

COMMISSION ON DISABILITIES MEETING MINUTES

Wednesday, October 10, 2018

Library - Small Public Conference Room

MEMBERS PRESENT: Megan Sommer (Chairperson), Michelle Murphy (Vice Chairperson), Jeffrey Dougan (Secretary), Jamie Coleman, and Linda Fulton.

MEMBERS PRESENT REMOTELY: Athena Brodsky (Treasurer)

MEMBERS NOT PRESENT:

GUEST(s): None

1. **Call to Order.**

- Chairperson Megan Sommer called the meeting to order at 7:32 PM at the Small Public Conference Room at the Public Library.

2. **Public Comment.**

- Since no public was present, this agenda item closed early.

3. **Acceptance of Past Minutes.**

- No changes suggested.
- *Ms. Fulton motioned to accept the minutes from the 9/12 COD Meeting with no revisions. Seconded by Mr. Coleman. Motion passed unanimously.*

4. **Election Discussion.**

- Elections to be held at the next meeting in November and Ms. Sommer asked all members to consider what role they may want to serve or may want others to serve.
- Ms. Brodsky also raised the point of having elected positions serve 2 years instead of 1. To be discussed at next meeting prior to elections.

5. **Accessibility Awareness Event.**

- Final preparations were discussed for the event on 11/3, including vendors, staff, arrival time and media advertising.
- Mr. Dougan agreed to ensure the flyer is on website and updated appropriately.

6. **ADA Compliance for Portable Restrooms.**

- The letter, prepared by MOD, was reviewed by Commission. Ms. Sommer's only suggested edits was to clearly indicate that a building permit is required prior to the placement of the portable restroom.
- MOD will make appropriate revision and send to the Recreation Department along with cc'ing it to the COD and Building Department.
- ***Ms. Sommer voted to approve letter, with revisions. Seconded by Ms. Brodsky. Motion passed unanimously, with Mr. Dougan abstaining.***

7. **Meeting with Irish Delegation.**

- Ms. Sommer, along with others met with the Cork Delegation and discussed COD activities.

8. **Outdoor Space at Library.**

- Ms. Sommer explained that she was contacted by the Library Director related to an outdoor meeting space that is being considered at the Library. As this is in the early planning stages, the COD will assist as the process progresses.

9. **Treasurer's Report.**

- FY 19 budget is \$4567.
- The Expendable Trust fund budget has a balance of \$4817.
- The Gift Fund has a balance of \$85.
- Ms. Brodsky shared reports related to HP Parking Citations issued between the dates of 1/1/13 to 9/13/18. The report indicated that there were 29 citations and a collected fines totaling \$2,100.
- ***Mr. Dougan motioned to accept Treasurer's Report, seconded by Ms. Murphy. Motion passed unanimously.***

10. **Matters not Reasonably Anticipated 48 Hours in Advance.**

- Ms. Sommer provided copies of the 2 RFP's that were received related to the update of Scituate's ADA Self-Evaluation and Transition Plan. Members are asked to score, sheet provided, and return to Ms. Sommer by 10/24. Ms. Sommer will then submit them to the town.
- Mr. Dougan shared report he wrote and submitted related to the Planning Board's request for plan review about the construction work for Gunther Tooties (formerly Morning Glories).

11. **Adjournment.**

- ***Motion to adjourn the meeting was made by Mr. Dougan and seconded by Ms. Fulton. Motion passed unanimously. Meeting adjourned at 8:48 pm.***

Next Meeting will be on Wednesday, November 28, 2018 at 7:30 pm at the conference room of the Public Library.

Respectfully submitted,

Jeffrey L. Dougan