

**MEETING OF THE SELECT BOARD
TUESDAY, DECEMBER 21, 2021 6:30 p.m.
SELECT BOARD HEARING ROOM – TOWN HALL**

In attendance Karen Connolly, Chair, Karen Canfield, Vice Chair, Maura Curran

Mr. Vegnani was not in attendance at the start of the meeting and is expected to arrive later.
Mr. Goodrich is ill and will not be in attendance this evening.

Also in attendance Jim Boudreau, Town Administrator

MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA

A motion was made by Ms. Canfield at 6:30 p.m. to accept the agenda for December 21, 2021 second by Ms. Canfield Unanimous Vote (3-0)

WALK INS- None at this meeting

REPORT OF THE TOWN ADMINISTRATOR-

1. Water Main construction has ceased for the season. The contractor will continue installation work on Rainbow Court. Testing and training of employees on the green sand filter on well 17A is on-going. The Pilot study at the water treatment plant is done for now. Consultant is reviewing the data and will have a report for us mid-December. They will also be back this winter to pilot treatment of the water when it is cold.
2. The total number of Covid cases for this past week was 67, way up from 42 of the previous week. We with a positivity rating over the last 14 days at 4.93%, up from the 4.90% of last week. Plymouth County is at 8.19%, more than the 7.7% of last week. State wide the positivity rate yesterday for the past 7 days was 5.77% continuing to trend up. Last week the state was at 5.17%. These percentage increases are consistent with the increase in case numbers that we are seeing. Numbers are increasing across the board as colder weather arrives and people spend more time indoors.

Omicron variant is here. Early data is that Omicron is significantly more transmissible than the Delta Variant, but that vaccinated individuals with the Omicron variant experience mild to no symptoms and are not hospitalized. Moderna announced that the Moderna booster is effective against the Omicron variant. At this point, being vaccinated is a much better defense than not being vaccinated, so please, if you have not yet gotten vaccinated and can receive the vaccine, we urge you to do so. Vaccinations and booster are widely available. Go to mass.gov for details. Individuals 18 and over are eligible for a Moderna Booster and 16 and over for a Pfizer booster.

Governor Baker issued new guidance today in response to the Omicron variant and rising COVID numbers. In response to the spread of the Delta variant and the emerging Omicron variant, the Department of Public Health now advises that all residents, regardless of vaccination status, wear a mask or face covering when indoors (and not in your own home). The DPH particularly urges this recommendation if you have a weakened immune system, or if you are at increased risk for severe disease because of your age or an underlying medical condition, or if someone in your household has a weakened immune system, is at increased risk for severe disease, or is unvaccinated.

In addition, as of 12/27/21 all hospitals in the Commonwealth have been directed to postpone or cancel all nonessential elective procedures likely to result in inpatient admission in order to maintain and increase inpatient capacity.

3. The news everybody is waiting for-transfer station hours for the holidays. The transfer station will close Friday, December 24, 2021 at noon and will be closed for the Christmas holiday on Saturday 12/25. The transfer station will be open normal hours on Sunday, 12/26. Next week the transfer station will be open normal hours on Friday, 12/31 and will be closed on Saturday, 1/1/22. The transfer station will be open normal hours on Sunday, 1/2/22.
4. DPW crews are still on the roads picking up debris from the recent storm. This will continue until we get it all or weather prevents it.
5. Renovations/expansion to the Widow's Walk clubhouse continue. The \$2.5 million project is expected to be completed shortly. We have received a temporary CO the pro-shop and Ian and his staff have start operating out of that new space. Kitchen equipment is ongoing, we are experiencing a delay with the installation of the walk-in freezer, but that is expected in the not too distant future. We reviewed the draft RFP for operation of the clubhouse and food service and that will go out tomorrow with an opening date of 1/18. The flooring installation in the club house portion of the building will commence with the installation of the sub-flooring on 12/29 with installation of the finished flooring immediately following. That is the last big item towards completion. Building is really coming along and will be ready for the start of the golf season.
6. "The golf season has ended at Widow's Walk until the early Spring and after a few days of maintenance this week, it will open for dog walking starting Friday, December 24th. We are once again looking forward to sharing our beautiful course with the local residents of Scituate for walking, sledding and other winter activities. We ask that you please have your dogs on a leash at all times, avoid walking over any greens or sand traps and most importantly, pick up after your dog. Have a great winter and we hope you and your dogs enjoy "The Walk."
7. Humarock Fire Station has a temporary CO and is occupied by the FD. Ribbon cutting took place Friday and was well attended.

Mr. Vegnani joined the meeting at 6:37 p.m.

Ms. Connolly asked if we could post signs on the golf course for dog walking with rules and where trash receptacles are located. Ms. Canfield asked if there were supply delays with the golf course. Mr. Boudreau said the only delay is the walk-in freezer.

SCHEDULED ITEMS:

Donation of thirteen flags to Harbormaster Office

Donation of thirteen American Flags in memory of parents M. Patricia and Edward G. Malone by daughter Tricia Perry from Norton, MA was made to the Harbormaster's office.

Move that the Select Board accept a donation to the Harbormaster from Tricia Perry of thirteen American Flags, one for each of the original colonies, in memory of her parents M. Patricia and Edward G. Malone. Motion by Ms. Curran second by Ms. Canfield Unanimous Vote (4-0)

Marina Fuel Storage License Amendment for purchase of Mill Wharf & Scituate Harbor Marinas to new owner, Al Elliott, Deputy Fire Chief & Jason Dalli, Director of Marina Operations

Two marinas were purchased by the Procaccianti Companies TPG Hotels and Resorts. According to their website, the Procaccianti Companies is one of the largest and most respected privately-held real estate investment and services firms in the United States. Mr. Jason Dalli has been in the marine industry for 30 years and will be running these two marinas. They purchased the marinas located at 25 Mill Wharf Plaza and 48

Jericho Road and the fire department has met with the new owner and reviewed the fuel storage license. We are transitioning the licenses to the new owners. Licenses are based on location not ownership yet the contact information needs to be updated and licenses issued to the new owners. The fire department is involved with the fuel storage and fueling permit. They will need a state license and the fire department will perform an annual inspection. The permits were issued for 6 months and the next inspection will be during boating season. Ms. Canfield asked Mr. Dalli what the training is for dock hands. Mr. Dalli said they don't fuel customers boats. Deputy Chief Elliott said no passengers on the boat while fueling and will review everything with Mr. Dalli. Ms. Curran asked Mr. Dalli what his experience is working at a marina. He worked at Liberty Landing in NY with over 500 boats and a staff of 58. He will have a general manager local and he will be here once a month.

Move that the Select Board vote to approve a fuel storage license for 7,000 gallons of gasoline and 3,000 gallons of diesel for the property located at 25 Mill Wharf Plaza to the new land owner TPG Marinas Mill Wharf LLC, of Cranston, RI subject to the requirements of Town of Scituate By Law 32010, MGL Chapter 148, § 13 and any and all conditions set forth by the Commonwealth of Massachusetts Executive Office of Public Safety and Security – Department of Fire Services. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (4-0)

Move that the Select Board vote to approve a fuel storage license for 4,000 gallons of gasoline and 3,000 gallons of diesel for the property located at 48 Jericho Rd. for the new land owner TPG Scituate Harbor Marina LLC, of Cranston, RI subject to the requirements of Town of Scituate By Law 32010, MGL Chapter 148, § 13 and any and all conditions set forth by the Commonwealth of Massachusetts Executive Office of Public Safety and Security – Department of Fire Services. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (4-0)

Sewer Division Supervisory Control and Data Acquisition (SCADA) Improvements Contract \$177,000, Wil Branton, Sewer Superintendent & Kevin Cafferty, DPW Director
Mr. Cafferty said this is an ongoing 6-year project to upgrade the SCADA program. Contract to support new phase of SCADA improvements. The contract scope includes:

- Radio path survey to replace communications for remote sites from currently failing copper lines.
- Upgrade and conversion of three existing pump stations where copper lines have become unreliable.
- Computer and software upgrades of control computers to allow for modern cyber security features and installation of previously acquired software.
- Quarterly service to ensure system stability and security.
- Septage receiving integration to allow for automated septage billing and monitoring of conditions for new equipment.

Ms. Curran asked if this is the end. Mr. Cafferty said there are at least three more phases. Mr. Vegnani asked if Weston & Sampson are actually doing the work. Mr. Cafferty said they are actually doing the work and installing the software.

Move to approve a Weston & Sampson SCADA Improvements Contract 21-SS-48 in the amount of \$177,000. Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (4-0)

Diversity Equity & Inclusion Committee Update, Tom Secaur, Chair, Angela Dray, Co-Chair, Bob Clark Human Resources Director

The group was last in front of the board last April. Mr. Secaur said the committee has filled empty slots quickly which has helped. Twenty-two town departments were provided with questions that the committee developed. 100% participated and the answers provided to the committee. Ms. Canfield commended the committee for

their excellent work. Jamiel Adams participates in every meeting and he is the Director of DEI for Scituate Public Schools and is an expert in this field. He adds a lot of value to the committee. Ms. Dray thanked Bob Clark for his participation and effort on the committee also. Recommendations include:

- I. Gender Neutral bathrooms – 17 town buildings and 12 just need proper signage and some that need work.
 1. Adopt gender neutral bathrooms in Scituate town buildings where feasible
 2. Install appropriate signage and modify facilities as needed per recommendation
 3. Ensure new construction makes the appropriate accommodations per recommendation

II. Commitment Statement

1. That the Scituate Select Board (“SSB”) adopt a Commitment Statement, either the one suggested by the SDEIC, or one of their own making (that has been reviewed by the SDEIC).
2. This Commitment statement should be read at the beginning of every SSB meeting -it is a reminder to all participants.
3. The SSB should recommend that all Town boards/committee meetings (including Town Meeting) use/develop a Commitment Statement that is read before every meeting.
4. The Commitment Statements should be posted on the appropriate town web pages and in the Annual Town Handbook.

Motion by Ms. Canfield to adopt gender neutral bathrooms in Scituate town buildings where feasible, install appropriate signage and modify facilities as needed, and ensure new construction makes the appropriate accommodations per recommendation. Second by Ms. Curran Unanimous Vote (4-0)

Suggested Commitment Statement for Scituate Select Board

The Scituate Select Board is committed to providing an environment of respect during meetings. We ask all members to interact in a polite manner even when there is disagreement. We value the participation of our community and want all participants, including marginalized and minoritized communities, to feel welcomed and respected. We ask our committee members, and all who participate, to commit to these standards to support and respect our community.

Ms. Connolly agrees with the statement. Ms. Canfield suggests we add posters to the rooms with the statements. Mr. Vegnani said it should be said all the time. It is what should be expected at every meeting and he thinks it is a great idea. Ms. Curran asked if the board needs to vote on this and Mr. Boudreau said the Board should vote both on gender neutral bathroom and the commitment statement. Mr. Vegnani suggested that we add municipal rules are followed e.g. Roberts Rules.

The Select Board agrees to implement a commitment statement as recommended by the Diversity, Equity and Inclusion committee. Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (4-0)

The Board would like to think about how they would like the commitment statement to read and vote the actual statement at a future meeting.

Mandatory DEI Training Curriculum for Town Employees is being reviewed by the committee. A pilot program is being explored and they are working on a recommendation.

Create Town Committee to Adopt Cape Verde Sister City. A sister city meeting took place and was very productive. There is an interest in setting up this committee in the community.

Ms. Curran asked the Board and Town Administrator to include the funding for DEI training in the FY23 budget.

Human Resources, Robert Clark, Human Resources Director

- Collective Bargaining Memorandum of Agreement for Service Employees International Union (SEIU) Local 888, TOSCA and AMP bargaining Units

Collective Bargaining Memorandums of Agreement between the Town of Scituate and SEIU Local 888 for both the TOSCA (Town of Scituate Clerical Association) and AMPs (Administrative, Managerial, and Professionals) bargaining units for the period of July 1, 2021 through to June 30, 2024. Mr. Clark reviewed some of the highlights of the contracts; 2% FY22, 2% FY23 and 2.5% FY24, total expense FY22 \$29,737 TOSCA \$40,568 AMP for increases. Agreed to add Juneteenth to list of holidays and any new or declared State or Federal holidays. Add language if employee is sick the day before the holiday they do not receive the holiday pay unless approved by Town Administrator. If employee is retiring or resigning they cannot use sick time unless it is legitimate. Assistant to the Fire Chief should be the same as the Assistant to the Police Chief. An assistant town clerk position was created and regraded as an A8. There was a request to creating an assessor specialist in the Assessor's office. That job will be posted to be filled. Health insurance opt out plan and they will receive money for opting out. The employee has to prove they are still insured. AMP MOA has clause that the town will match 1% and it was removed from AMPs for new hires. Ms. Connolly asked how many unions we have. Mr. Boudreau said there are six bargaining units all together on the town side.

Motion to approve the Collective Bargaining Memorandums of Agreement for SEIU Local 888 TOSCA and AMPs bargaining units. Motion by Ms. Canfield second by Mr. Vegnani Unanimous Vote (4-0)

- Approval of Non-Union Salary Classification Plan
The Town has developed a Classification and Compensation Plan for non-union, non-contract, permanent employees. The plan would develop a salary table for non-union employees which would incorporate a grading system with annual wage increases (steps), as is the current practice for union represented positions. This is a salary table for non-union employees similar to what we do with union employees with yearly step increases. Hingham and Duxbury implemented this process as well. The salary table was provided to the Select Board. There are seven grades separated by 10% for each grade and each step is 2.5%. Non-Union hourly personnel have a separate table. The process to determine how our employees fit into that is a market survey for these positions. The MMA has a compensation survey system that many towns and municipalities enter the compensation into the database. We pulled a lot of data from FY21 and got the most applicable salaries and this is the information that is on this salary table. All employees were in the range and only a couple of positions were under compensated. They were all compared to existing union positions as well. We are in a good place where employees were compensated adequately. The positions were placed on the scale and grouped together to create the salary table. If adopted, human resources will assign employees onto this scale. We have 32 employees who are affected by this. A 2% COLA is \$24,177 some will get a bit of a bump because they need to be placed at a step and the cost of that would be \$15,130. Total \$39,307 is the total expense. Mr. Clark requests adoption of this classification plan. Ms. Curran asked when you are correcting the step how is it determined. Mr. Clark said he placed the position in a grade and look at their existing salary. It varies and it did not equate to years of service. Some employees who have been here a while fell on the higher end of the scale and newer employees were on the beginning of the scale. Mr.

Vegnani asked where is this going and wants to know how many levels of steps are in there. Step is anniversary of hire date.

Motion to approve the Non-Union Salary Classification Plan. Motion by Ms. Curran second by Ms. Canfield Unanimous Vote (4-0)

Friends Bookstore Sign at Scituate Town Library, Florence Banks and Marylou Butler

The Board received a request for a sign at the Scituate Town Library. The friends provide \$25,00 per year to supplement the budget for summer music programs and many other programs. This year they are making a large effort to make the community aware of the bookstore. Having the sign on the grounds will create more awareness and bring more income to the Friends. Ms. Canfield commended the friends on the work they have done and saw that the library trustees voted unanimously in support of the sign. Ms. Banks said the members of the group visited six different sign makers to obtain competitive quotes.

Zoning Bylaw Section 710.7.B. states that no signs shall be permitted on Town property without written permission from the Select Board or their designee. The applicant shall provide a copy of the Board's written permission to the Building Commissioner prior to displaying the sign.

Bob Vogel, the Zoning Enforcement Officer (ZEO) can give a permit for a sign in a residential district if it's under 8 square feet which this one will be (it's 6 square feet) based on Sections 710.9 A.1. identifying the "owner" (in this case the Library) and 710.8. A.2. identifying "non-residential premises" (in this case the book store). Mr. Vogel interprets this as allowing 2 compliant signs on the property. As the applicant has indicated it will be two compliant signs on the Town of Scituate Library property. See attachment with picture. No need for zoning board, per Bob Vogel, or planning board, per Karen Joseph, approval.

The request was approved by the Scituate Library Board of Trustees at their December 13th meeting and a letter is included in the backup material along with a picture of the sign as it will be displayed.

Motion to approve a 6 square foot Friends Bookstore Sign @ Scituate Town Library on town owned property as pictured by the applicant and approved by the Scituate Library Board of Trustees. Motion by Ms. Curran second by Ms. Canfield Unanimous Vote (4-0)

DISCUSS/REVIEW FY 23 Budget Presentations

- Assessors 141

Mr. Joe Divito goal is better assessments which equals more accurate and fair assessments. Airmap is requested in the budget and will help with assessments. It is similar to google maps. It is one more tool in the toolbox. They are using the Multiple Listing Service (MLS) as well. We need to inspect 2,000 properties on their own. Mr. Divito is continually improving the assessments. The new salary is the main increase. It is taking the senior clerk position and reclassifying the position. This is not a new position.

- Library 610

Ms. Jessi Finnie, library director feels an additional person should be added to the library. There are so many libraries all over the country that have gone fine free. Children materials with fines are a barrier for children and teens. 65+ should also have fines removed due to their fixed income. During COVID fines were not taken in. Fine revenue dropped significantly due to automatic renewals. A retired architect is helping to find a local engineer to help with the CPC project at the library. Ms. Finnie commended the library staff and were proud to serve the community during COVID. The library served residents not just from Scituate but around the entire South Shore. \$136K in grants were applied for and a big clean up effort during COVID. Mr. Boudreau did not approve the addition of a person at the library. Ms. Curran asked if the roster was up to date and Ms. Finnie said

it was. The trustees have voted on the fines and it would require a vote of the Select Board. Mr. Vegnani said it is hard to look at a new position when there are two vacancies. Also, Mr. Vegnani said it would helpful to know what the position would be responsible for at the library.

- Town Clerk 161

Ms. Kathy Gardner's part time employee resigned and a new employee Andrea joined the office. Her staff has great customer service skills and do a great job. Ms. Gardner is working toward her certification. Ms. Gardner reviewed the goals of Town Clerk's office. Early voting is a major issue. The problem with early voting for a town election is the timeline when steps are required to be done. Absentee voting is always an option. Major expenses are elections and support services. Election staff is required and election support services. The board thanked Ms. Gardner and her staff for all their hard work.

- Widows Walk Enterprise 61

Mr. Ian Kelley, Director of Widows Walk is in his second year. The goal is to make Widow's Walk the best public golf course. It has been a challenging year with the renovation of the clubhouse but it is all going well. Dog walking begins on Friday. The budget is level funded. Revenue was up during COVID and we are still doing well. The next important step is getting the right restaurant in the facility. The bids are due January 18th and we will review them. There have been a lot of inquiries for memberships with the new facility. Memberships are expected to increase. The biggest challenge is going to be getting enough money to pay for the irrigation project that was put on hold. The quality of the course needs to remain at a high play level. Water supply is a big issue. Connecting the two ponds will help with this situation. Ms. Curran asked what is the plan to increase golf membership. Mr. Kelley said a lot of social media and word of mouth. The clubhouse, aka the 19th hole, will be a big draw. People are already talking about this. The lease allows for year-round operation for functions. The town is hoping the restaurant facility will be open year-round. Ms. Canfield asked if it is straight up lease or if there is revenue participation. It will seat 88 inside and 36 out on the deck. The parking lot has 139 spaces. The Select Board thanked Mr. Kelley for the excellent job he is doing at Widows Walk.

- Board of Health 510

Mr. Drew Scheele, Health Director, the priority is COVID and working with permit eyes a new online service renewing on the system. The budget is level funded. Mr. Scheele thanked all the town departments for working together on COVID. He has found the different departments great to work with. The Scituate numbers are very good town wide we are 81% two vaccinations. Mr. Scheele reviewed the numbers by age group. We have given close to 400 booster shots over the last two weeks. Masking at the senior center is a concern for some residents. If anyone has any type of health conditions they should be wearing a mask. Mr. Boudreau said we are following the state mandate and stay consistent with what is required. Mr. Boudreau thanked Mr. Scheele on his level approach to COVID and masking. Mr. Scheele said we are receiving a lot of calls about tests. We will not be getting any tests. Home tests are being sent to 102 municipalities based on the increase of COVID cases and economic disadvantage. The board thanked Mr. Scheele for his work. Mr. Scheele wanted to give recognition to Eileen Scotti, Joan, Theresa and Erica Souris in his office.

- Council on Aging 541

Ms. Linda Hayes, had a soft opening in April and people began coming in as COVID was lifted in May & June. Increase offerings to meet demand with different programming. Over 55 people have been brought on as volunteers. There has been a slight down turn of people coming in to the senior center due to full classes. Open enrollment for Medicare is a busy time. The lunch program began September 2nd. Ms. Hayes gave some of the numbers for lunch and class registrations. Additional use of the building is popular such as Rotary Club, American Legion, Food Pantry, Scituate Police Department,

Veterans, vaccine booster clinics, committee meetings, etc. Ms. Hayes thanked Facilities for all their support. There will be a custodian hired to share with recreation. All existing positions are now filled. Finding the right people had been hard to fill the positions. There is a need for a consistent kitchen assistant but for now are using volunteers. It is essential to our offerings with social connections. Mr. Vegnani said the activities going on there are unbelievable. Every room is being used. It is really a vibrant center and there is waiting lists for things. There is a positive energy in the senior center. Ms. Hayes said there are a lot of new faces which is nice. The volunteers also make it special. The challenge is expanding the opportunity for people.

- Recreation 630

Ms. Maura Glancy, Director & Mr. Nick Lombardo, Assistant Director attended the meeting. Ms. Glancy thanked the people who volunteered for the Santa calls and read the list of names. 175 children were served by the Santa calls. Mr. C's award is being awarded to Bob Drew who heads up the Youth Center. Mr. Lombardo thanked and congratulated Bob. He has volunteered for 33 years. Mr. C has announced his retirement and Mr. Lombardo is meeting with people who may continue his legacy with youth soccer. They are happy with their new offices at the Old Gates School. It is a pleasure having the senior center located on the property. The Veterans gym is thriving and it is always in use. The lifeguards to a great job. The annual training was back last summer. A new lifeguard director position is open this year and may be filled as co-directors. Ms. Curran asked where we are with the lower level under the gym. Mr. Boudreau said it is not on his radar right now. The cost is too large. Mr. Vegnani said it is spectacular that we are able to provide the services we do for the community with only a few people. The board thanked the recreation department for the excellent work they do and wished them a Merry Christmas.

- Commission on Disabilities 549

Mr. Boudreau provided an update on the Commission on Disabilities. The budget will be level funded. The board thanked the commission for all the work they do.

Wind Turbine Curtailment Agreement. Jim Boudreau, Town Administrator

Mr. Boudreau said at the last meeting the board voted the following:

Motion by Mr. Vegnani to instruct the Town Administrator pending town counsel review and Scituate Wind LLC approval to curtail the wind turbine from 11 p.m. to 6 a.m. beginning December 22, 2021 until April 11, 2022 where it will go before town meeting for a vote second by Mr. Curran. Unanimous Vote (4-0)

\$111,482 is the estimated amount for curtailment. The summer number was approximately \$90K. Scituate Wind provided an agreement for the board to review. A motion to execute the agreement is needed to implement the curtailment.

Phyllis Karlberg, 56 Hughes Road said she has been awake several nights due to the loud noise of the wind turbine. Ms. Connolly said there will be an article on the town meeting warrant to curtail the wind turbine in the evening. We do have a contract with Scituate Wind.

Ellen Kasper, 120 Gilson Road, said it has been said that few people have complained. Ms. Kasper said people remain silent. From the 2009 planning board meeting Mr. McKeever was reassured by Selectmen Murray that whatever happened they would be protected and that has not happened.

Motion to execute the second curtailment agreement to go into effect December 22, 2021 until the Annual Town Meeting by Ms. Canfield second by Ms. Curran Unanimous Vote (4-0)

PRESENTATION/DISCUSSION Water Treatment Plant Financing Options, Nancy Holt, Town Accountant & Finance Director this will be postponed to a future meeting.

NEW BUSINESS:

- **DISCUSS/VOTE** Board & Committee Appointment
 - Coastal Advisory Commission

Move to appoint Corey Miles, Coastal Management Officer as a standing member of the Coastal Advisory Commission until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (4-0)

- **DISCUSS/VOTE** Close April 11, 2022 Annual and Special Town Meeting Warrant
Mr. Boudreau provided a list of potential warrant articles for the Spring Town Meeting. Mr. Vegnani wants to be sure the wind turbine is on the town warrant for the citizens to vote with the goal to get resolution on the wind turbine. All options and costs are requested by the Select Board to be on the warrant. Ms. Curran would like to see the options for the Scituate Harbor Community Building (SHCB) as soon as possible. Ms. Connolly is doubtful a SHCB proposal will be ready for town meeting.

Move that the Select Board close the Warrant for the Spring Annual & Special Town Meeting to be held on Monday, April 11, 2022. Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (4-0)

- **DISCUSS/VOTE** 2022 Annual License Renewals

MOVE THAT THE SELECT BOARD VOTE TO RENEW THE FOLLOWING COMMON VICTUALLER LICENSES FOR 2022:

**Hingham Yogurt, Inc., d/b/a Nona's Homemade
Scituate Bagel, Inc., d/b/a Gunther Tooties**

Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (4-0)

OTHER BUSINESS:

1. Liaison Reports

Ms. Canfield said the Charter Review Public Meetings are scheduled 1/27 7 pm and 1/29 TBD Saturday

Town of Scituate lost a real legend, Mr. Al Kazlousky passed away. He was involved in so many different sports and activities for Scituate's youth. He was involved in fundraising, high school sporting events, trivia nights, and was well known in the community. He is a very special person here in Scituate. He will be missed by many people. The board offered their condolences to the family.

Also, past Superintendent John Kulevich who served as the Scituate Superintendent of Schools for nearly 25 years passed away and the Board offered their condolences to the family.

2. Correspondence

Letter from Humarock resident regarding disposal of debris during storms. Mr. Boudreau said he has spoken to the resident previously on this topic.

3. Approval of Meeting Minutes

Move to accept the meeting minutes for the Select Board meeting held on December 7, 2021. Motion by Ms. Canfield second by Mr. Vegnani Unanimous Vote (4-0)

4. Adjournment and Signing of Documents

Motion to adjourn the meeting at 10:12 p.m. motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (4-0)

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for December 21, 2021 Select Board Meeting

- Agenda
- Donation letter for 13 flags to the Town of Scituate Harbormaster
- Marina Fuel Storage Licenses for purchase of Mill Wharf and Scituate Harbor marinas to new owners
- Sewer Division contract for SCADA improvements \$177,000
- Diversity, Equity & Inclusion Committee Presentation
- Collective Bargaining Memorandum of Agreement for Service Employees International Union (SEIU) Local 888, TOSCA and AMP bargaining Units
- Approval of Non-Union Salary Classification Plan
- Friends Bookstore Sign request at Scituate Town Library
- FY23 Town Operating Budget Book
 - Assessors 141
 - Library 610
 - Town Clerk 161
 - Widows Walk Enterprise 61
 - Board of Health 510
 - Council on Aging 541
 - Recreation 630
 - Commission on Disabilities 549
- Wind Turbine Curtailment Agreement
- Board & Committee Appointments
 - Coastal Advisory Commission
- Close April 11, 2022 Annual and Special Town Meeting Warrant
- 2022 Annual License Renewals
- Correspondence
 - Letter from Humarock resident regarding debris
- Meeting Minutes for Select Board Meeting held on December 7, 2021

Select Board Meeting Minutes for December 21, 2021

SELECT BOARD

Karen E. Connolly, Chair

Karen B. Canfield, Vice Chair

not in attendance

Andrew W. Goodrich, Clerk

Maura C. Curran

Anthony V. Vegnani