

**COMMISSION ON DISABILITIES MEETING MINUTES**  
**Thursday, February 14, 2019**  
**Public Library – Large Conference Room**

**MEMBERS PRESENT:** Megan Sommer (Chairperson), Linda Fulton (Vice-Chairperson), and Jeffrey Dougan (Secretary).

**MEMBERS PRESENT REMOTELY:** None

**MEMBERS NOT PRESENT:** Athena Brodsky (Treasurer) and Jamie Coleman

**GUEST(s):** None

1. **Call to Order.**
  - Chairperson Megan Sommer called the meeting to order at 7:30 PM at the Large Conference Room at the Public Library.
  - Chairperson Megan Sommer notified members that Michelle Murphy has resigned from the COD.
  
2. **Public Comment.**
  - Since no public was present, this agenda item closed early.
  
3. **Acceptance of Past Minutes.**
  - No changes suggested.
  - *Ms. Fulton motioned to accept the minutes from the 01/10/19 COD Meeting with no revisions. Seconded by Mr. Dougan. Motion passed unanimously.*
  
4. **Accessibility Awareness Event.**
  - Tabled.
  - *Motion by Mr. Dougan to table this item until all members were present to discuss. Seconded by Ms. Fulton. Motion passed unanimously.*

5. **New Role for Plan Review Coordinator.**
  - Discussion to have a member conduct plan reviews, AAB variances and other related duties, due to timing of responses required and the timing of COD meetings. The member would take appropriate action and report back to COD. The member would also send any related correspondence to the Chairperson and COD BOS Liaison and when appropriate, the Building Inspector.
  - ***Motion by Mr. Dougan to nominate himself, due to his experience with doing the above duties, to be the Plan Review Coordinator. Seconded by Ms. Fulton. Motion passed unanimously.***
  
6. **Friends of the COD Scholarship.**
  - As the COD has not been able to identify current leadership related to the Friends of the COD (FCOD), Ms. Sommer explained the Scituate High School has contacted her about a COD scholarship for the “I Excel Program” that offers awards to qualifying students.
  - ***Motion by Mr. Dougan, that since there is no current contact for the FCOD related to school scholarship can be found, the COD donate \$50 to the school, from the MGL Chapter 40 Section 22G account, to be awarded through the “I Excel Program” to be awarded to qualifying student(s). Seconded by Ms. Fulton. Motion passed unanimously.***
  
7. **Mullaney’s Seafood Expansion.**
  - Discussed Plan Review.
  
8. **Mixed Use Development at 247 Driftway Plans.**
  - Mr. Dougan agreed, in his new role as Plan Review Coordinator, to review the plans and provide appropriate feedback.
  
9. **Athletic Field Development Plans.**
  - Mr. Dougan agreed, in his new role as Plan Review Coordinator, to review the plans and provide appropriate feedback.
  
10. **Application for Variance – High School Parking Lot.**
  - Discussed proposed application. No action taken.
  
11. **Middle School Consultation.**
  - Ms. Sommer explained that this item is related to item 10 above. No action required.

12. **Annual Report.**
  - COD reviewed proposed annual report prepared by Ms. Sommer.
  - ***Motion by Mr. Dougan to accept the Annual Report Summary. Seconded by Ms. Fulton. Motion passed unanimously.***
  
13. **Treasurer's Report.**
  - Tabled.
  - ***Motion by Mr. Dougan to table this item until all members were present to discuss. Seconded by Ms. Fulton. Motion passed unanimously.***
  
14. **Matters not Reasonably Anticipated 48 Hours in Advance.**
  - No items to discuss.
  
15. **Adjournment.**
  - ***Motion to adjourn the meeting was made by Mr. Dougan and seconded by Ms. Fulton. Motion passed unanimously. Meeting adjourned at 8:31 pm.***

Next Meeting will be on Thursday, March 14, 2019 at 7:30 pm at the conference room of the Public Library.

Respectfully submitted,

Jeffrey L. Dougan