

A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON
TUESDAY, AUGUST 13, 2013 AT 5:00PM AT 791 COUNTRY WAY IN SCITUATE, MA.

Call to Order: 5:00PM

Present: Theresa Martini
Michael Collins
Elizabeth Judge
Stephen Coulter

Absent: John Zigouras

Also Present: Kathy DeMarsh, Executive Director and Secretary to the Board
Joe Armstrong, Multifamily Capital Resources, Inc.

Bills and Communications

On a motion by Theresa Martini, seconded by Michael Collins, it was unanimously

Voted: To acknowledge receipt and approve the July Accounts Payable
Warrant and Payroll Journal
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Elizabeth Judge, seconded by Michael Collins, it was unanimously

Voted: To approve the Meeting Minutes for July 9, 2013 as written
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Elizabeth Judge, seconded by Michael Collins, it was unanimously

Voted: To acknowledge receipt of the Maintenance Report of August 13, 2013
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Elizabeth Judge, seconded by Theresa Martini, it was unanimously

Voted: To acknowledge receipt of the Reconciliation Reports for July, 2013
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Theresa Martini, seconded by Michael Collins, it was unanimously

Voted: To acknowledge receipt of the Monthly Financial Reports for
June 30, 2013
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Elizabeth Judge, seconded by Michael Collins, it was unanimously

Voted: To accept the Budget Questionnaire for FYE 9/30/14 with the
exclusion of the lawnmower, pending quotes from lawncare companies
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Theresa Martini, seconded by Elizabeth Judge, it was unanimously

Voted: To acknowledge receipt of the Director's Report of August 13, 2013

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Theresa Martini, seconded by Elizabeth Judge, it was unanimously

Voted: To acknowledge receipt and approve the CFA Amendment #2 to Capital Improvement Workplan 5001 Project No.264026

Ayes: 4 Nays: 0 Abstained: 0

Old Business

No Smoking Policy-Several tenants and the general public were in attendance to discuss the no smoking rule. There were those who support the no smoking rule as well as those who are against it. Some of the concerns discussed were how will it be enforced, will there be a designated smoking area and why wait so long before it becomes effective. Board members did their best to address all the concerns. Chairperson, Stephen Coulter told residents that the Board appreciates the thoughts and comments on this topic and the Board and the Housing Authority will work with the residents to make the transition as easy as possible. Knowing the concerns of the residents and the results of the No Smoking survey, if we do nothing, we're not doing our job. The Board made the decision to go smoke-free campus wide because it would be more difficult to enforce with designated areas and it was determined to be the best way to implement the No Smoking rule. The Housing Authority is not saying "stop smoking" we are saying you can't smoke on the property.

Driftway Property-Joe Armstrong of Multifamily Capital Resources, Inc. attended the meeting to make his recommendations for two letters to be sent, one to the Affordable Housing Trust for funding to seek legal expertise and deed compliance and to update the Due Diligence Report and two to McKenzie Engineering, Inc. requesting a cost proposal to update the existing Due Diligence Report originally created by McKenzie.

On a motion by Elizabeth Judge, seconded by Theresa Martini, it was unanimously

Voted: To authorize the Executive Director to send a letter to the Affordable Housing Trust requesting funding to seek legal expertize for deed compliance and updating the current McKenzie Due Diligence Report

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Elizabeth Judge, seconded by Michael Collins, it was unanimously

Voted: To authorize the Executive Director to send a letter to McKenzie Engineering, Inc. requesting a cost proposal to update the current Due Diligence Report.

Ayes: 4 Nays: 0 Abstained: 0

On a motion by Theresa Martini, seconded by Elizabeth Judge, it was unanimously

Voted: To adjourn the meeting, the time being 7:18p.m.

Ayes: 4 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh, Secretary