

## MINUTES - COA Board Virtual Meeting Thursday, September 10, 2020

Call to order 5:37

Attendance: JD Miller, Janice Desmond, Janice Lindblom, Lucille Sorrentino, Susan Kelley, Caitlin Coyle, Barbara McFadden (associate member), Pat Carleton (associate member), Linda Hayes, Karen Canfield (BOS Liaison), Joan Powers (S. Shore Elder Services Liaison), Elaine Schembari (FOSS Liaison)

No secretary for today's meeting—Maude Meulstee resigned from the board and Leslie is absent.

Caitlin Coyle volunteered to take notes for today's meeting.

No August minutes—Maude sent the March minutes (instead of August). Linda will follow up with her to get the August minutes. JD/Linda will send them as soon as we have them from Maude.

June minutes were reviewed and approved pending one edit—add Pat Carleton (associate member) as being in attendance to the June minutes---approved

Director's Report: Linda et al., mailed and distributed COA newsletter (online as well as paper copies), constant contact email includes a link to it as well. Continue to update Town website—new things: 1) a Unipay e-payment center, which can be accessed through town clerk, town website, or directly via COA site—the purpose of this is taking payments for things like trips. Transportation, other programs, or donations/exercise instructors), 2) Linda generated a simple survey re: plan for next 3-6 months until new building is open. Questions include: Would the resident be willing to go to gymnasium, community bldg., or existing COA building for exercise/programming (large enough to socially distance, esp. for exercise). Linda says 18-25 respondent said "yes to anything!" People are very interested in getting back to some normalcy and activity.

Janice D.—how was it sent out? Linda reports that it was mentioned in newsletter and link was included in last constant contact email blast.

50+ jobseekers group is reinstated this month (via zoom)

New social services SW Erica has been hired (her office is in the harbor bldg.). She will have a part-time office available for her use in the senior center and will work closely with Jenny G, Outreach Coordinator.

JD—let's invite her to the COA meeting next month for introductions. Linda will contact.

Events: Nona's Ice Cream truck went to 4 locations for a "Labor Day Treat" \$1 ice creams (realization that there is not a lot of outdoor seating/benches around town, areas for gathering groups)

Flu vaccines—will be provided by the Health Dept. at the harbor community bldg. make an appointment ahead of time 9/16-9/17 (also in the newsletter but date was changed).

Long flu season: Pat C. mentions waiting until October so that it lasts longer (Linda, not a directive).

Transportation: Kathy Clarkson is retiring effective 10/1; job is posted on indeed, union FT position; Jill will serve as back-up if needed. SSCAC can supplement again for out-of-town medical rides as needed.

2 of our 3 drivers are working—possibly need to hire another driver

Supermarket weekly trips, as many as it takes to limit number in van at one time

Memory program – 4-5 participants for first Zoom pilot); next session slated for next week, 9/14 for 4 weeks, but may delay to have more participation.

Bob Jackman does a lot to make a good program; well received and are paying him but donations do not completely cover.

Men's breakfast continues with Zoom (9 attendees during August, less in September), outside in October, Joe Kelley virtually in November (VACouncil)

Thursday mornings—have had great guests—town administrator could be next

Zoom presentations (plant based nutrition was very popular), local author (coming home), iPad training tips via zoom

Outside/live events: exercise/balance, strength, tai chi (Zumba will be in the gym starting next week), 11-12 signed up to go on a trail walk tomorrow 9/11.

Questions: Lucille asked about new senior center updates?

Lawson green apartments – Janice Lindblom comments says that it looks great!

BOS update: Karen: not much to say, she is available for Qs. Zoom BOS meetings 40 people attended, 500-600 views on FB live. Karen is now BOS Chair. Closing front street—very successful, not great for retailers, on 9/21 closures will stop but Galley will continue into parking spots; planning more robust 1<sup>st</sup> Friday for downtown.

Susan: question about RIVA space, creyo is closing, black bird bakery is opening

Joan Powers: Things are the same, meals are still high-demand. 40-45 meals, 30 bags for Norwell (senior center). Norwell doesn't have space, though they have drivers.

Elaine: FOSS: nothing to report/ no meetings, haven't met since March, Build a Campus on hold

JD Senior Center project updates: Overall, no major delays to timeline or issues with being over budget significantly. Plans to be ready for furnishings installation in February and occupancy closer to March 1, 2021 estimated.

Building is now weather tight, bricks being delivered for rear exterior, sidewalks/asphalt, are going in. Preparing for plantings over the next 2 months, to get in before Nov 1, roofing is 95% complete, walk in cooler/freezer is great. Rec Center is continuing to be worked on, elevators for both COA and rec department have been delivered, interior walls are going up ---flooring two different colors were chosen, carpeting (darker brown downstairs, lighter color upstairs); flooring for fitness area is special. Bathroom stainless color stalls, white marble counters, multipurpose room has a serving window with marble top, acoustic wall panels are in the multipurpose room, 3% light-filtering shades, pavers for the patio, white pergola will cover a portion of the patio, Multipurpose Room will have round tables (foldable on wheels), chairs—arms/comfortable/attractive (same chairs in program rooms and in multipurpose room—could order fewer chairs if they are all the same and can be stacked for storage).

Bid package to go out next week for furnishings (Janice D, Leslie and Linda) - February 1, 2021 installation date planned. This is a tight timeline

Karen: Local resident (owner of a furnishings business) has been in touch with Steve Kirby to be sure that they receive the bid (3 potential bidders include: red thread, office resources, WB Mason),

JD Question: Seating capacity of 8 people, due to COVID we can only seat 6, which means spillover that need to have more tables/chairs? Linda says that they are potentially planning for multiple lunch shifts to accommodate limited capacity due to COVID. Janice—not a simple process, been working at it since April.

Lucille: What is the process of naming rights? Based on limited input received by Linda and overall impressions, “Scituate Senior Center” will be the name of the building. The location of the lettering is TBD because the generator is on the north face of the building. Need to figure out where to put the lettering. Signage considered at the entry—would like to look into an electronic sign so that events can be updated frequently, but would need to go through Planning Board for approval.

Rooms need to be named. Fundraising is on hold because of COVID and FOSS has not pursued Naming campaign. Can designate general room names now and leave an empty slot for plaque with Donor name as received later.

Decided to go with the Beaches + landmarks of Scituate

1. Minot Beach
2. Peggotty Beach
3. Egypt Beach
4. Museum Beach
5. Hummarock Beach
6. Sandhills Beach
7. Bates Room
8. Scituate Lighthouse
9. Lawson Tower
10. The Glades
11. North River
12. The Spit

Pat C - How are these decisions made? Linda said informally, but was unsure if there would be a process required. Believes she or the Board could make that decision.

Janice D. suggested—putting together a list before next meeting and we can all contribute.

Linda will send a floor plan/list of rooms so that we know how many rooms need names.

Fundraising is on pause.

Karen asked about occupancy: March 1? Conversation about the food pantry wants to go into the B wing temporarily (Could be two years) and were told they couldn't move in until COA is in there already. Possible overlap while the COA is doing fine-tuning work, so could be February.

COA old building is another potential temporarily location of the food pantry. Karen mentioned it is not a town organization so the building would need to be leased from Town.

Planned for November warrant to sell the COA building proceeds to help pay for the new building; Karen says to FOSS that if fundraising comes “back to life”, Ruth Thompson is planning an article and would be good timing for announcing plans.

Lucille has an idea about a regular “service article” in the COA newsletter. Sort of a classified type of thing—people list services offered—walking dog, lawn care, upholstery, small home repair) and their rates in the newsletter. To be listed, each person needs 2-3 references to be checked by COA. Could require a small donation to COA to be listed.

Linda: Some next steps include designing the calendar of regular events/operations at the new space (e.g., lunch schedule). Her staff will be starting that process soon.

Lucille mentions having the building open for events/rentals by other organizations. Linda said some contingencies/restrictions have been placed on us by Planning Board, but hopefully can accommodate (rental-use agreements, policy on permits for things like food beverage).

Linda: Grant for disabilities access improvement due October 10, would accept help from Caitlin or Barb (Barb is busy!)

LiveWell Scituate Action Plan—COA members and steering committee members—please review and get comments to Caitlin by end of the month via email.

Adjourn 6:53pm