

TOWN OF SCITUATE



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MEETING MINUTES
Public Building Commission
Tuesday, August 12, 2020
Selectmen's Hearing Room
Town Hall
7:00 pm

Meeting conducted pursuant to the March 12, 2020 modifications to the Open Meeting Law made by Governor Baker pursuant to the state of emergency due to COVID-19. This meeting was live broadcast by SCTV.

Commission Members Present: Stephen Shea; Chairperson, John Miller; User Member

Also, in Attendance: Nancy Holt; Finance Director, Briana; SCTV

Remote Participants: Larry Guilmette, Alicia Anthony; Recording Secretary, Carl Campagna, Rachel Young; BH+A, Linda Hayes; User Member, Steve Kirby; Vertex (OPM),

Commission Members Absent: Jessi Finnie, Ed DiSalvio, Karen Canfield (BOS), Kevin Kelly, Deputy Fire Chief Al Elliott, Stephanie Holland

Shea. Mr. Shea asked all members to identify themselves participating remotely.

Acceptance of Minutes:

Mr. Shea asked the committee to review the July 28, 2020 minutes. He made a motion to accept the minutes which was seconded by Larry Guilmette. Voted majority in favor (5-0) to accept the minutes as written by roll call vote. Ed DiSalvio passed on voting as he was not present at the June meeting.

New Business:

None to discuss

Senior Center Project Update provided by the OPM, Steve Kirby of Vertex:

- **Project Update**

Mr. Kirby provided updates on the Senior Center Project's construction progress. He informed the board that the curbing is mostly complete, shingles are about 90 percent complete and estimated to be finished this week. From there they will move on to the membrane roofing. Mr. Kirby also informed the board that the window installation will be wrapping up this week as well. The doors and siding will be next. Like age framing is ongoing for the inside low bearing interior walls. Electrical work is continuing and the plumber is getting starting. Mr. Kirby stated that once the roof is complete, installation work will begin. It was said that the walk in cooler for the kitchen is due to come in next

week. They have begun moving towards using the new entrance and started to close off the old entrance to The Gates School.

Mr. Kirby gave a brief update on the Recreation Center's progress. He told the board that the curbing is now complete at Cudworth. The front entry handicap ramp has been poured and completed and grading for sidewalk is ongoing work. It was said that changes on interior of the building would be discussed later in the meeting.

John Miller asked Mr. Kirby if the back parking lot would be somewhat contingent upon the traffic study commitment. Mr. Kirby confirmed that the parking study would be submitted to planning board to decide if the future lot would be needed or not. Mr. Kirby then stated that if it is, there is not a design for it so if the planning board says its needed, it will then need to be designed, paid for and paid to have built after already paid for the study all while the senior center is fully occupied with people coming in and out. Mr., Kirby suggested for discussion, maybe build now and don't do the study that we voted amendment for to save money and have it designed and built by contractors that are already there. Mr. Shea expressed his uncertainties to do it this way with the funds low. Mr., Kirby brought up the difficulties of waiting. Mr. Shea asked to have a full budget review at the next meeting and then review from there.

Photo Documentation was presented.

- **Discuss/Vote all Change Orders/Requisitions**
 - **Mr. Shea made a motion to approve CO #6, which includes 21R-2, 27R-1, 31, 32R-1, 36R-2, 39R-1, 44R-1, 45, 46 and 53 all which have been reviewed by the OPM and the architect in the amount of \$42,960.46, which was seconded by Linda Hayes, voted majority in favor (5-0) by roll call vote, UNANIMOUS**
 - **Mr. Shea made a motion to approve CO #34 R-1 for the recreation center lobby rework needed from existing conditions not to exceed \$22,017.68, which was seconded by Carl Campagna, voted majority in favor (5-0) by roll call vote, UNANIMOUS**
 - **Mr. Shea made a motion to approve CO#38 R-1 for an oil separator on the recreation center elevator driven by a code change not to exceed the amount of \$21,569.70, which was seconded by John Miller, voted majority in favor (5-0) by roll call vote, UNANIMOUS**

Old Business:

- **Review any open old/new business items**

Rachel Young of BH + A spoke of a few finishes that they need to be addressed regarding paint colors for the cabinetry and solid surface materials as well as the vinyl tile and carpets. Linda Hayes said they settled on a few variations and feels nice choices were made and within budget.

Linda Hayes made a motion to approve the selection of interior finishes to include carpet tiles, vinyl flooring, shades, acoustic wall panels, restroom flooring, countertops and tiles, and kitchen flooring, tiles and countertops, which was seconded by John Miller, voted majority in favor (5-0) by roll call vote, UNANIMOUS

Mr. Shea made a motion to approve Delphi Construction Company application for payment on #7 in the amount of \$738,634.29, which was seconded by Carl Campagna, voted majority in favor (5-0) by roll call vote, UNANIMOUS

Mr. Shea made a motion to approve Bargman and Henry Construction payment for monthly services rendered, Invoice #24690 in the amount of \$22,564.80, which was seconded by Larry Guilmette, voted majority in favor (5-0) by roll call vote, UNANIMOUS

Mr. Shea made a motion to approve the invoice from Vertex Services for services through July 31, Invoice #130817 in the amount of \$42,999.20, which was seconded by Carl Campagna, voted majority in favor (5-0) by roll call vote, UNANIMOUS

No other business or discussion

Mr. Shea made a motion to adjourn at 8:30 p.m. which was seconded by Carl Campagna, voted majority in favor (5-0) by roll call vote, UNANIMOUS

Respectfully Submitted,

Alicia Anthony (Recording Secretary)

Referenced Materials

- Agenda
- Meeting Minutes
- Photo Log