

SEA SCITUATE



JAN 18 2017

Town of Scituate, Massachusetts

Economic Development Commission Meeting

Wednesday December 14, 2016 - 7 PM

The WPA Building, 7 Henry Turner Bailey Road.

Minutes:

Approved at the January 11, 2016 meeting of the EDC

Members attending:

Ann Burbine, Chairperson; Colin McNiece, Vice Chairperson; Monte Newman, Secretary; Nolan Kelly, Web Editor; Brendan Murphy

Visitors:

Laura Harbottle, Town Planner; Ted Brovitz, Brovitz Community Planning and Design, Nancy Fay, The Scituate Beach Commission

- The Scituate Beach Commission –Met with Nancy Fay from to discuss the SBC's plan for refurbishing & branding of the town's beach trash barrels. Level of EDC financial support to be determined.
- Reviewed, discussed and approved preliminary FY18 Budget assumptions prepared by Laura Harbottle.
- The Greenbush / North Scituate Vision Plans – Discussed plan to conduct a series of community outreach sessions to familiarize and secure feedback on the Vision Plans the EDC has developed for both Greenbush and North Scituate. It was agreed these two projects should be the focus of our efforts going forward in 2017. It was proposed that that the EDC should sponsor a booth at

Heritage Days as part of our community outreach effort. Ann and Ted will be meeting with the Town Administrator on 12/22 to discuss next steps. FY18 budget assumptions include completion of an ROI study for the extension of sewer to North Scituate and upgrading the mains in Greenbush.

- Scituate Way-Finding signage – Laura provided a status report regarding signage installation including Cole Parkway and the proposed design and installation of two hour parking signage on Front Street.
- Permitting for New Businesses: It was agreed that Ted will draft a Development Guide for review by the Scituate Development Review Team that would be made available to those seeking to start a business in Scituate.

Other Business

- EDC Website: Ted will provide an update at our January meeting.
- Discussed developing an event dedicated solely to Humarock
- Review of most recent bills signed (Ann)
- Approved the minutes for the November, 2016 EDC meeting.
- Review of bills signed as required under the Municipal Modernization Act

FY 17	Bills signed under	the Municipal	Modernization Act	EDC	
<u>PO Number</u>	<u>Vendor</u>	<u>Amount</u>	<u>Date signed</u>	<u>Signor</u>	<u>Purpose</u>
PO # 1705228	Nat'l Marine Manufactures Assoc (NMMA)	\$1,500.00	11/10/2016	Ann Burbine	2017 Boat Show
PO # 1705267	Fed Ex	\$26.61	11/15/2016	Monte Newman	Cole Pkwy sign contract
PO # 1705490	Fed Ex	\$22.21	11/29/2016	Ann Burbine	Cole Pkwy sign contract
PO # 1700713	Brovitz	\$960.00	12/12/2016	Ann Burbine	contract services

The EDC will meet next on Wednesday January 11, at 7 PM at the WPA building.
The meeting commenced at 7:05 pm and adjourned at 8:30 pm.

Submitted by Monte Newman, Secretary