

## **EXECUTIVE SESSION OF THE SELECT BOARD**

**TUESDAY September 12, 2023 6:30 p.m.**

### **SELECT BOARD HEARING ROOM – TOWN HALL**

In attendance Maura Curran, Chair, Andrew Goodrich, Vice Chair, Susan Harrison, Clerk, Karen Canfield, Karen Connolly

Also in attendance: Nancy Holt, Finance Director/Town Accountant

### **EXECUTIVE SESSION:**

1. To discuss strategy with respect to contract negotiations with non-union personnel-Town Administrator and the Board will reconvene in open session.

The Chair declares that the Select Board move into executive session pursuant to purpose 2 of the Open Meeting Law to discuss strategy with respect to contract negotiations with non-union personnel-Town Administrator and the Board will reconvene in open session.

**Move that the Select Board go into executive session at 9:45 p.m. pursuant to purpose 2 of the Open Meeting Law to discuss strategy with respect to contract negotiations with non-union personnel-Town Administrator and the Board will reconvene in open session.**

**Motion by Ms. Connolly second by Ms. Harrison Unanimous Vote (5-0)**

#### **Roll Call Vote:**

**Ms. Curran - yes**

**Mr. Goodrich – yes**

**Ms. Harrison – yes**

**Ms. Canfield – yes**

**Ms. Connolly – yes**

The Board discussed changes to the Town Administrator contract. Ms. Curran reviewed the following amendments with the Board; Amending section A, B and D of the existing contract as follows: 2.5% COLA increase effective July 1, 2023 and July 1, 2024. Adding the option to cash in one-week vacation annually each year. No roll over will be allowed. The addition of Juneteenth as a holiday. The Board is in agreement.

Motion to end the executive session and reconvene in open session to vote on these recommendations:

**Move that the Select Board reconvene in open session at 9:50 p.m. Motion by Ms. Connolly second by Mr. Goodrich Unanimous Vote (5-0)**

#### **Roll Call Vote:**

**Ms. Curran - yes**

**Mr. Goodrich – yes**

**Ms. Harrison – yes**

**Ms. Canfield – yes**

**Ms. Connolly – yes**

Respectfully Submitted,

Lorraine Devin, Recorder

**List of Documents for September 12, 2023 Select Board Executive Session Meeting**

- Town Administrator Contract
- Proposed Revisions to Town Administrator Contract

## Select Board Executive Session Meeting Minutes for September 12, 2023

### SELECT BOARD

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Maura C. Curran, Chair

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Andrew W. Goodrich, Vice Chair

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Susan J. Harrison, Clerk

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Karen B. Canfield

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Karen E. Connolly