

**MEETING OF THE SELECT BOARD
TUESDAY, October 19, 2021 6:30 p.m.
SELECT BOARD HEARING ROOM – TOWN HALL**

In attendance Karen Connolly, Chair, Karen Canfield, Vice Chair, Andrew Goodrich, Clerk, and Maura Curran

Also in attendance Jim Boudreau, Town Administrator

Mr. Vegnani was not in attendance at the start of the meeting but is expected to join later.

MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA

A motion was made by Ms. Curran at 6:30 p.m. to accept the agenda for October 19, 2021 second by Ms. Canfield Unanimous Vote (4-0)

WALK INS – David Dardi, 122 Gilson Road, said he has lost his battle with cancer and he only has a month or two and will be in Boston at Dana Farber. He has lived in Scituate for the last 45-50 years. The wind turbine is annoying him through the last days of his life. He asked please don't do this and asked the Board to shut it down. Ms. Curran said she is sorry to hear of his cancer. Ms. Connolly said she is very sorry.

REPORT OF THE TOWN ADMINISTRATOR -

1. Water Main Construction on OOB, from Maple Street to the Rotary is finished. Celco has finished making repairs to the trench. At this point it is most likely the road will sit for the winter and will be completely repaved in the spring. The contractor has moved to Brook Street and commenced replacement of the main on Brook Street. Brook is closed from Tilden to Front Street. Local traffic will be allowed. A new water main on Foam Road began installation last week and that work is continuing.
2. Total average demand for the past week was 1.238 mgpd, up slightly from last week. We seem to be in the 1.1 – 1.3 mgpd range lately. Manganese levels in the reservoir continue to drop, but are still high enough to cause discolored water. We will continue to monitor usage and, when we feel it necessary, move to the next phase of our water ban, which is a prohibition on outside water use.

The reservoir was -3.5" yesterday and at +5" at tack Factory. Rainfall over the last 5 days was at .26" inches.

The equipment to conduct the pilot studies for the new treatment plant to determine the most effective treatment methods for the new plant has arrived and been installed at the water treatment plant property. The pilot program will continue this week.

3. The total number of Covid cases for this past week was 14, down from the 16 of the previous week. We with a positivity rating over the last 14 days at 1.88%, up very slightly from the 1.62% of last week. Plymouth County is at 3.19%, almost identical to last week's 3.18%. State wide the positivity rate yesterday for the past 7 days was 2.05%, which is up from the 1.80% of last week. Numbers seem to be holding fairly steady the last couple of weeks, with slight increases and decreases week to week.

New guidance is out from the CDC and federal government on the booster shots for Pfizer recipients. Go to [Mass.gov](https://www.mass.gov) and there is a link to determine if you are eligible for a booster shot. The FDA has approved Moderna's booster shot for people over 65 and those with other health conditions and it will now go the CDC for final approval. The FDA panel has also recommended a Johnson & Johnson

booster shot for adults who have already received one dose of J&J. They will be before the CDC this week also. Final approval is expected by the end of the month.

4. Work is continuing on paving on First Parish Road and surrounding the common. The road has been milled, and the contractor has put down the base and the sidewalk is complete. Contractor is set to return this week to raise the castings in preparation for paving starting next week.
5. Renovations on the Steverman rink at Scituate High School are substantially complete. The painting and lines are down and we are at punch list items. A ribbon cutting should be scheduled shortly. It looks fantastic.
6. Well 17A green sand filter is progressing. We are moving into the testing and training phases for the new equipment. Scheduled completion is Fall of 2021. Re-activation of this well brings approximately 225,000 – 250,000 gallons a day back into the system.
7. Renovations/expansion to the Widow's Walk clubhouse continue. The \$2.5 million project is expected to be completed in the fall. The contractor is expecting to make great strides this week on finishing the exterior of the building and starting landscaping around the club house. Interior work is continuing with painters scheduled for next week.
8. Humarock Fire station the living quarters are completely framed in and most of the windows have been installed with rough electric and plumbing finishing this week. The apparatus bay is all framed with the roof up, with window and door installation this week. We are on track for occupancy around Thanksgiving
9. Cedar Point. We were hoping that paving was going to start by the end of this week or the beginning of next week, depending on the availability of the paving contractor and low and behold he showed up yesterday. Cedar Point has been paved and is scheduled for striping next week. In addition, we will be rehabbing the island at the entrance to Cedar Point. The island took a beating during the construction and needs repairs. The curbing has been installed and landscaping of the island is ongoing.
10. Town Meeting is on Tuesday, October 26 at 7:00 pm in the High School gymnasium. There are several items on the agenda for people to consider. We encourage everyone to attend and to wear masks at Town Meeting for their safety and the safety of others.

Ms. Curran asked if there would be lines for walkers drawn on the road around Cedar Point. Mr. Boudreau and Mr. Cafferty said there will not be lines for walking. It will be the same as before. Mr. Cafferty said this may be a future CPC project.

SCHEDULED ITEMS:

New Draft Precinct Map, Kathy Gardner, Town Clerk

Ms. Curran said all precincts except four and five will remain the same. The area of Edward Foster Road will move to six from four. Homes on Beaver Dam to Jericho Road will move from four to six. Ms. Curran is relieved there are only minor changes. There are about 10 homes involved and condo's on Front Street. Everything has been sent to Town Counsel for review and was reviewed by Sean McCarthy in DPW. Ms. Curran said there are 15,560 registered voters in the Town of Scituate with 400 of them inactive voters. Ms. Curran said we may lose Joan Meschino and Patrick Kearney may pick up North Scituate at the State level. Ms. Curran is waiting to hear from the State. Congressional Districts will be coming up next.

I move that the Select Board vote to accept the 2020 Re-Precincting Plan (map, block data and boundaries) for the Town of Scituate. Motion by Ms. Curran second by Ms. Canfield Unanimous Vote (4-0)

Mr. Vegnani joined the meeting at 6:50 p.m.

INTERVIEW Board & Committee Applicant

○ Affordable Housing Trust - Elizabeth Howie

Elizabeth Howie, 762 Country Way apt. 3 has lived here seven years and it is time to give back to the community. Her experience would be helpful to this committee. She has reviewed the housing development plan and it was very impressive. Ms. Howie grew up in an area much like this. It is important to look at how to keep people living here who are a viable part of the community. Ms. Curran thinks her project management experience will be helpful and would be fortunate to have her expertise on the committee. Ms. Howie would like to see North Scituate be developed. Ms. Canfield recommended Ms. Howie look at the Master Plan on the website. Ms. Connolly said the new Lawson Green project was supported by the Affordable Housing Trust and is a great asset to the community.

Special Event Application, Seaside Plunge on January 1, 2022, Abby Korman, Scituate Education Foundation Abby Korman and Adam St. Jean are hoping to have the first annual Polar Plunge. They were looking for a COVID friendly event. Ms. Curran thanked the group for all that the SEF does for the community. Ms. Korman said Duxbury does this and it is their #1 fundraiser

Move to approve a Special Event Permit to the Scituate Education Foundation for their special event - Seaside Plunge - on January 1, 2022 at Peggotty Beach from 9:30 am until 11:00 am. Motion by Ms. Curran second by Ms. Canfield Unanimous Vote (5-0)

62 Glades Road Parking Easement Request, Scott Fitzgerald

Scott Fitzgerald, 38 Pleasant Street, Norwell, MA thanked the board for letting him come and discuss this. He purchased the home a year ago. He would like a permanent solution for parking at the home. Mr. Fitzgerald provided pictures of the property and the land he is leasing from the Town of Scituate. The picture with the green circle is Town of Scituate conservation land that is overgrown. His proposal is requesting a permanent easement with the Town of Scituate. He is open to the Select Board suggestions. Ms. Canfield asked if there is a permanent easement would it impact the town working on the seawall. Mr. Boudreau said it could be added to the easement. Mr. Vegnani asked why would the Town give him the land. Mr. Fitzgerald said the hardship to the property owner is one factor. It cannot be sold without bidding the property to the public. Mr. Fitzgerald would be open to a long-term lease as well. Mr. Fitzgerald said the whole area needs to be improved, graded and fixed with appropriate conservation materials. Mr. Boudreau said back in the 70's the Selectmen gave the homeowner a license. The recent owner in order to sell the home signed a lease for two years. Mr. Boudreau said it could be a three-year lease or longer if approved at Town Meeting. A three-year lease can be done without town meeting approval. Ms. Connolly asked Mr. Fitzgerald if he would care for the conservation area next to the parking area. Mr. Vegnani said he would prefer to lease it to Mr. Fitzgerald for some agreeable amount of money. Ms. Canfield asked about the structure of a lease that is up with title transfer. Mr. Boudreau said there could be a provision in the lease tied to the property owner. Mr. Goodrich suggests not charging to lease the property if Mr. Fitzgerald maintains the conservation area next to the property. Mr. Fitzgerald said he would be happy to maintain the conservation land on both sides of the sidewalk. Ms. Connolly is in favor of a

long-term lease. Mr. Vegnani and Ms. Connolly asked Mr. Fitzgerald to make an offer and proposal to the Select Board. Mr. Fitzgerald will get back to the board.

PRESENTATION Municipal Fiber Network Discussion, Mike Minchello, IT Director

Mr. Minchello reviewed a presentation to propose a Scituate Municipal Fiber Network for the Boards consideration. He reviewed the pros and cons of current Comcast alternatives and WIFI alternatives and cellular 5G. There were many pros to a Fiber Optic Network for the residents and businesses of Scituate. Mr. Minchello discussed ways to finance the network with opt-in options for residents and only interested parties would pay a connection fee. He reviewed the cost categories for subscribers; Infrastructure expense, Monthly Maintenance & Operations and ISP Internet Services and the average cost to households. Mr. Minchello provided a list of 11 communities implementing or evaluating a municipal fiber network from a single vendor.

Mr. Goodrich asked Capital Costs and Mr. Minchello said it would be an \$8M project. Mr. Vegnani asked how much is the feasibility study and Mr. Minchello said \$25,000 part 1 and full plan/proposal would be \$22,000 approximately \$50K for the study and plan. Mr. Minchello said this is a cut the cord model on steroids. Ms. Curran asked if voice over IP is supported and if the fiber would support this. Mr. Minchello said yes. Mr. Minchello said we will not have enough fiber and we can use municipal space for free. Any additional costs would be in the proposal. Mr. Minchello is the goal is to outsource everything. Some communities set up big departments to do this. Ms. Curran asked how much 5G we have today. There is a lot of concern regarding WIFI in the harbor. Mr. Minchello said it is going dark and will be pulled from the harbor. Waterways has decided they do not want to do this. Ms. Curran said we cannot do this. We need WIFI in the harbor. There is a third party that has already started working on this in the harbor. This information was provided to the harbormaster. The waterways commission did not want to do that. There will be grants available under the government infrastructure plan. Mr. Goodrich suggests a committee be put together as next steps to look into this. Ms. Connolly suggests a working group would be better. Mr. Vegnani would like to see the break-even analysis.

DPW CONTRACTS, Kevin Cafferty, DPW Director & Sean McCarthy, Town Engineer, DPW

- **MS-4 (Municipal Separate Storm Sewer System) Compliance Assistance Contract, Horsley Witten \$138,400**
In 2016 MassDEP and the EPA issued the Stormwater Phase II Final Rule to preserve, protect and improve the nation's water resources from polluted stormwater runoff. Separate storm sewer systems are better known as the drainage system that convey stormwater to outfalls, streams and the ocean. We are currently in Year-4 of the General Permit and continue to complete required tasks from Year-3. Covid-19 did have an impact on consultant and subconsultant staffing. The steps to be taken to remain in compliance are the development, implementation and enforcement of a stormwater management program (SWMP). Mr. McCarthy said the initial RFP went out in 2019 and is being awarded in pieces.

Move that the Select Board award the contract to provide Professional Engineering and Planning Services to support Scituate's stormwater management program and compliance with EPA's MS4 general permit to the Horsley Witten Group for \$138,400.00. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

- Purchase of Public Grounds Equipment \$98,323.20
Tri County Contractors Supply Inc. are on the State of Massachusetts bid list.

(Contract FAC116) The equipment to be purchased is used by the Public Grounds Department in the management of tree stump removal and roadside mowing.

Move that the Select board approve the purchase of a new stump grinder, boom mower and hi-flow tractor from Tri County Contractors Supply Inc. for \$98,323.20. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

- Winter Road Salt State Contract Morton Salt \$56 per ton
Morton Salt Company was the low bidder under the state contract VEH107 for Road Salt for the 2021 season. Price increased \$8.15 per ton. Our shed is full right now but we will need to buy in the future.

Move that the Select Board award the contract to purchase Road Salt from Morton Salt Company for \$56.60 per ton. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

- ~~*C&D (Construction & Demolition) Disposal at Seitate Transfer Station~~ Removed from agenda

DPW is hiring plow operators for this winter. Mr. Cafferty said they are concerned and there are materials we are having problems getting.

Declaration of Surplus, Nancy Holt, Town Accountant/Finance Director

- Minot Fire Station
Move that the Select Board confirm any prior votes taken and declare that the old Minot Fire Station located on Mitchell Avenue is surplus. Motion by Ms. Curran second by Mr. Goodrich Unanimous Vote (4-0) Ms. Canfield abstained from voting.

Minot Fire Station will be a live auction on site next week. Must be pre-registered. It will be interesting to watch.

- School Department
Move that the Select Board declare as surplus the items listed on the October 4, 2021 memorandum from the Director of School Finance and Business to be sold at public auction. Motion by Ms. Canfield second by Mr. Vegnani Unanimous Vote (5-0)

There may be other lists from DPW and the Harbormaster we will bring forward to the next Select Board meeting.

Appointment of Authorized Representatives for ARPA (American Rescue Plan Act) Program, Nancy Holt, Town Accountant/Finance Director

Plymouth County requested the American Rescue Plan Act (ARPA) funds on behalf of the communities in Plymouth County. In order to submit grant applications for funding through the program, Plymouth County is requiring that the Select Board vote to authorize an Authorized Reporter and an Authorized Representative. The Authorized Reporter would prepare and enter information into the Plymouth County American Rescue Plan Portal and the Authorized Representative would approve, finalize and submit on behalf of the municipality the ARPA grant application. This will be infrastructure and will be a different animal than the CARES Act. Ms. Connolly asked if the Board will be getting a list of projects.

1. **Move that the Scituate Town Administrator, James M. Boudreau, is authorized to approve, finalize, and submit on behalf of the Town any such ARPA Grant application and to make all representations and certifications required to be made on behalf of the Town to complete each such application, with such approval, representations, and certifications to be evidenced by the signature of the Town Administrator on such application; and if any such ARPA grant is awarded, the Town Administrator shall be the recipient of such grant on behalf of the Town. Motion by Mr. Goodrich second by Mr. Vegnani Unanimous Vote (5-0)**
2. **Move that the Scituate Finance Director/Town Accountant, Nancy Holt, is authorized to prepare and enter information into the Plymouth County American Rescue Plan portal in support of one or more applications to Plymouth County for grants ("ARPA Grants") to be funded from a grant received by Plymouth County under the American Rescue Plan Act. Motion by Mr. Goodrich second by Ms. Curran Unanimous Vote (5-0)**

Disclosure by Municipal Employee, Erin Lamonte

Erin Lamonte is currently working at the Council on Aging as an Outreach Coordinator and will be working for Chief Thompson on call for the dispatch group. This requires a disclosure form be completed and submitted to the Select Board for approval.

Move that the Select Board, as required by Massachusetts G. L. c. 268 A, have reviewed the disclosure forms from the following municipal employee who seek to provide personal services to the Scituate Police Department Dispatch group. The exemption under section §20 (b) is approved for the municipal employee Erin Lamonte. Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (5-0)

OLD BUSINESS:

Special Town Meeting

- **COVID Guidelines**

Ms. Connolly said the Special Town Meeting will be held at Scituate High School gymnasium and the Board strongly suggests that people wear masks. Masks will be available for people who come in and need one. We expect people will be wearing masks. Seating will be socially distanced.

The moderator met with the Town Clerk to discuss sound issues and being able to hear people at the meeting and it is being worked on to make improvements.

- **Special Town Meeting Warrant Articles**

The Board discussed the warrant articles and assigned a representative to each article to present or speak about at the meeting as follows:

Ms. Connolly Article 1, 2, 3

Ms. Curran Article 4

Mr. Goodrich Article 5

Mr. Vegnani Article 6

Ms. Canfield Articles 7, 8, 9

Mr. Vegnani and Ms. Connolly Articles 10 & 11

NEW BUSINESS:

1. One Day Liquor Licenses

- Simply Serving @ Scituate Harbor Community Building, October 23rd 1:30-5:30 p.m. for private event

Move to approve a One-Day Wine and Malt Beverages License to Simply Serving, 637 East 1st Street, Boston, MA, for a private event at the Scituate Harbor Community Building, 44 Jericho Road, on October 23, 2021 from 1:30 PM until 5:30 PM. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

2. Board & Committee Appointments

- Affordable Housing Trust

Move to appoint Elizabeth Howie to the Affordable Housing Trust for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

- Scituate Harbor Cultural District

Move to appoint Jane Higgins Norton, as the Chamber of Commerce Representative for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Canfield second by Mr. Vegnani Unanimous Vote (5-0)

Move to appoint Susan Gallagher, as the Scituate Cultural Council Representative for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Canfield second by Mr. Vegnani Unanimous Vote (5-0)

Move to appoint Brenda O'Brien, as the Scituate Cultural Council Representative for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Canfield second by Mr. Vegnani Unanimous Vote (5-0)

3. Drain Layers Licenses

- New - Robert B. Our Co., Inc.

Move to approve renewal of Drain Layers Licenses for Rosano Davis Sanitary Plumbing Inc. Motion by Mr. Vegnani Second by Ms. Canfield Unanimous Vote (5-0)

- Renew – Rosano Davis

Move to approve renewal of Drain Layers Licenses for Rosano Davis Sanitary Plumbing Inc. Motion by Mr. Vegnani Second by Ms. Canfield Unanimous Vote (5-0)

4. 2022 Annual Town Meeting Date

Move that the Select Board vote to approve the Annual and Special Town Meeting date of Monday April 11, 2022. Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (5-0)

5. 2022 Proposed Select Board Meeting Dates

Board will review and vote this at the next meeting.

OTHER BUSINESS:

1. Liaison Reports

Ms. Curran said the DEI committee met last week and they will be coming in to a Select Board meeting soon for an update.

Mr. Goodrich said the SHARC meeting was held recently and the meetings are on YouTube.

2. Correspondence

South Shore Irish Heritage Trail planning meeting will take place at the Senior Center at 5 p.m. on October 20, 2021

Sucy en Brie will be holding a virtual celebration for the 10-year friendship pact with Scituate.

3. Approval of Meeting Minutes

Move to accept and release the meeting minutes for the Select Board meeting and the Executive Session held on October 5, 2021. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

4. Adjournment and Signing of Documents

Motion to adjourn at 8:30 p.m. by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for October 19, 2021 Select Board Meeting

- Agenda
- New Draft Precinct Map Vote
- Interview Board & Committee applicant Elizabeth Howie
- Special Event Application Seaside Plunge on January 1, 2022
- 62 Glades Road Parking Easement Request
- Municipal Fiber Network Discussion, Mike Minchello, IT Director
- DPW Contracts
 - MS-4 (Municipal Separate Storm Sewer System) Compliance Assistance Contract, Horsley Witten \$138,400
 - Purchase of Public Grounds Equipment \$98,323.20
 - Winter Road Salt State Contract Morton Salt \$56 per ton
- Declaration of Surplus for Minot Fire Station and School Department Items
- Appointment of Authorized ARPA approvals
- Disclosure by Municipal Employee Erin Lamonte
- Special Town Meeting – COVID guidelines & assignment of articles
- One Day Wine & Malt Licenses
 - Simply Serving @ Scituate Harbor Community Building, October 23rd 1:30-5:30
- Board & Committee Appointments
 - Affordable Housing Trust
 - Scituate Harbor Cultural District
- New Drain Layers License Robert B. Our Co, Inc. & Renewal Rosano Davis
- Vote 2022 Annual Town Meeting Date
- Review 2022 Proposed Select Board Meeting Dates
- Correspondence
 - Cares Act Phase 7
 - Plymouth County Disbursements
- Meeting Minutes for Select Board Meeting held on October 5, 2021 and Executive Session held on October 5, 2021

Select Board Meeting Minutes for October 19, 2021

SELECT BOARD

Karen E. Connolly, Chair

Karen B. Canfield, Vice Chair

Andrew W. Goodrich, Clerk

Maura C. Curran

Anthony V. Vegnani