

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD REMOTELY ON TUESDAY, APRIL 14, 2020 AT 6:00 PM AT 791 COUNTRY WAY IN SCITUATE, MA.**

**Call to Order:** 6:07 PM

**Present:** Jill Caffrey  
Jon Duane  
Stephen Coulter

**Absent:** Tamara Durante

**Also Present:** Kathy DeMarsh, E.D., Secretary to the Board

**Bills and Communications**

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

**Voted:** To open the meeting for April 14, 2020  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

**Voted:** To accept the agenda for April 14, 2020  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

**Voted:** To acknowledge receipt and approve the Accounts Payable and Payroll Warrant/Journal for March, 2020  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

**Voted:** To approve the March 17, 2020 Regular Meeting Minutes as written  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

**Voted:** To acknowledge receipt of the Reconciliation Reports for March, 2020  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

**Voted:** To acknowledge receipt of the Director's Report of April 14, 2020  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

**Voted:** To acknowledge receipt of the Monthly Financial Reports-Cost Comparatives for February, 2020  
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

**Voted:** To acknowledge receipt of the Quarterly Financial Reports-Cost Comparatives for March, 2020

Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

**Voted:** To acknowledge receipt and accept the engagement letter for Accounting Services by Fee Accountant, Richard Conlon for the contract period 4/1/2020 to 6/30/2021

Ayes: 3 Nays: 0 Abstained: 0

## **OLD BUSINESS**

Lawson Green Apartments Development Update

Chairman, Stephen Coulter gave a brief update on the Lawson Green Development project.

## **NEW BUSINESS**

## **ADJOURN**

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

**Voted:** To adjourn the meeting, the time being 6:25PM

Ayes: 3 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh  
Kathy J. DeMarsh, Secretary