



**MEETING MINUTES**  
**Public Building Commission**  
**Tuesday, January 15, 2019**  
**Public Safety Complex**  
**Fire Department Administrative Conference Room**  
**7:00 pm**

**Committee Members Present:** Stephen Shea, Chairperson; Ed DiSalvio; Larry Guilmette; Carl Campagna; Fire Chief John Murphy; Deputy Mark Thompson

**Committee Members Absent:** Stephanie Holland

**Also in Attendance:** Nancy Holt, Finance Director, Kevin Kelly, Facilities

The meeting was called to order at 7:10 PM by Stephen Shea.

**Public Safety Complex Project:**

**Discussion and Vote on the Daktronics Galaxy Outdoor Electronic Message Center**

Stephen Shea said that all the boards were met with and Chief Murphy agreed and added that he registered with the Plymouth Town of Deeds as well. Chief Murphy said that he received an estimate from Fagan Woodworking for \$9,700. They would use Bob Vogel's casing design for the sign. He further stated that he thought Fagan was a good carpenter and that he was local and reputable.

Chief Murphy said that he received three estimates for the electronic sign and that the best came from BainCor, Inc.. Chief Murphy thought that they offered a good sign board during their presentation. Chief Murphy said that there will be screens on both sides of the sign (north and south) and that the sign will be raised about 2 to 2.5 feet off the ground.

*Carl thought the sign would either be 16 inches or 24 inches above the ground.*

Chief Murphy said that the project has been reviewed and that all the conduits were run, setbacks were looked at and visibility from the road considered. Chief Murphy further stated that they received a \$10,000 grant from Columbia and the net price would be \$24,650 (\$34,650 minus \$10,000) and that he will ask for \$26,000 in case the purchase of a laptop is necessary.

*Stephen asked if any software training was needed and Chief Murphy said they will provide training and that only certain people will have access. Chief Murphy further said that it plugs into any laptop.*

*Deputy Thompson asked if it ran off of Wi-Fi, Chief Murphy said it will be hard wired so it is*

*secure (Fiber Optics was recommended.*

Kevin Kelly said that the sign companies are aware of the set requirements/recommendations and that they follow them.

Nancy added that they already received the Grant money from Columbia in the form of a check.

Chief Murphy said they should be able to put the footings in before the ground freezes.

Chief Murphy also said that the messages will focus on public safety and that the sign will not be lit up at night unless there is an emergency.

Kevin Kelly said the sign will have great site lines traveling south and that they will have to maintain the area (trees) from Mann Lot to the entrance so you will be able to see the sign well coming from the north.

**Stephen Shea asked for a not to exceed order of \$26,000 for the proposed message sign board for the Public Safety Complex, seconded by Ed DiSalvio; Unanimous Vote ( 6-0).**

**There being no other business to discuss, a motion to adjourn the meeting at 7:20 was made by Stephen Shea, seconded by Ed; Unanimous Vote (6-0)**

***Next Scheduled Meeting: January 29<sup>th</sup> at 7:00 PM in the Selectmen's Conference Room.***

Respectfully Submitted,  
Lianne Cataldo (Recording Secretary)

### **Referenced Materials**

- *Agenda*
  - Estimates from:*
    - *Patriot Traffic* \$28,000
    - *BainCor, Inc.* \$24,950
    - *A-1 Battery and Electric, Inc.* \$27,800
    - *Fagan Woodworking company:* \$ 9,700
- *ZBA Approval*
- *Bob Vogel Sketch*