



MEETING MINUTES
Public Building Commission
Tuesday, April 17, 2018
Board of Selectmen's Conference Room
Town Hall
7:00 pm

Committee Members Present: Ed DiSalvio, Chairperson; Carl Campagna; Larry Guilmette; Stephen Shea; Stephanie Holland; Linda Hayes and John Miller

Also in Attendance: Jon Lemieux, Vertex; Steve Kirby Vertex

The meeting was called to order at 7:03 pm by Ed DiSalvio.

NEW BUSINESS

The Commission reviewed the submitted architectural proposals for the design of the proposed new senior center building:

- The Commission selected the top 3 firms and will invite these three firms in for an interview with the Commission.
 1. BH and A
 2. Brewster Thornton
 3. Isgenuity
- John Miller will try to visit senior centers that have been designed by the 3 selected firms prior to the next SPBC meeting scheduled for 4/24/18.
- Vertex will contact references for all 3 firms as well by 4/24/18 meeting.
- The SPBC will set up the interview date during the next Commission meeting.

There being no other business a motion to adjourn the meeting at 8:05 PM was made by Stephen Shea, seconded by Carl Campagna, Unanimous Vote (7-0)

Next Meeting May 1, 2018

Written by,

Ed DiSalvio

Outstanding Items:

- John Miller will try to visit senior centers that have been designed by the 3 selected firms prior to the next SPBC meeting scheduled for 4/24/18.
- Vertex will contact references for all 3 firms by 4/24/18 meeting.
- The SPBC will set up the interview date during the next Commission meeting

Referenced Materials

- PBC Agenda
- Architect proposals
- RFQ Designer Services document
- Selection criteria worksheets