

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON
TUESDAY, OCTOBER 9, 2018 AT 6:00 PM AT 791 COUNTRY WAY IN SCITUATE, MA.**

Call to Order: 6:04 PM
Present: Stephen Coulter
Jon Duane
Jill Caffrey
Absent: Tamara Durante
Michael Collins
Also Present: Kathy DeMarsh, E.D., Secretary to the Board

Bills and Communications

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously
Voted: To accept the agenda for October 9, 2018
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously
Voted: To acknowledge receipt and approve the Accounts Payable warrant and Payroll
Journal for September, 2018
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously
Voted: To approve the September 11, 2018 Regular Meeting Minutes as written
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously
Voted: To acknowledge receipt of the Reconciliation Reports for
September, 2018
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously
Voted: To acknowledge receipt of the Monthly Financial Reports-Cost Comparatives
for August 31, 2018
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously
Voted: To acknowledge receipt of the Director's Report of October 9, 2018
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously
Voted: To award and authorize the Contract Officer (E.D.) to execute a contract to
Vareika Construction, Inc. the lowest responsible bidder for Project No. 264052,
Window Replacement Project, Phase II-Wheeler Park I with the contract sum of
\$117,890.
Ayes: 3 Nays: 0 Abstained: 0

Old Business

Lawson Green Apartments Development -
Chairman Coulter provided a brief update.
Jon Duane offered to contact Mike Cuccierra to discuss the required legal description to accompany the
Disposition of Land application to HUD.
Chairman Coulter requested the E.D. arrange for a meeting for him and Mike Cuccierra to meet with the
Town Administrator, Jim Boudreau and the DPW Director, Kevin Cafferty to discuss the sewer connection
fees and taxes as related to the Lawson Green development.

New Business

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously
Voted: To adjourn the meeting, the time being 6:30PM
Ayes: 3 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh
Kathy J. DeMarsh, Secretary