**Scituate Sister City Ireland, West Cork, Committee Meeting**

**Scituate Public Library, Large Conference Room**

**January 3, 2018**

**Minutes**

The meeting was called to order at 7:00 p.m.

Members present: Brenda O’Connor, Chair; Siobhán Hunter, Vice Chair; Kevin Callanan; Audrey Donovan; Richard Hebert; Pat Jacquart; Carol Sullivan-Hanley; John Sullivan; and Christine Walsh

Members excused: Katie Miller, Brian Houlihan, Patrice Maye, Peter Mehegan and Brendan Murphy

**I.    Acceptance of Agenda**

A motion was made and seconded to approve the agenda as presented. The Board voted unanimously in favor to accept it.

**II.    Minutes**

A motion was made and seconded to approve the minutes from December 6, 2017. Brenda mentioned July 11th Meeting. Pat Jacquart said don’t meet as much during summer. The Board voted unanimously in favor to accept the minutes.

**III.    Pat Jacquart**

* Pat Jacquart passed out flyer to committee regarding Film Festival.  It was suggested the flyer be put on thicker paper if possible.  Committee agreed to add language to bottom of flyer saying “Donations suggested and also to say that “Refreshments are free.”
* Committee discussed members emailing Pat regarding times and dates available for set-up, collect money at St. Mary’s.  It was also discussed that 2 films would be shown on January 20th; “Le Ballon Rouge” at 29 minutes and “Song of the Sea” at 1 hour and 22 minutes.
* Pat Jacquart reported that the Mariner for Scituate and Cohasset would have an article about the Film Festival tomorrow.
* Pat also said at some point the Film Festival will be advertised in the Globe and Patriot Ledger in the South Shore Section in Patriot Ledger and Metro Section of the Globe.
* Pat also talked about dropping the flyer off at the Senior Center and around town.  In Cohasset, Pat Marit (sp?) was mentioned.  Committee discussed other ways to get the word out… Scituate Connect, Scituate Monthly, Scituate Town Facebook Page, Scituate Public School System and Notre Dame Academy.
* Committee discussed how many projected to attend each film viewing.  Hope would be at least 100 people.  Pat said at one of the French films 60 people attended.  Thought with the Committee was with 2 Sister City Projects there would be an increase in attendance.  Also discussed by the Committee to add the Film Festival information to St. Mary’s Church Bulletin, at the Library, bulletin board at Village Market, Scituate Beach Association and Sandhill’s General Store.
* Rich Hebert asked Pat Jacquart about the demographics.  What age groups have been attending the films.  Pat said it is generally the adults rather than young families.  She said with the French films students get credit for attending.
* Committee also agreed if the day of the film showing is a snow day for Scituate Public Schools, there will be not movie that night.
* Committee also talked about having local restaurants having special wines the dates the French films are shown.  Perhaps, doing this next year.
* Committee talked about encouraging volunteers to contact Pat.
* Brenda O’Connor said she was available for all of the dates of the film showings.  Rich Hebert said he was available January 18th and February 1st.

**IV.    Siobhán Hunter**

* Siobhán said she needed to talk to Christine Walsh to link to paypal for donations.  She said there were errors.
* Siobhán is doing a different format for social media.  She will send it out.  Brenda will contact her son to help out.
* Siobhán will be contacting Dan Tayler from Rockland Trust and ask him to add her name to to the account.  This needs to be done in 30 days.  Siobhán said the account is not active.  She needs to follow-up.
* Pat will give Christine Walsh money from her project.
* The Committee talked about mutually splitting the proceeds from the Film Festival. It was mentioned that Committee will be pushing for memberships at Film Festival.
* Christine has the statements from Rockland Trust.
* Siobhán gave an update on Logos.  Committee talked about Marie Flaherty providing input as she is a graphic artist.  There was discussion regarding how using certain formats when they are shrunk down they are hard to see.
* John Sullivan talked about doing the trinity- triskell on the passport theme.  He also talked about using the round tower rather than a castle.
* Committee talked about using three colors rather than 6 colors.  The more colors that are used on t shirts for example make it more expensive.
* Pat Jacquart said the Committees need to get a letterhead.  We will use it to put out community service awards, advertising for things.
* Emilie advertisement.  Siobhán said tweek it a little and it is okay to have a slight deviation.
* Committee talked about using less bold on top for Scituate Sister City Project.
* John Sullivan talked about a book about Round Towers.  He said there is one in West Cork and that we could use it.  The Committee googled it.
* A motion was made by Rich and Siobhán to accept the Passport format with some changes.  The Board voted unanimously to accept it.  The Committee wanted the graphic designer to be thanked.

**V.    Brenda O’Connor**

* John Hume Film TBA.
* Brenda said may charge $10.00 to $15.00.  Special seating $25.00.  Will split proceeds 50/50.  Still figuring it out.  Still figuring when it will be shown.  May come over the week of March 17th.  Has to be just before the weekend.  Brenda will email Brendan the first week of February.
* Brenda spoke with writer, director Maurice Fitzpatrick who advised her that that Aidan Hume wishes to keep his anonymity.  Consul General is pregnant.  Going to be on maternity leave from the 1st of February or 1st of March.  Her representative will be at the film.  Brenda will invite Tommy O’Neil to the film.  Brenda will also invite Congressman Kennedy as well as Congressman Lynch in our district.  Brenda will set this up after date of showing is established.

**VI.    Christine Walsh**

* Christine will check out the account at Rockland Trust for Sister’s City Project and make sure all set.
* As to St. Patrick’s Parade no meeting yet with the holidays.  Christine is the treasurer for the parade.  The Committee talked about having a car in the parade with the Sister City Project logo.

**VII.    Audrey Donovan**

* Audrey said not much happening.  She sent email to Scituate High School Science Department.  Still has not heard back perhaps due to holidays.
* Audrey said she had picked her daughter’s brain over the holidays as she has been involved in projects relating to climate change, sustainability, marine biology, and environmental science.  Her daughter recommended contacting Marjot Foundation in Wood Hole to get information on grants/aid for students to engage in environmental projects.
* Audrey also mentioned contacting Jennifer Galvin who heads up the Henry David Thoreau Foundation.  This organization provides scholarships and mentoring to college students who are pursuing environmental studies.  Audrey would be seeking insight and advice from Ms. Galvin regarding grants/aid and ideas to pursue at the high school/middle school level in environmental studies and ultimately creating an environmental studies exchange program with West Cork City.

**VIII.    Carol Sullivan-Hanley**

* Library Irish Book display?
* Children’s book talk, children’s story time.

(**Carol, I missed taking notes on your update.  Could you and/or other Committee members please provide input?  Thanks.)**

**IX.    Delegation**

* Committee talked about dates to go over to West Cork.  Brenda threw out dates of April 18-24, 2018.  Committee talked about have three or 4 days for business a day to tour or rest before business and a day of travel on either side.  Brenda will be following up.
* Committee talked about having a reception for the Committee by the West Cork County Council to find what they want to do and what interested in regarding Sister City Project. There was discussion regarding farming mussels in Bantry.  How we can promote tourism for West Cork...be their ambassadors.  It was stated that Norwegian Airline flights have helped tourism in Cork.
* There was talk about getting a representative from Town hall.  Getting a group flight.  Brenda said Norwegian Airlines is $8.00 cheaper than Aer Lingus.  Brenda said we could find out from West Cork City County if they will pick us up at the airport to transport us to the hotel. Brenda said they are planning on bringing us around West Cork City County while we are there.  Pat Jacquart said Chamber of Commerce hosted French Sister City Project. There was also discussion about hotel accommodations.  Brenda will be following up.
* Brenda also mentioned that there is a whiskey brewery in West Cork… perhaps group could take in a tour.
* Christine, Kevin, Pat, Marie Flaherty.  Kevin said he has a preference to go right to Cork
* John Sullivan said he had a map of all stone circles and history.  Brenda asked John if he could loan her the map.

**XI.    Heritage Days Booth**

* Christine will send email from Heritage Days to Brenda.
* Committee mentioned it is the 50th Anniversary for Heritage Days.  Peter will do publicity for Sister City Project for Heritage Days.  We can share a booth with French Sister City Project. The two projects can split the fee.  We can have a tent where we would have a raffle, sell t shirts.

**XII.    Scituate Town Packet to bring to Ireland**

* Edition of South Shore Living/ August Edition that contained article about Scituate being the Most Irish Town in America.
* Book of old photographs of Scituate.
* Historical Society- WW I.  Gifts to bring over to those who served.
* Children’s Book-  Abigail and Rebecca.
* Irish Mossing Museum brochure.
* Lighthouse Keeper’s Daughter book.  Have it signed.  Christine said she would do.
* Jerry Pallotta Books.

**XIII.    New Business**

Brenda announced Katie Miller has resigned as member of Sister City West Cork Committee because of work commitments.

The meeting adjourned at 8:30 pm.