

## Select Board Meeting Minutes

Tuesday, April 27, 2021

Meeting Conducted via ZOOM Remote Participation due to COVID- 19 Emergency

Remote Participation by: Ms. Canfield, Chair, Mr. Vegnani, Vice Chair, Ms. Connolly, Mr. Goodrich

Ms. Curran was not in attendance at the start of the meeting.

Remote Participation by: Mr. Boudreau, Town Administrator

Ms. Canfield reviewed the Zoom procedures to participate in tonight's meeting.

### **MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA**

**Mr. Vegnani made a motion at 6:33 p.m. to accept the agenda for April 27, 2021 Second by Ms. Connolly Unanimous, vote (4-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Goodrich yes

### **ZOOM INS aka WALK INS-none at this meeting**

Ms. Canfield said on Sunday the Easter Rising Commemoration was held at Cole Parkway in Scituate Harbor. Ms. Canfield read the proclamation aloud at the meeting.

### **REPORT OF THE TOWN ADMINISTRATOR**

1. New news from the Federal & state governments regarding COVID regulations. Effective Friday, April 30<sup>th</sup>, the state's face coverings order will be relaxed for some outdoor settings. Face coverings will only be required outside in public when it is not possible to socially distance and at other times required by sector-specific guidance. Face coverings will be required at all times in indoor public spaces. Face coverings will also continue to be required at all times at events, whether held in a public space or private home, except for eating and drinking. Please note, Scituate adheres to the state guidelines. Other communities have their own rules and may still require masks in public.

Effective May 10<sup>th</sup>, Large venues such as indoor and outdoor stadiums, arenas and ballparks currently open will be permitted to go from 12% to 25% capacity. Amusement parks, theme parks and outdoor water parks will be able to operate at 50% capacity. Youth and adult amateur sports tournaments will be allowed for moderate and high-risk sports. Singing will also be permitted indoors with strict distancing requirements.

Effective May 29<sup>th</sup> Subject to public health and vaccination data, gathering limits will increase to 200 people indoors and 250 people outdoors for event venues, public settings and private settings.

Subject to public health and vaccination data, additional Phase 4, Step 2 industries will be permitted to open including:

- Street festivals, parades and agricultural festivals, at 50% of their previous capacity and after submitting safety plans to the local board of health.
- Bars, beer gardens, breweries, wineries and distilleries, will be subject to restaurant rules with seated service only, a 90-minute limit and no dance floors.

**Subject to public health and vaccination data, the restaurant guidance will be updated to eliminate the requirement that food be served with alcohol and to increase the maximum table size to 10.**

**Effective August 1<sup>st</sup>:**

Subject to public health and vaccination data, remaining industries will be permitted to open including:

- Dance clubs, and nightclubs
- Saunas, hot-tubs, steam rooms at fitness centers, health clubs and other facilities
- Indoor water parks
- Ball pits

All industry restrictions will be lifted at that time, and capacity will increase to 100% for all industries, with businesses encouraged to continue following best practices. The gathering limit will be rescinded.

2. As of last week, all residents of the Commonwealth over the age of 16 are now eligible for a vaccination shot. Interested individuals can go to [www.VaccineSignUp.mass.gov](http://www.VaccineSignUp.mass.gov) where they can register for a vaccination. Other sites post as vaccines become available so you need to keep checking those sites. Remember, just because you have registered for an appointment, you can still see if you can get one at CVS or one of the other sites. If you do, when you are notified that you have an appointment at the mass vaccination site, just decline it. The J&J shot has been re-authorized for use, so we expect the number of people considered totally vaccinated to start to rise.

There is one caveat to the new eligibility, residents 16 and 17 are only eligible for the Pfizer vaccine as Moderna has not yet been approved for people under 18. So, if you are making an appointment for a 16 or 17-year-old, make sure it is at a site that distributes the Pfizer vaccine.

3. Since last Monday until yesterday we had 20 new cases in Scituate, down substantially from 35 last week. However, we remain in the yellow on the state Covid map with a positivity rating over the last 14 days at 3.04 down slightly from 3.29% the previous week. We are trending in the right direction. Both Cohasset and Marshfield are now green, so that is also positive for us. So, we seem to matching the state in staying at around the same case number and positivity rate for the past couple of weeks. State wide the positivity rate yesterday for the past 7 days was 1.74 down from 2.04% from last week. This is the first time in almost 6 months where that number has been below 1.75%. With people traveling for school vacation last week, we would not be surprised to see the numbers go back up over the next week to 10 days.
4. Internship(s). The Board has discussed in several occasions the need for additional help in our office to get some of our pending projects off the ground. We are going to put out a request for Scituate residents who might be interested in an unpaid summer internship with the Town, particularly in our office. We have a couple of projects that have languished and need a kick start and we would also be looking for

someone to help us up our social media game as a way of communicating with residents. We will post the description on the web site this week for interested parties to apply.

5. Ship Shape Day, the town wide clean-up sponsored by the Beautification Committee is scheduled for Saturday, May 1<sup>st</sup>. Meet at Town Hall between 8 AM and 1 PM to pick up supplies such as recycling bags and trash bags. Details on the Beautification page on the Town Web site or the Town Facebook page or you can go to [shipshapeday.org](http://shipshapeday.org).
6. The Widows Walk Golf Course is open for golf. Went by Saturday and the parking lot was packed. I encourage people to get out and enjoy the course. The clubhouse bids have been received and we will be seeking additional funding at Town Meeting to complete the club house and include the parking lot in the renovations. In the meantime, we are working on getting a food truck(s) to service the course while the club house is under construction.
7. The Peggotty Beach parking lot is currently closed. We will be making improvements to that lot as we will be removing the existing asphalt sections repairing the subgrade and putting down new pavement. This project is scheduled to be completed by the end of the month. I know people will be wondering why we did not start this sooner, but we have to wait until the asphalt plants open so get sufficient product to do the entire lot.
8. The Cole Parkway Marina project is now in full swing. The new handicapped accessible gangway was installed last week. We need to add some more pilings and a small “overlook” area next to the gangway and that will finish the major construction. After that, utilities will be put back and we will be ready to go. It is scheduled to be completed by boating season.
9. Cedar point continues to move along. Work has been progressing in the “neck area” where you enter Cedar Point, severely limiting traffic. Some paving has been done around the island at the entrance, but the work is continuing. We would ask that you avoid the area to the extent possible while construction is on-going.
10. We have finished the majority of the flushing of the water mains for the time being. There will be some minor flushing in the area around Seaside at Scituate this week. There are a few roads around the Jenkins school that still need to be flushed, but these will be done at night. The water main replacement project will start most likely next week, May 3<sup>rd</sup>. You may see the contractor in Town this week doing pre-work and staging. Residents in those areas that will be impacted have been notified by flyers of the project.

The reservoir is +3 inches spilling over. A reminder to residents that our annual water restrictions go into effect May 1<sup>st</sup>. All watering to be done between 5 PM and 9 AM. In ground irrigation is limited to one day per week based upon your voting precinct.

#### **SCHEDULED ITEMS:**

**RECOGNITION** 35 years of dedicated service Officer Arthur Wood, Mark Thompson, Chief of Police Officer Arthur O. Wood service anniversary was January 21<sup>st</sup>. Chief Mark Thompson made some comments about Officer Woods 35-year service with the Town of Scituate. A gift was ordered and given to Chief Thompson to present to Officer Wood on behalf of the town and Select Board. Chief Thompson said it struck him with Officer Wood’s service for the past 35 years and the incredible work he has done and all the letters and recognition he has received over the years. Officer Wood promoted safety his entire career and has touch

many lives with bike safety, train safety, council on aging, etc. It was enjoyable to read the notes in his personnel file from people over the years. 35 years is an unbelievable achievement. He is doing the details at Cedar Point during the project out there. Congratulations to Officer Wood. Mr. Vegnani said Officer Wood has worked with all of our kids during their school years and has been a security figure through their whole lives. He is always noticed on the road with his great personality. Ms. Connolly said anyone who had a child in Scituate Public Schools knows who Officer Wood is and appreciates his service.

**PUBLIC HEARING Application for On Premise Section 12 All Alcohol Liquor License for new restaurant Front Street Scituate, LLC dba Chopsticks & Forks, 116-118 Front Street, Meihuei Hu, Attorney & Sam Lin, Owner and Steve Warner**

Meihuei Hu represents Front Street Scituate, LLC and owner Sam Lin who has invested in the real estate purchasing 116-118 Front Street and will be the manager. Riva closed down last year and the space is currently vacant. He has extensive experience in the restaurant business and owns a restaurant in CT, a pan Asian Japanese/Chinese restaurant. They are requesting a liquor license. They understand they are abutting residential units and they are very conscious of cleaning the space and closing the outdoor patio by 10 p.m. They plan to clean up and be a good neighbor and contribute to the small business community. They are excited about coming into Scituate and plan to be a good fit for the community. Ms. Canfield asked Mr. Lin if he would be here as the manager. Mr. Lin introduced himself and has owned a restaurant in CT for 13 years. He has good relationships with neighbors and customers. As a manager he will be in the restaurant full time. Ms. Connolly is confused about the patio that RIVA used. Mr. Lin said the patio is owned by Steve Warner and they are leasing the patio. Attorney Hu said they will speak to the landlord about the area to clean it up. They will work it out to make sure there is no unpleasant situation. Mr. Goodrich said the ratings for his restaurant in CT got fantastic reviews on Open Table including the food and cleanliness. It is clear Mr. Lin runs a great restaurant. Why Scituate? Mr. Lin said it is a great harbor area and the property was for sale. Mr. Vegnani welcomed Sam to Scituate. He wants to make sure he pays attention to not serving minors or overserving people, noise and cleanliness. Ms. Canfield opened comments up to the public. Larry Nicolai, owner at Scituate Harbor Condo and chair of the trustees welcome Mr. Lin and want to be good neighbors. It has been expressed that there were unpleasant issues with noise and have impacted the owners. They hope that this is for dining only and not to be used as a bar area. The residents want to be part of the process. They are asking to be additionally insured for the alcohol license. Any of the patrons can walk onto their property and liability is a significant concern. Attorney Hu understands Mr. Nicolai's concerns and it is governed by the master deed. The best way to be a good neighbor would be to get in touch with Mr. Nicolai directly. She would like to make sure to get a copy of the condo rules and regulations. The plan is to open in the June timeframe.

**Move that the Board of Selectmen approve Front Street Scituate LLC, dba Chopsticks & Forks for a new on premise §12 Restaurant All Alcohol License at 116-118 Front Street. The premise is one floor and a patio with two entrances and two exits. The first floor of the building is 1,684 square feet and the patio is 1,300 square feet for a total of 2,984 square feet. Liquor License Hours Indoor Monday to Sunday 10 am to 1 am and outdoor Monday to Sunday 10 am to 10 pm. Motion by Ms. Connolly second by Mr. Vegnani Unanimous Vote (4-0)**

Roll Call Vote:

Canfield yes  
Vegnani yes  
Connolly yes  
Goodrich yes

**Move that the Board of Selectmen approve a Common Victualler's License for Front Street Scituate LLC, dba Chopsticks & Forks at 116-118 Front Street. Motion by Ms. Connolly second**

**by Mr. Vegnani Unanimous Vote (4-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Goodrich yes

**Ms. Curran joined the meeting at 7:29 p.m.**

**PUBLIC HEARING** Fuel Storage License, Aaron Cutler, CCO Holdings, LLC, Purchaser & Walter Sullivan, Attorney, John Murphy, Fire Chief

Attorney Sullivan represents CCO Holdings, LLC and now submitted for fuel storage tanks. Aaron Cutler and the project engineer and contractor to install the tanks have joined them on the call. Once they received the site plan review they submitted all the plans to Deputy Chief Elliott. Chief Murphy and Deputy Chief Elliott have reviewed the plans and they are in full support. Deputy Chief Elliott offered a list of conditions based on the MA General Laws and Fire Codes. They need our approval to file with the State of MA and registration with the town. Deputy Elliott has worked with Hanover who has extensive experience with new gas stations and with Mr. Cutler. Mr. Vegnani asked the applicant to review the site plan from the street. Mr. Cutler said it is a gas backwards plan. The building will be 1500 square feet sandwich shop and the rest a convenience store. The brand of the store is under development and will be managed by Marty Block and not be a chain store. The gas will be Mobile. The tanks will be behind the stores. Annual inspections by the state will be done. Halim Choubah is a consulting engineer and is working with Mr. Cutler. He is a licensed engineer and has designed a couple of hundred gas stations over the past 10 years. Tanks are constantly monitored on a 24-hour basis. 4750 gallons of fuel can be captured in case of a spill. Each compartment is 2500-3500 gallons within the tanker and the fuel would be collected if there was a problem. There is also a valve that can be closed to shut down the entire system by all employees who will be trained. Mr. Cutler said this project was overbuilt as most people have ever seen. Ms. Canfield opened the discussion up to the public. There were no public comments. Mr. Goodrich asked why there is no regulation for a new gas station to have an electrical charger. The town required that two electric car charges were installed and they will be adding them. It is a condition in the approval and the vendor will be working with them on this.

**Move that the Select Board vote to approve a fuel storage license for 26,000 gallons of unleaded gasoline and 4,000 gallons of diesel to CCO Holdings, LLC for the property located at 48-52 New Driftway, subject to the requirements of Town of Scituate By Law 32010, MGL Chapter 148, § 13 and any and all conditions set forth by the Commonwealth of Massachusetts Executive Office of Public Safety and Security – Department of Fire Services. Motion by Ms. Connolly second by Mr. Vegnani Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Special thanks to Michele Seghezzi for putting the Town of Scituate procedures together and working with Deputy Chief Elliott to get everything in place.

## **BOARD & COMMITTEE INTERVIEWS**

Scituate Housing Authority (SHA) Tenant Board Member Seat (5 applicants)

The economic development package signed into law by Gov. Charlie Baker on Jan. 14 (Ch. 358 of the Acts of 2020) includes a provision providing for a town-appointed tenant board member on local housing authority boards in towns effective May 15, 2021. The SHA informed residents and applications were submitted to the Town Clerk and Select Board office. Interviews with the Select Board were scheduled.

- Patricia Altieri – Not on the call or ZOOM meeting. Will reschedule to next meeting.
- Diane Leonard, 27 Lincoln Park Drive moved in a year ago and she has an Associates Degree in Accounting. She lives there and is a good candidate to serve on the board. She would like efficiency made better. She is new to Scituate.
- Arthur Leslie said he didn't know what ZOOM was until this meeting. His background is with the US Army and in the medical corps. He became an electronics technician, married with three children. He worked for RCA and was considered a trouble shooter. He is a photographer and videographer. He has lived here for 14 years. He testified getting the cupola repaired. He feels he could serve to help anyone or help settle a dispute that may occur. He runs a weather station in the building. He will help accomplish whatever is necessary. He has good people skills and will help solve things within by talking and understanding the issues. He has been to the other properties and he could represent all three buildings.
- Ellen Mulcahy, 33 Lincoln Park Drive has lived here for four years. She grew up in Scituate and is blessed to live in Lincoln Park. She thinks it is a great town. There can be a lot of activity between the new senior center and the properties; Lincoln Park, Wheeler Park and Central Park. She does not have complaints there and she would like to be updated on what's going on. She can assess anyone's problem and bring it up to the Housing Authority. She has a lot of different experience working in education for 16 years at the Wampatuck School. She can communicate well with people and has patience. She would like to help out for the good of all concerned. Ms. Curran asked if she was prepared to receive an onslaught from all the residents. Ms. Mulcahy will contact Kathy DeMarsh to see what the time commitment would be.
- Clarence Walker, lives in Lincoln Park and is interested in joining and would like to participate in the community he lives in. He would like more community involvement. He was a correctional officer, worked in the airline industry, lived overseas, has children and grandchildren. He has lived in Lincoln Park for 15 months. He is blessed to live here and enjoys the beach and daily sunrise.

The board will review applicants at the end of the meeting. The board will postpone the vote to May 11, 2021. The board asked that the Scituate Housing Authority inform the applicants of the responsibilities and time commitment.

### **Emergency Sewer Connection Parcel ID 50-1-6-0, Drew Scheele, Board of Health Director**

This is an emergency sewer connection for 25 Beaver Dam Road. Title V says if the system is in failure they should tie into the existing sewer line. The cost will be paid by the resident. The alternative is to put in a new septic system. Mr. Vegnani supports this and it has to be a component of ongoing plans to add people to existing infrastructure.

**Move to approve an emergency sewer connection for 25 Beaver Dam Road pending connection agreement with the DPW. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes  
Vegnani yes  
Connolly yes  
Curran yes  
Goodrich yes

**Outdoor Entertainment Permit Harbor United Methodist Church for First Friday Fish Fry's on 6/4, 7/2, and 9/3/2021 from 6-8 p.m.,** Robert Amweg 44 Border Street representing Harbor United Methodist Church. Over 150 people attended the last fish fry's but couldn't do it last year due to COVID. The June 4<sup>th</sup> fish fry will be cancelled. They would like to do July 2<sup>nd</sup> and September 3<sup>rd</sup>. Any profits are turned back to the community. There were about 150 meals served two years ago. The first Friday in August the church holds the pie social.

**Move to grant an outdoor entertainment permit to Robert Amweg/Harbor United Methodist Church, 55 First Parish Road for First Friday Fish Fry Dinners on July 2nd, and September 3rd, 2021; Each fish fry will take place between 6 pm and 8 pm and will be accompanied by a musician(s) performing live music. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes  
Vegnani yes  
Connolly yes  
Curran yes  
Goodrich yes

#### **Economic Development Commission, Sue DiPesa, Chair**

It has been a busy and productive year with Scituate Loves Local and worked with the Chamber of Commerce. They continue to develop strong working relationships with the business association. Staying engaged with the local economy is the key to recovery. The Harbor Business Association has a nice line of activities and offerings for the spring and summer months. Beautification has been very generous to the Harbor Merchants. First Fridays will begin in May and may be expanded to every Friday. The news from the Governor today is good news for the businesses. Thursday evenings there will be music at the bandstand. Sunday is usually a family day down the harbor. In North Scituate new banners were sponsored by EDC. There isn't an empty store front in North Scituate. They are active and working hard. Scituate Visitors Center has been the biggest project this year. Three members of the committee will present the project tonight to the Select Board. The plan has changed since presented last fall. The overall mission remains the same to promote Scituate as a travel destination. The Visitor Center is virtual. A possible brick and mortar location not until 2022. Small business is the backbone and character of Scituate. The center will not be funded by taxpayers. Filed for 501c3 status, approved bylaws and established a development committee. They will develop a 3-5-year plan. The Scituate Chamber and South Shore Chamber and joined See Plymouth who have been extremely helpful. They will be linking in to the Sea Scituate branding that the town has already developed. It can be developed to become a regional visitor center. Now they are focused on promoting Scituate only. The strategic plan will chart the course. An outreach campaign is being developed. The timing couldn't be better.

- Visitor Center Update Geena Savage, Bill Carey and Brenda O'Connor  
The advisory board will be a group of non-voting members and Ms. Savage reviewed the members. Brenda O'Connor provided an outlook of tourism in Scituate. Bill Carey reviewed a presentation prepared by the Visitor Center group. The plan is to promote Scituate as a travel destination, improve the visitor experience and boost the local economy. Ms. DiPesa will make sure the SEA Scituate will be used consistently and tied to the town website. Mr. Carey reviewed next steps.

Ms. Canfield thanked the group for their excellent work.

Ms. Connolly asked if anyone has been in touch with the MA film bureau to make sure there is a connection made there. Ms. DiPesa said it would be good to have a YouTube channel and is in the future for sure. Ms. Curran asked for a list of people on the Advisory Board. She asked what the connection was to the EDC. Ms. DiPesa said the subcommittee for the visitor center was from the EDC but it is now detached from EDC. Now the visitor center has come to EDC for some seed money. Mr. Carey will provide a list of the board members. Ms. Curran asked for some feedback regarding what they will need for a visitor center. Mr. Vegnani congratulated the group for a great presentation. He said if there is a town visitor center shouldn't it have an affiliation with town government? What is the relationship moving forward with that? The committee will discuss this in the future.

#### **Beautification Commission, Sytske Humphrey, Chair**

Ship Shape Day is May 1<sup>st</sup> and Donna Bangert reviewed with the Board. They will be at town hall between 8 am and 1 pm. It is an opportunity for a lot of people to come together and have a great impact for a trash free litter free community. DPW will pick up the filled bags Monday. The Commission is so grateful to DPW for doing that. Shipshapeday.org is the website with all the details.

Sytske Humphrey will initiate Plant Scituate again in front of Town Hall and will have marigolds to give to people. Improving the streetscape on Front Street is a priority for the Beautification Commission working with the Scituate Harbor Merchants Association and Mike Breen in DPW. Kennedy's has been wonderful and promoting this by donating 2 of the nine planters. Beautification has been working with the town to update the website. More plantings have been added to town hall to make it beautiful. The more all of us can collaborate the more beautiful the town will be. Adopt a lots are underway.

#### **Community Septic Management Program Loan \$200,778,**

Ms. Holt reviewed the Community Septic Management Loan Program with the Massachusetts Clean Water Trust.

#### **VOTE OF THE SELECT BOARD READ BY MS. CONNOLLY CLERK OF THE SELECT BOARD AS FOLLOWS:**

**I, the Clerk of the Select Board of the Town of Scituate, Massachusetts, certify that at a meeting of the board held April 27, 2021, of which meeting all members of the board were duly notified and at which a quorum was present, the following vote was passed, all of which appears upon the official record of the board in my custody:**

**VOTED (1) That the Town shall issue a bond or bonds in an aggregate principal amount not to exceed \$200,778 (the "Bonds") pursuant to Chapters 29C and 111 of the General Laws, a \$778 portion of which was authorized by a vote of the Town passed April 9, 2018 (Article 3, item D) which authorized a total borrowing**



of \$200,000, and a \$200,000 portion of which was authorized by a vote of the Borrower passed November 16, 2020 (Article 7, item 4) which authorized a total borrowing of \$200,000, for a community septic management loan program (the "Project");

(2) That in anticipation of the issuance of the Bonds the Treasurer is authorized to issue an interim loan note or notes (the "Notes") from time to time in an aggregate principal amount not to exceed \$200,778;

(3) that each Bond or Note shall be issued as a single registered security, and sold to the Massachusetts Clean Water Trust (the "Trust") at a price determined pursuant to the Financing Agreement;

(4) that the Treasurer is authorized to determine the date, the form, the maximum interest rate and the principal maturities of each Bond and Note, and to execute a Financing Agreement or Agreements with the Trust with respect to the sale of the Bonds and Notes, such date, form and maturities and the specific interest rate or rates of the Bonds and Notes to be approved by a majority of the Select Board and the Treasurer and evidenced by their execution of the Bonds or Notes;

(5) that all action taken to date by the Town and its officers and agents to carry out the Project and its financing, including the execution of any loan agreement by the Treasurer, are hereby ratified, approved and confirmed; and

(6) that the Treasurer and the other appropriate Town officials are each hereby authorized to take any and all actions necessary or convenient to carry out the provisions of this vote, including execution and delivery of the Financing Agreement or Agreements and the Project Approval Certificate and Regulatory Agreement or Agreements relating to the Project.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds or Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended, further suspended, supplemented or modified by the Executive Order of the Governor of The Commonwealth of Massachusetts Suspending Certain Provisions of the Open Meeting Law, Chapter 30A, §20 dated March 12, 2020.

**Move that the Select Board approve the Community Septic Management Program Loan with the Massachusetts Clean Water Trust in the amount not to exceed \$200,778.00 Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

**Ratification of Temporary Extension of Premise for Untold Brewing & the River Club, Jim Boudreau, Town Administrator**

Mr. Boudreau reviewed the requests for Untold Brewing and the River Club. Only those businesses with changes come before the board. There will be a vote for each business and one roll call vote.

**I move that the Select Board ratify the Temporary License issued by the Town Administrator to Untold Brewing to serve malt under a Temporary Extension of Premises & Outdoor Seating License in accordance with COVID-19 Order No. 35 and consistent with the process of approving such requests established by the Select Board. Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)**

**I move that the Select Board ratify the Temporary License issued by the Town Administrator to The River Club to serve liquor under a Temporary Extension of Premises & Outdoor Seating License in accordance with COVID-19 Order No. 35 and consistent with the process of approving such requests established by the Select Board. Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Ms. Canfield recessed the meeting at 9:35 p.m.

Ms. Canfield reconvened the meeting at 9:42 p.m.

**Acceptance of Senior Center Anonymous Donation \$2500**, Nancy Holt, Town Accountant/Finance Director  
We received an anonymous donation toward the senior center project.

**Move that the Select Board accept a donation of \$2,500 for the benefit of the new senior center building project. Motion by Ms. Curran second by Mr. Goodrich Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

**Ambulance Abatements for FY16 \$67,350.28**, Nancy Holt, Town Accountant/Finance Director  
The Town's Ambulance Abatement policy recommends abatement of uncollectible charges after 24 months. Tonight's proposed listing would abate only those over 60 months and leave the remainder open for further collection activity. The listing includes all open ambulance accounts from FY16 totaling \$67,350.28.

**Move to approve the recommended abatements for all outstanding ambulance charges from FY 2016 totaling \$67,350.28. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

**Sewer Betterment Deferral Parcel ID # 14-1-49-0**, Lorraine Devin, Executive Assistant  
Ms. Devin said the applicant meets all the criteria for a sewer betterment deferral.

**Move to grant a sewer betterment deferral for current year taxes parcel id 14-01-049. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

**Scituate Harbor Community Building (Old Pier 44) establishment of subcommittee**, Jim Boudreau, Town Administrator postponed to the May 11, 2021 Select Board meeting

**443-461 Chief Justice Cushing Highway Land Purchase & Sale Agreement Article 20**, Jim Boudreau, Town Administrator

The board needs to vote to authorize the chair to execute the P&S. The closing will be July 1<sup>st</sup>.

**I move that the Select Board authorize the Chair of the Board to execute the purchase and sale agreement for 443-461 Chief Justice Cushing Highway and that the Board certify that the land will not be leased, rented, managed or otherwise exclusively committed to a third party for as long as the bonds are outstanding. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

**Town Meeting Easements**, Jim Boudreau, Town Administrator

- a. Execute easement for 327 First Parish Road Article 28
- b. Release easement for 26 Gardiner Road Article 29

**Move that the Select Board approve the grant of easement for 337 First Parish Road to Susannah Green, Emile Green and Tyler Marino, and authorize Town Counsel to record said easement in essentially the same form as attached hereto. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes  
Vegnani yes  
Connolly yes  
Curran yes  
Goodrich yes

**Move that the Select Board approve a release of easement for 26 and 32 Gardiner Road, Mary Anne Kniest-Ayer, As Trustee of the Parsons Meadow Nominee Trust and Jason and Kathryn U. Catlender, and authorize town counsel to record said easement in essentially the same form as attached hereto. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes  
Vegnani yes  
Connolly yes  
Curran yes  
Goodrich yes

**MassHousing Letters for 40B projects Bartlett Fields Route 3A/Booth Hill Road & 279 Old Oaken Bucket, Jim Boudreau, Town Administrator**

Mr. Boudreau provided draft letters to the Select Board to review. Letters are written to Michael Busby @ MassHousing. The developer applies for eligibility to the state and it is a high hurdle to jump not to get eligibility. There was a meeting and site walk with the developer and MassHousing with town departments. Letters received from the Merritt Woods residents were included with the letter to go to MassHousing. MassHousing will issue a certificate of eligibility. The concern about providing appropriate water infrastructure was included in the town's response. The Board asked Mr. Boudreau to post the letters to the town website for the public to view.

Ms. Canfield opened the meeting to questions from the public.

**Move that the board approve the letters as amended Motion by Ms. Connolly second by Mr. Goodrich Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes  
Vegnani yes  
Connolly yes  
Curran yes  
Goodrich yes

## **NEW BUSINESS:**

### **1. Hawker Peddler License Renewal**

- Zach's Ice Cream

**Move that the Select Board approve to renew the Hawker Peddler License to Zack's**

**Ice Cream for the 2021 season Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

## **2. Drain Layer's License Renewals**

- Site Pro Contracting
- Jeffrey K. Morse
- Costello Contracting

**Move to approve renewals of Drain Layers Licenses for Site Pro Contracting, Jeffrey K. Morse and Costello Contracting Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

## **3. Set May 22, 2021 Annual Town Election Poll Hours & Sign Warrant**

The Annual Town Election will be held on May 22, 2021. Due to the COVID-19 pandemic and social distancing "Early Voting" will be available by mail only will be highly encouraged in order to help decrease the number of voters at the polls on election day. In person absentee voting will be available in the Town Clerk's office in early May (usually 3 weeks prior to the election) and absentee voting is also available by mail. Absentee and Early Voting Ballot Request forms can be found online at the Town's Website on the Town Clerk's page (Town Election Information/News Announcements). The Select Board want to extend the hours on election day from 9 am to 5 pm.

**I move to set the poll hours from 9 AM-5 PM for the Annual Town Election to be held on Saturday, May 22, 2021 at the Scituate High School gymnasium located at 606 Chief Justice Cushing Way. Motion by Mr. Goodrich second by Ms. Connolly Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

## **4. Board & Committee Appointments**

- Diversity, Equity & Inclusion (DEI) Board Member to fill vacancy

Ms. Curran provided an update as to where the DEI committee is now. Ms. Kim Harriman resigned from the committee leaving an opening. The Select Board had two individuals who were already interviewed and interested in serving on the DEI committee. The board discussed the two candidates next in line George Taylor and Kate Swope. The board felt both candidates were qualified.

**Move to appoint Kate Swope to the Diversity Equity and Inclusion Committee for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes  
Vegnani yes  
Connolly yes  
Curran yes  
Goodrich yes

- Board of Registrars  
**Move to appoint William Francis as Registrar for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes  
Vegnani yes  
Connolly yes  
Curran yes  
Goodrich yes

## **5. One Day Wine & Malt License**

- Fork in the Road @ Scituate Maritime Center on 5/1 for private event
- Ellen Mackenzie @ Scituate Maritime Center on 5/2 for private event
- Catering by Michael Aprea @ Scituate Maritime Center on 5/8 for private event

**Move that the Board of Selectmen approve One-Day Wine & Malt licenses to:**

- Fork in the Road for an event at the Scituate Maritime Center on May 1, 2021 from 11:00 am until 2:00 pm
- Ellen Mackenzie for an event at the Scituate Maritime Center on May 2, 2021 from 11:00 am until 2:00 pm

- **Michael Aprea for an event at the Scituate Maritime Center on May 8, 2021 from 10:00 am until 2:00 pm**

**Motion by Mr. Vegnani second by Ms. Connolly Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

## **OTHER BUSINESS:**

### **1. Liaison Reports**

Mr. Goodrich said the Water Resources Commission had a very successful rain barrel event. There will be more details coming about to plant clover for water conservation.

Ms. Canfield said Ship Shape Day is this Saturday and you can pick up supplies at Town Hall.

### **2. Correspondence**

Plymouth County Cares Act reimbursement update

South Shore Regional School District Committee update

### **3. Approval of Meeting Minutes**

**Move to accept the meeting minutes for the Select Board meetings held on April 6, 2021 and April 12, 2021. Motion by Mr. Vegnani second by Mr. Goodrich Unanimous Vote (4-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Goodrich yes

### **4. Adjournment and Signing of Documents**

**Move to adjourn the meeting at 10:58 p.m. and move into executive session motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

The Chair declares that the Select Board move into executive session pursuant to purpose 3 of the Open Meeting Law to discuss strategy with respect to litigation and I declare that an open meeting may have a detrimental effect on the litigating position of the Select Board in connection with this matter. The board will not reconvene in open session. – Aquaculture Pilot Program

**Move that the Select Board go into executive session at 11:00 p.m. pursuant to purpose 3 of the Open Meeting Law to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body. The board will not reconvene in open session. - Aquaculture Pilot Program Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Respectfully Submitted,

Lorraine Devin, Recorder



## List of Documents for April 27, 2021 Select Board Meeting

- Agenda
- Recognition of Officer Arthur Wood for 35 Years of service on the Scituate Police Department
- Public Hearing ABCC application for On Premise Section 12 All Alcohol Liquor License for new restaurant Front Street Scituate, LLC dba Chopsticks & Forks, 116-118 Front Street and Common Victualler application
- Public Hearing Fuel Storage License, Aaron Cutler, CCO Holdings, LLC 48-52 New Driftway
  - Commonwealth of MA application for fuel storage license and site plan documents
  - Legal notice of public hearing
  - Recommendation and list of conditions from Fire Chief/Deputy Fire Chief
  - Guidelines for self-service motor fuel facility applications from the Dept. of Fire Services
  - Planning Board Special Permit
- Scituate Housing Authority Tenant Board Member Seat applications (5)
- Emergency Sewer Connection Parcel ID 50-1-6-0
  - Title 5 Inspection Report
  - Request from Board of Health Director failed system
  - Letter from owner requesting emergency connection
- Outdoor Entertainment Permit Harbor United Methodist Church for 7/2 and 9/3 Friday Fish Fry's
- Economic Development Commission Visitor Center Update and Economic Recovery Support Plans
  - Scituate Visitors Center Presentation
  - Harbor Merchants Proposal for town support for local business
  - Business owner comments to Harbor Merchants questionnaire
- Beautification Commission Update no handouts or backup provided
- Community Septic Management Program Loan \$200,778
  - Memo from Treasurer/Collector
  - Green Light Letter from Locke Lord Bond Counsel
  - Vote of the Select Board read by Clerk
- Ratification of Temporary Extension of Premise for Untold Brewing & the River Club
- Acceptance of Senior Center Anonymous Donation \$2500
- Ambulance Abatements for FY16 \$67,350.28
- Sewer Betterment Deferral Parcel ID #14-1-49-0 application and supporting documents
- 443-461 Chief Justice Cushing Highway Land Purchase & Sale Agreement
- Town Meeting Easements
  - Execute Easement for 327 First Parish Road Article 28
  - Release Easement for 26 Gardiner Road Article 29
- MassHousing Letters for 40B projects Bartlett Fields Route 3A/Booth Hill Road & 279 Old Oaken Bucket
- Hawker Peddler License renewal for Zach's Ice Cream Truck
- Drain Layers Licenses Renewals
  - Site Pro Contracting
  - Jeffrey K. Morse
  - Costello Contracting
- May 22,2021 Town Election Poll Hours and Warrant
- Board & Committee Appointments backup Diversity, Equity & Inclusion Board Member, Board of Registrar appointment
- One Day Wine & Malt License Applications for 5/1, 5/2 and 5/8 events.

- Correspondence
  - Grant Report Card
  - Plymouth County Cares \$1.68M was received by Scituate in reimbursement
  - South Shore Regional High School Letter Vote of the School Committee for renovations and repairs
- Meeting Minutes for April 6, 2021 and April 12, 2021

## Select Board Meeting Minutes for April 27, 2021

### SELECT BOARD

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Karen B. Canfield, Chairman

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Anthony V. Vegnani, Vice Chairman

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Karen E. Connolly, Clerk

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Maura C. Curran

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Andrew W. Goodrich