

COMMISSION ON DISABILITIES MEETING MINUTES
Wednesday, November 28, 2018
Library - Large Public Conference Room

MEMBERS PRESENT: Megan Sommer (Chairperson), Jeffrey Dougan (Secretary), and Jamie Coleman

MEMBERS PRESENT REMOTELY: Athena Brodsky (Treasurer)

MEMBERS NOT PRESENT: Michelle Murphy (Vice Chairperson) and Linda Fulton

GUEST(s): None

1. **Call to Order.**
 - Chairperson Megan Sommer called the meeting to order at 7:34 PM at the Large Public Conference Room at the Public Library.

2. **Public Comment.**
 - Since no public was present, this agenda item closed early.

3. **Acceptance of Past Minutes.**
 - No changes suggested.
 - ***Ms. Brodsky motioned to accept the minutes from the 10/12 COD Meeting with no revisions. Seconded by Mr. Dougan. Roll-Call vote passed unanimously.***

4. **Election Discussion.**
 - Due to 2 members not being present, elections were postponed until the next meeting so all members could be present.
 - ***Mr. Dougan motioned to postpone elections until next regularly scheduled meeting so all members could be present. Seconded by Mr. Coleman. Roll-Call vote passed unanimously.***

5. **Accessibility Awareness Event.**
 - Discussion on success of the event. Estimated at least 50 people attended plus additional persons as vendors.
 - Discussion to continue next meeting when all members present to discuss strategizing and suggestions for next years event.

6. **ADA Compliance for Portable Restrooms.**
 - Mr. Dougan explained that the Massachusetts Office on Disability (MOD) has sent the informational letter to the Recreation Department and Building Department.
7. **Council on Aging.**
 - Ms. Sommer, explained the COA would like input as plans for a new COA building progress. Ms. Sommer will invite them to the next COD meeting.
8. **Independent Associates - ILC.**
 - Ms. Sommer received an letter from IA informing the Scituate COD about their availability to come to a meeting. At this time, the COD discussed receiving literature rather than a meeting and will consider a meeting in the future.
9. **Mullaney's Seafood Expansion.**
 - The COD was provided plans for the renovations planned for Mullaney's Seafood. Mr. Dougan agreed to undertake a cursory review by next month and send to Building Department.
10. **Middle School Consultation.**
 - Ms. Sommer explained that she received a call from the Civil Engineers that are involved with the Middle School construction project related to the accessible parking. They originally requested the COD to conduct a site visit. Ms. Sommer originally referred them to the MOD.
 - Mr. Dougan explained that MOD has reached out to them already and awaiting to hear back. As this progress, MOD will keep the COD informed of progress.
11. **ADA Self-Evaluation and Transition Plan Update.**
 - Ms. Sommer explained that there were 2 bids received from the Towns RFP. As the bids appear high, more than what funds were allocated originally, this project has been placed on hold temporarily. This may require seeking additional funds at the next Town Meeting.
12. **Treasurer's Report.**
 - FY 19 budget is \$4304.66.
 - The Expendable Trust fund budget has a balance of \$4817.90.

- The Gift Fund has a balance of \$85.
- COD discussed FY20 Budget proposal (\$5000 total):
 - Training - \$500
 - Support - \$2700
 - Conferences/Meetings - \$1500
 - Materials - \$300
- ***Mr. Dougan motioned to accept Treasurer's Report, seconded by Mr. Coleman. Roll Call vote passed unanimously.***

13. **Matters not Reasonably Anticipated 48 Hours in Advance.**

- The December meeting would be on 12/12. Concerns due to Holidays and seasonal events may impact attendance.
- ***Mr. Dougan motioned to not hold the December meeting and resume in January. Seconded by Mr. Coleman. Roll Call vote passed unanimously.***
- Discussion of switching the regularly scheduled meetings from the 2nd Wednesday of the Month to the 2nd Thursday of the month to accommodate members schedules.
- ***Ms. Brodsky motioned to switch the COD meeting dates from the 2nd Wednesday of the month to the 2nd Thursday of the month. Seconded by Mr. Dougan. Roll Call vote passed unanimously.***

14. **Adjournment.**

- ***Motion to adjourn the meeting was made by Mr. Dougan and seconded by Mr. Coleman. Motion passed unanimously. Meeting adjourned at 8:39 pm.***

Next Meeting will be on Thursday, January 10, 2019 at 7:30 pm at the conference room of the Public Library.

Respectfully submitted,

Jeffrey L. Dougan