

**EXECUTIVE SESSION MEETING MINUTES
BOARD OF SELECTMEN
October 11, 2017**

Present: Maura C. Curran, Chairman, Anthony V. Vegnani, Vice Chairman, Shawn Harris, John Danehey

Karen Canfield not in attendance

Al Bangert, Acting Town Administrator

EXECUTIVE SESSION:

1. To consider strategy in preparation for negotiations with non-union personnel—Town Administrator

Move that the Board of Selectmen go into Executive Session to consider strategy in preparation for negotiations with non-union personnel – Town Administrator position. The board will reconvene in open session.

Ms. Curran – yes

Mr. Vegnani – yes

Mr. Danehey – yes

Mr. Harris - yes

The Selectmen moved into Executive Session at 6:09 p.m.

In preparation for this meeting Ms. Curran and Mr. Danehey reviewed Ms. Vinchesi's previous contract, Mr. Boudreau's previous Norwell and current Lynnfield contracts and the Superintendent of Schools contract. The board thanked Ms. Holt, who was not present, for her work comparing and presenting data for the contract differences. It was very helpful and appreciated. Mr. Danehey put together a draft contract agreement with terms of employment for Mr. Boudreau through May 1, 2020. Mr. Danehey reviewed the terms of the contract with the board. Duties and responsibilities were outlined in the contract. Salary ranges were reviewed for negotiation. Benefits for sick leave, and four weeks' vacation effective July 1st, 2018 were outlined. The board reviewed health insurance benefits for the new Town Administrator. Other items reviewed included conferences, technology, medical, hospital, and life insurance benefits, mileage allowance and travel benefits.

Motion to reconvene in open session at 7:13 p.m. motion by Mr. Harris second by Mr. Vegnani
Unanimous Vote (4-0)

Respectfully Submitted,

Lorraine Devin, Recorder

Board of Selectmen Executive Session Meeting Minutes for October 11, 2017

BOARD OF SELECTMEN

Maura C. Curran, Chairman

Anthony V. Vegnani, Vice Chairman

John F. Danehey, Clerk

not in attendance

Karen B. Canfield

Shawn Harris