

**TOWN OF SCITUATE, MASSACHUSETTS
PUBLIC BUILDING COMMISSION**



**MEETING MINUTES
Public Building Commission
Tuesday, November 15, 2022
*Select Board Hearing Room at
Scituate Town Hall
7:00 pm***

Commission Members Present: Chairperson; Stephen Shea, Member; Joe Annese, Member; Carl Campagna, Member; Stephanie Holland, Member; Larry Guilmette

Also in Attendance: Recording Secretary; Alicia Anthony

Members Not in Attendance: User Member; Linda Hayes, User Member; J.D. Miller, User Member; Chief John Murphy, User Member; Dep Chief Mark Donovan, User Member; Capt. Brian McGowan

Chairperson Shea called the meeting to order at 7:05 p.m.

Chairperson Shea made a motion to approve the October 18, 2022 Meeting Minutes with one correction, which was seconded by Stephanie Holland, and voted unanimously in favor (5-0).

Humarock Fire Station #4:

- **Project Update/Open Items**

Chairperson Shea reported Chief Murphy's update on the project stating that there was a minor punch list of warranty things that needed to be addressed. He went on to say that Mr. Patrick Fitzgerald from Tower Construction reviewed and resolved everything on the list. Chairperson Shea relayed that the rare bay door was adjusted, the apron sealer was applied, the bathroom stainless steel items that were tarnished were replaced, and that the outside trim that was starting to buckle was replaced. It was also mentioned that Chief Murphy reported that he is still working on finalizing the format for the plaque as well as coordinating with landscaper on getting the big stone. Chairperson Shea shared that the Certificate of Occupancy was finalized.

- **Discuss/Vote Change Orders**

There were no Change Orders to discuss.

- **Public Questions & Comments**

There were no public questions or comments

- **Discuss/Vote All Purchase Orders/Requisitions**

Chairperson Shea made a motion to approve a payment to Purchase Order #2314345 to RW Fire Protection for initial inspection and startup of the Humarock Fire Station #4 in the amount of \$383.50, which was seconded by Joe Annese, and voted unanimously in favor (5-0).

Senior Center Project:

- **Project Update/Open Items**

Chairperson Shea reported to the board the project updates stating that the biggest items hanging out there are the entry island project and the issue between The Town of Scituate and Delphi determining a middle ground of how to get this repaired. It was said that the town is having a hard time finding a contractor to take the project on. Chairperson Shea also reported that there have been communications with Ace Kitchen regarding replacing the stove, which will be taken care of under warranty by Boston Showcase.

Chairperson Shea also updated the board on the dispute regarding the Food Pantry's request for repair costs due to early water infiltration, stating that the Town Council is looking to get funding and that the MIAS Council was looking for some information to support the case. This is still in progress.

- **Entry Island Update**

It was reported that the Town of Scituate is leaning towards accepting the \$10,000 credit as there has been no movement on finding a solution for these repairs.

- **Discuss/Vote Change Orders**

There were no Change Orders to discuss.

- **Public Questions & Comments**

There were no public questions or comments.

- **Discuss/Vote All Purchase Orders/Requisitions**

Chairperson Shea made a motion to approve a partial payment to Purchase Order #2310608 to Vertex Companies for monthly OPM services in the amount of \$150, which was seconded by Carl Campagna, and voted unanimously in favor (5-0).

Chairperson Shea made a motion to approve payment to Purchase Order #2314346 to Kittredge Equipment Company, Inc. for the additional glasses to complete the current set that the board approved of at last month's meeting in the amount of \$193.56, which was seconded by Stephanie Holland, and voted unanimously in favor (5-0).

Public Safety Complex Project Update:

- **Discuss EOC HVAC**

Chairperson Shea reported on Facilities Director; Kevin Kelly's update on the project stating that he received a quote for the full work of fans, curtains and electrical work totaling \$37,665. Mr. Kelly is trying to find funding for the remaining portion.

- **Public Questions & Comments**

There were no public questions or comments.

Library Project Update:

- **Generator Project Update**

Chairperson Shea reported on Facilities Director; Kevin Kelly's update on the project stating that the concrete pad and all of the prep work was complete. He went on to say that they are still waiting on a delivery date for the generator and transfer gear.

- **Public Questions & Comments**

There were no public questions or comments.

Old / New Business:

- **Review Any Open Old/New Business Items**

There was no further business to discuss.

Chairperson Shea made a motion to adjourn the meeting at 7:30 p.m., which was seconded by Stephanie Holland, and voted unanimously in favor (5-0).