

**TOWN OF SCITUATE, MASSACHUSETTS
PUBLIC BUILDING COMMISSION**



**MEETING MINUTES
Public Building Commission
Tuesday, August 16, 2022
Select Board Hearing Room at Scituate Town Hall
600 Chief Justice Cushing Hwy
7:00 pm**

Commission Members Present: Joe Annese Member; Carl Campagna, Member; Larry Guilmette, Member; Stephen Shea, Chair; Linda Hayes, User Member; JD Miller, User Member;

Also in Attendance: Recording Secretary, Nancy Holt

Members Not in Attendance: Chief John Murphy, User Member; Dep Chief Mark Donovan, User Member, Stephanie Holland, Member; Capt. Brian McGowan, User Member

Mr. Shea called the meeting to order at 7:05 p.m.

Mr. Shea made a motion to approve the July 19, 2022 meeting minutes, which was seconded by Mr. Guilmette, and voted unanimously in favor (3-0).

Humarock Fire Station #4:

- **Project Update/Open Items**

Mr. Shea read from an e-mail from Chief Murphy including a \$7,500 donation for landscaping. He relayed that the civil engineering invoice had been received. Mr. Shea asked if the certificate of occupancy had been received and Ms. Holt replied she did not know. Mr. Shea noted the Chief is still working on a plaque. Mr. Shea noted that the project was on budget and there should not be any further major expenses.

- **Discuss/Vote Change Orders**

There were no Change Orders to discuss.

- **Public Questions & Comments**

There were no public questions or comments.

- **Discuss/vote All Purchase Orders/Requisitions**

Mr. Shea made a motion to approve Purchase Order #2311025 to Grady Consulting, Inc, for civil engineering work in the amount of \$1,227.59, which was seconded by Mr. Annese and voted unanimously in favor (3-0).

Senior Center Project:

- **Project Update/Open Items**

Mr. Shea stated that Mr. Kirby was unavailable to attend the meeting. Mr. Shea noted that Delphi did submit the final requisition but it was rejected as the work for the defective traffic island was not completed nor in compliance. Ms. Hayes asked what was expected of Delphi. Mr. Shea said it was never built to specifications. Mr. Shea said Mr. Kelly would install the traffic bollards as soon as the weather was cooler. Mr. Shea said there was peeling fabric on the partition and it was a warranty item that Ms. Hayes needs to reach out to the manufacturer. Ms. Hayes said the ice machine has been down and it has been at least two weeks waiting for a part under warranty.

Mr. Shea asked how the stove was working. Ms. Hayes said it is working but it was not easy. She noted that when the power goes out, all the pilots have to be re-lit. Mr. Miller said they keep the pilots on all the time. Ms. Hayes said they have volunteer weederers for the landscaping. She noted that about seven plants were lost due to the extreme heat. She also noted that the bocce court needs some stone dust and she is working on it.

Ms. Hayes said she is still waiting on some signage and she will come back to the Committee once Mr. Kelly receives the proofs. Ms. Hayes also said they are having an outdoor community event on September 2 from 4-6 pm. Ms. Hayes reported the dumpster fence was installed but she did not know if the generator fence had been repaired.

Ms. Hayes said she had gone before the Planning Board in July and they had not felt that the six months of traffic study did not indicate the need for the additional 16 spaces.

- **Discuss/Vote Change Orders**

There were no change orders presented.

- **Public Questions & Comments**

Susannah Green, of 337 First Parish Road, asked if the one month period was up on the traffic island input. Mr. Shea said he spoke with Mr. Kirby about having Delphi issue a credit memo for the balance of the contract and the Town would seek its own solution to the traffic island as discussed at the last meeting. Mr. Kirby wanted to hold off for now because of the general contractor's involvement of legal counsel.

Ms. Green said she is still waiting for the blue fence repair and Mr. Shea said he would follow up with Kevin even though it was operations. Ms. Green noted an issue with the generator footing that was still being addressed by Mr. Kelly. She also noted she had heard some ERV noise on two occasions and Mr. Kelly said it was due to it being so hot. Ms. Green asked Ms. Hayes if there to be additional plantings in the fall and Ms. Hayes said she thought they were complete.

Mr. Shea said they had signed off on the landscaping. Mr. Shea said anything further would be under operations.

Mr. Campagna joined the meeting.

Discuss/Vote All Purchase Orders/Requisitions

Mr. Shea made a motion to approve Purchase Order #2310608 to Vertex Companies for OPM services in the amount of \$1,425.00, which was seconded by Mr. Annese, and voted unanimously in favor (4-0).

Mr. Shea made a motion to approve Purchase Order #2310389 to Southeast Fence Company for fencing at dumpster in the amount of \$3,591.00, which was seconded by Mr. Guilmette, and voted unanimously in favor (4-0).

Mr. Shea made a motion to approve Purchase Order #2311511 to Perma-Line Corp of New England for no left turn sing bollards in the amount of \$189.68 which was seconded by Mr. Annese, and voted unanimously in favor (4-0).

Public Safety Complex Project Update:

- **Discuss EOC HVAC**
Mr. Shea noted that Mr. Kelly advised that he was still waiting on some engineer responses.
- **Discuss/Vote Change Orders**
There were no Change Orders to discuss.
- **Public Questions & Comments**
There were no public questions or comments.
- **Discuss/Vote all Purchase Orders/Requisitions**
There were no Purchase Orders or Requisitions to discuss.

Library Project Update:

- **Generator Project Update**

Mr. Shea updated members that Mr. Kelly stated work would begin in late September with trenching and the generator should be installed in November. There was still a delay in getting the transfer switch.

- **Public Questions & Comments**
There were no public questions or comments.
- **Discuss/Vote all Purchase Orders/Requisitions**
There were no Purchase Orders or Requisitions to discuss.

Old / New Business:

- **Review Any Open Old/New Business Items**
There was nothing further to discuss.

Mr. Shea made a motion to adjourn the meeting at 7:38 p.m., which was seconded by Mr. Campagna, and voted unanimously in favor (4-0).

Submitted,

Nancy Holt

Recorder