



MEETING MINUTES
Public Building Commission
Tuesday April 11, 2017
Board of Selectman Hearing Room
7:00 pm

Present: Carl Campagna, Jessi Finnie, Karen Canfield, Shawn Harris, Patricia Vinchesi, Stephanie Holland, Stephen Shea, Ed DiSalvio

Not in Attendance: Toni Snee, Chief Mike Stewart, Chief John Murphy, Deputy Al Elliot, Deputy Chief Mark Thompson, Larry Guilmette

The Meeting was called to order at by 7:03pm by Ed DiSalvio.

Acceptance of Minutes

Move that the Public Building Commission approve the meeting minutes for the March 28, 2017 meeting. Motion by Carl Campagna Second by Stephanie Holland Unanimous Vote (5-0).

New Business:

Library Project Updates & Review

Joe Sullivan was present to update the Commission. He said having a date of April 10 as substantial completion really pushed people to work hard. There are 5 affidavits required for substantial completion to be official. They have three so far. Monday April 17, 2017 is the updated substantial completion date.

Furniture has been delivered and is being staged. Carpet on lower level (Children's Room) is complete. Circulation desk was delivered last week and was being installed today. Fire alarm system has been tested. The fire department should be in there this coming Friday for testing. The final cleaning should be done this coming Thursday, Friday and Saturday. There was discussion about whether to have work done (landscaping/outdoor work) on Saturday or the Monday holiday. Ed said he thinks it makes sense to have the work done on Monday because not everyone has that holiday off. Interior (cleaning) work can be done on Saturday.

HVAC reports will be submitted. Elevator has been inspected and signed off. It's a matter of getting paperwork in for final affidavits.

Arborvitaes have been installed to assist with blocking lights to the neighbor's house.

There is \$38,558.26 is pending PCO's submitted not vetted. There is \$11,195.53 total remaining in

the contingency balance. There is also \$55,000 in furniture savings.

Review all Pending Change Orders (PCO)

- PCO#144 Griffin Redo Heat Trace \$1,277.58 This was for heat tape on sprinklers on the porch. The heat tape completed additions and relocations of heads. **Motion to accept the Griffin Redo Heat Trace in the amount of \$1,277.58 by Carl Campagna second by Stephanie Holland Unanimous vote (7-0)**
- PCO#146 SCTV Griffin \$1,344.80 Joe will ask Griffin to bill the Town directly.
- PCO#147 AHU#2 Flue Change GWB work \$835.11 Heating unit right inside storage area. The flue wasn't installed to inspectors liking. Needed to be moved to above snow height. **Motion to accept relocation of Flue in the amount of \$835.11 by Carl Campagna second by Stephanie Holland Unanimous vote (7-0)**
- PCO#149 Cape Cord Burm at Driveway \$4,446.40 **Motion to accept adding burm in the amount of \$4,446.40 by Stephanie Holland second by Jessi Finnie Unanimous vote (7-0)**
- PCO#150 Fire Pump Controller RFI 247 and 267 \$3,290.25 **Motion to accept additional electrical components for the fire pump controller in the amount of \$3,290.25 by Carl Campagna second by Stephen Shea Unanimous vote (7-0)**

Jessi brought up flooring in Conference Room. There is an option to make a Conference Room as resilient flooring in case of potential uses of the space in the future. It would clean better than carpet. The room already has carpet down but the Town owns resilient flooring that could go in instead.

There will also be around \$60,000 in rebates for lighting coming back.

Jessi mentioned the front garden bed that will incorporate memorial. A tree was recommended by a landscape architect. The Town will pay for the landscaping, however, the Foundation will then reimburse the Town. The family also has landscape friends that would be willing to help.

There was discussion about HVAC in the center of the building where the lower level and upper level are open (atrium). Nole explained and has a description for Commission members and will get a diagram to go along with it. Patricia requested this information due to a dispute regarding a bill with the gas company.

Public Safety Complex Updates

Patricia updated the Commission. The building is working well. It has been occupied for about a month. There was an allowance for new fitness equipment on the FF&E. They wanted to get into the building first and see what is needed.

Chief Stewart contacted Patricia regarding landscaping. Chief observed that sections will be hard to get lawn mowers into. It would make sense to get extra landscaping. Patricia recommended finding out what could be done for \$40,000 rather than proposed \$55,000. Patricia will ask Jon Lemieux if

it can wait until April 25th meeting. The Commission requested visuals of the proposed plans from the architect.

Vertex has tabled a potential change order for a fire pump transfer switch. It's quoted around \$60,000.

Patricia said another add-alternate that will be discussed is a storage facility for \$75,000. Stephen asked what it would be used for. Patricia said it was part of the original design. There would be a 10-15% markup if the Town uses CTA.

Senior Center Study Updates

There will be information in June when the study is complete

Other:

Next meeting, April 25th, will be held at the new Public Safety Complex Center EOC room.

Adjournment

There being no other business a motion was made by Ed DiSalvio to adjourn at 8:12pm, second by Stephanie Holland Unanimous vote (5-0)

Respectfully Submitted,
Kelli Rodgers
Recorder

List of Documents for April 11, 2017 Public Building Commission's Meeting

- Agenda
- 2/28/17 Meeting Minutes
- Daedalus Monthly Progress Report (March 31, 2017)
- Scituate Town Library- Contingency Log and Pending PCO's