

TOWN OF SCITUATE



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MEETING MINUTES
Public Building Commission
Tuesday, March 17, 2020
Selectmen's Conference Room
Town Hall
7:00 pm

Meeting conducted pursuant to the March 12, 2020 modifications to the Open Meeting Law made by Governor Baker pursuant to the state of emergency due to COVID-19. This meeting was live broadcast by SCTV.

Commission Members Present: Stephen Shea, Chairperson;

Also, in Attendance: Nancy Holt, Finance Director; Jim Boudreau, Town Administrator,

Remote Participants: Stephanie Holland; Ed DiSalvio; Larry Guilmette; John Miller, User Member; Steve Kirby, Vertex (OPM); Deputy Fire Chief Al Elliott: User Member; Karen Canfield, BOS

Commission Members Absent: Carl Campagna,

Not in Attendance: Jessi Finnie, User Member; Elizabeth Holthaus, User Member; Police Chief Michael Stewart, User Member; Fire Chief John Murphy, User Member; Linda Hayes, User Member; Deputy Police Chief Mark Thompson, User Member

The meeting was called to order at 7:04 PM by Stephen Shea.

Motion to accept agenda by Mr. Shea, second by Ms. Holland. Voted unanimous in favor to accept the agenda by roll call; Ms. Holland-Yes, Mr. Shea-Yes, Mr. Guilmette-Yes, Mr. DiSalvio-Yes, Mr. Miller-Yes.

Mr. Shea asked the committee to review the February 20, 2020 minutes. He made a motion to accept the minutes, which was seconded by Ms. Holland. Voted unanimous in favor to accept the minutes as submitted by roll call vote; Ms. Holland-Yes, Mr. Shea-Yes, Mr. Guilmette-Yes, Mr. DiSalvio-Yes, Mr. Miller-Yes, Mr. Elliott-Yes.

Senior Center Project Update provided by the OPM, Steve Kirby of Vertex

Mr. Kirby informed the Commission that 15 trailers loads of asbestos materials ,which was damp proofing, went to Ohio. Once the Town receives the weight, it can see if the quantity was less than what was covered in the contract. Costello Dismantling did the work and they have demobilized from the site. GFM Enterprises is compacting the site as they are the site sub-contractor. UTS of Massachusetts will be doing compaction and vibration testing.

Mr. Kirby stated he has been in contact with abutter Ms. Green about vibration issues. He stated he received permission from homeowner to go on her property and have UTS of Massachusetts test the vibrations at her foundation. The preliminary report was that it was within limits.

Recreation stairs demolished and compaction and vibration testing completed.

Trailers are now usable and first meeting in trailer was last Wednesday. Going forward, meetings will be by conference call.

There will not be any shutdowns as of today.

The construction sign has been installed. The ground breaking scheduled for March 18th has been cancelled.

Mr. Shea asked if tree protection was in place and Mr. Kirby confirmed. Mr. Shea asked about sewer permits and curb cut permits status. Mr. Kirby said he attended the Traffic Rules Committee last week and they had established two curb cuts as there are two addresses; one for the Recreation Department and one for the senior center. The curb cut permit was forwarded to the Town Planner.

Mr. Shea asked if there were any material hold-ups due to the Coronavirus crisis. Mr. Kirby said that so far there have not been but it is possible for some items that come from China.

Mr. Guilmette asked about the COVID-19 construction site shutdowns in the City of Boston and how distancing was being accomplished on this site. Mr. Kirby re-iterated that site meetings had gone to conference call. Mr. Kirby stated that most construction jobs outside of Boston were still going and Delphi was not planning on stopping unless directed to do so.

Mr. Shea thanked Mr. Kirby for his updates on the project.

There were no further comments from the participants when asked by Mr. Shea.

Mr. Kirby stated that change order #1 for Delphi had previously been reviewed. The change order was already voted and approved but a wet copy was not available for execution which was for the delta on the roofing.

Mr. Kirby explained that change order #2 was for PCO #1 for rebar changes to the rear stairs at the Recreation Department. It was reviewed at the last meeting at \$5,009.55. PCO #4 for a time extension for permitting resulted in a zero cost.

Mr. Shea asked about PCO #2 for fencing and Mr. Kirby stated that that PCO may go away.

Mr. Kirby mentioned that the change orders were scanned copies. Ms. Holt stated she would accept the scanned copies and marry them to the originals when received.

Mr. Shea made a motion to approve CO #2 for \$5,009.55 which was seconded by Ms. Holland. Voted unanimously by roll call; Ms. Holland-Yes, Mr. Shea-Yes, Mr. Guilmette-Yes, Mr. DiSalvio-Yes, Mr. Miller-Yes,

Mr. Kirby moved onto application for payment #2 for Delphi for work performed through February 29, 2020 in the amount of \$232,821.25. The invoice costs are associated with demolition, carpentry, site work,

electrical and general conditions. Mr. Shea noted that Vertex had reviewed. Mr. Kirby said they reviewed as a pencil req and Bargmann has reviewed and signed off on it.

Mr. Shea made a motion to approve application for payment for \$232,821.25 which was seconded by Mr. Guilmette. Unanimously voted by roll call; Ms. Holland-Yes, Mr. Shea-Yes, Mr. Guilmette-Yes, Mr. DiSalvio-Yes, Mr. Miller-Yes.

Mr. Kirby discussed Amendment #2 to the Vertex OPM contract for the testing requirements contract by UTS of Massachusetts of an amount not to exceed \$25,000 and will appear on Vertex's future invoices as a separate phase. Mr. Shea stated this was similar to what had been done on other projects. Mr. Shea asked if this was for environmental testing and Mr. Kirby said this is for materials testing whereas the environmental testing was through Bargmann's contract.

Mr. Shea made a motion to approve amendment #2 for Vertex on their contract for a not not exceed amount of \$25,000 which was seconded by Mr. Guilmette. Voted unanimously by roll call vote; Ms. Holland-Yes, Mr. Shea-Yes, Mr. Guilmette-Yes, Mr. DiSalvio-Yes, Mr. Miller-Yes.

Mr. Shea asked for any further comments on the senior center. Ms. Canfield asked if notification of the cancellation of the groundbreaking had been made. Mr. Boudreau said that would be through the Council on Aging.

Mr. DiSalvio asked about the invoices to be paid and authorizing the chairman to approve items. Mr. Shea deferred the question to later in the meeting. Ms. Holt gave a run down of the invoices to be paid including the architect bill, two OPM invoices, an invoice for Merrill for \$600 as required by the Planning Board for site inspections and the two builders risk insurance policies.

Library Project Update

Mr. Shea provided an update on the library project relevant to the ADA walkway. There have been issues with contractors and design. A final design has been received and pricing is currently being sourced.

Public Safety Complex Update

Mr. Shea provided an update on the Public Safety project. He explained there were some retro commissioning items to deal with some HVAC controls and lighting issues. He stated that Kevin Kelly said things were going well and to date there were no additional costs. The report from WSP was expected soon. Mr. Kirby provided an update on gutter brackets from Greenwood. He stated that Greenwood would be coming out to take a sample and get a count and then they will fabricate in their shop so they can come on site, take down the gutters and re-install in one step. The schedule will be contingent on the galvanizer. As soon as an update is available, Greenwood will advise Mr. Kirby. Mr. Elliott confirmed that Greenwood was onsite on March 17, 2020 and did remove some samples. Mr. Shea asked if Greenwood mentioned anything about the guards. Mr. Kirby said they will do that at the same time as the gutters. Mr. Shea asked for any further comments and there were none.

Mr. Shea circled back to Mr. DiSalvio's question about authorizing the chairman to sign invoices and approve change orders in the current crisis. Mr. Shea opened it up to comments. Mr. DiSalvio stated he thought it was good for the chairman to be able to sign the requisitions. Mr. Guilmette stated that he also agreed. Ms. Holland stated that she also agreed.

Mr. Shea made a motion to approve the chairman to sign requisitions for the project for the foreseeable future in consultation with the OPM and the Town in order to keep the project moving forward, seconded by Mr. Guilmette. Unanimous vote by roll call; Ms. Holland-Yes, Mr. Shea-Yes, Mr. Guilmette-Yes, Mr. DiSalvio-Yes, Mr. Miller-Yes.

Mr. Shea made a motion to adjourn at 7:40 PM which was seconded by Mr. Guilmette. Unanimous vote by roll call; Ms. Holland-Yes, Mr. Shea-Yes, Mr. Guilmette-Yes, Mr. DiSalvio-Yes, Mr. Miller-Yes and Mr. Elliott-Yes.

Respectfully submitted,

Nancy Holt

