

**MEETING OF THE SELECT BOARD  
TUESDAY NOVEMBER 21, 2023 6:30 p.m.  
SELECT BOARD HEARING ROOM – TOWN HALL**

In attendance: Maura Curran, Chair, Susan Harrison, Clerk, Karen Canfield, Karen Connolly

Not in attendance: Andrew Goodrich, Vice Chair

Also, in attendance Jim Boudreau, Town Administrator

**MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA**

**A motion was made by Ms. Canfield at 6:02 p.m. to accept the agenda for November 21, 2023 second by Susan Harrison Unanimous Vote (4-0)**

**EXECUTIVE SESSION:**

1. To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body. - Shellfish Aquaculture

The Chair declares that the Select Board move into executive session pursuant to purpose 3 of the Open Meeting Law to discuss strategy with respect to litigation, and I declare that an open meeting may have a detrimental effect on the negotiating position of the Select Board in connection with this matter. The board will not reconvene in open session. – Shellfish Aquaculture

**Move that the Select Board go into executive session pursuant to purpose 3 of the Open Meeting Law to discuss strategy with respect to litigation, and I declare that an open meeting may have a detrimental effect on the negotiating position of the Select Board in connection with this matter. The board will reconvene in open session. – Shellfish Aquaculture Motion by second by Unanimous Vote (4-0)**

Roll Call Vote:

Curran - yes

Harrison - yes

Canfield - yes

Connolly - yes

**Motion to adjourn executive session at 6:38 p.m. and reconvene in open session Motion by Ms. Canfield Second by Ms. Connolly Unanimous (5-0)**

**Roll Call Vote:**

Ms. Curran Yes

Ms. Harrison Yes

Ms. Connolly Yes

Ms. Canfield Yes

**OPEN SESSION:**

Ms. Curran read the following statement:

*The Scituate Select Board is committed to providing an environment of respect during meetings. We ask all members to interact in a polite manner even when there is disagreement.*

*We value the participation of our community and want all participants, including marginalized and minoritized communities, to feel welcomed and respected.*

*We ask our committee members, and all who participate, to commit to these standards to support and respect our community.*

**WALK INS**-David Lesko 12 Rebecca Road is here with questions about the seawall. He asked the status of the RFP's. Mr. Boudreau said they were submitted. There were photo's that show erosion they believe should be given to the firm. Ms. Curran suggested Mr. Lesko forward the photos to Kevin Cafferty, DPW Director. Mr. Boudreau said we filed for grants to help with the project.

## **REPORT OF THE TOWN ADMINISTRATOR**

1. First let's start with the announcement that everybody is waiting for-The Transfer Station will be closed on Friday for the Holiday. No Transfer station on Friday. Regular hours on Saturday and Sunday. Town Hall will also be closed on Friday.
2. A reminder that winter is coming and we need to get ready. There is a link on the homepage of the town web site "Emergency Preparedness" where you will find tips and suggestions for getting ready for winter and storm season. Better prepared than not, so please check out that web page and start getting ready for the winter weather that we know is coming. We are expecting a storm starting tonight and into tomorrow. Heavy rain starting tonight, with up to an inch falling. This will be combined with some gusty winds, up to 40 mph near us, higher towards the Cape. Clearing up later in the day. Tides are 9.3/9.4 so we may see some splash over.
3. The Water Department Office located at the rotary on Route 3A remains closed while the building is being repaired. Residents with questions or issues surrounding water department issues can now call the water department as we have established temporary office space for the employees in the Town Hall and have re-routed their phones so that they can be answered in the temporary space. Work on the restoration of the space is ongoing.
4. Lighthouse renovations: ***The lantern room is back on top of the lighthouse and the ball and spindle are back on top of the lantern room!***
  - The masonry face brick is about 50% complete and it looks very good. This work should be complete by the end of this week.
  - The copper work is progressing from the lantern frame to the platform.
  - The final concrete pour (within the lantern room) will occur next week.
  - The glass installation is projected to start next week.
  - The pressure injected grouting will begin tomorrow morning. The granite sections will be completed first.

Schedule – The schedule has been impacted by the discovery of the unforeseen conditions of the internal/core masonry. We are attempting to move forward as efficiently as possible with the additional demolition and investigations and as soon as the team has a better handle on the solution the overall schedule will be updated.

5. We continue working on the installation of the water line and services on CJCH. The contractor is crossing the bridge This will continue into the beginning of December. The contractor has begun making repairs to the trenches starting today. Be prepared to delays. The road will then be allowed to sit over the winter to see if any settling of the trenches occur. The contractor will be back in the spring to correct any settling that may occur over the winter months.

6. The Scituate Sister City Cape Verde/Santa Catarina do Fogo Committee, invites you to Celebrate Santa Catarina de Alexandria, (Saint Catherine of Alexandria) the patron saint of Cape Verde.

Santa Catarina Day is November 25th. A Mass and Feast will be held at Saint Mary's Parish on the 25th. That event is from 12-3 pm. The procession is at 12, followed by a reception at the Parish Hall after Mass. Santa Catarina Day is a national holiday in Cape Verde. It is equivalent to Saint Patrick's Day here.

7. Along with Black Friday, this Saturday, November 25, is Small Business Saturday. Small businesses are the backbone of our retail economy and they are owned and operated by our friends and neighbors so I urge you to patronize our businesses this Saturday and throughout not just the holiday season but throughout the year. For Small Business Saturday, local establishments will have an array of handcrafted treasures and one-of-a-kind gifts. I guarantee that our local shops have something for everyone on your list.
8. The Town has added a link to the Town web site for information on the proposed Cushing and Hatherly MSBA project. Residents seeking information about the proposal for a new elementary school here in Scituate can go to [scituatema.gov](http://scituatema.gov) and you will see the red banner with the link. Click and it will take you the link for the school page with information about the project.
9. We have a request from the Scituate Food Pantry for donations. The Scituate Food Pantry is deeply indebted and extremely grateful for the generosity of its donors. The Pantry's numbers have been increasing each and every week.

Clam Chowder	Rice Pilaf
Canned Ham	Sloppy Joe
Baked Beans	White Beans
Canned fish (except Tuna)	De-Caf Coffee
Healthy Cold Cereals	

Items can be dropped off at the Pantry during operating hours or in the bins behind the Old Gates School. The Scituate Library, Village Market and Shaw's also collect items for the Pantry.

I would also like to send condolences out to the family of Marie Murry who recently passed away. Marie was the head of the operational Team at the Pantry. She was a committed, compassionate, dedicated, tireless, loving and inspiring volunteer at the Pantry since 2014. She will be sorely missed.

Ms. Harrison asked for an update on WIFI in the Harbor. Mr. Boudreau said another RFP may need to be issued. Ms. Connolly asked if the scaffolding will be coming down at the lighthouse. Mr. Boudreau said it will be coming down soon.

#### **SCHEDULED ITEMS:**

**Award of Contract to Heritage Strategies, LLC for \$60,000 for Community Wide Preservation Plan**  
funded by Community Preservation Act (CPA), Doug Smith, Historic Commission

The September 19, 2022 special town meeting approved \$60,000 in Community Preservation funds for a Historic Preservation Study. The Historic Commission issued a Request for Proposals in August and three responses were received in October. Heritage Strategies, LLC was the top ranked response by the members who reviewed the proposals. The price proposals were then opened and Heritage Strategies, LLC's proposal of \$60,000 was within the appropriation. Mr. Smith said it is a good investment for the Town of Scituate. They do community engagement very well through meetings and surveys. They are the most qualified by far of all

the proposals. Ms. Connolly said she was pleased to see landscapes and parks included. Ms. Connolly said it is good to see committee's reviewing the master plan. Mr. Smith said the Master Plan does give us a roadmap.

**Move to award a contract to Heritage Strategies, LLC of Birchrunville, PA for a Communitywide Historic Preservation Plan in the amount of \$60,000. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (4-0)**

**Award of Contract to Energy Conservation, Inc. for Electrical Energy Saving Lighting Improvements at Scituate High School \$99,409, Kevin Kelly, Facilities Director**

On September 27, 2023, the Town was awarded a Green Communities Grant for LED Lighting at Scituate High School in the amount of \$99,409. Procurement for this project is under MGL c. 25A. Energy Conservation, Inc has been the vendor for much of the Green Communities projects in the past and has submitted a proposal for this work in the amount of \$99,409. Mr. Kelly said this is the fourth and final phase at the High School that includes five classrooms, offices, restrooms and corridors. They are hoping to start in a couple of weeks.

**Move to award a contract to Energy Conservation, Inc. of Hanson, MA for electrical energy saving lighting improvements at Scituate High School in the amount of \$99,409. Motion by Ms. Connolly second by Ms. Canfield Unanimous Vote (4-0)**

**Dock Boxes @ Scituate Maritime Center Marina, Dave Dinneen, Waterways Commission Chair & Stephen Mone, Harbormaster**

Mr. Dinneen said we recently completed a \$3M project in the Cole Parkway marina. We want to be ADA compliant and we are one of the first marinas in the Commonwealth to receive funding. There are no ADA compliance issues since the docks are wider at the Maritime Center. Waterways Commission worked with users of the Maritime Center Marina to create an addendum to the 2024 Marina Contract that includes the use of dock boxes. Right now they want to see how it goes. Ms. Curran asked if the Commission on Disabilities weighed in on this and feels we need to make sure they would still be compliant with the dock boxes. Ms. Curran asked if there were other options for security. Mr. Mone said we could use cameras like we did with the dumpsters over there. Several boats on moorings had some theft. The Maritime center boats had some theft also. Ms. Curran said the language was very loose. In her opinion the language needs to be tightened up if we move forward with this. This request is a change to the rules and regulations. Ms. Curran would like to make sure there is a certified ADA measurement, the language has to be tightened up so there is not so much discretion. Ms. Canfield said the boxes proposed would be in the main walkways not on the fingers that the boats tie to. There was not a cap on the number of dock boxes and Ms. Canfield said there should be a cap. Ms. Canfield asked what is the value of a dock box. Mr. Dinneen said the boat owners like the convenience of putting their equipment in the dock boxes. Ms. Harrison said the people that have the smaller boats like the dock boxes. Ms. Harrison sees the merit in it. Ms. Harrison would like to see it in the contract as well as the rules and regulations. Enforcement and impact on Harbormaster needs to be tightened up. Lou Villa 322 Hatherly Road said most boats are center consoles. Fisherman need the boxes to store their gear. His is a scuba diver and has had a dock box until recently. There is not much security on the docks. What's inside the dock boxes is fishing and scuba gear. Ms. Curran thanked Mr. Villa for his comments. David Sincoski, 25 xx Lane is on the Waterways Commission said the people that use the marina have attended all the meetings and this is very important to them. The lighting is inadequate there. Mr. Dinneen said the Boards comments were spot on and he will take it back to the Commission. Safety and security will be put on their agenda as a line item in the future. The Board asked that these changes discussed are reviewed and come back to the Select Board.

## **Fiscal Year 2025 Departmental Budget Reviews**

- **Commission on Disabilities (549)**  
Athena Brodsky continues to work with departments, businesses and residents to alleviate barriers to accessibility. They successfully advocated to increase the fee for parking violations. It was unanimously approved. The COD worked with many different departments and groups. They amended the charge to allow community service hours to a Scituate High School student. They purchased a newer model accessible wheelchair for the beaches. March 9, 2024 will be the next accessibility awareness event fair. Norwell and Hingham have asked if they can work with Scituate as sponsors in the future. Ms. Curran reviewed the budget and will be level funded for FY25. Ms. Harrison asked why compliance with the master plan is not included in the Commission on Disability budget information.
- **Assessors (141)**  
Joe Divito, Town Assessor said this year was a reevaluation that will occur every five years. Every year they are required to analyze sales. There were 1400 in house inspections and contracted out 600 additional inspections. The biggest challenge is maintaining our current vendor. We've had excellent quality of service. We need to complete 3000 inspections over the next three years. A level service budget was submitted. The budget is salaries and technical services. When they start a cyclical inspection schedule notices will be sent out to let homeowners know they will be coming out.
- **Library (610)**  
Jessi Finnie, Library Director, said the assistant director has moved to be the Director in Hull and Ann Lattinville was promoted to the assistant Director position and they are happy to have her. Ms. Finnie provided some statistics compared to other communities and is looking for additional staff. Circulation has increased 30% and visitors have increased 30% since the opening of the new library comparing FY17 – FY23. No new staff has been added to the library since 2007 during the last town override. There are four service points in the library that always have to be covered so outreach is not possible at this time. Ms. Curran questions the use of the library for private meetings. Ms. Finnie said there is a strict policy for the use of meeting rooms. People tend to use study rooms more for meetings. If not funded a reduction in hours would be a possibility. For example, Hingham is closed the entire day Friday. Ms. Harrison asked if there were times they are considered slow. Since Hingham is closed we get a lot of visitors from Hingham. Thursday mornings are quiet and evenings between 8-9 p.m. are quiet. Ms. Finnie is looking to get a swipe card system so the building doesn't need to be staffed between 8-9 p.m.
- **Widows Walk Enterprise (661)**  
Ian Kelley, Golf Director said this is the best year Widows Walk ever had. They are taking the grounds maintenance staff in house to spend the same money for a better product. Next week is a final round of interviews for a Superintendent of the Grounds. The person there will be the assistant and stay on with the new person hired. It will be helpful to have him on board. The position should be locked up in two weeks and they will be ready the first of the year. The budget is the same it is just distributed differently. The restaurant is doing very well. There is a new outdoor patio that came out awesome. They bought a storage container for all the tables and chairs. The plows won't hit it and it will be marked off. Ms. Curran reviewed the budget and thanked Mr. Kelley for everything they have done and the great environment he has created there. There have not been any issues with entertainment. The outdoor entertainment is only 6-8 pm and The Drift In is easy to work with. The Advisory Board asked if rates will be changing.

Mr. Kelley said they have not raised rates in 8 years. Next year it may be considered. He would like to keep it in the same ball park for residents.

- Board of Health (510)  
Drew Scheele continues to do Title 5 inspections, review plans, COVID is still monitored and they are encouraging people to get their flu and COVID vaccines. They work closely with the golf courses for EEE, Ticks, etc. We collaborate with Hingham and Cohasset and have shared services for our social worker. We hired a shared nurse who works 15-30 hours a week in addition to Eileen Scotti who works a couple of days a week. We are close to hiring a case worker in the shared services group. Mr. Scheele said the staff does a great job. Level funding was requested. Currently we have a FT license clinical social worker, Contracted nurse 15-30 hours and are interviewing for a FT shared case worker. Right now, the grant is for three years with the possibility for 10 years.
- Recreation (630)  
Nick Lombardo said the fields are fully booked at all times. We are lucky to have the fields we have and how well maintained they are. Mr. Lombardo thanked the DPW for their hard work on the fields. The Central Field project is 99% complete. The shade structures, benches and fencing just came in and were installed. There is some work that will need to be done in the spring. Mr. Lombardo encouraged the Board to stop by and see the new field. The Veterans gym is a great place and nice opportunity for the Town to use. It is great to have the space at the Old Gates School and they hope to be there in the future. There have been new programs added over the last few months. They have started some home school programs for residents. Kevin Devin Field Coordinator does a terrific job and is the most organized person he has ever known, Sarah Infrerra does a great job, Dillon Brady is the Registrar and is doing a great job and Shawna Burkhardt Assistant Director has gotten on board quickly and doing a great job. Jim Murray the custodian does a great job.

The lifeguards did a tremendous job this summer. It was not the best summer in terms of weather, but they always showing up in good spirits, smile on, and ready to jump into action whenever necessary. We will be going up on our hourly rates pretty substantially this next summer, which is why you see the increase in seasonal payroll. This past year we were short about 9-10 or so guards. We had quite a few jumped over to the YMCA and DCR Nantasket which are paying upwards to \$21-\$24 hourly.

Some other projects in the works in the near future include:  
Replacing the Tennis Courts at the High School/Middle School Campus  
Pickleballs/Tennis courts at the Rec Department  
Installing Bike Repair station around town,

Creating more one-day family friendly events, festivals, fairs etc.  
Heritage Days Games/Road Race. Bringing back our Rec Music festival down at the Morrill Bandstand, plan out Slow Roll with the Bike Commission, Comedy night at widows Walk with local comedians. Roller Hockey and Golf, cornhole tournaments etc. The List goes on.  
We have a ton of new and exciting ideas and excited for the path moving forward.

2023 Mr. C's Community Spirit Award goes to an individual who has significantly contributed his or her time to our community and specifically to the Scituate Recreation Department, while

demonstrating good character, leadership and enthusiasm. In this case, it is more than just an individual. We would like to award The Steverman Family, for their years of countless efforts, volunteering and their contribution to the Recreation Department, Friends of Scituate Recreation and the Town of Scituate. For 20 years they successfully ran the PJ Steverman Golf Tournament in honor of their son PJ who tragically passed in November 1995. Lynda Steverman (mother of PJ) along with family, has been running “Choices” since 2006. A very impactful presentation to high school seniors of PJ and the family’s story during that tragic time. It serves as a significant reminder that even a simple choice can have devastating consequences and to be sure to stick together. Over the decades, the PJ Steverman Golf Classic and a number of other fundraiser events have contributed/donated to the following: 7th Player J-24 sailboat, Tumble Tot equipment, the scoreboard for the Gates Intermediate School gymnasium, lifeguard training equipment, lifeguard chairs, CPR mannequins for the Town of Scituate, the annual Easter Egg Hunt, the annual Halloween party, the Scituate Harbor Summer Concert Series, Outdoor movie night, Scituate Community Christmas, purchase of 420 sailboats, The SHS All Night Graduation Party, Academic scholarships, the Scituate Little League Field, lifejackets for the Harbormaster office, the message board sign at the Transfer Station, the All-Night Graduation Party, Scituate Community Christmas, the CORSE Foundation, and much more.

Nick Lombardo said he will be going out on paternity leave. Dillon will be taking a 35 hour a week role while Nick is out. It will be tough for a while. The beach sticker revolving has grown significantly because Minot parking lot is still in there for the project to be completed. This is in the works and he has contacted DPW. Ms. Canfield asked if there are complaints regarding the beach trash. Nick said yes, they have had complaints about the trash left behind. The parking ticket fee increase has not been passed off to the Traffic Rules & Regulations committee.

- Veterans (543)  
Don Knapp said housing is a major issue in Scituate. He provides contacts at the State level. It is hard to navigate. Trying to get the younger Veterans involved is challenging. He has received more calls at the office which is encouraging. The Veterans Advisory Committee is helping with outreach in this area. The budget is level funded. The State level hired four civilians so this is an improvement. Ms. Curran said we are here to advocate at the State level when needed.
- Town Clerk (161)  
Kathy Gardener said there are four elections in the next year and three Town meetings. Election training and public service are a priority. 120 ballots had to be hand counted because people did not complete them correctly. She will be doing a public service announcement with SCTV. Ms. Gardner is working with the High School 18-year old’s and has reached out to the seniors. Ms. Gardner thanked the school staff, DPW, Town Hall staff and Facilities Tom Greim for all his help with elections. Ms. Gardner discussed the voting challenges with the Board. Archives is another area falls under the Town Clerk’s office and Ms. Gardner thanked Jody McDonough and all the staff and volunteers in the archives. Kathy thanked Paul Ohrenberger and Andrea Gillis. The Board thanked Kathy for the excellent work of her and her staff.

#### **April 2024 Town Election for Article and Ballot Question for Charter and General by Law Amendment to Change Town Clerk Position to Appointed, Jim Boudreau, Town Administrator**

Mr. Boudreau believes this position should be appointed rather than elected. It should not be a popularity contest and should be based on qualifications. Statewide it is 60-40 elected vs appointed. Kathy Gardner was mentored for the position. Ms. Gardner discussed pros and cons of the Town Clerk position being elected vs

appointed with the Select Board. The charter change would take place first and once approved then the bylaw change would be voted.

The critical role that the Town Clerk's position has in ensuring the vital records of the town are safeguarded and the rights of voters are protected supports a change from a popular election to an appointment based on experience and knowledge. This is even more important at this juncture with an incumbent considering retirement at some future date.

Any change voted at town meeting, approved by the Attorney General and voted at the ballot would not affect the current incumbent until the end of the term of the current Town Clerk.

**PROPOSED ARTICLE. Change Town Clerk from Elected to Appointed Position**

To see if the Town will vote to amend Scituate's Home Rule Charter and Scituate's Code of General Bylaws to change the Town Clerk position from an elected office to an appointed office by making the following changes to Scituate's Home Rule Charter and Scituate's Code of General Bylaws:

(a) In Article 3, Section 3-1(a), deleting the words "a town clerk," from the list of elective offices; and

(b) In Article 3, deleting the text of Section 3-7(a), and replacing it with the following text:

"Term of Office - There shall be a town clerk appointed by the Town Administrator with the approval of the Select Board for three years.";

and by making the following changes to Scituate's Code of General Bylaws:

(a) In Section 20210, deleting the words "Town Clerk," from the list of elective offices;

And to take any other action relative thereto.

**The question placed before the voters must be:**

Shall this town approve the charter amendment proposed by a vote of the Scituate 2024 Annual Town Meeting under Article TBD, summarized below?

Yes\_\_\_\_\_ No\_\_\_\_\_

A summary (prepared by my office) must follow the question on the ballot. G.L. c. 43B, §11. The following summary will suffice:

Article TBD proposed to change the Scituate Town Clerk position from elected to appointed. To accomplish this, the Scituate Home Rule Charter ("Charter") needs to be amended as follows. Accordingly, Article 3 of the Charter, which sets forth provisions that apply to elected officials must be amended. Specifically, Section 3-1, which sets forth the general listing of all elective offices must be amended. The amendment would delete the Town Clerk position from the list of elective offices in Section 3-1 of the Charter. Also, Section 3-7, which sets out the term of the Town Clerk would need to be amended to reflect that the Town Clerk position would be appointed by the Town Administrator, with the approval of the Select Board for a term of three years, rather than nominated and elected by the voters for a term of three years.



**Move to provide a question on the upcoming ballot for the town election to amend the Charter to change the elected Town Clerk's position to an appointment by the Town Administrator, with approval of the Select Board, for a term of three years contingent upon review of the new Town Counsel. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (4-0)**

**Recommendation to School Building Committee on Disposition of Cushing School & Site if new Hatherly/Cushing School Approved, Jim Boudreau, Town Administrator**

Mr. Boudreau has had a lot of discussion with the Superintendent regarding this issue. The Hatherly School Building Committee (SBC) has been working on addressing the issues faced by the current Hatherly and Cushing Elementary Schools as part of the MSBA feasibility study into Hatherly School. Though preliminary designs are not complete, a consolidated new elementary school at the Hatherly School has been voted by the SBC as the preferred option to develop further for voter consideration at a special town meeting in April 2024.

If the voters approve a new consolidated elementary school at the Hatherly School site; the Cushing School will be handed over to the Select Board at the end of the project similar to what occurred with the old Gates Intermediate School. The question that will be posed by citizens is the future fate of the Cushing School and the site including demolition of the existing structure. As the cost for demolition and/or other development will likely be beyond the normal capital plan limitations imposed by Proposition 2-1/2; it should be included in the proposed new project costs.

This issue is time sensitive for many reasons including; (1) the project will be submitted to MSBA in December 2023, (2) information sessions about the project to boards/committees and citizens will likely commence in December 2023/January 2024 and (3) a ballot question relevant to the project has to be provided to the Town Clerk within 35 days of the town election in May. Mr. Boudreau will forward the vote of the Board.

**Move to forward a recommendation to the School Committee and the Hatherly School Building Committee that the new school project should include costs to demolish the Cushing School and develop the existing cleared area of the site into fields or other recreational use upon completion of the new school. Motion by Ms. Canfield second by Ms. Harrison Unanimous Vote (4-0)**

**Ms. Harrison left the meeting at 9:36.**

**NEW BUSINESS:**

**1. One Day Wine & Malt Licenses**

- a. Mullaney's, 8 Allen Place on 12/2 and 12/16 7 – 11 p.m. for two private events**

**Move to approve a One-Day Wine & Malt License to Mullaney's Fish Market for private events at 8 Allen Place, on December 2, 2023 and on December 16, 2023 from 7:00 PM to 11:00 PM. Motion by Ms. Connolly second by Ms. Canfield Unanimous Vote (3-0)**

- b. (6) Emergency One Day Licenses**

**Move to approve (6) six blank Emergency One-Day Wine & Malt Licenses Motion by Ms. Connolly second by Ms. Canfield Unanimous Vote (3-0)**

**Ms. Harrison returned to the meeting at 9:40 p.m.**

2. Disclosure by Municipal Employee Holly Theriault

**Move that the Select Board, as required by Massachusetts G. L. c. 268 A, have reviewed and approved the disclosure exemption under §20 (b) for municipal employee, Holly Theriault, SPS Teacher/ Recreation Program Director, who seeks to provide personal services to Scituate Recreation. Motion by Ms. Connolly second by Ms. Canfield Unanimous Vote (4-0)**

#### **OTHER BUSINESS:**

1. Liaison Reports

Ms. Canfield went to the Sister City event on Sunday and it was wonderful.

Ms. Canfield said EDC first Friday December 1<sup>st</sup> is the best first Friday of the year. It will be a great event.

Ms. Canfield said a resident will attend the Planning Department to prevent small cell towers. Mr. Boudreau said there is a working committee looking at this. The bylaw presented as drafted was not accepted. There are some marginal things that can be done.

Ms. Connolly said that Matt McKinley chair of the Cole Parkway Committee went and spoke to the other committees.

Ms. Curran provided a school building committee update. They are almost there with that number. Ms. Curran took part in Norwell ceremony to walk the boundaries of Scituate and Norwell. Thank you to Norwell for inviting Scituate to participate. Congratulations to the boy's football team. A week from Friday they will be playing at Gillette Stadium.

Happy Thanksgiving to everyone including all our Town employees.

2. Correspondence

Resident Letter 82 Rebecca Road Seawall

Comcast/XFINITY price changes

Select Board members have directly received correspondence directly to have trash barrels placed at the beaches in the off season. The Board is looking at it more deeply.

3. Approval of Meeting Minutes

**Move to accept the minutes for the Select Board meetings held on**

**November 7, 2023 Motion by Ms. Harrison second by Ms. Canfield Unanimous Vote (4-0)**

4. Adjournment and signing of documents

**Motion to adjourn the meeting at 9:55 p.m. by Ms. Canfield second by Ms. Connolly Unanimous Vote (3-0)**

Respectfully Submitted,

Lorraine Devin, Recorder

## **List of Documents for the November 21, 2023 Select Board Meeting**

Agenda

Upcoming Meetings & Events

Award of Contract to Heritage Strategies, LLC for \$60,000 for Community Wide Preservation Plan funded by Community Preservation Act (CPA)

Award of Contract to Energy Conservation, Inc. for Electrical Energy Saving Lighting Improvements at Scituate High School \$99,409

Dock Boxes @ Scituate Maritime Center Marina

Fiscal Year 2025 Departmental Budget Reviews

- Commission on Disabilities (549)
- Assessors (141)
- Library (610)
- Widows Walk Enterprise (61)
- Board of Health (510)
- Recreation (630)
- Veterans (543)
- Town Clerk (161)

April 2024 Town Election for Article and Ballot Question for Charter and General by Law Amendment to Change Town Clerk Position to Appointed

Recommendation to School Building Committee on Disposition of Cushing School & Site if new Hatherly/Cushing School Approved

One Day Wine & Malt Licenses

- a. Mullaney's, 8 Allen Place on 12/2 and 12/16 7 – 11 p.m. for two private events
- b. (6) Emergency One Day Licenses

Disclosure by Municipal Employee Holly Theriault

Correspondence

Approval of November 7, 2023 Select Board Meeting Minutes

## Select Board Meeting Minutes for November 21, 2023

### SELECT BOARD

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Maura C. Curran , Chair

not in attendance

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Andrew W. Goodrich, Vice Chair

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Susan J. Harrison, Clerk

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Karen B. Canfield

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Karen E. Connolly