

**MEETING OF THE SELECT BOARD
TUESDAY June 13, 2023 6:30 p.m.
SELECT BOARD HEARING ROOM – TOWN HALL**

In attendance Maura Curran, Chair, Andrew Goodrich, Vice Chair, Susan Harrison, Clerk, Karen Canfield, Karen Connolly

Also, in attendance Jim Boudreau, Town Administrator

MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA

A motion was made by Ms. Connolly at 6:32 p.m. to accept the agenda for June 13, 2023 second by Mr. Goodrich Unanimous Vote (5-0)

Ms. Curran read the following statement:

The Scituate Select Board is committed to providing an environment of respect during meetings. We ask all members to interact in a polite manner even when there is disagreement.

We value the participation of our community and want all participants, including marginalized and minoritized communities, to feel welcomed and respected.

We ask our committee members, and all who participate, to commit to these standards to support and respect our community.

WALK INS- no walk ins at this meeting

REPORT OF THE TOWN ADMINISTRATOR-

The DPW and Town Accountant/Finance Director are looking into the overbilling issue due to late water readings. This involves a late reading over 90 days which put some residents into a higher classification for water usage billed at a higher rate. They are trying to quantify the problem and work to resolve those with a billing error. If anyone believes they were overbilled due to a late reading they should contact the water department and file an abatement.

Mr. Goodrich asked if we are ready to announce the rebate program. Mr. Boudreau said the Town is in the process of preparing a mailing of a rebate up to \$200 until the money is gone. This is for efficient water use appliances.

1. Water update. We are at +1", last week we were +.50". Tack factory Pond is at +1.5" same as last week. Average daily demand was at 1.741 MGD up from last week's 1.697 MGD.

Rainfall over the last 7 days was .53" measured at the Plant.

The Town is currently under our annual water conservation measures. These started May 1. Between May 1-September 30 all outdoor watering must occur before 9 AM and after 5 PM. Automatic irrigation systems may be used one day per week based on voting precincts. This is a ban imposed by the state based on water usage in the aquifer region that Scituate belongs to. Go to the water department web page for information on when your precinct may use irrigation systems.

2. The Iron/Manganese pilot project is expected to be ready for inspection on June 5, putting it on schedule to be ready for the heavy summer water usage period. As we have discussed previously, this is a project

to remove the iron and manganese that has built up in the reservoir and comes out in the water as the temperatures rise and water levels fall. We believe that this was a main cause of our brown water issues last year and that this will go a long way to helping minimize brown water while we build a new treatment plant. We would ask again that if people are experiencing brown water to please contact the water department. These are data points that we use to make improvements in the system. It also allows the department to see if the source of your issue is local to your home or neighborhood and take corrective action.

3. The contractor for the lighthouse project, Campbell Construction, has mobilized on the site. Installation of the fencing is complete. The contractor has completed remediation work on the glazing compound of the lantern room windows and the lantern room was transported off site Wednesday to the contractor's facility where it will serve as a template for the new lantern room. Work on the actual light house tower has commenced. The concrete slab at the top of the tower has been removed, and work will now begin on the brick work. We are preparing a posting that we will place at the lighthouse that will detail the work being done. The lighthouse restoration is being paid through the Town's Community Preservation fund and various grants.
4. Recreation Director Nick Lombardo has announced that the Town's annual on beach life guard training exercise will take place this Wednesday, June 14 in the afternoon at Peggotty Beach. This annual training involves all of our summer life guards, as well as the Harbormaster, Police, Fire and EMS. So, if you see fire trucks and public safety personnel at Peggotty Wednesday afternoon, do not be alarmed as they will be taking part in the training. Lifeguards will begin staffing the beaches on Friday, June 16.
Radio use
5. Shellfish Constable Mike DiMeo has announced that the seasonal closure of shellfish beds in the North/South Rivers goes into effect as of midnight, tomorrow May 31st and will remain closed until October 31, 2023. This closure is not due to any event or release into the river, but is imposed annually due to "seasonal water quality changes."
6. Fencing is up on Central Field and the project to add a new softball diamond and repair and existing baseball diamond has begun. This is a CPC funded project that will continue until late spring/early summer.
7. Finally, we have a request from the Scituate Food Pantry for donations of bottled water. They are running low on their supply and would appreciate any assistance that people can give. Please keep them in mind with other donations also. The need does not go away with the arrival of the nice weather.
8. First car show is this Thursday, June 15 in Cole Parkway. This is a monthly event. Next car show is July 27. The car show starts at 6:00 pm. Also, the summer band has started in Cole Parkway. Every Thursday evening and First Friday also starting at 6:00 pm. This week the band is Hurricane.
9. A huge shoutout and thank you to the SS VO-tech for the tremendous job that they did in refurbishing the 1924 Scituate Fire Truck. The truck was purchased by four retired firefighters and funds were secured through the Community Preservation Act for refurbishment. The truck looks brand new. You can see photos at the Town web site or Scituate FF Facebook page.
10. Finally, Town Hall will be closed on Monday, June 19 for Juneteenth. Juneteenth is a holiday to [commemorate](#) the [emancipation](#) of [enslaved](#) people in the US. The holiday was first

celebrated in Texas, where on that date in 1865, in the aftermath of the Civil War, enslaved people were declared free under the terms of the 1862 Emancipation Proclamation.

So, if you are a regular viewer of our program we will see you next Tuesday.

Ms. Canfield thanked Mr. Boudreau and DPW for clearing out the stones to access the far end Egypt beach entrance.

Ms. Connolly said the Town allowed a group to plant an evergreen tree on Lawson Common. It may need to be relocated. Beautification was given permission to plant the tree there and it was approved by the Historic Commission and Historic Society and the Select Board. Sytske Humphrey will work with DPW and take a look at it to see if it needs a new location.

SCHEDULED ITEMS:

UPDATE Public Safety Plans for 4th of July, Police Chief Mark Thompson, Fire Chief John Murphy & Deputy Fire Chief Mark Donovan

Chief Murphy said the overnight tides will be high tide over 4th of July so beware if you park at Cole Parkway. Chief Thompson said they will handle this as they have over the past couple of years. It will be a long weekend since the 4th is on a Tuesday. There are no planned events in Town. Kids should not be dropped off in Scituate. Extra staff will be on duty for Fire & Police.

The intent is to mirror operations similar to the past couple of years,

1. Beaches will remain open – unless real time public concerns dictate otherwise
2. No bonfires will be allowed campfires are okay 3 feet in diameter for family event
3. Enforcement efforts will focus on disorderly behavior / public safety issues
 1. Reminders:
 1. Fireworks, public consumption of alcohol/marijuana are illegal
 2. Parking restrictions – maintain clear access for emergency equipment/personnel
4. PD / FD will be staffed with additional public safety personnel.
5. Working collaboratively with mutual aid partners / surrounding towns.
6. Leading up to the holiday, we'll have additional public safety communications, including pamphlets, social media, etc.
7. Operation Dry Water – heightened enforcement efforts on the water over the holiday weekend

Maura Curran thanked Chief Murphy for his service to the Town of Scituate. He will be retiring this month. Ms. Canfield said it has been a pleasure working with Chief Murphy. The professionalism caring and compassion he has shown is wonderful. Ms. Connolly thanked Chief Murphy & Chief Thompson for all their good work in getting the Public Safety Complex built. The Board is very thankful for all they have done. Mr. Goodrich said it has been an honor to work with Chief Murphy. The love he has for the Town and this community is evident. Ms. Harrison wishes she had worked with him longer and offered congratulations! Chief Murphy said it has been an honor to work in the Town of Scituate. Next Friday, June 23rd there will be an open house at public safety to wish Chief Murphy well in retirement.

Donations to Town of Scituate:

- Beautification Commission \$250 for Special Olympic Park, Sytske Humphrey, Chair

The Town has received a \$250 donation from, Bruce & Susan Robison, for use by the Beautification Commission for Special Olympic Park. Ms. Humphrey thanked the DPW for all their hard work in helping prepare the grounds for planting.

Move that the Select Board accept a \$250 donation for use by the Beautification Commission. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

- CPC Purple Dinosaur Playground Project \$440 from Scituate Cohasset Newcomers Club
The Town received a second donation of \$440 from the Scituate Cohasset Newcomers & Neighbors Club for the Purple Dinosaur CPC fiscal year 2024 project.

Move that the Select Board accept a \$440 donation for use in the CPC fiscal year 2024 Purple Dinosaur project. Motion by Mr. Goodrich second by Ms. Canfield Unanimous Vote (5-0)

- Library Foundation Naming Opportunities, Virginia Ayers, Library Trustee
There are three gifts as follows: \$6425 donated by friends and family of Helen Forsgard, \$5000 cash donation by Barbara Alger and Richard Vignoni and \$2500 cash donation by Dean Shea and Barbara and Jim Civiello to the Library Foundation in memory of their sister. The Library Foundation and the Select Board are grateful for these donations.

Move to approve the Scituate Library Foundation Naming Opportunity Memorandum of Agreements as presented to the Board. Motion by Ms. Canfield second by Mr. Goodrich Unanimous Vote (5-0)

Outdoor Entertainment Permit, Scituate Town Library, 85 Branch Street, Jessi Finnie, Library Director
Outdoor Entertainment Permit application has been submitted by Jessi Finnie on behalf of Town Library at 85 Branch Street for Wednesdays, June 28, July 5, July 12, July 19, and July 26, 2023, for a live band and/or acoustic instruments. Ms. Finnie has obtained the abutters list to mail out notification. Ms. Finnie also submitted a Special Event Application for the coinciding activities on these dates for the Summer Reading Kick-Off (6/28) and the Summer Concert Series (July dates listed). Ms. Finnie will get police details where needed. If the weather is bad they will be held in the Community Room.

- Summer Concert Series – Live Band or Acoustic instruments 5:30-7:00 p.m. 6/28
Move to grant an outdoor entertainment permit to the Scituate Town Library at 85 Branch Street for Wednesday, June 28, 2023, for a live band or acoustic instruments from 5:00pm-7:00pm. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)
- Summer Concert Series – Live Band or Acoustic instruments 5:30-7:30 p.m. 7/5, 7/12, 7/19, 7/26
Move to grant an outdoor entertainment permit to the Scituate Town Library at 85 Branch Street for Wednesdays, July 5, 12, 19, 26, 2023, for a live band or acoustic instruments from 5:30pm-7:30pm. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

Block Party, Fairview Avenue, July 22nd 12-6 p.m., Daniel Burke, Host 23 Fairview Ave.

The Burke's will be hosting a neighborhood block party on Saturday, July 22, 2023 from 12 pm – 6 pm. Approximate number of attendees is 50. Ms. Curran asked that they keep the street accessible for emergency vehicles and check with the funeral home.

Move to grant a Block Party Permit to Caroline & Daniel Burke for Fairview Ave on July 22, 2023 from 12 pm -6 pm. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

New Hawker Peddler License, Miss Emily Food Truck, Kevin Norton, Owner

Kevin Norton is a commercial fisherman in Scituate and is interested in having the food truck at the following locations: Scituate Beaches, the Lighthouse and the fishing pier. He is also interested in working private events in the community. Mr. Norton was planning on speaking with the owners of the Lucky Finn and the Dinghy regarding current menu offerings to avoid direct competition. He grew up working at the Blue Mooring and his family owned a restaurant.

Move that the Select Board approve a new Hawker & Peddler License for the Miss Emily Food Truck to sell a variety of cooked seafood, dinner and sandwiches at Scituate public beaches, Town Pier and the Lighthouse parking lot from 5:00pm – 8:30pm from June 1st through September 30th. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

INTERVIEWS Board & Committee Openings

- Gregory Fleming – Zoning Board of Appeals

Mr. Fleming is a land use attorney in Quincy and would like to utilize his everyday work life and help the community. He does a lot of zoning board work in his practice. Each Town has its own bylaws but it is pretty uniform throughout the State. He is looking to serve on the Board. Ms. Harrison said his experience is excellent for the Zoning Board and asked if he has clients in Scituate. Mr. Fleming does not have any clients in Scituate and has discussed with his firm. The Board thanked Mr. Fleming for attending the meeting tonight and appreciates his application.

- James Duff – Affordable Housing Trust & Economic Development Commission

Mr. Duff, 367 Country Way is interested in serving on the Affordable Housing Trust. He is a commercial real estate banker. He has had a lot of experience financing affordable housing projects. He has been a board member of south shore housing development. Ms. Curran said it has been a challenge to get people that have expertise with affordable housing. The Board thanked Mr. Duff for stepping forward.

- Berry Kurland – Economic Development Commission (EDC)

Berry Kurland 17 Sedgewick Drive and he hopes to contribute his experience growing up in a small town in Vermont. He would like to support a Town with wonderful traditions and new businesses. He has attended some of the EDC meetings. Mr. Goodrich loved the diversity and expertise in his resume. Ms. Connolly said his background will fit nicely with the current project at the Mordecai Lincoln property.

- Ron Miller – Economic Development Commission

Was not in attendance at the meeting.

- Grace Gardner – Economic Development Commission

Grace Gardner, 155 Bullrush Farm, grew up in Cohasset and graduated in 2000 and went out west to go to school and work. She purchased her Grandmothers home and moved to Scituate. Scituate is foundational to her family. She has watched some of the meetings on ZOOM. A lot of her work comes from talking to people and understanding their needs. Ms. Gardner has experience with long term

master plans, work place strategy, etc. She describes herself as a listener and building strategy for enabling future business. There is a desire and ache to do more in North Scituate. There is a level of frustration at what can be done in North Scituate and work with people. She has worked with municipalities and school departments in CA.

PRESENTATION Scituate High School Tennis Court Renovation, James Gilmore & Mark Novak
Mr. Gilmore said this is to update the Select Board on the project. This is to complete the last piece in the athletic field project. Mr. Mark Novak reviewed the project. There are four tennis courts there and the school needs five to compete. The challenge is the slope on the eastern side. Existing courts have reached the end of their useful life. There are cracks, the pitch is out of compliance, graffiti and large concrete blocks will need to be removed. Some trees need to be removed and existing fencing will be removed. The pro stair piece that was donated may need to be moved. The proposed site plan is a five-court design with a storage unit. There will be a spectator seating area. There is no proper access to each of the courts right now. This new proposal will have four player access points to address this issue. Mr. Novak presented two options for review. Option 1 Is approximately \$1,224,990 with three alternates for lighting, asphalt tennis courts and concrete retaining wall. Mr. Novak does not recommend asphalt tennis courts, he recommends Post-tension concrete construction like the basketball courts with a 50-year life span. Option 2 projected costs are \$1,406,019.71 with three alternates. Ms. Connolly would like Scituate Public Schools, School Committee, Athletic Director & Coaches to be part of this with active support. Ms. Harrison would request the least amount needed to clear the abutters would appreciate this. Ms. Harrison would like to know the cost of the lighting. Mr. Novak said the estimate did include some planting in the project. The surveyor could look tree by tree at the impact. This was presented to CPC already and they are going to requisition for design plan. No funds have been approved at this time. Design funding will be requested at Special Town Meeting in the fall. There is no conservation requirement but they will need to go to the Planning Board.

DPW Contracts, Kevin Cafferty

- **Borden & Remington Corp for Sodium Carbonate \$180,000**

This is a contract for a wastewater treatment chemical of sodium carbonate (soda ash) for one year resulting from a competitive bid process conducted by the Eastern Massachusetts Chemical Bid Cooperative. The low bidder was Borden & Remington Corp of Fall River with a unit price of \$0.2727/pound. This rate is a 16.7% increase over the prior year. The unit price increased 28.3% in FY23.

Move award of contract to Borden & Remington Corp. of Fall River to provide sodium carbonate at the unit price of \$0.2727/pound an amount not to exceed \$180,000 for fiscal year 2024. Motion by Mr. Goodrich second by Ms. Canfield Unanimous Vote (5-0)

- **West End Well Investigation Engineering Contract to Tetra Tech \$250,000**

The Department of Public Works desires to:

- Identify and investigate all vacant land with sufficient dimensions to satisfy DEP requirements for a new municipal well in the West End. Screen and prioritize.
- Construct test wells on highest ranking priority sites. Conduct pump tests to estimate water production rate, quality, treatment needs and well development costs.
- Permit and construct municipal well(s) on highest priority site(s).

The DPW prepared an RFP and solicited proposals from 5 local engineering firms with expertise in investigation and development of new municipal well sources. 2 proposals were received and evaluated. Ms. Harrison asked the time line on having results. Mr. Cafferty said hopefully one year but he can't commit. Multiple years for permitting, etc. once a well is found. Ms. Holt said there is an appropriation for this.

Move that the Select Board award the engineering contract for The West End Well Investigation to TETRA TECH for \$250,000.00. Motion by Ms. Canfield second by Mr. Goodrich Unanimous Vote (5-0)

- **Maple Street Water Storage Tank to Environmental Partners \$346,360**

The Department of Public Works desires to move forward with recommendations of the Water Master Plan to replace the existing standpipe at Maple Street with a new elevated storage tank. The DPW prepared an RFP and solicited proposals from 5 local engineering firms with expertise in water storage tank design and construction. 1 proposal was received and evaluated. These are funded from water retained earnings.

Move that the Select Board award the engineering contract for the new elevated storage tank to Environmental Partners in the amount of \$346,360.00 Motion by Mr. Goodrich second by Ms. Harrison Unanimous Vote (5-0)

- **Granular Activated Carbon Exchange to Calgon Carbon Corporation \$185,650**

Activated Carbon Filtration is a critical component of the drinking water purification process at our water treatment plant. The carbon filter is used to remove residual organic chemicals and contaminants that can give rise to objectionable odors. The carbon filter material degrades over time and loses the ability to adsorb and remove chemicals. Bid documents were sent to 16 interested bidders in response to an advertised sealed competitive bid process. Bids were opened on May 25, 2023. Two bids were received by qualified contractors.

Move that the Select Board award the contract to remove and reactivate the granular carbon at the Scituate Water Treatment Facility to Calgon Carbon Corporation for \$185,650.00 Motion by Ms. Connolly second by Ms. Canfield Unanimous Vote (5-0)

FY24 Transfer Station, Water & Sewer Rates, Kevin Cafferty, DPW Director, Sean McCarthy, Town Engineer, Wil Branton, Sewer Superintendent & Nancy Holt, Town Accountant & Finance Director

Transfer Station:

Ms. Holt said this is an overview of where we are with the Transfer Station. There was an increase in stickers in January and mattresses in April. There are capital projects in the queue. The C&D declined so they are watching this since this is the main revenue source of the enterprise fund. There is a rate increase expected in July at the expiration of the contract. Household trash costs increased. There are three capital projects; FY25 overhead Rolling Door Replacement \$200,000, FY26 Entrance Gate Key Card Access and Cameras \$150,000 and FY27 Weigh Scale Replacement \$150,000. Bulky Waste is down this year and is a big revenue source. Ms. Holt reviewed all transfer station revenue sources. Ms. Holt provided a comparison of local community's solid waste fees. Scituate is relatively low for sticker prices compared to other communities and significantly less than curbside service. If anything changes it will be brought forward to the Select Board.

Water Rates:

The water rates are the quarterly base charge and the quarterly usage charges. There are four tiers for consumption. Ms. Holt provided the revenues with a 1% increase. Unlike the sewer enterprise fund; the water enterprise fund had sufficient projected revenue to incorporate some projected fixed cost increases without necessitating a rate increase. The rates have continued to increase because we have continued to invest in the system. Ms. Holt reviewed the debt service and pending new projects with new debt. Mr. Boudreau said we can't do them all. The projects are currently in a holding pattern and we will take a look to see what we can do. The Capital Plan will need to be updated to reflect what we will plan to do not including the water treatment plant. Ms. Holt said there may be an opportunity if we receive any additional Plymouth County funds. Ms. Holt reviewed a summation of costs driving increases. Additional water main funding will need to be sought at the October Special Town Meeting. A comparison of the annual water bills for surrounding towns were reviewed. The highest rates are Cohasset, Hingham and Scituate is third. The water rate increases were reviewed for the last ten + years by the Select Board. Ms. Holt said she can model the rates any way the Board would like to see them. Ms. Harrison would like to make sure the low users are not feeling a rate increase. Summer residents are required to pay the four base rates but would have no usage while they were not in the home.

Ms. Harrison would like to see an option priced out where we do not change the base rate and only the usage. Ms. Holt will provide documentation with this option to the Board.

Sewer Rates:

Sewer rates are based on a quarterly rate and usage and there is only one tier. An increase in the base rate only is recommended. The Sewer Budget has a remaining variance of \$135,747 to be raised through a rate increase. Factors driving increases are cost of chemicals, contractual increases, material costs, fuel costs and increase in debt service for improvements to system. Ms. Holt reviewed the sewer enterprise existing long-term debt. The rise in interest rates is hurting us. Ms. Holt recommends reducing reliance on connection fees to support the operational budget with a usage and/or base rate increase. A comparison of annual sewer bills with other communities were reviewed. The highest sewer rates are Cohasset, Kingston, Marshfield and Scituate is 4th. Rockland had a rate study done and will be increasing rates 10% every year FY24-FY31.

The sewer connection fees are highly unreliable. There is no Select Board connection policy to add new sewer connections. We are hoping there are 24 connections but it is hard to rely on connections we may not get. In comparison to other local communities, if there was a 27% rate increase we would remain at #4. The Rockland rate study called for increases every year and they will be moving up to #1 and outpace other communities. Ms. Harrison asked if there is a proactive plan to get to 24 sewer connections. Mr. Branton said when homes are renovated we could add additional bedrooms and we could increase the sewer connection fee but we do not do that now. Ms. Curran agrees we need a policy to get to 24 homes each year. Ms. Canfield would like the North Scituate sewer installation included in the rate plans.

Cost of Living Adjustment (COLA) for Retirees in FY2023, Nancy Holt, Town Accountant/Finance Director
Ms. Holt said this was just recently received by the Town of Scituate and added to the agenda at the last minute. This needs to be voted by the end of June. The County of Plymouth and the retirement board voted in favor of this. The cost impact was requested and just received. The increase is estimated at \$170,000. This is not included in the FY25-FY29 budget. Some communities are not affected as much. Scituate is in the top 3 of Towns impacted. Members of the Plymouth County retirement board attended the meeting.

Plymouth County Retirement Association Attendees and representatives in attendance were Padraic P. Lydon, Executive Director, John F. Sciara, Scituate resident & elected trustee, Joseph McDough, Scituate resident elected Trustee and Charles Armanetti, Volunteer consultant/retiree who handles the Middleboro area.

Mr. Lydon is the new Executive Director of the Plymouth County retirement Board and he apologized for the short notice. There was a medical emergency in the Board meeting and the meeting ended abruptly and the executive director was out of commission for a few months and then a search happened and a new Executive Director was hired. The numbers are pretty straight forward. The Board was provided total estimates by Town. Ms. Holt suggested that the amortization could be moved out further. Ms. Canfield said we were not anticipating additional increases for COLA. The unfunded liability increase is \$800,000. Ms. Holt said we are going to have to fund FY25-FY29. Plymouth County passed it April 13th.

Move to accept the local option of Chapter 269 of the Acts of 2022; One-time Increase to Cost of Living Adjustment (COLA) for Retirees in FY2023. Motion by Mr. Goodrich second by Ms. Harrison Unanimous Vote (5-0)

NEW BUSINESS:

1. One Day Wine & Malt Licenses

- Mullaney's Fish Market for a private event at Mullaney's Fish Market on June 16, 2023 from 7:00 PM to 11:00 PM.
- Mullaney's Fish Market for a private event at Mullaney's Fish Market on June 17, 2023 from 7:00 PM to 11:00 PM.
- Mullaney's Fish Market for a private event at Mullaney's Fish Market on June 24, 2023 from 7:00 PM to 11:00 PM.
- Fork in the Road Catering for a private event at the Scituate Harbor Community Building on June 24, 2023 from 2:00 PM – 6:00 PM.
- Family Crest Catering for a private event at the Scituate Maritime Center on June 23, 2023 from 6:30 PM-10:30 PM.
- Family Crest Catering for a private event at the Scituate Maritime Center on June 24, 2023 from 6:30 PM-10:30 PM.
- Knights of Columbus for a private event at the St. Mary's Parish Center on Sunday, June 25, 2023 from 12:00 PM – 3:00 PM.
- Ellen MacKenzie for a private event at the Scituate Maritime Center on Saturday, June 17, 2023 from 10:00 AM – 2:00 PM.

Motion to approve one day wine & malt licenses by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

2. Municipal Employee Disclosures – Recreation Summer Positions

Move that the Select Board, as required by Massachusetts G. L. c. 268 A, have reviewed the disclosure forms from the following municipal employees who seek to provide personal services to Scituate Recreation. The exemption under section §20 (b) is approved for the following municipal employees:

Amanda Kent, SPS Teacher / Summer Recreation Program Director

Andy Barlow, SPS Teacher / Summer Recreation Employee
Craig Parkins, SPS Teacher / Summer Recreation Program Director
David Jordan, SPS Coach / Summer Recreation Employee
Elizabeth Dorgan, SPS Teacher / Assistant Lifeguard Director
Ellen Burke, SPS Teacher / Recreation Indoor Cycling Instructor
Erin Culbert, SPS Teacher / Recreation Indoor Cycling Instructor
Jonathon Schindler, SPS Teacher / Summer Recreation Employee
Kathleen McCarthy, SPS Teacher / Summer Recreation Program Director
Lisa Howell, SPS Substitute Teacher / Recreation Instructor
Matthew Poirier, SPS Teacher / Summer Recreation Program Director
Meaghan Baird, SPS Teacher / Summer Recreation Program Director
Molly Scolastico, SPS Teacher / Summer Recreation Program Director
Paul Papadonis, SPS Substitute Teacher / Recreation Program Director

Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

3. Appointment of Election Workers

Republican and Democrat Town Committees submitted a list of election workers to be approved by the Select Board. A copy of the approved wardens and election workers will be sent to the Town Clerk by the Select Board office.

Move to appoint the election workers from the approved lists submitted by the Democrat and Republican Town Committee Chairs. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

4. Board & Committee Appointments

- Individual Appointments non-committee

Move to appoint the following individuals for a term of one year or until a successor is named:

- **Agent of Veterans Benefits - Donald Knapp**
- **Archivist – Jody McDonough**
- **Assistant Town Accountant – Mary Sancinito**
- **Citizen Rep to the Scholarship Committee – Judith Byrne-Ariel**
- **Custodian of Tax Title Property – Pamela Avitabile**
- **Custodian of Veterans Graves – Donald Knapp**
- **Fair Housing Officer – Jim Boudreau**
- **Fence Viewer – Paul Murphy**
- **Field Driver – Neil Duggan**
- **Licensing Agent – Sgt. Gerald O'Brien**
- **Local Auction Permit Agent – Pamela Avitabile**
- **Massachusetts Bay Transportation Authority – Karen Canfield**
- **South Shore Recycling Cooperative – Sean McCarthy**
- **State Ethics Commission – Jim Boudreau**
- **Tree Warden – Michael Breen**

- **Veterans Agent – Donald Knapp**

Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

Move to appoint the Nancy Holt, Town Accountant/Finance Director for a term of three years or until a successor is named. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

- **Affordable Housing Trust**

Move to appoint James Duff to the Affordable Housing Trust for a term of two years or until a successor is named. Motion by Ms. Connolly second by Ms. Canfield Unanimous Vote (5-0)

- **Economic Development Commission**

Move to appoint Berry Kurland and Grace Gardner to the Economic Development Commission for a term of three years or until a successor is named. Motion by Ms. Connolly second by Ms. Harrison Unanimous Vote (5-0)

- **Zoning Board of Appeals**

Move to appoint Gregory Fleming as 1st alternate to the Zoning Board of Appeals for a term of three years or until a successor is named. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

Move to reappoint George Xixis to the Zoning Board of Appeals for a term of three years or until a successor is named. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

- **Historic Commission**

Move to appoint Doug Smith to the Historic Commission for a term of three years or until a successor is named. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

5. Select Board Liaison Positions

After review and discussion, the Select Board assigned liaison positions as follows:

COMMITTEE/COMMISSION/BOARD

ADVISORY COMMITTEE
AFFORDABLE HOUSING TRUST
ANIMAL CONTROL BOARD
BEACH COMMISSION
BEAUTIFICATION COMMISSION
BOARD OF HEALTH
BY-LAW REVIEW COMMISSION
CABLE TELEVISION ADVISORY COMMITTEE
CAPITAL PLANNING COMMITTEE
COASTAL ADVISORY COMMISSION

SELECT BOARD LIAISON

Maura Curran
Maura Curran (Member & Liaison)
Karen Canfield
Susan Harrison
Andrew Goodrich
Karen Connolly
Karen Canfield
Karen Connolly
Andrew Goodrich
Maura Curran/Karen Connolly

COLE PARKWAY REDEVELOPMENT COMMITTEE	<u>Karen Connolly</u>
COMMISSION ON DISABILITIES	<u>Andrew Goodrich</u>
COMMUNITY PRESERVATION ACT COMMITTEE	<u>Karen Connolly</u>
CONSERVATION COMMISSION	<u>Susan Harrison</u>
COUNCIL ON AGING	<u>Karen Canfield</u>
DIVERSITY, EQUITY & INCLUSION COMMITTEE	<u>Maura Curran</u>
ECONOMIC DEVELOPMENT COMMISSION	<u>Karen Canfield</u>
FINANCIAL FORECAST COMMITTEE	<u>Andrew Goodrich/Maura Curran</u>
HISTORIC COMMISSION	<u>Karen Canfield</u>
HOUSING AUTHORITY	<u>Maura Curran</u>
LIBRARY TRUSTEES	<u>Karen Canfield</u>
MASTER PLAN CORE IMPLEMENTATION TEAM	<u>Karen Connolly</u>
PLANNING BOARD	<u>Karen Connolly</u>
PLYMOUTH COUNTY ADVISORY BOARD	<u>Maura Curran</u>
PUBLIC BUILDING COMMISSION	<u>Maura Curran</u>
RECREATION COMMISSION	<u>Andrew Goodrich</u>
SCHOOL BUILDING COMMITTEE	<u>Maura Curran</u>
SCHOOL COMMITTEE	<u>Andrew Goodrich</u>
SCITUATE CHAMBER OF COMMERCE	<u>Karen Canfield</u>
SCITUATE HARBOR ADVISORY REDEVELOPMENT COMMISSION	<u>Karen Connolly</u>
SHELLFISH ADVISORY COMMITTEE	<u>Susan Harrison</u>
SISTER CITY FRANCE, IRELAND & CAPE VERDE	<u>Susan Harrison</u>
SOUTH SHORE COALITION	<u>Maura Curran</u>
STREET ACCEPTANCE COMMITTEE	<u>Maura Curran</u>
TRAFFIC RULES & REGULATIONS	<u>Maura Curran</u>
VETERANS SERVICES ADVISORY COUNCIL	<u>Maura Curran</u>
WATER RESOURCES COMMISSION	<u>Andrew Goodrich</u>
WATERWAYS COMMISSION	<u>Susan Harrison</u>
WIDOWS WALK GOLF COMMITTEE	<u>Maura Curran</u>
ZONING BOARD OF APPEALS	<u>Susan Harrison</u>

OTHER BUSINESS:

1. Liaison Reports

Karen Canfield mentioned the following:

Conservation Commission support was discussed in April.

Sister City July 7th celebration for Cape Verde

Summer kickoff of the library

FACTS Coalition 6-7 at the library on June 14th

Ms. Connolly said the Cole Parkway Redevelopment Committee will be sending out an engineering RFP funded thru a grant for engineering.

2. Correspondence

Division of Marine Fisheries transplanting of shellfish. Approval for North & South River. Propagating for fruitful harvest next season. There will be volunteer opportunities to help disburse the shellfish.

Mordecai Lincoln suggested alternatives for future use will be on a future agenda for discussion.

3. Approval of Meeting Minutes

Move to accept the minutes for the Select Board meeting held May 30, 2023. Motion by Ms. Connolly second by Ms. Canfield Unanimous Vote (5-0)

4. Adjournment and Signing of Documents

Motion to adjourn the meeting at 10:45 pm. by Ms. Canfield second by Mr. Goodrich Unanimous Vote (5-0)

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for the June 13, 2023 Select Board Meeting

Agenda

Upcoming Meetings & Events

Donations to Town of Scituate:

- Beautification Commission \$250 for Special Olympic Park
- CPC Purple Dinosaur Playground Project \$440 from Scituate Cohasset Newcomers Club
- Library Foundation Naming Opportunities

Outdoor Entertainment Permit, Scituate Town Library, 85 Branch Street

- Summer Concert Series – Live Band or Acoustic instruments 5:30-7:00 p.m. 6/28
- Summer Concert Series – Live Band or Acoustic instruments 5:30-7:30 p.m. 7/5, 7/12, 7/19, 7/26

Block Party, Fairview Avenue, July 22nd 12-6 p.m., Caroline Burke, Host

New Hawker Peddler License, Miss Emily Food Truck, Kevin Norton, Owner

INTERVIEW Board & Committee Openings

- Gregory Fleming – Zoning Board of Appeals
- James Duff – Affordable Housing Trust & Economic Development Commission
- Berry Kurland – Economic Development Commission
- Ron Miller – Economic Development Commission
- Grace Gardner – Economic Development Commission

Scituate High School Tennis Court Renovation, James Gilmore & Mark Novak

DPW Contracts, Kevin Cafferty

- Borden & Remington Corp for Sodium Carbonate \$180,000
- West End Well Investigation Engineering Contract to Tetra Tech \$250,000
- Maple Street Water Storage Tank to Environmental Partners \$346,360
- Granular Activated Carbon Exchange to Calgon Carbon Corporation \$185,650

PRESENTATION/DISCUSS/VOTE FY24 Transfer Station, Water & Sewer Rates

Cost of Living Adjustment (COLA) for Retirees in FY2023

One Day Wine & Malt License Applications

Municipal Employee Disclosures – Recreation Summer Positions

Appointment of Election Workers

Board & Committee Appointments

Individual Appointments

Affordable Housing Trust

Economic Development Commission

Zoning Board of Appeals

Historic Commission

Select Board Liaison Positions

Correspondence

- DMF areas closed for Shell fishing
- Historic Commission Alternatives for Mordecai Lincoln Homestead
- Cedar Point Donation letter
- COLA Retirement Letter

Meeting Minutes for May 30, 2023

Select Board Meeting Minutes for June 13, 2023

SELECT BOARD

Maura C. Curran , Chair

Andrew W. Goodrich, Vice Chair

Susan J. Harrison, Clerk

Karen B. Canfield

Karen E. Connolly