

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON  
TUESDAY, AUGUST 14, 2018 AT 6:00 PM AT 791 COUNTRY WAY IN SCITUATE, MA.**

**Call to Order:** 6:00 PM

**Present:** Stephen Coulter  
Michael Collins  
Tamara Durante  
Jill Caffrey

**Absent:** Jon Duane

**Also Present:** Kathy DeMarsh, E.D., Secretary to the Board;

**Bills and Communications**

On a motion by Tamara Durante, seconded by Jill Caffrey, it was unanimously

**Voted:** To accept the agenda for August 14, 2018  
Ayes: 4                      Nays: 0                      Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To acknowledge receipt and approve the Accounts Payable warrant and Payroll  
Journal for July, 2018  
Ayes: 4                      Nays: 0                      Abstained: 0

On a motion by Michael Collins, seconded by Jill Caffrey, it was unanimously

**Voted:** To approve the July 10, 2018 Regular Meeting Minutes as written  
Ayes: 4                      Nays: 0                      Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To acknowledge receipt of the Reconciliation Reports for  
July, 2018  
Ayes: 4                      Nays: 0                      Abstained: 0

On a motion by Jill Caffrey, seconded by Michael Collins, it was unanimously

**Voted:** To acknowledge receipt of the Monthly Financial Reports-Cost Comparatives  
for June 30, 2018  
Ayes: 4                      Nays: 0                      Abstained: 0

On a motion by Jill Caffrey, seconded by Michael Collins, it was unanimously

**Voted:** To acknowledge receipt of the Director's Report of August 14, 2018  
Ayes: 4                      Nays: 0                      Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To acknowledge receipt and approve the 2019 CIP (Capital Improvement Plan)  
for submission to the DHCD  
Ayes: 4                      Nays: 0                      Abstained: 0

On a motion by Michael Collins, seconded by Jill Caffrey, it was unanimously

**Voted:** To award and authorize the Contract Officer (E.D.) to execute a contract to  
HUB Electric, Inc., the lowest, responsible bidder for the Electrical Panel  
Replacement at Central Park.  
Ayes: 4                      Nays: 0                      Abstained: 0

**Old Business**

Lawson Green Apartments Development -

Chairman Coulter informed board members that the Lawson Green project under the Grantham Group did not get into the first round of funding. The Grantham Group will apply in the spring round.

**New Business**

None

On a motion by Michael Collins, seconded by Jill Caffrey, it was unanimously

**Voted:** To adjourn the meeting, the time being 6:45PM  
Ayes: 4                      Nays: 0                      Abstained: 0

(Seal)

Kathy J. DeMarsh  
Kathy J. DeMarsh, Secretary