

**MEETING OF THE SELECT BOARD
TUESDAY, July 6, 2021 6:30 p.m.
SELECT BOARD HEARING ROOM – TOWN HALL**

In attendance Ms. Connolly, Chair, Ms. Canfield, Vice Chair, Mr. Goodrich, Clerk
Ms. Curran is not in attendance this evening.
Mr. Vegnani was not in attendance at the start of the meeting.

Also, in attendance: Jim Boudreau, Town Administrator

MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA

**Ms. Canfield made a motion at 6:30 p.m. to accept the agenda for July 6, 2021,
Second by Mr. Goodrich Unanimous Vote (3-0)**

WALK INS- NONE

Mr. Vegnani joined the meeting at 6:34 p.m.

REPORT OF THE TOWN ADMINISTRATOR

1. Water Main Construction is in the Utility Road area again this week. The Contractor has begun mobilizing on OOB, from Maple Street to the Rotary. That work should commence shortly.

Total average demand for the past week was 1.489 mgpd. This is down slightly from the previous week and also down from the same period last year. The rainy, cloudy weather over the weekend helped keep demand low. As the weather gets hot and demand increases the manganese levels in the reservoir start to rise. This can lead to discolored water as the treatment plant cannot treat for manganese at high demand levels. With the abundant rain the over the weekend the manganese levels in the reservoir have dropped lower for the week. We will continue to monitor usage and, when we feel it necessary, move to the next phase of our water ban, which is a prohibition on outside water use.

The reservoir is at +8.25", 9" higher than two weeks ago. Rainfall over the last 5 days was 4.58 inches. A reminder to residents that our annual water restrictions are in effect May 1st. Please conserve water, it is our most precious resource.

2. As most people are aware, the state has lifted the vast majority of COVID restrictions. Face coverings will still be mandatory for all individuals on public and private transportation settings (rideshares, livery, taxis, ferries, MBTA, Commuter Rail, stations, and airplanes) in healthcare settings and other settings hosting vulnerable populations such as congregate care settings. Finally, individual venues and businesses may set their own mask requirements. Be prepared if going to a specific business or event they could require you to wear a mask.

In addition, the Governor lifted the state of emergency on June 15. The Governor and legislature agreed on legislation that allows for remote meetings to continue until April 2022, we will have to amend our remote participation policy which allows for remote participation by members in a specific set of circumstances and does not allow for remote participation by residents. Board meetings can be seen both on Cable and streaming on Facebook live. The Governor's original time line for the removal of COVID

restrictions was August 1. Seth had been working to get the meeting room set up to allow Boards to be in person and residents participate remotely by that date. The change to May 29 has upset that timeline. A reminder, residents 12 to 17 are only eligible for the Pfizer vaccine as Moderna has not yet been approved for people under 18. So, if you are making an appointment for a 12 to 17-year-old, make sure it is at a site that distributes the Pfizer vaccine. The new Delta variant is very contagious and a worry to public health officials across the nation. Health officials are urging people to get vaccinated to protect themselves from the variant.

3. We have had 2 new case totals in the two weeks since our last update. 0 last week and 2 the previous week. Scituate remains in the Gray on the state Covid map with a positivity rating over the last 14 days at .33% up from .11% of two weeks ago. We are trending in the right direction. State wide the positivity rate yesterday for the past 7 days was .38% which is almost identical to the number 2 weeks ago.
4. The Peggotty Beach parking lot project is on-going. The base coat is down. We have put down temporary striping in the parking lot. Final paving was planned for this week but we have pushed that off due to the current heat wave and the need to keep the parking lot open for residents. We will continue to monitor the weather and plan the finished paving accordingly. In the interim, the DPW will be installing some drainage structures to address drainage issues in the parking lot.
5. We have commenced work on the final section of the Country Way Sidewalk. The sidewalk will start at the end of the existing sidewalk at Huey and continue to the Commuter Rail bridge. This is being paid for in part with \$400,000 complete streets grant. This work will complete the Country Way sidewalk. Next up will be funding for the design and construction of a sidewalk on Stockbridge. Some design work has been done on this, but it will need to be reviewed and refreshed and then submitted for grant funding.
6. Renovations on the Steverman rink at Scituate High School will commence this summer. Recreation has programming scheduled until 7/15 with mobilizing for construction starting shortly thereafter. Work is scheduled to be completed by early September, so any disruption of school activities will be minimal.
7. Well 17A green sand filter is progressing. The Building is up and work is moving along on the installation of a green sand filter at the well. Green sand filters remove the iron and manganese from the water before it goes out into the system. These two elements are the leading causes of brown water in our system. As we have discussed in the past, there are two parts to removing the brown water from the system. One is to flush the pipes to remove the built-up sediment in the system which we have been doing and the second is to remove the source of the brown water which is the iron and manganese in the water as it comes from the wells. Hence the green sand filter projects at wells 17A and 18B. New permanent power is scheduled to be brought to well 17A this week, a major milestone for the project. Scheduled completion is Fall of 2021, but we are hopeful we will be completed before that and able to return the 250,000 gallons per day from the well to the system.
8. Renovations/expansion to the Widow's Walk clubhouse are ongoing. The project will expand the seating area in the club, renovate the kitchen and increase the size of the pro shop and fix the parking lot was funded by Town Meeting last year. The \$2.5 million project is expected to be completed in the fall. At the same time, the project to bring waste water from well 18B to the course is under way. The green sand filter at nearby well 18B needs to be backwashed and cleaned on a regular basis. The water from this operation will be piped to the reservoir at the golf course for irrigation. Approximately 10,000+ gallons per day will be available for the course when well 18B is in operation.

9. Ferry Hiring- we will be posting a link on our web site for a virtual job fair for Boston harbor cruises. As we restore ferry service, they need crew members and people at the terminals to assist passengers. The virtual job fair is tomorrow from 9:00 am – 4:00 pm.
10. Thanks, and congratulations to the residents of Scituate on a relatively safe and calm holiday weekend. People were able to celebrate the 4th despite the weather without any major issues or incidents.

SCHEDULED ITEMS:

One Day Wine & Malt Licenses, Mullaney's, 8 Allen Place, Joe Norton

Mr. Norton attended the meeting and explained his new space

- Private events July 10th and July 17th
 - **Move that the Board of Selectmen approve a One Day Wine and Malt Beverage License for Mullaney's Fish Market, 8 Allen Place, for a Private Event on July 10, 2021, 7:00 pm until 10:00 pm. Motion by Ms. Canfield second by Mr. Vegnani Unanimous Vote (4-0)**
 - **Move that the Board of Selectmen approve a One Day Wine and Malt Beverage License for Mullaney's Fish Market, 8 Allen Place, for a Private Event on July 17, 2021, 7:00 pm until 10:00. Motion by Ms. Canfield second by Mr. Vegnani Unanimous Vote (4-0)**

OUTDOOR ENTERTAINMENT PERMITS

- Lisa Reynolds, Inn at Scituate Harbor, July 14, 2021 from 5:00 -7:30 PM
 - **Move to grant an outdoor entertainment permit to Lisa Reynolds who is hosting an event at The Inn at Scituate Harbor on July 14, 2021, from 5:00 pm until 7:30 pm. Motion by Mr. Goodrich second by Ms. Canfield Unanimous Vote (4-0)**
- Betsy Dupre, 21 Heritage Trail, July 24, 2021, from 5:30 – 10:00 PM
The Dupre's are moving out of state and having a party as a send-off. Mr. Boudreau asked that access is allowed for public safety vehicles.
 - **Move to grant an outdoor entertainment permit to Elizabeth and Dave Dupre, 21 Heritage Trail, Scituate who will be hosting a neighborhood party on July 24, 2021, from 5:30 pm until 10:00 pm. The Doc Ellis band will provide live music and is scheduled to end 10:00 pm. Abutters have been notified. Motion by Mr. Goodrich second by Ms. Canfield Unanimous Vote (4-0)**
- Jean Rubino, Inn at Scituate Harbor, August 21, 2021 from 6:00 -9:30 PM
Move to grant an outdoor entertainment permit to Jean Rubino, 60 Turner Road, Scituate who is hosting her 70th birthday party at the Inn on Scituate Harbor on August 21, 2021, from 6:00 pm until 9:30 pm. An acoustic guitar player will provide live music with the event scheduled to end 9:30 pm. Motion by Ms. Canfield second by Mr. Vegnani Unanimous Vote (4-0)
- Jen Murphy, Good Roots Boutique, 763 Country Way, July 16, 2021 4:00 – 6:30 PM
Move to grant an outdoor entertainment permit to Jen Murphy, Good Roots Boutique, 763 Country Way who is hosting an event on Friday, July 16, 2021 from 4:00 pm until 6:30 pm. A

vocalist/acoustic will provide live entertainment which is scheduled to end at 6:30 pm. Pending abutter notification. Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (4-0)

BOARD & COMMITTEE INTERVIEW

- **Jim Six-Tiger, Employee opening, Diversity, Equity & Inclusion Committee**
Jim has worked in Scituate Fire Department the past four years. He has worked in the hotel & restaurant business in the past. He received 2006 his EMT license and in 2012 he received his paramedic license. Lived in Quincy for 20 years. He was born in NY and raised in Carolina's by his grandparents. Moved up here and went to High School in MA then attended UMASS Lowell. He is married with three children. He enjoys being a paramedic and firefighting also. Mr. Six-Tiger feels he can give a unique perspective on being a minority and can help with the committee. Coming from the deep south to Boston and living in Quincy he has some perspective. He can offer something to the group. Mr. Vegnani said he is selling himself short and will be a good addition to the committee with a great perspective. Ms. Canfield said this committee is looking at how the town does business and the group has been together for a while. It is a committed group. He has not had an opportunity to meet with the committee yet but he will attend the meetings and absorb as much as he can. Chief Murphy will be accommodating for Mr. Six-Tiger to participate in the meetings.

Year End Transfers, Jerry Kelly, Advisory Committee Chair

At the Advisory Committee's June 28th meeting the Advisory Committee concurred with all of the Select board's votes on year-end transfers except for the OPEB transfer. They voted unanimously 5-0 to not approve the \$100,000 and also voted unanimously to approve the original proposed amount of \$206,158. The Advisory Committee Chair Mr. Jerry Kelly attended the meeting tonight to speak with the Select Board. OPEB Trust Fund Liability is 98% underfunded in Scituate and we are kicking the can down the road. Scituate is not different than many other cities and towns. Wellesley is 100% funded but we don't have huge industrial parks and Route 128 here in Scituate to fund OPEB liability. The Government Accounting Standards Board has not yet implemented the liability for this but when they do it could impact our S&P rating. The Advisory Committee discussed this at length and voted in favor 5-0 to recommend to remain the amount of \$206,158. Mr. Vegnani said this will only be a drop in the bucket and does not believe this will impact our rating. There is no right or wrong answer. The Board is not turning their back on the OPEB account, we are contributing some funding each year. The Advisory Committee felt that the original number was more appropriate. Ms. Canfield said as a board we felt we could use that money better in other areas and has not been persuaded otherwise. Mr. Goodrich said that are many areas that need funding and he listed five or six. Mr. Kelly has articulated the concerns of the Advisory Committee and asked the Board if they have any questions. Mr. Vegnani asked Ms. Holt to clarify that this is extra money not their financial commitment to contribute to OPEB. Ms. Holt said since the two Boards voted differently she cannot move forward with any budget for OPEB, it would be \$0 and we will not contribute any money per the statute. The funds will go to free cash and not to OPEB. The Board is not changing their opinion so a vote is not required to amend their prior vote.

Interfund Borrowing, Pam Avitabile, Treasurer Collector

Ms. Avitabile would like to ask the board to approve interfund borrowing for purposes of Cushing Highway Land Acquisition, Cedar Point Sewer Betterment, Sewer Facility Plan, Design of Water Plant SCADA, Humarock Water Mains and the renovation of the Clubhouse and Parking Lot at Widows Walk. Mr. Cafferty said the Sewer Facility Plan was approved at Town Meeting and once the budgeting is approved DPW will go out with an RFP for the Sewer Facilities Plan to award the contract with the bid. It will come back before the Select Board for approval. Mr. Vegnani said we should let this go through and review the RFP to be sure the Board agrees.

Move that the Select Board approve the Interfund Borrowing prepared by the Treasurer Collector in the amount of \$4,454,170 for purposes of the following approved authorizations: Cushing Highway Land Acquisition, Cedar Pint (Sewer Betterment), Sewer Facility Plan, Design of Water Plant SCADA, Humarock Water Mains, and the Renovation of the Clubhouse and Parking Lot at Widows Walk. Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (4-0)

DPW Contracts, Kevin Cafferty, DPW Director & Sean McCarthy, Town Engineer, Steven Rafferty, OPM, Tighe and Bond, Sean Anderson, Water Superintendent and Mark Cloud, Assistant Water Superintendent

Mr. Rafferty from Tighe & Bond reviewed the Water Treatment Design & Permitting for phase 1 and phase 2 and phase 1 will include the plant location options and costs for each. The Town of Scituate allocated \$4,000,000 to design and engineer a new water treatment facility at the April 8, 2019 Town Meeting. The Town has retained OPM services from Tighe & Bond who have been an integral part of the designer selection process. The project team reviewed and rated proposals from 7 qualified design firms. The field was narrowed to 3 design firms and interviews with each were conducted. Following several virtual meetings, the project team selected Woodard & Curran to design and permit a new water treatment facility. The Team has reviewed and negotiated the scope of services and costs.

The contract will be awarded in Phases:

Alternatives, Piloting and Preliminary Design (\$1,375,000)

Full Design & Permitting (\$2,200,000-\$2,700,000)

Bidding & Award (45,000)

Construction Administration (\$2,400,000-\$2,800,000)

Commissioning and Warranty (250,000)

Total Estimated Cost: \$6,270,000 - \$7,170,000

There is weekly communication with the DPW and Tighe and Bond. Mr. Rafferty has been in the water industry for 42 years and is very familiar with this. Tighe and Bond is the OPM for the project and that was already executed. Mr. Rafferty said it can take up to 15 years for a community to get on the MWRA system. The Select Board said communication to the public is key for this project. Mr. Goodrich said Tighe and Bond has an excellent communication plan. Mr. Vegnani said the new plant is not necessarily going to get rid of brown water. Mr. Cafferty said this will improve brown water significantly. When we have high water demand we get more and more brown water calls because our current water treatment plant does not get the manganese out, the new plant will really improve the water quality and color. Over the next several weeks Tighe and Bond will be bringing trailers for July and August at the water treatment plant. Ms. Connolly suggested we publish an article in the newspaper about our plans. The EDC and Water Resources Committee will be holding a tour this Friday, July 9th at 9 a.m. The public can call the water department and put their name on a list. Mr. Cafferty will write up the procedure and send to the Select Board office to be posted on Facebook so residents can sign up.

- **Woodard & Curran, Water Treatment Design & Permitting, not to exceed \$3,500,000**
Move that the Select Board award the Engineering Design and Permitting Services for a new water treatment facility to Woodard & Curran and to authorize the Town Administrator to authorize phase 1 and phase 2 of the contract for a total sum not to exceed \$3,500,000. Motion by Ms. Canfield Second by Mr. Goodrich Unanimous Vote (4-0)
- **Purchase of Front- End Loader Transfer Station \$163,900**
The Front-End Loader works non-stop at the transfer station and we have gotten out life out of it. It needs to be replaced and the old one will be used for snow duty and clean up. \$174,000 was approved at Town Meeting.

Move that the Select Board award the contract to purchase a 2020 Caterpillar 930M front end loader from Southworth Milton for \$163,900 Motion by Ms. Canfield Second by Mr. Goodrich Unanimous Vote (4-0)

Water Reservoir Update, Kevin Cafferty, DPW Director, Steve Rafferty, Tighe and Bond, Sean Anderson, Water Department Superintendent

The consultant is in the process of answering all 52 of the questions received from the DEP. The final permit application will be completed and a variance will be submitted in the Fall/Winter of 2021 to DEP. Tetra Tech is the engineering firm the DPW is using. The plan is to raise the reservoir 18 inches. We are unable to dig down into the reservoir. We are expected to gain an extra 30-day supply. The Board thanked the DPW for the update.

Award of Contract for Widows Walk Clubhouse Kitchen Equipment, Nancy Holt

The Widows Walk project is moving along. We need to replace some of the kitchen equipment. Most of the equipment was original. The Town sought three bids through the Sourcewell purchasing cooperative contracts for food service equipment at the Widows Walk Clubhouse due at the end of June. One vendor, Pasco, Inc, was only able to procure and ship the equipment but not install. The remaining two vendors were TriMark United East and Stafford Smith. TriMark's bid appeared to be the lowest but required clarification on a few items to confirm. The expected value of the contract is approximately \$80,000 and the budget for kitchen equipment and another FF&E was \$145,000. The Town is re-using several existing pieces of equipment including; 2 compartment prep sink, slicer, shelving, hand sink, sandwich/salad unit, 6 burner range/griddle, exhaust hood, work tables, wall shelves, bun pan rack, 3 compartment sink, ice machine, ice bin, keg cooler, beer taps, bottle cooler and mop sink.

The new equipment includes a walk-in cooler, three different freezers, pizza preparation refrigerator, gas floor fryer, heat lamp, shelving, faucets and other hardware connections, beverage counter, dish tables, dishwasher, dump sink, hand sink, refrigerated back bar cabinet, undercounter glass washer, ice bin, drain board and modular bar system.

The small kitchen wares and dishware will be the responsibility of the lessee. The restaurant furniture is currently being researched and sourced and will be a future contract award.

Mr. Vegnani asked when we will prepare the bid to see who will run the facility. Mr. Boudreau said it will be done in the fall. The space is larger and the specs were done by the architect. It is for pub food not fine dining. Ms. Holt said the senior center kitchen was not bid out separately.

Move to award of contract to TriMark United East of Boston, MA to kitchen equipment to the Widows Walk Clubhouse in the amount not to exceed \$75,111.17. Motion by Mr. Vegnani Second by Mr. Goodrich Unanimous Vote (4-0)

APPOINTMENT Board of Registrars, Mary Ford

Due to the resignation of Conly Ford as registrar there is a vacancy on the Board. Per MGL C51:S20 this will be filled temporarily.

Move to appoint Mary Ford as temporary registrar to the Board of Registrars, for a term that expires in 2022. Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (4-0)

NEW BUSINESS:

1. Davis Parking Lot 2021 License Renewal

Move that the Select Board approve to renew the parking lot License to Mark A. Davis/JPD Realty Trust (Davis Parking Lot) for the 2021 season. Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (4-0)

2. Board & Committee Appointments

- Diversity, Equity & Inclusion Committee

Move to appoint Jim Six-Tiger to the Diversity Equity and Inclusion Committee for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (4-0)

OTHER BUSINESS:

1. Liaison Reports

Ms. Canfield provided the following updates:

- Council on Aging and the Senior Center have had a lot of great feedback with programming and the new facility.
- Charter Review is going to meet in person on Monday night and will be presenting at an upcoming Select Board meeting.

2. Correspondence

There is no correspondence this evening.

3. Approval of Meeting Minutes

Move to accept the meeting minutes for the Select Board meeting held on June 22, 2021. Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (4-0)

Move to accept and not release the Select Board executive session meeting minutes for the meeting held on June 22, 2021 since the matters discussed are still pending at this time. Motion by Ms. Canfield Second by Mr. Goodrich Unanimous (4-0)

4. Adjournment and Signing of Documents

Move to adjourn the meeting at 8:50 p.m. motion by Ms. Canfield second by Mr. Goodrich Unanimous Vote (4-0)

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for July 6, 2021 Select Board Meeting

- Agenda
- One Day Wine & Malt License for new rental facility @ Mullaney's, 8 Allen Place
 - Private Events July 10th and July 17th
- Outdoor Entertainment Permit Applications
 - Lisa Reynolds, Inn at Scituate Harbor, July 14, 2021 from 5:00 -7:30 PM
 - Betsy Dupre, 21 Heritage Trail, July 24, 2021, from 5:30 – 10:00 PM
 - Jean Rubino, Inn at Scituate Harbor, August 21, 2021 from 6:00 -9:30 PM
 - Jen Murphy, Good Roots, 763 Country Way, July 16, 2021 4:00 – 6:00 PM
- Board & Committee application & interview
 - Jim Six-Tiger, Employee opening, Diversity, Equity & Inclusion Committee
- Year End Transfers Discussion with Advisory Committee Chair Jerry Kelly
- Interfund Borrowing Documentation
- DPW Contracts
 - Woodard & Curran, Water Treatment Design & Permitting, not to exceed \$3,500,000
 - Purchase of Front- End Loader Transfer Station \$168,400
- Approval of Caterer & One Day Wine & Malt, Exquisite Event Catering, David Roberts, Owner
 - Exquisite Events @ Scituate Maritime Center on 6/13 6-10 pm for private event
- Water Reservoir Verbal Update no backup
- Temporary Appointment to Board of Registrars Mary Ford
- Davis Parking Lot 2021 License Renewal
- Board & Committee Appointment
 - Diversity, Equity & Inclusion Committee
- Correspondence
 - None for this meeting
- Meeting Minutes for meetings held on June 22, 2021 and Executive Session on June 22, 2021

Select Board Meeting Minutes for July 6, 2021

SELECT BOARD

Karen E. Connolly, Chair

Karen B. Canfield, Vice Chair

Andrew W. Goodrich, Clerk

not in attendance

Maura C. Curran

Anthony V. Vegnani