LIBRARY TRUSTEE MINUTES

Monday, October 16, 2017

Attendance: Sheila Kukstis, Carol Sullivan-Hanley, Chris Mirarchi, Elizabeth Holthaus and Jessi Finnie

# The meeting was called to order at 7:05pm

Approval of Minutes: The minutes for September 2016 were approved with one name spelling correction.

Public questions and/or comments: No one present

Correspondence: None

Foundation update:

1. Ginny Ayers, the present foundation president talked of the change in focus, now that the Library is open. They will continue the Capital Campaign until June of 2018. She, too, shared the recommendation of both Elizabeth Watson and Joe McNally to become Foundation members replacing members who have completed their tenure. Present Trustee members voted in favor of these candidates. The Trustees will rotate the responsibility of attending Foundation meetings to share the “Trustee perspective” and gather information.

Director’s Reports:

1. The Library was in “lockdown” mode on 10/10/17 when an armed suspect was attempting to evade Police. It lasted for several hours before the Library was deemed safe. The whole process made director, Jessi Finnie very uncomfortable. She plans to meet with the Chief of Police and the Fire Chief to develop and put in place a clear-cut protocol for the safety of the Library, its staff and patrons.
2. The work to assure permanent donor signage is “in the works” as is a plan to make the “People Counter” more accurate.

Building Project Update

1. Both OEA and Daedalus have met with the Board of Selectman regarding the structurally important HVAC issue. It is imperative that this be resolved.
2. Both OEU and Daedalus are being consulted to maintain that the front entryway be safe at all times.
3. Quotes will be forthcoming regarding “dimmer prices” for the parking lot lights.
4. Some audiovisual work occurring between 10/23-11/01 will not disrupt previously planned programs.

General Library News

1. Nancy Verseckes, a former Trustee was recommended to complete the term of Karen Canfield who resigned upon becoming a member of the Board of Selectman. This recommendation will go before the Board of Selectman.
2. We need to review the most current changes in the State’s Open Meeting Law Policy.
3. The Trustees voted for $300 to be used from our Fenger Trust Fund to be added to the Foundation’s $300 for the purchase of a license for highly professional Library photos from Oudens Ello.
4. Beloved full-time technician, Julia Mitchell has moved from the area. Her position will be posted in the near future.
5. A temporary resolution for Sunday hours has occurred for the month of October. A more permanent resolution will hopefully occur when the new Town Administrator comes aboard in January.

Adjournment 8:59 pm