged the neighbors and were not sure if they needed to complete additional review. Mr. Hassett said he could maintain the flow around the field and it is already a raised area. The Board noted storm water was already coming from somewhere. Mr. Hassett said the proposed system was not going to fix water flow issues but would not make it worse.

Mr. Coomb said he signed for two letters from Morse Engineering but no date for the Conservation meeting was provided. Mr. Coomb asked the Board what comes first when doing construction. Ms. Keefe stated that when people come in to Town offices they typically go to planning, building and conservation departments. Mr. Mendes said the owner of 127 Ann Vinal Road did not get any permits, poured concrete and started tearing up the building. Mr. Mendes had to call the building inspector to come to the property. Mr. Mendes stated he didn't want to hire an attorney but he will to fight to the end.

There was a motion made and seconded with all in favor to continue the meeting until June 11, 2018 pending Conservation Commission review and approval.

Discuss/Vote: Update on the required septic system operation and maintenance contract and repairs; 65 Hollett Street; Lydon

Ms. Keefe gave an update on 65 Hollett Street. Ms. Keefe said that at the time of the last meeting, the homeowner had signed an operation and maintenance contract and the operator was scheduled to have the blower replaced. Ms. Keefe said she checked for an update and the homeowner is no longer working with them. However, the homeowner has signed a contract with another operation and maintenance company, and there are currently now two active contracts in place. Ms. Keefe is not sure who will be doing the repair work on the system. The second contractor informed Ms. Keefe they ordered the fast blower and the installation will occur within the next several weeks with field sampling to take place one month later. Ms. Keefe said this has been going on for some time and it seems to get close to a solution but then there is delay after delay. The Board required that the homeowner come in for the next meeting. Ms. Keefe said she has requested her presence several times and she has not attended. The Board noted the first operator is coming back in two weeks. Ms. Keefe said the system has not been maintained since 2015 and for three years a major component has not been operating. Mr. Clark noted the Rosano Davis contract was just signed on May 10th. Ms. Keefe said the second operation and maintenance company was unaware there was a problem with the blower and she let them know the Board of Health has an order for the homeowner to fix the component. Ms. Keefe said that Rosano Davis indicated they could repair it in two weeks. Hopefully, the samples will come back okay and the system will be working properly.

The Board asked Ms. Keefe for suggestions. Ms. Keefe said the Board can deem the system in failure and then take necessary steps for enforcement. The Board wants the owner served with a letter indicating she should appear before the Board on June 11th, since she did not sign for the last letter that was sent certified mail. She was supposed to attend the last meeting and she did not pick up the certified mail, so she was unaware she may have been required to attend the meeting.

Mr. Shawn Harris, Town of Scituate Selectman, asked if they have a contract with a service agreement and if it is not working then there should be some communication between the homeowner and service company relative to the service agreement. Ms. Keefe said the homeowner had an operation and maintenance contract in 2015 and the homeowner was told the blower was broken and needed to schedule a repair. The homeowner did not make the repair and has not renewed an operation and maintenance contract for two years. The Board of Health was notified the contract had expired and now there have been multiple meetings and letters sent. Ms. Keefe

said without a functioning blower, the system is not functioning and the Board can determine the system is not in compliance.

Ms. Keefe said the Board of Health received a letter from the homeowner in the past stating the blower was not important and she can get the system pumped. The homeowner is now changing operators and now has contracts with two different companies. The second operator is ordering the blower and this part is not covered by the contract. Ms. Keefe will follow up with the operator.

Discuss/Vote: Update on non-compliance of failed septic system; 41 Utility Road; McDonough

Mr. McDonough, of 41 Utility Road attended the meeting. Mr. McDonough informed the Board he is contracted with Grady Consulting and their workers have marked off the street and Dig Safe to identify the utilities. Mr. McDonough asked the Board if he will get reimbursed through the betterment program on July 1st for the \$600 he will pay Grady Consulting to start working on his property. Mr. McDonough stated that Grady Consulting will not start until Dig Safe comes out to his property. He asked if this cost would be part of the betterment program when it begins and he would like some reassurance from the Board he will be reimbursed. The Board assumed the percolation test and costs associated with the percolation test would need to be done first before the Board reimburses any costs. Ms. Keefe said the Board of Health determines the parameters by which the Town of Scituate implements the betterment program and that towns have leeway to determine how to implement the program. Ms. Keefe said she will likely make a recommendation to the Board to cover or possibly cover each of the three major septic system components by the betterment program. This includes the direct costs for the percolation tests, engineering, and installation. Ms. Keefe said in order for the Board to know these costs, and the amount of the loan needed the applicant would need to provide a signed contract and estimates to the Board of Health. The resident needs to have the percolation test completed, engineered septic plans and three cost estimates submitted to the Board of Health prior to the loan being granted. Ms. Keefe again stated she will make a recommendation to the Board that all of the septic system components, percolation tests, design, and installation must be completed and the certificate of compliance issued before all contractors receive the funds. Ms. Keefe said this would confirm to the Board that the system has been repaired and is functioning in accordance with Title 5 regulations. Ms. Keefe asked Mr. McDonough when Grady performed some of the work at his property. Mr. McDonough said he thinks it was Thursday, May 24, 2018. Mr. McDonough said Grady will call Dig Safe to come out to the property after they get the \$600 and they will not perform any work until they get the retainer. The Board said Dig Safe is free of charge, the utilities come out in 24 hours and marks off lines are on the street. The Board asked Mr. McDonough to pay the \$600 to keep the process moving forward. Mr. McDonough said the reason he has not moved forward is due to his financial situation and the Board does not know his financial situation. Mr. McDonough said he cannot get a straight answer from anyone on the betterment program and the system could cost him \$40,000 or \$50,000 thousand dollars. The Board said the betterment program is in its infancy state and it is not set up yet so they are unable to give him an answer. Mr. McDonough said he called the office five times today to see if he will be reimbursed the \$600 and he did not receive a call back until after 4:30pm today and there was no answer to his question. Mr. McDonough said he does not have the money. The Board said there is no answer, since the program is not in place. They asked Mr. McDonough to work something out with Grady Engineering. Mr. McDonough asked if he can wait until the betterment program is in place. The Board said he has already had plenty of time. Mr. McDonough said Pete Spencer pumped the system in March and there was no breakout, so he asked the Board why he can't wait until July 1st when the betterment is in place. Mr. McDonough said they are at a road block and he was in the hospital for two weeks and he is not working right now. The Board asked Mr. McDonough if he asked Grady Consulting to work out a payment plan to move forward. Mr. McDonough asked the question again if he continues with the engineering will he be reimbursed \$600. The Board said if there is no percolation test then nothing else can get done and the McDonoughs need to move forward. The Board said at the last meeting the McDonoughs were well aware of the Board's order to get a percolation test done by today's meeting. The Board also said nothing has been done to date and Mr. McDonough only called the office today with questions. Mr. McDonough said he has called other days. Ms. Keefe said two items were to be done by today and most recently on 5/14/18 and 4/30/18. Ms. Keefe said routinely on the day of the Board meetings the office receives multiple telephone calls from Mr. McDonough and no other time in the two weeks between the

meetings. Ms. Keefe said the telephone messages are left as urgent to get answers from her or, the Board and she is not always available to answer calls. Ms. Keefe said she answered Mr. McDonoughs call today at 4:15pm.

The Board asked Mr. McDonough how long have they all been going down this road and Mr. McDonough said a long time. The Board said there have been times of no shows for meetings by the McDonoughs. The Board also said at the last meeting the Board told Mr. McDonough what was needed by tonight's meeting and Mr. McDonough wrote it down before he left that meeting. Mr. McDonough said he did write it down and he knew what was needed by today's meeting.

Mr. McDonough said he was under the impression the percolation test was moving forward by Grady Consulting workers, who marked the lines on his property and told him Dig Safe will be coming out. Mr. McDonough said he just learned today Grady Consulting needed the \$600 fee and he wanted to know if he will get the \$600 back through the betterment program. If he gets the money back, then he will move forward to get the program started. Mr. McDonough said if he will not get the \$600 back, then he will wait until July 1st when the betterment program is in place. The Board said the McDonoughs need percolation tests and septic design and cost estimates submitted to the Board of Health for the betterment loan program. Mr. McDonough said the contractors know the betterment programs and how they work and he wants to know if he will get the \$600 reimbursed from the betterment program. The Board said they do not know since they do not have all the parameters of the betterment loan program. The Board said Mr. McDonough should speak to Grady Consulting to see if they will build the \$600 into the total cost to move it forward. The Board said they still have no idea the cost of the septic system, since there has been no percolation test, septic design, or installer cost estimates given to them. Mr. McDonough got a bill today from Grady Consulting for the \$600 to get percolation test and start the system design. Mr. McDonough said he has been upfront with the Board about the financial impact and if he will get the \$600 back, he will express mail the money to Grady Consulting.

Mr. Harris asked Ms. Keefe if she knows if the betterment funds can be used for percolation testing. Ms. Keefe explained how the betterment program works. Ms. Keefe said every town implements the betterment program differently. She will make her recommendation to the Board that all direct costs be covered for each part of the process, which would include percolation tests, system design, and installation. She said in order to know how much loan money is needed for the septic system, the percolation tests, engineered septic design, and the installer estimates are needed by the Board for the betterment program. Ms. Keefe said no money can be disbursed until after the system is installed and the certificate of compliance has been issued. Ms. Keefe said if the homeowner is eligible when the betterment program is in place, the Town pays when invoices or receipts are provided. Mr. McDonough asked the Board to issue him a letter indicating they will reimburse him the \$600. Ms. Keefe said the Town has put aside \$200,000 for the betterment program and the Board needs to work out all of the details of the program with other Town departments and; therefore, the Board cannot give a letter if the program is not currently in place. Ms. Keefe said the Board needs time to work on all of the details of the program and vote on it. Ms. Keefe said Mr. McDonough needs to take some ownership since the Town is working on their part and the Board is committed to working on the parameters. Mr. McDonough said the Board of Selectman has been forthcoming and helpful to him and he just wants to confirm the money is there and everyone will get paid. The Board asked Mr. McDonough to call Grady and ask them to put the \$600 into the total cost. The Board said Mr. McDonough is calling the day of the meetings and not calling in between meetings to ask for information and asked why he waits until the day of the meeting to call the office. Mr. McDonough said he will not discuss his situation on TV and said he will discuss it outside the room. The Board does not want to discuss it any further and wants a drop dead date on the percolation test since it was due today. The Board said Mr. McDonough needed to come to today's Board meeting with the items ordered. The Board said it just keeps dragging on and on with nothing getting done and they are moving to condemnation. Mr. Shawn Harris attended the meeting and told the Board to not do that today, since they are close to implementing the betterment program on July 1st. Then the Board can guide people if this situation happens with someone else. Mr. Harris said he is not sure how long this has been going on. Ms. Keefe said it has been going on for four years. Mr. Whyte said to Mr. Harris he understands and he wants to work with people but this keeps going on and on. Mr. Russell said there is no guarantee with the program and it is not a first come first serve basis. He

said someone may come in with a much worse case of a failed septic system affecting the public water supply and has a financial need. Mr. Harris said they are there to help and it is why he has been on the Board for twenty two years. Mr. Harris said to the Board they are so close to the betterment program and not to think about condemnation. Mr. McDonough said he wants to have the septic done and wants to use the betterment program.

Mr. Pansey said the McDonoughs need to show the Board some initiative and good faith. Mr. Pansey said Mr. McDonough has not even contacted the engineering firm, who works on betterment programs, to ask if they can work with Mr. McDonoughs regarding the \$600. Mr. McDonough said he understands and does not want to discuss his financial situation. Mr. Pansey said no one wants to condemn someone's home but the McDonoughs have to show some initiative. Mr. Pansey said the Town and the Board are working on the betterment program but do not have all of the details worked out. Mr. Pansey said the Board of Health is there to enforce the Board of Health rules and the work of the Board of Health agent. Ms. Keefe also noted the Board of Health enforces the State regulations regarding Title 5.

Mr. Whyte said the Board does not have what it needs for tonight's meeting and the Board should have it at the next meeting on June 11th. Ms. Keefe said it is her understanding that it clearly will not happen. She does not think the Board will see a percolation test or a septic plan in two weeks and does not see the point of the Board making an order for the third time. Ms. Keefe also said if the Board doesn't have the percolation test today due to \$600 then the Board is not going to see a septic plan either for whatever the cost is for the plan. She also noted it does not make sense for the Board to keep repeating orders. The Board asked Ms. Keefe what are their options. Ms. Keefe said there are only two options, non-enforcement or enforcement. The Board can either continue it for non-enforcement or condemnation for enforcement of the Title 5 State regulation, which allows for two years to fix a failed system and it has been four years. Ms. Keefe said if it continues as it has, then it will be non-enforcement of the State regulations. Mr. McDonough asked Ms. Keefe why she thinks it will be non-enforcement to continue if he said it will get done. Ms. Keefe said it was supposed to be done two years ago and Title 5 State regulations created by State law gives two years to replace a failed septic system. She said that in March 2014, the McDonoughs septic system was identified in failure and by State law the septic system should have been repaired in 2016. She also said it is the local responsibility of the local Board of Health to enforce the law and make sure the State regulations are enforced. Mr. McDonough said it is in the minutes of the Board from a year and half ago that the Board voted to file cases where the Title 5 fails and would not enforce them to replace the septic system. Ms. Keefe said the Board never voted on that and it was a personal opinion of one of the Board member's at a meeting, which has been discussed at two previous meetings with Mr. McDonough. Ms. Keefe also said that opinion is not one of the regulations and the Board is bound by Title 5 State. Ms. Keefe said Mr. McDonough is repeating someone's personal opinion and it was never a vote by the Board on any personal property. The Board said it does not matter and it has nothing to do with the McDonoughs property. Mr. McDonough said he understands and what he does in his personal life is his personal business and he is attempting to get the system put in by utilizing the betterment program. Mr. Clark said there are steps to take to get there. Mr. McDonough said he has made it clear to the Board his intent is to use the betterment program due to his financial situation. Mr. McDonough said he has been working with the Board of Health and the Board of Selectman have been spectacular to him and his family and ultimately will be to other families in this situation. Mr. McDonough said the Board has had others that have been in noncompliance longer than four years and he is agreeing to get it done. Mr. McDonough said he wants the Board to put themselves in his shoes and know what it's like to spend his money. Mr. Whyte said by the end of the day Mr. McDonough has to do what needs to be done because on July 1st the Board is not giving the Mr. McDonoughs a check for \$25,000. Mr. McDonough said to Mr. Whyte to write down his cell phone number and he will call him in the morning. Mr. Whyte said he will not give out his personal cell phone number and he is just trying to tell Mr. McDonough where the Board is going and what he needs to do as the homeowner. Mr. McDonough asked again for the \$600 to be reimbursed. Mr. Whyte said he should ask the engineer, who knows the betterment program and how it works.

Mr. Whyte said it is frustrating to keep coming back to the Board over and over and the Mr. McDonoughs are not showing any good faith in getting the system installed. Mr. McDonough understands and respects the

Board. Ms. Keefe said they have spent 100s of man hours and the Board is no further along than when they started the process two years ago. Mr. McDonough said he disagrees with that statement and is offended by Ms. Keefe's comments. Mr. Harris agreed with Mr. McDonough's statement and said Ms. Keefe's statement was not true.

The Board asked who started the ball rolling. Mr. McDonough said he did because he had a sick family member and had to sell his home. Ms. Keefe said Mr. McDonough was sent a letter from the former health agent, Jennifer Sullivan, after a failed Title 5 inspection report was received in the office and the McDonoughs signed for that registered letter. Ms. Keefe said she was unaware of the failed Title 5 report until Mr. McDonough came into the office to request to see the file. At that time, Ms. Keefe told Mr. McDonough she would be sending the McDonoughs another letter giving them one more year to Ms. Sullivan's original one year deadline.

The Board discussed making a motion to move to condemnation hearing on July 16th with this giving a deadline date for percolation test. Mr. Pansey asked Mr. McDonough if he was aware if this motion gets seconded that procrastinating will cost him more. Mr. McDonough said he is not procrastinating to disturb the Boards work. Mr. McDonough understands what the motion will do to his family, his home and to his situation. Mr. McDonough said the Selectman worked hard to get the betterment program and it is not his intent to procrastinate. The Board said they would have understood better if Mr. McDonough had asked the engineering firm about the payment program but instead Mr. McDonough came in to talk about Dig Safe coming to his property. Mr. McDonough said the engineering company came out to mark out lines on his street for the septic and told him then that Dig Safe will be coming out. He also said things piled up in his personal life and he is not procrastinating or trying to create more work. The Board has asked for a leap of good faith from the McDonoughs to do more than what they have done. Mr. McDonough said he has not been to work since April 27th and he has been doing other things that require his attention. The Board asked Ms. Keefe about the time line for the betterment program. Ms. Keefe said the betterment program will be implemented on or after July 1st with multiple departments involved. She also said there is a lot of work to get the program in place and the departments are working on it.

Mr. Clark made a motion to hold a condemnation hearing at the July 16, 2018 meeting if the percolation tests are not performed by this date. Mr. Pansey asked Mr. McDonough if it is doable and Mr. McDonough confirmed he will start the process. Mr. Pansey said he will give Mr. McDonough a second chance and will not second the motion since Mr. McDonough told him the percolation test will be done within this time frame. The motion was seconded by Mr. Doug Whyte. Mr. Russell Clark and Mr. Doug Whyte voted yes and Mr. Steven Pansey voted no. The motion passed by a 2-1 margin.

NEW BUSINESS

Director's Report

Ms. Keefe is in the process of permitting recreational camps.

She is reviewing one new private well application and one certificate of compliance request and one well plan has been approved since the last meeting.

Ms. Keefe is also working on permitting pools with three pools permitted and opened since the last meeting and others to follow in the next couple of weeks.

There has been one nuisance case closed and three currently open, which is one less since the last meeting.

There are private and commercial dumpsters Ms. Keefe has been monitoring with the office receiving several dumpster related complaints recently.

She is prepping for the beach season within the next three weeks.

There are eleven housing cases, with three new ones since the last meeting.

She is working on temporary food permit applications for food trucks. The office is also working on the farmer's market applications, which starts in one week. The office has created and implemented a new specific farmer's market application to make clearer the requirements, based on what the vendor is selling.

Ms. Keefe said there were fifteen food inspections conducted between April 10th and April 18th. Critical violations include no paper towels at the hand sink, a dirty can opener, no one with allergen awareness certification while serving food, food in temperature danger zone, peeling racks, and coolers not at proper temperatures.

Three new septic plans have been received since May 9th with several requests for outstanding certificate of compliances and several revised plans and deed restrictions received. There are two outstanding operations and maintenance repairs with one discussed at tonight's meeting. There are four outstanding operations and maintenance contracts. There were two septic abandonments and five new Title 5 inspection reports with conditionally approved or failed septic systems received since the last meeting.

OLD BUSINESS

None

OTHER BUSINESS

Mr. Clark asked Ms. Keefe if they can discuss the betterment program under old business. Ms. Keefe said she will put it on the next meeting agenda under new business and bring some drafts and guidelines to start the process.

The Board reviewed the meeting minute for April 18, 2018 and motion made and seconded with all in favor of accepting the meeting minutes for April 18, 2018.

The Board reviewed and approved the administrative invoice approvals.

ADJOURNMENT

A motion was made and seconded with all in favor at 8:02 pm

LIST OF DOCUMENTS PRESENTED

December 28, 2016 Title 5 report for 127 Ann Vinal Road

February 15, 2017 letter from Jennifer Keefe to Federal Home Loan Mortgage Company for 127 Ann Vinal Road

February 21, 2017 letter from Jennifer Keefe to Federal Home Loan Mortgage Company for 127 Ann Vinal Road

January 3, 2018, 65 Hollett Street, signed operation and maintenance Clearwater Recovery Contract

January 3, 2018, Clearwater Recovery letter to Barbara Lydon, 65 Hollett Street

April 19, 2018, Jennifer Keefe certified letter to Barbara Lydon, 65 Hollett Street

February 27, 2018, Jennifer Keefe certified letter to Barbara Lydon, 65 Hollett Street

February 2, 2018, Jennifer Keefe certified letter to Barbara Lydon, 65 Hollett Street

October 10, 2017, Jennifer Keefe hand served letter to Jeffrey Lydon and Barbara Lydon, 65 Hollett Street

November 10, 2015, Clearwater Recovery operation and maintenance report, 65 Hollett Street

March 15, 2017, Jennifer Keefe certified letter to Jeffrey Lydon and Barbara Lydon, 65 Hollett Street

August 16, 2017, Jennifer Keefe certified letter to Jeffrey Lydon and Barbara Lydon, 65 Hollett Street

April 19, 2018, Jennifer Keefe certified letter to Barbara Lydon, 65 Hollett Street

May 10, 2018, Rosano Davis operation and maintenance contract for 65 Hollett Street

May 23, 2018 Clearwater Recovery letter suspending operation and maintenance account for 65 Hollett Street

June 4, 2018 Jennifer Keefe hand delivered letter to Ms. Barbara Lydon, 65 Hollett Street

April 7, 2014, letter to Susan and Thomas McDonough, 41 Utility Road

June 21, 2016 letter to Susan and Thomas McDonough, 41 Utility Road

August 22, 2016 letter to Susan and Thomas McDonough, 41 Utility Road

August 21, 2017 letter to Susan and Thomas McDonough, 41 Utility Road

October 17, 2017 letter to Susan and Thomas McDonough, 41 Utility Road

October 18, 2017 signed attestation of hand served letter dated October 17, 2017 to Susan and Thomas McDonough, 41 Utility Road

May 1, 2018, Jennifer Keefe certified letter to Thomas McDonough and Susan McDonough, 41 Utility Road

October 17, 2018 Jennifer Keefe certified letter to Thomas McDonough and Susan McDonough, 41 Utility Road

Mass DEP 310 CMR 15.305 Regulations

41 Utility Road Summary of correspondences and Board of Health meetings from 2014 - 2018