

**Scituate Housing Authority, June 12, 2012**

A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON  
TUESDAY, JUNE 12, 2012 AT 5:00 PM AT 791 COUNTRY WAY IN SCITUATE, MA.

Call to Order: 5:13 PM

Present: Michael Collins

Stephen Coulter

Patricia Butler

John Zigouras (arrived 5:17pm)

Maryanne Lewis (left 6pm)

Absent: Robert Garrett, Maintenance Supervisor

Also Present: Kathy DeMarsh, Executive Director and Secretary to the Board

Bills and Communications

Approval of the May 15, 2012 Meeting Minutes, as written- Tabled

Receipt of the Maintenance Report of June 12, 2012- Tabled

On a motion by Maryanne Lewis, seconded by Stephen Coulter, it was unanimously

Voted: To acknowledge receipt of the Reconciliation Reports for

May, 2012

Ayes: 5 Nays: 0 Abstained: 0

On a motion by Michael Collins, seconded by John Zigouras, it was unanimously

Voted: To acknowledge receipt of the Monthly Financial Reports of

April 30, 2012.

Ayes: 5 Nays: 0 Abstained: 0

On a motion by Maryanne Lewis, seconded by Michael Collins, it was unanimously

Voted: To acknowledge receipt of the Director's Report of June 12, 2012

Ayes: 5 Nays: 0 Abstained: 0

Board members were presented with a short summary of the Formula Funding Project for Heating Boilers Replacement at Wheeler Park I in buildings 1, 2, 3 and 4 and the Community Building. It was noted that the boilers in buildings 5 and 6 had recently been replaced with the Lochinvar KBN high efficiency condensing boilers. The advantages of replacing the boilers with the same model were presented and it was recommended

that the Board vote to create a proprietary item specifically using the Lochinvar KBN high efficiency condensing boilers.

After thoughtful discussion and review of the advantages to maintain a sole source manufacturer the following motion was made.

On a motion by John Zigouras, seconded by Michael Collins, it was unanimously

Voted: To create a proprietary item for the replacement boilers to be specified at the Wheeler Park I 667-2 development, namely that all boilers to be replaced must be specified as Lochinvar KBN high efficiency condensing boilers.

Ayes: 4 Nays: 0 Abstained: 0

Discussion ensued on the hiring of a part time seasonal maintenance helper. The Board instructed the Executive Director to post the position in the local paper, interview eligible candidates, and make a recommendation to the Board.

Certifications required under Public Housing Notice 2012-01

Member, Maryanne Lewis was not present at this time of the meeting as she had to leave prior to this agenda item. A discussion ensued summarizing the Special Meeting held at the State House on June 11,

2012 with the Scituate Housing Authority Board of Commissioners in reference to the required Certifications.

Stephen Coulter indicated that Maryanne always leaves him alone to deal with this topic. He remarked that "even if the Board bullies me into signing, Maryanne is not going to sign". Members made it clear that they were not trying to bully anyone into signing the Certifications.

After a lengthy discussion it was decided to table this item to the next meeting when all Board members are present. Stephen Coulter requested that this be the first item on the Agenda at the July 10, 2012 meeting. Member, John Zigouras stated that at the next meeting the question should be presented to Maryanne Lewis whether she will sign or resign. Chairperson, Patricia Butler distributed a copy of MGL, Chapter 121B, Section 6 to each member and advised the Board that at the next meeting all members will be asked to sign the Certifications. On a motion by Michael Collins, seconded by John Zigouras, it was Voted: That the deadline for all members to sign the Certifications will be at the next meeting of the Scituate Housing Authority to be held on Tuesday, July 10, 2012.

Ayes: 3 Nays: 0 Abstained: 1

Ayes: Patricia Butler, Michael Collins, and John Zigouras

Abstained: Stephen Coulter

#### Old Business

Driftway Property-MHP and McKenzie-tabled

COA-tabled

#### New Business

On a motion by John Zigouras, seconded by Stephen Coulter, it was unanimously

Voted: To adjourn the meeting, the time being 7:05PM

Ayes: 4 Nays: 0 Abstained: 0

(Seal) \_\_\_\_\_  
Kathy J. DeMarsh, Secretary