

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD REMOTELY ON  
TUESDAY, NOVEMBER 10, 2020 AT 6:00 PM.**

**Call to Order:** 6:00 PM

**Present:** Jon Duane  
Tamara Durante  
Stephen Coulter  
Jill Caffrey

**Absent:**

**Also Present:** Kathy DeMarsh, E.D., Secretary to the Board

**Bills and Communications**

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To accept the agenda for November 10, 2020  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To acknowledge receipt and approve the Accounts Payable Warrant and Payroll  
Journal for October, 2020  
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

**Voted:** To approve the October 13, 2020 Regular Meeting Minutes as written  
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To acknowledge receipt of the Reconciliation Reports for October 31, 2020  
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

**Voted:** To acknowledge receipt of the Director's Report of November 10, 2020  
Ayes: 4 Nays: 0 Abstained: 0

Tabled to next meeting, Special Meeting 11/17/20 at 6PM-acknowledge receipt of Quarterly Financial  
Report (Cost Comparative) 9/30/20

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To award and authorize the Executive Director to enter into a contract with WPI  
Construction Inc. for the Roof Replacement Project at Wheeler Park II. The  
contract amount is \$349,200.00.  
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To award and authorize the Executive Director to enter into a contract with the  
lowest responsible bidder for the Fire Alarm Testing, Monitoring and Service  
Contract.  
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

**Voted:** To acknowledge receipt and approve Amendment #10 to CFA 5001 in the amount of \$372,186.23. This amendment funds the FY2020 Health and Safety Initiative award and the Emergency Reserve award issued towards the 667-3 Roof Replacement Project and extends the contract dates of service from June 30, 2022 to June 30, 2023.  
Ayes: 4 Nays: 0 Abstained: 0

## **OLD BUSINESS**

Lawson Green Apartments Development Update

Chairman, Stephen Coulter gave a brief update on the Lawson Green Development project.

The Lottery for the Lawson Green Apartments housing development was held on October 30, 2020 at 10a.m. in the Selectmen's Hearing Room and was a great success. The Scituate Affordable Housing Trust, Chairman, Steve Irish and member Ruth Wagner, along with Celia Laroche, Community Manager for Lawson Green Apartments took part in the drawing of lottery numbers. The projected date for occupancy is February, 2021.

## **NEW BUSINESS**

## **ADJOURN**

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

**Voted:** To adjourn the meeting, the time being 6:26 PM  
Ayes: 4 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh

Kathy J. DeMarsh, Secretary