**Scituate Commission on Disabilities Agenda**

**Wednesday, December 13, 2017**

**7:30PM - 8:30PM**

**Scituate Town Hall—Board of Selectman Room**

1. **Call to Order**
2. **Public Comment *Please note:*** Public comments will be limited to two (2) minutes per individual.  “Public Comment” time will be limited to 10 minutes total for all comments from the public so the COD can proceed with items on the agenda.  There will be no debate or action taken on “Public Comment” items.  The COD will take items under advisement and items raised may, at the discretion of the Chairperson, be added to a future agenda. At the Chairpersons discretion, public comment may be allowed on today’s agenda items when they occur during the meeting. If no public is present for at the start of the meeting, this section may be concluded early.
3. **Old Business**

A. Review of COD Procedures and Goals

* 1. Discussion of COD Role/Responsibilities within Local Government
  2. Procedures for Handling Technical Assistance Requests/Referrals
  3. Procedures for BOS Liaison Communication
  4. Procedures for Agenda Setting, Adding, and Removing Items
     1. See last month’s meeting agenda for items to be reviewed.
  5. COD Representation/Introductions to Other Scituate Boards, Departments, and Commission
  6. COD Website Administration
  7. Procedure for COD to write press releases and interact with other media outlets

1. Scituate Beach Access—Minot Beach
2. Acceptance of Past Minutes
3. **New Business**
4. Treasurer’s Report
5. 2019 Budget
6. Possible dates for Accessibility Awareness Event
7. Correspondence Received
8. Matters not reasonably anticipated 48 hours in advance of meeting

Next meeting is Wednesday, January 10, 2018 at 7:30 location TBD

Respectfully Submitted,

Megan Sommer, Chairperson