

Select Board Meeting Minutes  
Joint Meeting with the Advisory Board  
Tuesday, March 29, 2021  
Meeting Conducted via ZOOM Remote Participation due to COVID- 19 Emergency

Remote Participation by: Ms. Canfield, Chair, Mr. Vegnani, Vice Chair, Ms. Connolly, Ms. Curran

Not in attendance: Mr. Goodrich

Remote Participation by: Mr. Boudreau, Town Administrator

Ms. Canfield reviewed the call-in procedures for any resident who would like to participate in the meeting by commenting or asking questions. Participation by the public is available by the Zoom link on the agenda or telephone dial instructions.

### **MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA**

Ms. Curran made a motion at 5:32 p.m. to accept the agenda for March 29, 2021 Second by Ms. Connolly  
Unanimous, vote (4-0)

Select Board introduced by Ms. Canfield

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Mr. Gilmore made a motion at 5:33 p.m. to accept the agenda for March 29, 2021 Second by Mr. McGuiggan  
Unanimous, vote (7-0)

Advisory Board introduced by Mr. Kelly

Roll Call Vote:

Jamie Gilmore yes

Michael Westort yes

Lincoln Heineman yes

Daniel McGuiggin yes

Patrice Metro yes

Lynda Ferguson yes

Jerry Kelly yes

Missy Seidel not in attendance

Elise Russo not in attendance

### **Town Moderator Jim Toomey was in attendance.**

Mr. Toomey said this is a great opportunity to preview the meeting. We are still not in normal times dealing with COVID. The meeting will be in the gymnasium @ Scituate High School. Social distancing will be maintained and all COVID protocols will be adhered to. We can accommodate the normal Annual Town Meeting attendance and everyone is welcome to attend. The consent agenda is a great way to expedite the routine matters but does not limit anyone's ability to address or discuss issues. Mr. Toomey looks forward to seeing everyone on April 12<sup>th</sup>. Anyone can reach the moderator via email at [scitmod@gmail.com](mailto:scitmod@gmail.com) if you have questions ahead of the meeting or any procedural issues you would like to discuss.

## **PUBLIC HEARING** Annual Town Meeting FY22 Proposed Budget

Mr. Boudreau reviewed the Fiscal Year (FY) 2022 Operating and Capital Budget Overview presentation. Fiscal year runs July 1<sup>st</sup> to June 30<sup>th</sup> we are discussing the Fiscal year 2022 budget at Town Meeting. Mr. Boudreau provided a FY2020 recap, Coronavirus Impact, FY2021 Year to Date, Revenue Assumptions, Revenue Sources, Average Tax Bill Based on Average Single Home Value, Local Receipts, Challenges, FY 22 Operating Budget Focal Points, Budgeted Fixed Costs FY21-22, FY22 Budget Highlights, FY 22 Recommended and 5-Year Rolling Capital Plan, Continuing Obligations for FY 22 and Beyond,

### **LEVEL SERVICES BUDGET was reviewed with the following details:**

- In accordance with existing financial policies, FY 22 operating budget is balanced without using Free Cash
- New growth projected to increase due to continued development
- State aid receipts and assessments level-funded to amended FY21 levels
- Multiple union contracts expired 6/30/20; two expire 06/30/21 and one expires 06/30/22 estimated amounts included in departmental budgets.
- One new PT (25 hours/week) position created for clerical support to Facilities Department
- Funding provided for PT (18 hours/week) for position at New Senior Center to provide lunch, etc. at the Center
- Additional 10 hours for custodial/maintenance at Recreation and new Senior Center
- Operational support for foreshore protection and roads increased to \$200,000 each.

### **FY 22 Budget Highlights were reviewed with the following detail:**

- **Maintains** levels services programs and activities
- **Reflects** operational and maintenance costs for new facility
- **Continues** allocations for road improvements & foreshore protection
- **Supports** commitment to water and sewer infrastructure
- **Preserves** initiatives previously supported with grant funding (Coastal Resources Officer)
- **Pursues** grant opportunities to augment taxpayer funds with grants to address needs in all areas

Ms. Canfield opened the meeting up for public questions and answers regarding the proposed budget. There were no questions from those in attendance.

## **REVIEW** Special & Annual Town Meeting Warrant Articles

Mr. Boudreau stated that currently the following articles are recommended to be on the Consent Agenda:

- 1 – Compensation of Elected Officials,
- 2 – Reports of Boards and Committees,
- 5 – Waterways Enterprise Fund Budget,
- 6 – Golf Course Enterprise Fund Budget,
- 7 – Wastewater Enterprise Fund Budget,
- 8 – Transfer Station Enterprise Budget,
- 9 – Water Enterprise Fund Budget,
- 10 – Stabilization Fund Excess Levy Capacity,
- 11 – Revolving Fund Limits,
- 13 – Community Preservation Reconciliations,
- 15 – MGL Chapter 91 Liability,
- 16 – Local Option Acceptance – Voluntary Check off on Property Tax and Motor Vehicle Excise Tax Bills for Veterans Assistance Fund,

Mr. Toomey, Town Moderator said article 21 and 22 were fairly routine and could be added to the consent agenda. Mr. Boudreau said they could be added in. Ms. Canfield said the Select Board will be meeting April 6<sup>th</sup> to review the consent agenda. Ms. Holt will add these two articles for consideration on the consent agenda.

This will leave 14 warrant articles outside the consent agenda. Mr. Boudreau provided a brief review of each warrant article.

Articles in red denote potential consent agenda articles.

**LISTING OF ARTICLES  
SPECIAL TOWN MEETING APRIL 12, 2021**

ARTICLE 1. Unpaid Bills

ARTICLE 2. FY 21 Budget Reconciliations

ARTICLE 3. COVID-19 Related Deficits

ARTICLE 4. Community Preservation Act

**ANNUAL TOWN MEETING  
APRIL 12, 2021**

ARTICLE 1. Compensation of Elected Officials

ARTICLE 2. Reports of Boards and Committees

ARTICLE 3. Capital Improvement Plan

ARTICLE 4. Fiscal Year 2022 Operating Budget

ARTICLE 5. Waterways Enterprise Fund

ARTICLE 6. Golf Course Enterprise Fund

ARTICLE 7. Wastewater Enterprise Fund

ARTICLE 8. Transfer Station Enterprise Fund

ARTICLE 9. Water Enterprise Fund

ARTICLE 10. Stabilization Fund Excess Levy

ARTICLE 11. Revolving Fund Limits

ARTICLE 12. Community Preservation (CPC)

Mr. Fennelly, CPC Chair, reviewed the CPC articles on the warrant.

ARTICLE 13. Community Preservation Act Reconciliations

ARTICLE 14. Debt Authorization for the South Shore Regional Vocational School District (South Shore Regional Vocational Technical High School)

Superintended Hickey said this was Scituate's share of the overall budget.

ARTICLE 15. Massachusetts General Laws Chapter 91 Liability

ARTICLE 16. Local Option Acceptance –Voluntary Donation Check-off on Property Tax and Motor Vehicle Excise Bills for Veterans Assistance Fund

ARTICLE 17. Local Option Acceptance – Reduce Residency Requirements for Veterans Exemptions

ARTICLE 18. Local Option Acceptance – Deferral & Recovery Agreements for Betterments

ARTICLE 19. Land Acquisition – Cowing's Cove

ARTICLE 20. Land Acquisition – Chief Justice Cushing Highway

ARTICLE 21. Acceptance of Public Way – Deer Common Drive

ARTICLE 22. General Bylaw Amendment – Revolving Funds

ARTICLE 23. General Bylaw Amendment – Waterways - Sections 30920 and 30930

ARTICLE 24. General Bylaw Amendment – Water Conservation - Section 30660

Becky Malamut reviewed the article and the Water Resources Commission is combining all rules into the bylaw. They are adding tiers, increasing fines for violations and require registration for inground irrigation systems. This way everything will be in one place. Mr. Kelly thanked Ms. Malamut and her commission for their work on this. He said they did a great job.

ARTICLE 25. Zoning Bylaw Amendment – North Scituate, Village Center & Neighborhood District (VCN) and VCN Housekeeping

Ms. Joseph provided an overview of the zoning article. Article required a 2/3 vote. Ms. Burbine said these changes have been in the works for at least six years. This makes sure the zoning articles are in place for when and if sewer comes to North Scituate.

ARTICLE 26. Zoning Bylaw Amendment – Signs (Section 710)

Ms. Joseph said our current bylaw is unconstitutional according to recent legal decisions. The bylaw was changed to meet the new laws. The amendment includes easier to use definitions. Mr. Heineman voted 8-1 not in favor of this bylaw change. This will be a point of discussion at town meeting. Ms. Burbine said the Advisory Board needs to understand this change is not perfect but they did hire a consultant to do this and it was vetted by town counsel. There was also a public hearing held on this and no one from Advisory attended the meeting. Mr. Gilmore said the due diligence that was done was incorrect and not appropriate in his opinion.

Mr. Gilmore has invited the Planning Board to come and speak with the Advisory Board. He is looking for a more common-sense approach. Mr. Westort said not everyone on Advisory voted against this and Mr. Gilmore does not speak for everyone. Ms. Canfield said this will be debated at Town Meeting.

ARTICLE 27. Zoning Bylaw Amendment – Fair Housing and Affordability Standards (Section 754)  
Ms. Joseph provided a brief overview of this article.

ARTICLE 28. Grant of Easement –First Parish Road

Mr. Boudreau said as part of the discussion and a suit that was filed there is a small grant of easement as part of the settlement agreement with 327 First Parish Road. Mr. Westort asked if it goes with the sale of the house. Mr. Boudreau said yes it goes with the house.

ARTICLE 29. Release of Easement – Gardiner Road

Mr. Boudreau said there is a 20-foot-wide drainage easement. The owner of the property wanted some work done and in return he would give the town a grant of easement.

ARTICLE 30. Petition – Water Conservation Mandates and Rebate Program

Stephanie Burke said the petition is to have the town create a program to replace all non-conforming fixtures to EPA water sense standards. Also, a mandate program with dates that every property would have to replace the fixtures by including building upgrades. Ms. Burke plans to speak with the moderator to amend the article on the floor. Mr. Toomey said once an article is on the warrant, the town meeting is the only one that can amend the action. Mr. Vegnani asked if the only component is the rebate portion. Ms. Burke said she plans to keep the municipal buildings mandate.

Mr. Kelly said the Advisory Meeting needs to vote on the meeting minutes of March 11, 2021. Motion by Mr. Gilmore second by Mr. McGuiggin Unanimous Vote (7-0)  
Roll Call Vote:

Jamie Gilmore yes  
Michael Westort yes  
Lincoln Heineman yes  
Daniel McGuiggin yes  
Patrice Metro yes  
Lynda Ferguson yes  
Jerry Kelly yes

Missy Siedel and Elise Russo not present

## **PUBLIC QUESTION & ANSWER PERIOD**

Jennifer Kuhn, 20 Carrie Litchfield Lane, asked if the Capital Planning Committee minutes are online. The last ones posted are from 2018. Mr. Carchia said he does not have a good answer for that. Ms. Canfield said she will look into this. Mr. Carchia said there were no issues with Capital Planning on the Capital Plan and there is nothing outstanding. They were unanimously approved.

Scott Greenbaum, 40 Damon Road, said there are a lot of people putting in automatic sprinkler systems on their hoses and he wonders if this would be a violation. They leave hoses out and every night at 2 a.m. they are watering their lawn. He asked if this would be considered a sprinkler system. Mr. Vegnani said it has to be hand held and cannot be a sprinkler system. Mr. Boudreau said he would take a look at it and see.

## **ADJOURNMENT**

**Motion by Ms. Connolly to adjourn the meeting at 6:51 p.m. second by Ms. Curran  
Unanimous Vote (4-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Mr. Goodrich not in attendance

**Mr. Gilmore made a motion at 6:50 p.m. to adjourn the meeting Second by Mr.  
McGuiggin Unanimous, vote (7-0)**

Roll Call Vote:

Jamie Gilmore yes

Michael Westort yes

Lincoln Heineman yes

Daniel McGuiggin yes

Patrice Metro yes

Lynda Ferguson yes

Jerry Kelly yes

Missy Siedel and Elise Russo not present

Respectfully Submitted,

Lorraine Devin, Recorder

### **List of Documents for March 29, 2021 Board of Selectmen Meeting**

- Agenda
- Listing of Town Meeting Articles
- FY22 Operating & Capital Budget Overview Presentation
- Advisory Committee Report & Recommendations (Advisory Booklet)
- Annual Town Meeting Warrant
- Special Town Meeting Warrant

## Board of Selectmen Meeting Minutes for March 29, 2021

### BOARD OF SELECTMEN

---

Karen B. Canfield, Chairman

---

Anthony V. Vegnani, Vice Chairman

---

Karen E. Connolly, Clerk

---

Maura C. Curran

---

not in attendance

Andrew W. Goodrich