



**MEETING MINUTES
Public Building Commission
Thursday June 1, 2017
Board of Selectman Hearing Room
600 Chief Justice Cushing Hwy
7:00 pm**

Present: Carl Campagna, Stephanie Holland, Stephen Shea, Larry Guilmette, Deputy Al Elliot, Deputy Chief Mark Thompson, Nancy Holt

Not in Attendance: Toni Snee, Chief John Murphy, Jessi Finnie, Karen Canfield, Shawn Harris, Patricia Vinchesi, Chief Mike Stewart, Ed DiSalvio

The Meeting was called to order at by 7:05pm by Carl Campagna.

Acceptance of Minutes

Move that the Public Building Commission approve the meeting minutes for the April 25, 2017 meeting. Motion by Stephen Shea Second by Larry Guilmette Unanimous Vote (6-0).

New Business:

Public Safety Complex Updates

Steve Theran and Alan Brown were present to update the Commission. Alan said the punch list is ongoing. They are working on close out documents. Carl asked about the fire pump situation. Alan said it's about \$60,000 for the manual transfer switch and around \$80,000 with new generator and transfer switch. The elevator would never go off of the generator. Alan reiterated that it's not required but they are working on estimates for the Town.

Steve updated the Commission on the budget review. \$156,231 in PCO's under review. There was an evaluation and rating of contractor (CTA) in the booklet. Vertex Co rated CTA with a score of 95. There are also evaluations of sub-contractors.

Motion to accept the evaluations from the OPM of the general contractor as well as the sub-contractors by Carl Campagna second by Larry Guilmette Unanimous vote (6-0)

Mark Thompson updated the Commission on FFE:

There is a new communications supervisor that will require a new laptop. **Motion to approve by Stephanie Holland second by Larry Guilmette Unanimous vote (6-0) \$694.75**

There are also networking items (a firewall and a network extender). **Motion to accept fire wall in the amount of \$915.35 and network extender in the amount of \$1,095.97 by Stephen Shea**

second by Larry Guilmette Unanimous vote (6-0)

There's an item for cross match (live scan devices). **Motion to approve by Stephanie Holland second by Larry Guilmette Unanimous vote (6-0) \$11,169**

They also need additional voicemail licenses. **Motion to approve by Larry Guilmette second by Stephanie Holland Unanimous vote (6-0) \$856.75**

They are also looking to get three AED's. **Motion to approve three AEDs by Stephen Shea second by Larry Guilmette Unanimous vote \$4,695**

There's a new project that needs to get a contract on, which would reestablish a link between the new Police Station and the Town Hall. **Motion to approve security system by Carl Campagna second by Larry Guilmette Unanimous vote (6-0) \$12,625**

Review all Pending Change Orders (PCO)

- PCO#28 Bullet resistant windows CTA has offered to split the cost of this PCO with the Town. PCO28 value for approval is \$16,655.18 (original \$33,310.35). Town did have counsel review this issue. **Motion to approve PCO28 in the amount of \$16,655.18 by Larry Guilmette second by Stephanie Holland Unanimous vote (6-0)**
- Change Order#10 totaling \$44,912.40 **Motion to approve Stephen Shea second by Stephanie Holland Unanimous vote (6-0)**
- PCO#31 Credit Thermal Pads and Bushings in the amount of \$181.68 **Motion to approve credit in the amount of \$181.68 by Carl Campagna second by Larry Guilmette Unanimous vote (6-0)**
- PCO#55 Locker Electrical Revision \$0.00 no credit available **Motion to approve PCO55 in the amount of \$0 by Stephen Shea second by Larry Guilmette Unanimous vote (6-0)**
- PCO#103 Records Exhaust Fan in the amount of \$2,633.09 **This was tabled**
- PCO#107 Detention Stool in the amount of \$348.12 **Motion to approve detention stool in the amount of \$348.12 by Stephanie Holland second by Larry Guilmette Unanimous vote (6-0)**
- PCO#111 Reseeding required at the berm as a result of insufficient time within the planting season because of the lack of water from the Summer drought and a late decision provided to truck water to the site for seeding which delayed the installation of the loam at this area. This PCO is in the amount of \$4,352.66. **Motion to approve reseeding in the amount of \$4,352.66 by Carl Campagna second by Larry Guilmette Unanimous vote (6-0)**

Requisition#17 \$318,679.97 Motion to approve requisition#17 in the amount of \$318,679.97 by Stephen Shea second by Larry Guilmette Unanimous vote (6-0)

Requisition#18 \$51,853.11 Motion to approve requisition#18 in the amount of \$51,853.11 by Larry Guilmette second by Stephanie Holland Unanimous vote (6-0)

Nancy recommended not approving anymore requisitions to CTA until she receives fulfilled

Change Orders. The last fully executed Change Order she has is #4.

Other:

Adjournment

There being no other business a motion was made by Carl Campagna to adjourn at 8:41pm, second by Larry Guilmette Unanimous vote (6-0)

Respectfully Submitted,
Kelli Rodgers
Recorder

List of Documents for June 1, 2017 Public Building Commission's Meeting

- Agenda
- 4/25/17 Meeting Minutes
- Vertex update