

Scituate Housing Authority, July 9, 2013

A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON
TUESDAY, JULY 9, 2013 AT 5:00 PM AT 791 COUNTRY WAY IN SCITUATE, MA.

Call to Order: 5:15 PM

Present: Stephen Coulter

Elizabeth Judge

John Zigouras

Absent: Michael Collins

Theresa Martini

Also Present: Rich Conlon, Fee Accountant; Kathy DeMarsh, Executive Director and Secretary to the Board

Bills and Communications

Fee Accountant, Rich Conlon presented a Budget Revision for Programs 400-1, 689-1 and 49-1 for FYE 9-30-13 for Board receipt and approval. An explanation of the revision was provided to the Board.

On a motion by John Zigouras, seconded by Elizabeth Judge, it was unanimously
Voted: To acknowledge receipt and approve FYE 9/30/13 Budget Revision Number One for Program 400-1,
Ayes: 3 Nays: 0 Abstained: 0

On a motion by John Zigouras, seconded by Elizabeth Judge, it was unanimously
Voted: To acknowledge receipt and approve FYE 9/30/13 Budget Revision Number One for Program 689-1.
Ayes: 3 Nays: 0 Abstained: 0

On a motion by John Zigouras, seconded by Elizabeth Judge, it was unanimously
Voted: To acknowledge receipt and approve FYE 9/30/13 Budget Revision Number One for Program 49-1.
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Elizabeth Judge, seconded by John Zigouras, it was unanimously
Voted: To acknowledge receipt and approve the June Accounts Payable warrant and Payroll Journal
Ayes: 3 Nays: 0 Abstained: 0

On a motion by John Zigouras, seconded by Elizabeth Judge, it was unanimously
Voted: To approve the June 11, 2013 Meeting Minutes as written
Ayes: 3 Nays: 0 Abstained: 0

On a motion by John Zigouras, seconded by Elizabeth Judge, it was unanimously
Voted: To acknowledge receipt of the Reconciliation Reports for
June, 2013
Ayes: 3 Nays: 0 Abstained: 0

On a motion by John Zigouras, seconded by Elizabeth Judge, it was unanimously
Voted: To acknowledge receipt of the Monthly Financial Reports for May 31, 2013
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Elizabeth Judge, seconded by John Zigouras, it was unanimously
Voted: To acknowledge receipt of the Director's Report of
July 9, 2013
Ayes: 3 Nays: 0 Abstained: 0

On a motion by John Zigouras, seconded by Elizabeth Judge, it was unanimously
Voted: To approve an increase in the hourly rate for the P/T Seasonal Maintenance Helper, Paul Cheney
from \$12.00/hour to \$13.00/hour.
Ayes: 3 Nays: 0 Abstained: 0

On a motion by John Zigouras, seconded by Elizabeth Judge, it was unanimously
Voted: To acknowledge receipt and approve the Certificate of Final Completion and Application for Payment
for Project No. 264021, Roofs Replacement submitted by W.P.I. Construction, Inc.
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Elizabeth Judge, seconded by John Zigouras, it was unanimously

Voted: To acknowledge receipt and approve Change Order No. 1 for Project No. 264020, Boilers Replacement Project at Wheeler Park I in the amount of \$2885.98 for installation of small electric heaters in Boiler rooms of bldg. 1,3,4,6 & Community Room
Ayes: 3 Nays: 0 Abstained: 0

Old Business

No Smoking Policy- tabled

Driftway Property- tabled

On a motion by John Zigouras, seconded by Elizabeth Judge, it was unanimously

Voted: To adjourn the meeting, the time being 6:05PM

Ayes: 3 Nays: 0 Abstained: 0

(Seal) _____
Kathy J. DeMarsh, Secretary